



SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



3342 Blue Star Highway
Saugatuck, MI 49453
Phone: 269 857-3000
E-mail: info@saugatuckfire.org

FIRE DISTRICT BOARD MEETING

4:00pm – March 16th, 2020

AGENDA

1. Call to Order:
2. Pledge of Allegiance (*Stand if you are able*):
3. Roll Call:
4. Reminder: It is requested that the board silences cell phones and put them away for the duration of the meeting.
5. Approval of Agenda (*additions / deletions*):
6. Approval of Minutes:
 - A. **January 20th, 2020 – Closed Session**
 - B. **February 17th, 2020**
7. Public Comment on Agenda Items Only (Limit 3 minutes):
8. Request for Payment:
 - A. **Account Payables (Roll Call Vote)**
 - B. **Financial Report**
9. Fire Chief Comments:
 - A. **Incident Reports / Calls to Date / Overlapping Calls**
 - B. **Historical Review of Incidents, Millage, Budget History**
 - C. **Healthcare Facility – Patients evacuated during recent fire alarm.**
 - D. **Community Risk Reduction**
 1. **State of Michigan experienced 32 fatal fires year to date for 2020, 6 since last meeting.**
 - E. **Grant Applications**
 1. **MMRMA – Awarded \$1,655 for Reflective Chevron for all remaining apparatus**
 2. **MMRMA – Awarded \$3,525 for Fire Inspector Classes**
 3. **MMRMA – Denied \$25,000 for Plating for Live Fire Training Facility**
 4. **Entergy – Awarded \$6,300 for Live Fire Training Facility**
 - F. **Michigan Fire Inspectors Society Training – Marijuana Facilities**
 - G. **Appreciation Dinner – March 28th, 2020 – 6:00pm – Possibly Postpone?**
10. Unfinished Business:
 - A. **None**
11. New Business:
 - A. **FEMA AFG Grant – 2020/21 Fiscal Year – 5% Match Approval - \$1873.00 - (Roll Call Vote)**
 - B. **Funding Approval Request – Public Safety Floating Dock (Roll Call Vote)**
 - C. **Basic Life Support (BLS) - Transport**
 - D. **Covid-19 – Interim Guidelines for EMS Providers**
12. Correspondence:
 - A. **Scott Bosgraaf**
 - B. **Mary Whiteford**
13. Public Comments: (Limit 3 minutes):
14. Fire Board Comments:
15. Adjournment:

NOTICE

This facility is wheelchair accessible with accessible parking spaces available. Request for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact Saugatuck Township Fire District at 269-857-3000 for further information.



3342 Blue Star Highway
Saugatuck, MI 49453
Phone: 269 857-3000
E-mail: info@saugatuckfire.org

FIRE DISTRICT BOARD MEETING

4:00pm – February 17th, 2020

DRAFT MINUTES

1. Call to Order: **Meeting called to order by J. Verplank at 4:00pm**
2. Pledge of Allegiance (*Stand if you are able*):
3. Roll Call:
PRESENT: E. Beckman, D. Fox, J. Verplank, S. Phelps, T. Pullen, A. Miller
ABSENT with Notice: S. Aldrich
Also Present: Chief Greg Janik, P. Stanislawski
4. Reminder: It is requested that the board silences cell phones and put them away for the duration of the meeting.
5. Approval of Agenda (*additions / deletions*):
 - A. **Motion by Phelps, 2nd Fox by to approve the agenda as amended adding 12B, Lakeshore Drive. No discussion, motion carries unanimously.**
6. Approval of Minutes:
 - A. **January 20th, 2020**
 - a. **Motion by Beckman, 2nd by Pullen to approve the minutes of the 1/20/2020 meeting as presented. No discussion, motion carries unanimously.**
7. Public Comment on Agenda Items Only (Limit 3 minutes): **None**
8. Request for Payment:
 - A. **Account Payables (Roll Call Vote)**
Motion by Phelps, 2nd by Fox to pay the invoices in the amount of \$161,241.86. Discussion ensued.
YAYS: Phelps, Fox, Beckman, Verplank, Pullen, Miller
NAYS: None
ABSENT with Notice: Aldrich
Motion passes 6:0
 - B. **Financial Report**
 - i. **Financial report was reviewed by P. Stanislawski.**
9. Fire Chief Comments:
 - A. **Incident Reports / Calls to Date / Overlapping Calls**
 1. **Incident report statistics year to date were reviewed – 62 incidents year to date.**
 2. **5:11 – average response time year to date.**
 - B. **Community Risk Reduction**
 1. **State of Michigan experienced 26 fatal fires year to date for 2020, 18 since last meeting.**
 - C. **Grant Applications**
 1. **MFFTC – Live Fire Training Facility**
 - i. **Not enough funding, if more becomes available, we will be awarded \$10,000.**



SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



D. Certifications

1. Chris Bernhardt – Fire Instructor 1, Fire Inspector 1
2. John Mileskiewicz – Fire Instructor 1
3. Elliott Sturm – Fire Instructor 1
4. Scott Seymour – Fire Instructor 1
5. Bill McGowan – EMT/B

E. Michigan Public Safety Communication System Interoperability Board Conference

1. Chief was invited to present at the conference on the importance, and code requirement of in-building radio coverage.
2. Chief has been requested to reapply for the MPSCIB Board.

F. Appreciation Dinner – March 28th, 2020 – 6:00pm

1. Please save the date at St. Peter's Church.

10. Unfinished Business:

A. Healthcare Facility Responses Update

1. Fire District staff: Blatt, Meyer, and Mileskiewicz reviewed all of the incidents at healthcare facilities, and all seem to be in line with standard protocol and dispatch procedure. At this time, the review is closed. Board consensus is to just monitor if needed.

B. IFC BOA Update

1. Update from BOA Chair Miller: Appeal from Northshores Lot 15 meeting concluded two weeks ago with requesting the Fire District to review using NFPA 1142 and/or the International Wildland-Urban Interface Code.

11. New Business:

A. Plan Review & Inspection Fee Approvals (Roll Call Vote)

1. Previous Plan Review & Inspection Fee Schedule
2. Draft Plan Review & Inspection Fee Schedule for Fire Board approval
Motion by Pullen, 2nd by Fox to approve the revised Plan Review & Inspection Fee Schedule dated 2/12/2020. Discussion ensued.
YAYS: Pullen, Fox, Beckman, Verplank, Phelps, Miller
NAYS: None
ABSENT with Notice: Aldrich
Motion passes 6:0

B. Cost Recovery Fee Approvals (Roll Call Vote)

1. Previous Cost Recovery Fee Schedule
2. Draft Cost Recovery Fee Schedule for Fire Board approval
Motion by Fox, 2nd by Phelps to approve the revised Cost Recovery Fee Schedule dated 2/12/2020. No discussion.
YAYS: Fox, Phelps, Beckman, Verplank, Pullen, Miller
NAYS: None
ABSENT with Notice: Aldrich
Motion passes 6:0



SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



12. Correspondence:

A. Mary Whiteford

1. Would like to personally thank the Fire District for continued efforts to keep the district safe with ongoing flooding efforts including opening the road at East Shore Harbor Condos.

B. Lakeshore Drive

1. Motion by Phelps, 2nd by Pullen to no longer utilize Fire District staff, or resources to measure distances regarding ongoing Lakeshore drive shoreline conditions and to add a memo to the website with the proper resources to contact regarding roads and/or erosion. No further discussion, motion carries by unanimous voice vote.

13. Public Comments: (Limit 3 minutes): **None**

14. Fire Board Comments:

- A. Beckman requested that we look into wages for comparable. Discussion ensued about how this has been done in the past, and there are not similar positions and staffing model departments. Recommendation to look at the wages in next budget cycle so increases are included as needed.
- B. Fox asked about doing an online dashboard regarding call volume and budgets as a lower priority project.
- C. Beckman request that everyone keep Stacey and family in their prayers as Keith is not doing well.

