



SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



This public meeting will be held using Zoom video/audio conference technology due to the COVID-19 restrictions currently in place.

Zoom Meeting Info

Meeting ID: **869 8699 0760**

Password: **981642**

One-Touch Weblink:

<https://us02web.zoom.us/j/86986990760?pwd=WUlkYtkbjNaV3J3VHN2c1NnLzVOQT09>

Dial by Phone: **(646) 558-8656**

3342 Blue Star Highway
Saugatuck, MI 49453
269 857-3000 / Fax: 269 857-1228
E-mail: info@saugatuckfire.org

FIRE DISTRICT BOARD MEETING

4:00pm – November 15th, 2021

AGENDA

1. Call to Order:
2. Pledge of Allegiance (*Stand if you are able*):
3. Roll Call:
4. Reminder: It is requested the board silences cell phones and put them away for the duration of the meeting.
5. Approval of Agenda (*additions / deletions*): **(Roll Call Vote)**
6. Approval of Minutes:
 - A. **October 18th, 2021 (Roll Call Vote)**
7. Public Comment on Agenda Items Only (Limit 3 minutes): *Use the "raise hand" button in the participants screen in Zoom or enter *9 if you are calling in by phone to raise hand. You will be recognized and unmuted to speak in the order received.:*
8. Request for Payment:
 - A. **Account Payables (Roll Call Vote)**
 - B. **Financial Report**
9. Fire Chief Comments:
 - A. **Incident Reports / EMS Report / Calls to Date / Overlapping Calls**
 - B. **Community Risk Reduction**
 1. **Department of Fire Prevention – Monthly Report**
 2. **State of Michigan experienced 90 fire fatalities in 79 fires year to date for 2021.**
 - C. **Grants**
 1. **FEMA AFG Grant – Turnout Gear Extractors and Drying Cabinet have been delivered and installed on 11/11/2021.**
 - D. **Thank You**
 1. **Fire Protection Water Supply – Township – Thank you.**



SAUGATUCK TOWNSHIP FIRE DISTRICT

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10. Unfinished Business:

A. Subpoena / Lawsuit Update.

1. Indemnification Agreement

B. Old Allegan Rd / Blue Star Hwy Intersection

C. Fireboat #2192 Update

11. New Business:

A. Accident Fund – Workers Compensation Insurance Dividend - \$4,525.00

B. Funding Approval Request – Collaborative Purchase – 1/3 of Matrice Drone - \$9,000.00

C. Staffing Shortages Article – Detroit Free Press

12. Correspondence:

A. Thank you – Saugatuck Public Schools – Homecoming Parade

B. Congratulations - Sen. Aric Nesbitt - MFIS President's Award

13. Public Comments: (Limit 3 minutes): *Use the “raise hand” button in the participants screen in Zoom or enter *9 if you are calling in by phone to raise hand. You will be recognized and unmuted to speak in the order received.:*

14. Fire Board Comments:

15. Adjournment:

NOTICE

Request for accommodations or interpretive services must be made 48 hours prior to this meeting.
Please contact Saugatuck Township Fire District at 269-857-3000 for further information.



SAUGATUCK TOWNSHIP FIRE DISTRICT

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Item #6A



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Zoom Meeting Info

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One-Touch Weblink:

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3342 Blue Star Highway
Saugatuck, MI 49453
269 857-3000 / Fax: 269 857-1228
E-mail: info@saugatuckfire.org

FIRE DISTRICT BOARD MEETING

4:00pm – October 18th, 2021

DRAFT MINUTES

1. Call to Order: **Meeting called to order by J. Verplank at 4:01pm.**
2. Pledge of Allegiance (*Stand if you are able*):
3. Roll Call:
PRESENT: S. Aldrich, E. Beckman, D. Fox, J. Verplank, S. Phelps, T. Pullen, A. Miller
ABSENT with Notice: None
Also Present: Chief Greg Janik, D.C. Chris Mantels
4. Reminder: It is requested the board silences cell phones and put them away for the duration of the meeting.
5. Approval of Agenda (*additions / deletions*): **(Roll Call Vote)**
Motion by Pullen, 2nd by Phelps to approve the agenda as amended adding #9E 2192 under Chief's Comments. No discussion.
YAYS: Pullen, Phelps, Aldrich, Beckman, Fox, Verplank, Miller
NAYS: None
ABSENT: None
Motion passes 7:0.
6. Approval of Minutes:
 - A. **September 20th, 2021 (Roll Call Vote)**
Motion by Phelps, 2nd by Beckman to approve the minutes of the 9/20/2021 meeting as presented. No discussion.
YAYS: Phelps, Beckman, Aldrich, Fox, Verplank, Pullen, Miller
NAYS: None
ABSENT: None
Motion passes 7:0.
7. Public Comment on Agenda Items Only (Limit 3 minutes): *Use the "raise hand" button in the participants screen in Zoom or enter *9 if you are calling in by phone to raise hand. You will be recognized and unmuted to speak in the order received.:*
 - A. **None**



SAUGATUCK TOWNSHIP FIRE DISTRICT

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8. Request for Payment:

A. Account Payables (*Roll Call Vote*)

Motion by Phelps, 2nd by Pullen to pay the invoices in the amount of \$102,367.46. No discussion.