15. Adjournment: **Meeting adjourned at 5:42pm**

NOTICE

This facility is wheelchair accessible with accessible parking spaces available. Request for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact Saugatuck Township Fire District at 269-857-3000 for further information.

03/13/2020 CHECK REGISTER FOR SAUGATUCK FIRE DISTRICT				
CHECK DATE FROM 02/18/2020 - 03/16/2020				
Check Date	Check	Vendor Name	Description	Amount
Bank MAC MACATAWA BANK				
02/21/2020	DD2738(A)	BERNHARDY, CHRISTOPHER	PAYROLL	1,332.70
02/21/2020	DD2739(A)	BETTS, MICHAEL	PAYROLL	1,278.06
02/21/2020	DD2740(A)	JANIK, GREG	PAYROLL	2,142.10
02/21/2020	DD2741(A)	MANTELS, CHRISTOPHER	PAYROLL	2,776.88
02/21/2020	DD2742(A)	MEYER, KYLE	PAYROLL	1,234.26
02/21/2020	DD2743(A)	MILESKIEWICZ, JOHN	PAYROLL	1,268.95
02/21/2020	EFT705(E)	457 MERS	PAYROLL	1,518.23
02/21/2020	EFT706(E)	MISDU	PAYROLL	217.86
02/21/2020	EFT707(E)	IRS	PAYROLL	3,129.14
02/21/2020	EFT708(E)	MERS	PAYROLL	3,268.17
02/28/2020	EFT710(E)	STATE OF MICHIGAN	PAYROLL	2,115.94
03/06/2020	DD2744(A)	BERNHARDY, CHRISTOPHER	PAYROLL	1,332.69
03/06/2020	DD2745(A)	BETTS, MICHAEL	PAYROLL	1,278.06
03/06/2020	DD2746(A)	JANIK, GREG	PAYROLL	2,142.10
03/06/2020	DD2747(A)	MANTELS, CHRISTOPHER	PAYROLL	1,893.80
03/06/2020	DD2748(A)	MEYER, KYLE	PAYROLL	1,234.28
03/06/2020	DD2749(A)	MILESKIEWICZ, JOHN	PAYROLL	1,268.93
03/06/2020	EFT711(E)	457 MERS	PAYROLL	1,583.07
03/06/2020	EFT712(E)	MISDU	PAYROLL	217.86
03/06/2020	EFT713(E)	IRS	PAYROLL	3,111.21
03/09/2020	20133	WYOMING FIRE DEPARTMENT	TRAINING	325.00
03/09/2020	20134	MICHIGAN FIRE INSPECTORS	TRAINING	350.00
03/16/2020	20136	GRAPHIX EMBROIDERY INC	UNIFORMS	149.00
03/16/2020	20137	MFE INC	GAS METERS	251.55
03/16/2020	20138	INTERNAL SOUND & COMMUNICA	LOBBY INTERCOM	2,139.80
03/16/2020	20139	SAUGATUCK COLLISION	2173 PAINT	3,412.56
03/16/2020	20140	COMPAAN DOOR & OPERATOR IN	DOOR #3 REPAIR	221.00
03/16/2020	20141	CLYDE TOWNSHIP FIRE	STAND BY SERVICE	400.00
03/16/2020	20142	OVERISEL LUMBER CO	REPAIRS	38.72
03/16/2020	20143	SOUTHSIDE BODY & FABRICATION	2174 BACK UP CAMERAL MOUN	2,000.00
03/16/2020	20144	STATE OF MICHIGAN	LICENSE PLATES	78.00
03/16/2020	20145	STANDARD	INSURANCE	656.63
03/16/2020	20146	TOWER MARINE	GEAR LUBE PUMP	21.84
03/16/2020	1657(E)	ACCIDENT FUND	WORKER COMP INSURANCE	8,503.50
03/16/2020	1658(E)	COMCAST	TELEPHONES & INTERNET	303.21
03/16/2020	1659(E)	CONSUMERS ENERGY	FIRE STATION	547.01
03/16/2020	1660(E)	CONSUMERS ENERGY	BOAT DOCK	63.39
03/16/2020	1661(E)	FIRST BANKCARD	OFFICE, UNIFORMS & TRAINING	2,069.98
03/16/2020	1662(E)	KAL LAKE SEWER WATER	WATER	205.72
03/16/2020	1663(E)	MENARDS	FIRE PREVENTION	559.98
03/16/2020	1664(E)	MICHIGAN GAS UTILITIES	NATURAL GAS	355.88

CHECK DATE FROM 02/18/2020 - 03/16/2020

Check Date	Check	Vendor Name	Description	Amount
03/16/2020	1665(E)	PRIORITY HEALTH	HEALTH INSURANCE	2,659.45
03/16/2020	1666(E)	SHELL	GASOLINE & DIESEL	563.56
03/16/2020	1667(E)	VERIZON WIRELESS	CELL PHONES & UPGRADES	1,244.18
03/16/2020	1668(A)	APPLIED IMAGING	COPIER USE	422.94
03/16/2020	1669(A)	DOUGLAS SAFETY SYSTEMS LLC	THERMAL CAMERA	4,995.00
03/16/2020	1670(A)	SMART BUSINESS SOURCE LLC	OFFICE SUPPLIES	133.63
03/16/2020	1671(A)	HELP NET EAP	TRAINING	1,000.80
03/16/2020	1672(A)	KNOX COMPANY	LOCK BOXES	1,073.00
03/16/2020	1673(A)	MCKESSON	MEDICAL SUPPLIES	240.04
03/16/2020	1674(A)	MOTOROLA SOLUTIONS INC	FEMA GRANT RADIOS	75,636.00
03/16/2020	1675(A)	OFFICE DEPOT	OFFICE SUPPLIES	83.34
03/16/2020	1676(A)	LORRIE PASTOOR	CLEANING	180.00
03/16/2020	1677(A)	PETROLEUM TECHNOLOGIES LLC	OIL ANALYSIS	51.00
03/16/2020	1678(A)	PRAXAIR	CYLINDER RENTAL	137.64
03/16/2020	1679(A)	SUMMIT COMPANIES	HYDRO CASCADE TANK	330.00
03/16/2020	1680(A)	WEST MICHIGAN UNIFORM	SHOP TOWELS	99.00
03/16/2020	DD2750(A)	BALES, WENDY	PAYROLL	177.76
03/16/2020	DD2751(A)	BECKMAN, ERIC	PAYROLL	25.82
03/16/2020	DD2752(A)	BEEK, HEATHER	PAYROLL	524.72
03/16/2020	DD2753(A)	BERNHARDY, CHRISTOPHER	PAYROLL	204.05
03/16/2020	DD2754(A)	BETTS, MICHAEL	PAYROLL	661.05
03/16/2020	DD2755(A)	BLATT, DAVID	PAYROLL	550.56
03/16/2020	DD2756(A)	BLOK, MICHAEL	PAYROLL	755.38
03/16/2020	DD2757(A)	BRINK, CHAD	PAYROLL	713.72
03/16/2020	DD2758(A)	DEMOND, KALEB	PAYROLL	207.07
03/16/2020	DD2759(A)	DORNBUSH, KALEIGH	PAYROLL	264.55
03/16/2020	DD2760(A)	ENGLAND, MICHAEL	PAYROLL	603.80
03/16/2020	DD2761(A)	GARGANO, CHRISTINE	PAYROLL	337.00
03/16/2020	DD2762(A)	GARGANO, MARK	PAYROLL	481.72
03/16/2020	DD2763(A)	GREEN, MICHELLE	PAYROLL	1,848.43
03/16/2020	DD2764(A)	GROENDYKE, BRET	PAYROLL	130.64
03/16/2020	DD2765(A)	KIRCHERT, ERIK	PAYROLL	728.47
03/16/2020	DD2766(A)	MANTELS, CHRISTOPHER	PAYROLL	639.80
03/16/2020	DD2767(A)	MARR, SEAN	PAYROLL	574.76
03/16/2020	DD2768(A)	MCGOWAN, WILLIAM	PAYROLL	117.03
03/16/2020	DD2769(A)	MEISTE, JAMES	PAYROLL	465.62
03/16/2020	DD2770(A)	MEYER, KYLE	PAYROLL	204.12
03/16/2020	DD2771(A)	MILES KIEWICZ, JOHN	PAYROLL	210.46
03/16/2020	DD2772(A)	MILLER, AARON	PAYROLL	25.42
03/16/2020	DD2773(A)	MOKMA, WAYNE	PAYROLL	419.42
03/16/2020	20135	PHELPS, DONALD	PAYROLL	26.43
03/16/2020	DD2774(A)	PINA, ALYSSA	PAYROLL	379.87
03/16/2020	DD2775(A)	PULLEN, TARUE	PAYROLL	26.43
03/16/2020	STUB75(A)	REWA, LANDON	PAYROLL	0.00