YAYS: Phelps, Pullen, Beckman, Aldrich, Fox, Verplank, Miller

NAYS: None

ABSENT: None

Motion passes 7:0.

B. Financial Report

1. No Financial report reviewed as P. Stanislawski was absent.

9. Fire Chief Comments:

A. Incident Reports / EMS Report / Calls to Date / Overlapping Calls

1. Incident Report Statistics were reviewed – 730 calls year to date.
2. 5:42 – average response time year to date.

B. Community Risk Reduction

1. State of Michigan experienced 86 fire fatalities in 74 fires year to date for 2021.

C. Grants

1. FEMA COVID PPE Grant — \$3,794.29 received.

D. Thank You

1. Applegate R Foam – Trailer insulation donation, possibly send thank you letter or card from the Board?
All agree sending a card would be a good idea.

E. Fireboat 2192

1. It is in the hands of the insurance company, and we are awaiting their determination. We stressed the urgency to get parts ordered to begin repairs or replacement.

10. Unfinished Business:

A. Subpoena / Lawsuit Update.

1. Indemnification Agreement

- a. The Township board is having a special meeting tomorrow to discussed this in closed session with their legal counsel.

B. Old Allegan Rd / Blue Star Hwy Intersection

1. Per the ACRC, a traffic study is in progress, and we are currently awaiting the results.

11. New Business:

A. MFIS President's Award – Chief Janik

1. Board congratulates Chief Janik on earning another prestigious award.
2. We may need to build him a trophy case to fit all of the eagles.



SAUGATUCK TOWNSHIP FIRE DISTRICT

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B. Staffing – Full Time Position (Roll Call Vote)

Motion by Pullen, 2nd by Phelps to approve the Fire District staff to advertise the position for the full-time Firefighter/MFR/Clerk position internally, and externally if needed, conduct subsequent interviews, and offer of employment to a candidate selected by the Fire Chief. The selected candidate will be compensated in accordance with the above wage scale and benefit package per the Collective Bargaining Agreement with Local 5291.

YAYS: Pullen, Phelps, Beckman, Aldrich, Fox, Verplank, Miller

NAYS: None

ABSENT: None

Motion passes 7:0.

12. Correspondence:

A. None

13. Public Comments: (Limit 3 minutes): Use the “raise hand” button in the participants screen in Zoom or enter *9 if you are calling in by phone to raise hand. You will be recognized and unmuted to speak in the order received.:

A. None

14. Fire Board Comments:

Aldrich – None

Beckman – Congrats again to Chief Janik for the President’s award.

Fox – None

Verplank – Congrats to Mike Betts for doing his job and handling 9 overlapping calls at once last Monday along with Kyle’s help.

Phelps – None

Pullen – None

Miller – None

15. Adjournment:

A. Motion by Pullen, 2nd by Aldrich to adjourn the meeting at 4:47pm. No discussion.

YAYS: Pullen, Aldrich, Fox, Phelps, Beckman, Verplank, Miller

NAYS: None

ABSENT: None

Motion passes 7:0.

NOTICE

Request for accommodations or interpretive services must be made 48 hours prior to this meeting.
Please contact Saugatuck Township Fire District at 269-857-3000 for further information.