CHECK DATE FROM 02/18/2020 - 03/16/2020

Check Date	Check	Vendor Name	Description	Amount
03/16/2020	DD2776(A)	SEYMOUR, SCOTT	PAYROLL	636.07
03/16/2020	DD2777(A)	STARRING, LINUS	PAYROLL	718.92
03/16/2020	DD2778(A)	STURM, ELLIOTT	PAYROLL	649.47
03/16/2020	DD2779(A)	VAN AUKEN, LAUREL	PAYROLL	504.98
03/16/2020	DD2780(A)	VERPLANK, JANE	PAYROLL	26.43
03/16/2020	DD2781(A)	WILKINSON, ERIN	PAYROLL	397.50
03/16/2020	EFT714(E)	457 MERS	PAYROLL	2,293.66
03/16/2020	EFT715(E)	MISDU	PAYROLL	217.86
03/16/2020	EFT716(E)	IRS	PAYROLL	3,882.79
Total of 95 Checks:				166,478.42

Vendor Name	Description	Amount
1. ACCIDENT FUND	WORKER COMP INSURANCE	8,503.50
2. APPLIED IMAGING	COPIER USE	422.94
3. CLYDE TOWNSHIP FIRE	STAND BY SERVICE	400.00
4. COMCAST	TELEPHONES & INTERNET	303.21
5. COMPAAN DOOR & OPERATOR INC	DOOR #3 REPAIR	221.00
6. CONSUMERS ENERGY	FIRE STATION	547.01
	BOAT DOCK	63.39
	TOTAL	610.40
7. DOUGLAS SAFETY SYSTEMS LLC	THERMAL CAMERA	4,995.00
8. FIRST BANKCARD	UNIFORMS, SUPPLIES & TOOLS	517.25
	OFFICE, UNIFORMS & TRAINING	1,517.68
	POSTAGE	21.95
	OFFICE	13.10
	TOTAL	2,069.98
9. GRAPHIX EMBROIDERY INC	UNIFORMS	24.00
	UNIFORMS	125.00
	TOTAL	149.00
10. HELP NET EAP	TRAINING	1,000.80
11. INTERNAL SOUND & COMMUNICATIONS INC	LOBBY INTERCOM	2,139.80
12. KAL LAKE SEWER WATER	WATER	205.72
13. KNOX COMPANY	LOCK BOXES	1,073.00
14. LORRIE PASTOOR	CLEANING	180.00
15. MCKESSON	MEDICAL SUPPLIES	240.04
16. MENARDS	FIRE PREVENTION	559.98
17. MFE INC	GAS METERS	251.55
18. MICHIGAN FIRE INSPECTORS	TRAINING	350.00
19. MICHIGAN GAS UTILITIES	NATURAL GAS	355.88
20. MOTOROLA SOLUTIONS INC	FEMA GRANT RADIOS	75,636.00
21. OFFICE DEPOT	OFFICE SUPPLIES	52.35
	OFFICE SUPPLIES	30.99
	TOTAL	83.34
22. OVERISEL LUMBER CO	REPAIRS	38.72
23. PETROLEUM TECHNOLOGIES LLC	OIL ANALYSIS	51.00
24. PRAXAIR		

Vendor Name	Description	Amount
25. PRIORITY HEALTH	CYLINDER RENTAL	137.64
26. SAUGATUCK COLLISION	HEALTH INSURANCE	2,659.45
27. SHELL	2173 PAINT	3,412.56
28. SMART BUSINESS SOURCE LLC	GASOLINE & DIESEL	563.56
	OFFICE SUPPLIES	29.80
	OFFICE SUPPLIES	103.83
	TOTAL	133.63
29. SOUTHSIDE BODY & FABRICATION INC	2174 BACK UP CAMERAL MOUNT	83.00
	2174 CONE HOLDERS & BODY BOARDS	1,917.00
	TOTAL	2,000.00
30. STANDARD	INSURANCE	656.63
31. STATE OF MICHIGAN	LICENSE PLATES	78.00
32. SUMMIT COMPANIES	HYDRO TANK	180.00
	HYDRO CASCADE TANK	150.00
	TOTAL	330.00
33. TOWER MARINE	GEAR LUBE PUMP	21.84
34. VERIZON WIRELESS	CELL PHONES & UPGRADES	1,244.18
35. WEST MICHIGAN UNIFORM	SHOP TOWELS	99.00
36. WYOMING FIRE DEPARTMENT	TRAINING	325.00
TOTAL - ALL VENDORS		111,502.35
FUND TOTALS:		
Fund 206 - FIRE FUND		111,502.35