11/11/2021 CHECK REGISTER FOR SAUGATUCK FIRE DISTRICT				
CHECK DATE FROM 10/19/2021 - 11/15/2021				
Check Date	Check	Vendor Name	Description	Amount
Bank MAC MACATAWA BANK				
10/29/2021	DD3750(A)	BERNHARDY, CHRISTOPHER	PAYROLL	1,547.59
10/29/2021	DD3751(A)	BETTS, MICHAEL	PAYROLL	1,186.98
10/29/2021	DD3752(A)	JANIK, GREG	PAYROLL	2,002.37
10/29/2021	DD3753(A)	MANTELS, CHRISTOPHER	PAYROLL	2,011.40
10/29/2021	DD3754(A)	MEYER, KYLE	PAYROLL	1,402.22
10/29/2021	DD3755(A)	MILESKIEWICZ, JOHN	PAYROLL	1,407.07
10/29/2021	DD3756(A)	MANTELS, CHRISTOPHER	PAYROLL	427.00
10/29/2021	DD3757(A)	MC GOWAN, WILLIAM	PAYROLL	38.94
10/29/2021	EFT969(E)	457 MERS	PAYROLL	1,946.04
10/29/2021	EFT970(E)	MISDU	PAYROLL	217.86
10/29/2021	EFT971(E)	IRS	PAYROLL	3,616.93
10/29/2021	EFT972(E)	MERS	PAYROLL	8,025.09
10/29/2021	20392	HEALTH SAVINGS PLAN	PAYROLL	72.92
10/29/2021	20399	WEBER & OLCESE PLC	PAYROLL	241.35
10/29/2021	EFT973(E)	STATE OF MICHIGAN	PAYROLL	3,303.96
11/12/2021	DD3758(A)	BERNHARDY, CHRISTOPHER	PAYROLL	1,522.59
11/12/2021	DD3759(A)	BETTS, MICHAEL	PAYROLL	1,161.99
11/12/2021	DD3760(A)	JANIK, GREG	PAYROLL	2,002.36
11/12/2021	DD3761(A)	MANTELS, CHRISTOPHER	PAYROLL	2,113.42
11/12/2021	DD3762(A)	MEYER, KYLE	PAYROLL	1,377.23
11/12/2021	DD3763(A)	MILESKIEWICZ, JOHN	PAYROLL	1,382.07
11/12/2021	EFT974(E)	457 MERS	PAYROLL	1,940.36
11/12/2021	EFT975(E)	MISDU	PAYROLL	217.86
11/12/2021	EFT976(E)	IRS	PAYROLL	3,609.65
11/12/2021	20400	WEBER & OLCESE PLC	PAYROLL	241.35
11/12/2021	EFT977(E)	SAUGATUCK AREA PROFESSIONAL LOCAL 5	PAYROLL	125.00
11/12/2021	EFT978(E)	MERS	PAYROLL	668.20
11/15/2021	20408	LIGHTHOUSE UNIFORM CO	UNIFORMS	558.20
11/15/2021	20409	MICHIGAN ASSOCIATION OF FIRE CHIEFS	TRAINING	20.00
11/15/2021	20410	MFE INC	HALOGEN BULBS	74.59
11/15/2021	20411	MICHIGAN STATE FIREMEN'S ASSOCIATIO	DUES	75.00
11/15/2021	20412	FOREST VIEW EXECUTIVE SERVICES	IRRIGATION WINTERIZE	30.00
11/15/2021	20413	RATHCO	911 GREEN SIGNS	469.00
11/15/2021	20414	SIEGFRIED CRANDALL PC	ANNUAL AUDIT	2,700.00
11/15/2021	20415	SOUTHSIDE BODY & FABRICATION INC	BURN DEMO TRAILER REPAIR	1,296.40
11/15/2021	2244(E)	COMCAST	TELEPHONE & INTERNET	302.75
11/15/2021	2245(E)	CONSUMERS ENERGY	BOAT DOCK	40.49
11/15/2021	2246(E)	CONSUMERS ENERGY	FIRE STATION	533.67
11/15/2021	2247(E)	CARDMEMBER SERVICE	OFFICE, SUPPLIES & BOAT	3,577.97
11/15/2021	2248(E)	KAL LAKE SEWER WATER	WATER	233.24
11/15/2021	2249(E)	MICHIGAN GAS UTILITIES	NATURAL GAS	50.10