User: Peter

DB: Stfd

PERIOD ENDING 03/31/2020

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED	PREV YEAR
		AMENDED BUDGET	03/31/2020 NORM (ABNORM)	MONTH 03/31/20 INCR (DECR)	BALANCE NORM (ABNORM)		% BDGT USED
Fund 206 - FIRE FUND							
Revenues							
Dept 000							
206-000-401.000	SAUGATUCK CITY	353,500.00	337,622.23	3,139.19	15,877.77	95.51	95.63
206-000-402.000	SAUGATUCK TOWNSHIP	716,000.00	680,505.72	9,436.74	35,494.28	95.04	94.75
206-000-403.000	DOUGLAS CITY	360,500.00	347,978.19	31,526.39	12,521.81	96.53	95.20
206-000-450.000	FIRE SERVICES	3,000.00	3,150.31	0.00	(150.31)	105.01	395.48
206-000-460.000	INSPECTION & PLAN REVIEW FEES	6,000.00	3,388.00	5.00	2,612.00	56.47	131.43
206-000-465.000	COST RECOVERY	5,000.00	7,787.37	1,272.78	(2,787.37)	155.75	167.28
206-000-560.000	GRANTS & DONATIONS	0.00	124,465.50	41,450.25	(124,465.50)	100.00	99.47
206-000-665.000	INTEREST	2,000.00	5,592.68	0.00	(3,592.68)	279.63	124.45
206-000-685.000	SALES OF ASSETS	0.00	0.00	0.00	0.00	0.00	120.00
Total Dept 000		1,446,000.00	1,510,490.00	86,830.35	(64,490.00)	104.46	95.94
TOTAL REVENUES		1,446,000.00	1,510,490.00	86,830.35	(64,490.00)	104.46	95.94
Expenditures							
Dept 336 - FIRE FUND							
206-336-702.000	BOARD SALARY	3,150.00	1,770.00	150.00	1,380.00	56.19	61.00
206-336-704.000	CHIEF SALARY	73,290.00	54,260.88	3,076.92	19,029.12	74.04	70.60
206-336-705.000	OFFICER SALARIES	9,000.00	4,290.77	564.99	4,709.23	47.68	44.90
206-336-708.000	CAREER FIREFIGHTER	245,000.00	162,993.98	9,832.80	82,006.02	66.53	64.01
206-336-709.000	OPERATIONAL WAGES	45,000.00	42,392.25	5,489.45	2,607.75	94.21	75.23
206-336-709.500	PAID ON CALL STIPEND	115,000.00	52,237.40	4,970.51	62,762.60	45.42	0.00
206-336-710.000	FIRE CALLS	60,000.00	31,110.04	1,495.14	28,889.96	51.85	90.54
206-336-711.000	MEDICAL CALLS	30,000.00	19,227.99	1,650.38	10,772.01	64.09	62.80
206-336-712.000	TRAINING	23,000.00	20,084.08	3,503.51	2,915.92	87.32	61.51
206-336-713.000	SPECIAL EVENTS	10,000.00	9,495.39	424.32	504.61	94.95	80.25
206-336-720.000	PAYROLL TAXES	50,000.00	33,537.94	2,470.56	16,462.06	67.08	74.18
206-336-721.000	EMPLOYEE INSURANCE BENEFITS	75,000.00	55,007.79	4,137.08	19,992.21	73.34	70.15
206-336-722.000	WORKER COMP INSURANCE	40,000.00	32,317.60	8,503.50	7,682.40	80.79	103.36
206-336-723.000	RETIREMENT	62,360.00	47,229.68	3,437.70	15,130.32	75.74	73.99
206-336-727.000	OPERATING SUPPLIES	18,000.00	17,401.45	644.71	598.55	96.67	78.84
206-336-728.000	GAS & OIL	12,000.00	8,349.90	563.56	3,650.10	69.58	60.58
206-336-730.000	PROFESSIONAL SERVICES	25,000.00	13,684.95	180.00	11,315.05	54.74	91.62
206-336-742.000	TESTING, REPAIR & REPLACEMENT	15,000.00	12,371.24	431.55	2,628.76	82.47	96.62
206-336-745.000	STATION TOOLS	3,000.00	1,710.48	60.38	1,289.52	57.02	9.05
206-336-746.000	FIRE FIGHTER TOOLS	10,000.00	744.75	281.24	9,255.25	7.45	80.15
206-336-751.000	PHONES	11,000.00	7,945.68	1,607.39	3,054.32	72.23	76.50
206-336-752.000	UTILITIES	14,000.00	9,418.34	1,172.00	4,581.66	67.27	73.88
206-336-760.000	VEHICLE/ EQUIP REP & MAINTENANCE	40,000.00	20,838.18	637.50	19,161.82	52.10	65.32
206-336-761.000	BOAT MAINTENANCE	15,000.00	6,514.67	0.00	8,485.33	43.43	56.27
206-336-762.000	RADIO & PAGER R&R	6,500.00	1,528.56	0.00	4,971.44	23.52	29.95
206-336-763.000	BUILDING REPAIR & MAINTENANCE	16,000.00	15,225.05	221.00	774.95	95.16	53.07
206-336-764.000	BUILDING SECURITY	2,000.00	1,780.72	0.00	219.28	89.04	71.25
206-336-767.000	DUES & SUBSCRIPTIONS	2,000.00	2,667.63	375.00	(667.63)	133.38	116.43
206-336-770.000	OFFICE EXPENSES	7,000.00	7,078.48	840.52	(78.48)	101.12	51.38
206-336-771.000	TECHNOLOGY	9,600.00	12,321.58	0.00	(2,721.58)	128.35	80.03
206-336-775.000	BUILDING INSPECTIONS	2,500.00	286.87	0.00	2,213.13	11.47	153.17
206-336-780.000	UNIFORMS	10,000.00	9,187.14	393.73	812.86	91.87	86.49
206-336-781.000	TURN OUT GEAR	25,000.00	5,315.93	13.99	19,684.07	21.26	96.60
206-336-785.000	EDUCATION	15,000.00	11,164.16	2,263.82	3,835.84	74.43	79.93
206-336-791.000	MEDICAL SUPPLY	10,000.00	12,791.36	240.04	(2,791.36)	127.91	68.80
206-336-795.000	FIRE PREVENTION	10,000.00	6,046.19	1,632.98	3,953.81	60.46	100.00