11/11/2021 CHECK REGISTER FOR SAUGATUCK FIRE DISTRICT				
CHECK DATE FROM 10/19/2021 - 11/15/2021				
Check Date	Check	Vendor Name	Description	Amount
11/15/2021	2250(E)	PRIORITY HEALTH	HEALTH INSURANCE	3,507.01
11/15/2021	2251(E)	REPUBLIC SERVICES 240	TRASH & RECYCLING	146.57
11/15/2021	2252(E)	SHELL	GASOLINE & DIESEL	1,091.50
11/15/2021	2253(E)	VERIZON WIRELESS	CELL PHONES & MODEMS	780.11
11/15/2021	2254(E)	VERIZON WIRELESS	CELL PHONES & MODEMS	516.16
11/15/2021	2255(A)	ALARM 5	FACE MASK	776.63
11/15/2021	2256(A)	FISHERIES SUPPLY COMPANY	BOAT MAINTENANCE	65.62
11/15/2021	2257(A)	SMART BUSINESS SOURCE LLC	OFFICE SUPPLIES	23.70
11/15/2021	2258(A)	DEBRA FROSTY	UNIFORMS	40.00
11/15/2021	2259(A)	GALLS LLC	UNIFORMS	682.84
11/15/2021	2260(A)	GROUND MANAGEMENT SOLUTIONS LLC	YARD MAINTENANCE	141.00
11/15/2021	2261(A)	IHLE'S SERVICE LLC	2172 OIL CHANGE	448.36
11/15/2021	2262(A)	J & B MEDICAL	MEDICAL SUPPLIES	388.40
11/15/2021	2263(A)	KNOX COMPANY	KNOX LOCK	317.00
11/15/2021	2264(A)	LAKE ASSAULT BOATS LLC	INSURANCE CLAIM DEDUCTIBLE BOAT	1,000.00
11/15/2021	2265(A)	MOTOROLA SOLUTIONS INC	RADIO REPAIR	700.00
11/15/2021	2266(A)	OFFICE DEPOT	OFFICE SUPPLIES	67.98
11/15/2021	2267(A)	LORRIE PASTOOR	CLEANING	220.00
11/15/2021	2268(A)	CITY OF SAUGATUCK	FINANCE SERVICES	1,350.00
11/15/2021	2269(A)	SUMMIT COMPANIES	ANNUAL FIRE ALARM	910.00
11/15/2021	2270(A)	TARGET SOLUTIONS LEARNING LLC	TRAINING ANNUAL FEE	3,145.10
11/15/2021	2271(A)	WEST MICHIGAN UNIFORM	SHOP TOWELS	198.50
11/15/2021	DD3764(A)	ALDRICH, STACEY	PAYROLL	43.04
11/15/2021	DD3765(A)	BALES, WENDY	PAYROLL	2,388.91
11/15/2021	DD3766(A)	BECKMAN, ERIC	PAYROLL	43.04
11/15/2021	DD3767(A)	BEEK, HEATHER	PAYROLL	787.05
11/15/2021	DD3768(A)	BERNHARDY, CHRISTOPHER	PAYROLL	351.58
11/15/2021	DD3769(A)	BETTS, MICHAEL	PAYROLL	239.22
11/15/2021	DD3770(A)	BLATT, DAVID	PAYROLL	32.21
11/15/2021	DD3771(A)	BLOK, MICHAEL	PAYROLL	748.89
11/15/2021	DD3772(A)	BRESE, ROBERT	PAYROLL	208.49
11/15/2021	DD3773(A)	BRINK, CHAD	PAYROLL	612.62
11/15/2021	DD3774(A)	BRUMMEL, MEL	PAYROLL	550.95
11/15/2021	DD3775(A)	DALTON, PHIL	PAYROLL	970.80
11/15/2021	DD3776(A)	DEMOND, KALEB	PAYROLL	1,614.87
11/15/2021	DD3777(A)	DORNBUSH, KALEIGH	PAYROLL	153.91
11/15/2021	DD3778(A)	DYKSTRA, TOM	PAYROLL	1,187.29
11/15/2021	DD3779(A)	ESQUIVEL, BRADLEY	PAYROLL	717.54
11/15/2021	DD3780(A)	GARGANO, CHRISTINE	PAYROLL	554.24
11/15/2021	DD3781(A)	GARGANO, MARK	PAYROLL	690.15
11/15/2021	DD3782(A)	GREEN, MICHELLE	PAYROLL	648.40
11/15/2021	DD3783(A)	HOSIER, CALEB	PAYROLL	95.07
11/15/2021	DD3784(A)	JANIK, GREG	PAYROLL	536.27

11/11/2021		CHECK REGISTER FOR SAUGATUCK FIRE DISTRICT			
CHECK DATE FROM 10/19/2021 - 11/15/2021					
Check Date	Check	Vendor Name	Description	Amount	
11/15/2021	DD3785(A)	KIRCHERT, ERIK	PAYROLL	64.69	
11/15/2021	DD3786(A)	MANTELS, CHRISTOPHER	PAYROLL	681.55	
11/15/2021	DD3787(A)	MARR, SEAN	PAYROLL	636.59	
11/15/2021	DD3788(A)	MC GOWAN, WILLIAM	PAYROLL	1,019.23	
11/15/2021	DD3789(A)	MEISTE, JAMES	PAYROLL	555.47	
11/15/2021	DD3790(A)	MEYER, KYLE	PAYROLL	883.27	
11/15/2021	DD3791(A)	MILESKEWICZ, JOHN	PAYROLL	295.97	
11/15/2021	DD3792(A)	MILLER, AARON	PAYROLL	43.05	
11/15/2021	DD3793(A)	MOKMA, WAYNE	PAYROLL	563.04	
11/15/2021	20407	PHELPS, DONALD	PAYROLL	44.04	
11/15/2021	DD3794(A)	PULLEN, TARUE	PAYROLL	44.04	
11/15/2021	DD3795(A)	SEYMOUR, SCOTT	PAYROLL	901.84	
11/15/2021	DD3796(A)	SHERER, MISTY	PAYROLL	626.50	
11/15/2021	DD3797(A)	STARRING, LINUS	PAYROLL	822.93	
11/15/2021	DD3798(A)	STEVENS, KEVIN	PAYROLL	141.38	
11/15/2021	DD3799(A)	STURM, ELLIOTT	PAYROLL	725.01	
11/15/2021	DD3800(A)	STURM, KATHRYN	PAYROLL	1,089.21	
11/15/2021	DD3801(A)	TRINKLEIN, KYLE	PAYROLL	534.01	
11/15/2021	DD3802(A)	VAN AUKEN, LAUREL	PAYROLL	620.84	
11/15/2021	DD3803(A)	VERPLANK, JANE	PAYROLL	44.04	
11/15/2021	EFT979(E)	457 MERS	PAYROLL	2,984.76	
11/15/2021	EFT980(E)	MISDU	PAYROLL	217.86	
11/15/2021	EFT981(E)	IRS	PAYROLL	6,320.78	
11/15/2021	EFT982(E)	SAUGATUCK AREA PROFESSIONAL LOCAL 5	PAYROLL	125.00	
Total of 108 Checks:					103,447.33
Less 0 Void Checks:					0.00
Total of 108 Disbursements:					103,447.33

BOTH OPEN AND PAID

Item #8A

Vendor Name	Description	Amount
1. ALARM 5	FACE MASK	776.63
2. CARDMEMBER SERVICE	BOAT, SUPPLIES & TRAINING	2,733.84
	OFFICE, SUPPLIES & BOAT	817.77
	POSTAGE	26.36
	TOTAL	3,577.97
3. CITY OF SAUGATUCK	FINANCE SERVICES	1,350.00
4. COMCAST	TELEPHONE & INTERNET	302.75
5. CONSUMERS ENERGY	BOAT DOCK	40.49
	FIRE STATION	533.67
	TOTAL	574.16
6. DEBRA FROSTY	UNIFORMS	40.00
7. FISHERIES SUPPLY COMPANY	BOAT MAINTENANCE	65.62
8. FOREST VIEW EXECUTIVE SERVICES	IRRIGATION WINTERIZE	30.00
9. GALLS LLC	UNIFORMS	682.84
10. GROUND MANAGEMENT SOLUTIONS LLC	YARD MAINTENANCE	141.00
11. IHLE'S SERVICE LLC	2172 OIL CHANGE	62.13
	ANNUAL SERVICE OF TRAILERS	386.23
	TOTAL	448.36
12. J & B MEDICAL	MEDICAL SUPPLIES	100.20
	MEDICAL SUPPLIES	288.20
	TOTAL	388.40
13. KAL LAKE SEWER WATER	WATER	233.24
14. KNOX COMPANY	KNOX LOCK	317.00
15. LAKE ASSAULT BOATS LLC	INSURANCE CLAIM DEDUCTIBLE BOAT	1,000.00
16. LIGHTHOUSE UNIFORM CO	UNIFORMS	558.20
17. LORRIE PASTOOR	CLEANING	220.00
18. MFE INC	HALOGEN BULBS	74.59
19. MICHIGAN ASSOCIATION OF FIRE CHIEFS	TRAINING	20.00
20. MICHIGAN GAS UTILITIES	NATURAL GAS	50.10
21. MICHIGAN STATE FIREMEN'S ASSOCIATIO	DUES	75.00
22. MOTOROLA SOLUTIONS INC	RADIO REPAIR	700.00
23. OFFICE DEPOT	OFFICE SUPPLIES	67.98
24. PRIORITY HEALTH	HEALTH INSURANCE	3,507.01

Vendor Name	Description	Amount
25. RATHCO	911 GREEN SIGNS	469.00
26. REPUBLIC SERVICES 240	TRASH & RECYCLING	146.57
27. SHELL	GASOLINE & DIESEL	1,091.50
28. SIEGFRIED CRANDALL PC	ANNUAL AUDIT	2,700.00
29. SMART BUSINESS SOURCE LLC	OFFICE SUPPLIES	23.70
30. SOUTHSIDE BODY & FABRICATION INC	BURN DEMO TRAILER REPAIR	1,296.40
31. SUMMIT COMPANIES	ANNUAL FIRE ALARM	910.00
32. TARGET SOLUTIONS LEARING LLC	TRAINING ANNUAL FEE	3,145.10
33. VERIZON WIRELESS	CELL PHONES & MODEMS	780.11
	CELL PHONES & MODEMS	516.16
	TOTAL	1,296.27
34. WEST MICHIGAN UNIFORM	SHOP TOWELS	198.50
TOTAL - ALL VENDORS		26,477.89
FUND TOTALS:		
Fund 206 - FIRE FUND		26,477.89