User: Peter

DB: Stfd

PERIOD ENDING 03/31/2020

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 03/31/2020 NORM (ABNORM)	ACTIVITY FOR MONTH 03/31/20 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED	PREV YEAR % BDGT USED
Fund 206 - FIRE FUND							
Expenditures							
206-336-796.000	PHYSICALS	11,000.00	0.00	0.00	11,000.00	0.00	33.89
206-336-815.000	GENERAL INSURANCE	23,000.00	21,881.00	0.00	1,119.00	95.13	52.21
206-336-861.000	TAX CHARGE BACK	500.00	99.92	0.00	400.08	19.98	64.04
206-336-975.000	LOAN PAYMENT	42,100.00	42,062.92	0.00	37.08	99.91	99.91
206-336-980.000	SMALL CAPITAL	0.00	0.00	0.00	0.00	0.00	0.00
206-336-985.000	LONG TERM CAPITAL	200,000.00	107,945.25	88,183.36	92,054.75	53.97	29.57
206-336-986.000	CAPITAL FUND TRANSFER	50,000.00	0.00	0.00	50,000.00	0.00	0.00
Total Dept 336 - FIRE FUND		1,446,000.00	922,318.19	149,449.63	523,681.81	63.78	63.44
TOTAL EXPENDITURES		1,446,000.00	922,318.19	149,449.63	523,681.81	63.78	63.44
Fund 206 - FIRE FUND:							
TOTAL REVENUES		1,446,000.00	1,510,490.00	86,830.35	(64,490.00)	104.46	95.94
TOTAL EXPENDITURES		1,446,000.00	922,318.19	149,449.63	523,681.81	63.78	63.44
NET OF REVENUES & EXPENDITURES		0.00	588,171.81	(62,619.28)	(588,171.81)	100.00	100.00



SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township

Item #11B



Funding Approval Form

March 12th, 2020

ITEM DESCRIPTION:

Fireboat Dock

PRIORITY:

High

QUALITY FACTORS:

The existing Fireboat Dock at the Lucy Street Boat Launch is in need of replacement. It has been damaged several times by the ice heaves during the winter. Lake Construction has pounded the bent dock down several times, and Al Vanderbeek stated it is no longer repairable. With the current high-water levels, it is very likely that the current dock will be underwater for the upcoming season, and we will have no fireboat dock.

The Fire Board originally approved funding for this project back in August of 2017. Upon receiving funding approval from the Fire Board, the District began to seek approval from the City of Saugatuck Council, as the city owns the property where the docks are installed. After many months of meetings, City Council approved the dock request on 2/24/2020 and we are currently working through the permit process with the Michigan Environment, Great Lakes, & Energy (EGLE).

We are proposing to remove the existing dock and replace with an 8ft wide "L" shaped floating docks. These floating docks raise and lower with the water levels, thus preventing winter damage and easier deployment of public safety resources. Docks will be installed by DK Construction. The associated costs include engineering fees from F&V Engineering, and they are handling permit approval from EGLE and Army Corps of Engineers.

This \$75,000 total estimated cost assumes the City of Saugatuck will sell the Fire District the used Coghlin Park 32' aluminum gangway for \$1,000 or less. If the City opts not to sell it, a new gangway will cost \$6,500.00.

COST:

2 – 40' Floating Docks & Installation – Meeco Sullivan/DK Construction - \$75,000

TOTAL - \$75,000.00

FUNDING SOURCE(S):

Budget – Amended Capital Plan - \$75,000 - 2019/20 Budget Year

REQUESTER:

Chief Greg Janik

SAMPLE MOTION:

I _____ motion to authorize Fire District staff to purchase the Meeco Sullivan Floating Dock, including associated installation material and fees, with a not to exceed amount of **\$75,000.00**.

I _____ 2nd the Motion. (Roll Call Vote)

Fire Board Vote - Date: _____

Motion: _____

YEAS: _____

NAYS: _____

ABSENT: _____