User: Peter

DB: Stfd

PERIOD ENDING 11/30/2021

Item #8B

		2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	11/30/2021	MONTH 11/30/2021	BALANCE	% BDGT
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 206 - FIRE FUND						
Revenues						
Dept 000						
206-000-401.000	SAUGATUCK CITY	389,000.00	455.06	0.00	388,544.94	0.12
206-000-402.000	SAUGATUCK TOWNSHIP	780,000.00	0.00	0.00	780,000.00	0.00
206-000-403.000	DOUGLAS CITY	404,000.00	0.00	0.00	404,000.00	0.00
206-000-450.000	FIRE SERVICES	1,000.00	406.02	0.00	593.98	40.60
206-000-460.000	INSPECTION & PLAN REVIEW FEES	1,000.00	5,412.50	0.00	(4,412.50)	541.25
206-000-465.000	COST RECOVERY	1,000.00	3,175.68	0.00	(2,175.68)	317.57
206-000-528.000	OTHER FEDERAL GRANTS	0.00	0.00	0.00	0.00	0.00
206-000-560.000	GRANTS & DONATIONS	1,000.00	8,414.75	0.00	(7,414.75)	841.48
206-000-665.000	INTEREST	500.00	0.00	0.00	500.00	0.00
206-000-685.000	SALES OF ASSETS	0.00	200.00	0.00	(200.00)	100.00
206-000-686.000	FUND BALANCE TRANSFER IN	246,750.00	0.00	0.00	246,750.00	0.00
Total Dept 000		1,824,250.00	18,064.01	0.00	1,806,185.99	0.99
TOTAL REVENUES		1,824,250.00	18,064.01	0.00	1,806,185.99	0.99
Expenditures						
Dept 336 - FIRE FUND						
206-336-702.000	BOARD SALARY	5,250.00	1,100.00	300.00	4,150.00	20.95
206-336-704.000	CHIEF SALARY	86,000.00	28,966.75	3,169.23	57,033.25	33.68
206-336-705.000	OFFICER SALARIES	7,500.00	2,089.12	493.53	5,410.88	27.85
206-336-708.000	CAREER FIREFIGHTER	315,000.00	104,181.42	11,416.07	210,818.58	33.07
206-336-709.000	OPERATIONAL WAGES	100,000.00	40,778.98	9,526.92	59,221.02	40.78
206-336-709.500	PAID ON CALL STIPEND	85,000.00	29,260.29	7,802.14	55,739.71	34.42
206-336-710.000	FIRE CALLS	60,000.00	16,296.34	2,896.41	43,703.66	27.16
206-336-711.000	MEDICAL CALLS	30,000.00	15,424.26	2,947.92	14,575.74	51.41
206-336-712.000	TRAINING	40,000.00	11,170.46	4,360.44	28,829.54	27.93
206-336-713.000	SPECIAL EVENTS	10,000.00	7,525.38	1,220.16	2,474.62	75.25
206-336-720.000	PAYROLL TAXES	57,000.00	19,777.91	3,424.13	37,222.09	34.70
206-336-721.000	EMPLOYEE INSURANCE BENEFITS	75,000.00	33,404.51	4,334.01	41,595.49	44.54
206-336-722.000	WORKER COMP INSURANCE	53,000.00	26,699.00	0.00	26,301.00	50.38
206-336-723.000	RETIREMENT	76,000.00	32,574.12	4,555.00	43,425.88	42.86
206-336-727.000	OPERATING SUPPLIES	22,000.00	5,935.92	1,267.42	16,064.08	26.98
206-336-728.000	GAS & OIL	12,000.00	4,081.54	1,091.50	7,918.46	34.01
206-336-730.000	PROFESSIONAL SERVICES	30,000.00	8,026.50	4,270.00	21,973.50	26.76
206-336-742.000	TESTING, REPAIR & REPLACEMENT	15,000.00	6,079.37	386.23	8,920.63	40.53
206-336-745.000	STATION TOOLS	3,000.00	91.87	61.88	2,908.13	3.06
206-336-746.000	FIRE FIGHTER TOOLS	10,000.00	1,380.69	0.00	8,619.31	13.81
206-336-751.000	PHONES	12,000.00	4,857.03	1,782.80	7,142.97	40.48
206-336-752.000	UTILITIES	16,000.00	4,429.88	1,004.07	11,570.12	27.69
206-336-760.000	VEHICLE/ EQUIP REP & MAINTENANCE	45,000.00	7,913.51	1,543.12	37,086.49	17.59
206-336-761.000	BOAT MAINTENANCE	15,000.00	9,951.78	1,180.55	5,048.22	66.35
206-336-762.000	RADIO & PAGER R&R	6,500.00	2,509.56	700.00	3,990.44	38.61
206-336-763.000	BUILDING REPAIR & MAINTENANCE	25,000.00	10,767.43	171.00	14,232.57	43.07
206-336-764.000	BUILDING SECURITY	2,000.00	996.21	800.00	1,003.79	49.81
206-336-767.000	DUES & SUBSCRIPTIONS	3,500.00	1,561.33	411.33	1,938.67	44.61
206-336-770.000	OFFICE EXPENSES	10,000.00	2,273.11	420.92	7,726.89	22.73
206-336-771.000	TECHNOLOGY	18,000.00	11,911.87	135.09	6,088.13	66.18
206-336-775.000	BUILDING INSPECTIONS	2,500.00	31.00	0.00	2,469.00	1.24
206-336-780.000	UNIFORMS	12,000.00	3,383.52	1,281.04	8,616.48	28.20
206-336-781.000	TURN OUT GEAR	30,000.00	6,745.87	776.63	23,254.13	22.49
206-336-785.000	EDUCATION	18,000.00	8,367.60	4,308.70	9,632.40	46.49
206-336-791.000	MEDICAL SUPPLY	15,000.00	2,976.76	388.40	9,023.24	24.81

Page 11 of 28

User: Peter

DB: Stfd

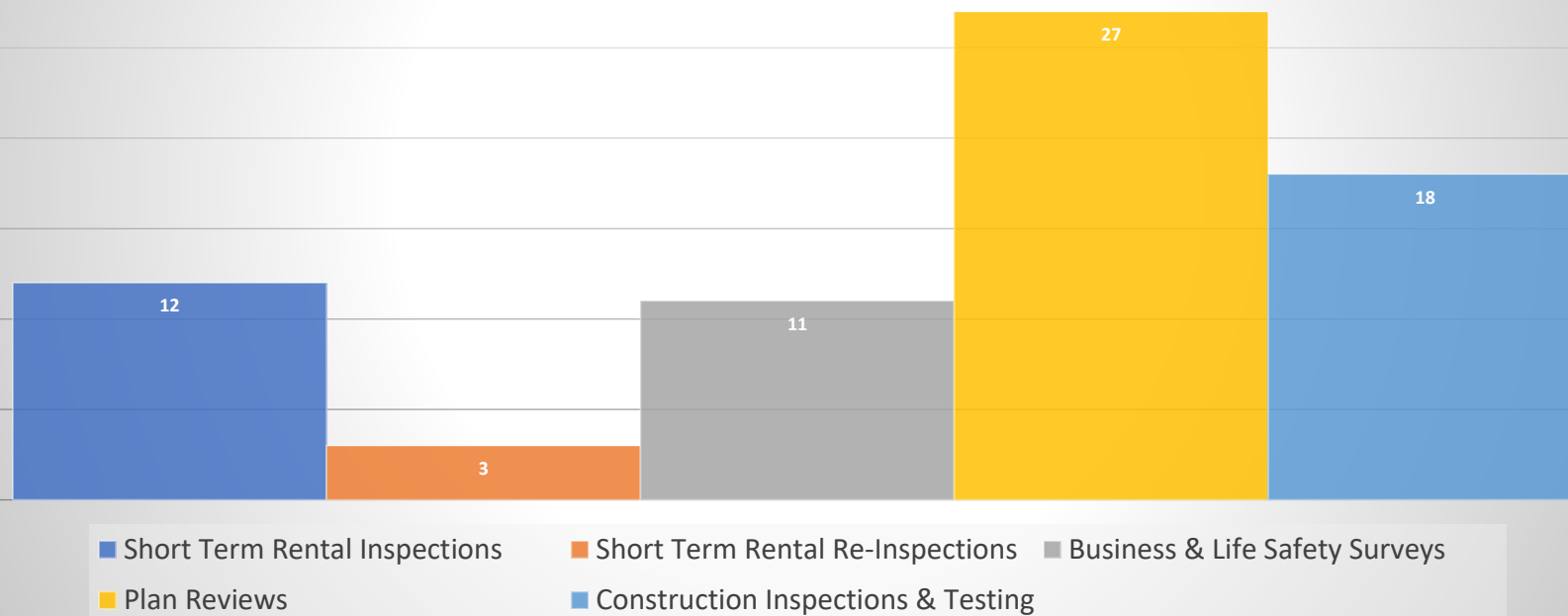
PERIOD ENDING 11/30/2021

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
			11/30/2021	MONTH 11/30/2021	BALANCE	
Fund 206 - FIRE FUND						
Expenditures						
206-336-795.000	COMMUNITY RISK REDUCTION	10,000.00	1,435.95	469.00	8,564.05	14.36
206-336-796.000	PHYSICALS	15,000.00	0.00	0.00	15,000.00	0.00
206-336-815.000	GENERAL INSURANCE	32,000.00	10,754.50	0.00	21,245.50	33.61
206-336-861.000	TAX CHARGE BACK	500.00	223.01	0.00	276.99	44.60
206-336-975.000	TRUCK PAYMENT	260,000.00	0.00	0.00	260,000.00	0.00
206-336-980.000	SMALL CAPITAL	0.00	0.00	0.00	0.00	0.00
206-336-985.000	LONG TERM CAPITAL	87,500.00	9,007.35	1,000.00	78,492.65	10.29
206-336-986.000	CAPITAL FUND TRANSFER	100,000.00	0.00	0.00	100,000.00	0.00
Total Dept 336 - FIRE FUND		1,824,250.00	494,941.70	79,895.64	1,329,308.30	27.13
TOTAL EXPENDITURES		1,824,250.00	494,941.70	79,895.64	1,329,308.30	27.13
Fund 206 - FIRE FUND:						
TOTAL REVENUES		1,824,250.00	18,064.01	0.00	1,806,185.99	0.99
TOTAL EXPENDITURES		1,824,250.00	494,941.70	79,895.64	1,329,308.30	27.13
NET OF REVENUES & EXPENDITURES		0.00	(476,877.69)	(79,895.64)	476,877.69	100.00
BEG. FUND BALANCE		885,554.97	885,554.97			
NET OF REVENUES/EXPENDITURES - 2020-21			116,441.78		116,441.78	
END FUND BALANCE		885,554.97	525,119.06			

Department of Fire Prevention

Monthly Report to Fire Board

October to November 2021







SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township

Item #10C



3342 Blue Star Highway
Saugatuck, MI 49453
269 857-3000 / Fax: 269 857-1228
E-mail: info@saugatuckfire.org

Fire District Board - Agenda Item Report

FROM: Chief Greg Janik

MEETING DATE: October 15th, 2021

SUBJECT: Fire / Rescue Boat #2192

DESCRIPTION/INFORMATIONAL MEMO:

As the board is aware, the 23' Fire/Rescue Boat #2192 sunk on August 6th, 2021, due to heavy storms. Subsequently the boat was raised to the surface the next day with Tow Boat USA with assistance from Fire District personnel.

Michigan Municipal Risk Management Authority (MMRMA), the Fire District's general liability insurance carrier was contacted, and a claim was filed. After having the boat inspected by the damage appraisers, and obtaining quotes from various vendors for repairs, MMRMA has decided the existing boat is a total loss. Due to the extensive cost of engines, pump engines, electronics, and wiring, they determined it reached the threshold percentage as a total loss, and then they are able to recoup some expenses by selling the current boat to salvage.

We obtained pricing for like-kind comparable boats from multiple vendors and MMRMA selected Lake Assault to build a new 22' aluminum workboat to replace Fire/Rescue Boat #2192. We had the pre-construction meeting with Lake Assault last week, and they anticipate delivery by 5/1/2022 barring any supply chain issues related to the Covid-19 pandemic.

COST:

The Fire District is responsible for the \$1,000 insurance deductible, towards the \$131,096.00 purchase price. MMRMA has already made the 25% deposit to Lake Assault to begin construction.

SAMPLE MOTION

N/A



November 3, 2021

Saugatuck Township Fire District
3342 Blue Star Highway
Saugatuck, MI 49453

Re: Workers Compensation Dividend Check

Dear Chief Janik:

Please see the attached Michigan Municipal group Dividend check from The Accident Fund. The dividend is a 10% return of the 7/1/2019-20 policy term. The next dividend calculation for the program will be conducted in October 2022 for the 2020-21 term.

Thank you for your participation in this group! If you have any questions, don't hesitate to call

Sincerely,

Lynda DeCan
Account Manager

**Item #11A**

56-1544/441


 PO Box 40790 Lansing,
MI 48901-7990

VOID AFTER 180 DAYS

6081964

JPMorgan Chase Bank, N.A.

 on behalf of
Accident Fund Insurance Company of America

 DATE
10/22/2021

 PAY THIS AMOUNT
*****\$4,525.40

PAY THE SUM OF Four thousand five hundred twenty five and 40/100 Dollars

PAY TO THE ORDER OF:

 SAUGATUCK TOWNSHIP FIRE DISTRICT
3242 BLUE STAR HIGHWAY
SAUGATUCK MI 49453

⑈06081964⑈ ⑆044115443⑆

268937338⑈



Check Date: 10/22/2021

Check Amount: \$4,525.40

Check No.: 6081964

REASON: Group Dividend

Policyholder:

 3242 BLUE STAR HIGHWAY
SAUGATUCK, MI 49453

 Payable to: SAUGATUCK TOWNSHIP FIRE
DISTRICT
3242 BLUE STAR HIGHWAY
SAUGATUCK MI 49453

Policy No: 99522-

Effective Date: 07/01/2019

Your Agent is:

 LIGHTHOUSE INSURANCE GROUP, INC.
56 GRANDVILLE AVE SW #300
GRAND RAPIDS, MI 49503



SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township

Item #11B



Funding Approval Form

November 15, 2021

ITEM DESCRIPTION:

DRONE – The common name for Unmanned Aerial Vehicle (UAV)

PRIORITY:

High

QUALITY FACTORS:

The fire departments of Hamilton, Graafschap and Saugatuck Township Fire District are honored to present a much-needed project that considers collaborative resourcing for the benefit of the taxpayers we serve. We continue share the conviction that sound fiscal management and teamwork excellence benefit the health, safety and welfare of our citizens, visitors and fire fighters.

For many years, police, fire and public safety agencies have been using drones to improve situation awareness, help locate missing people, enhance fire fighter and citizen safety. This is achieved by assessment and implementation of emerging technologies that can provide video-audio recording and streaming. Such tools can help facilitate increased situation awareness and incident command decisions at emergency scenes, In training environments, during pre-planning and for incidents of varying sizes.

COST:

1 – DJI Matric UAS:M300-SP Combo	\$10,599.00
1 – Sensors: Zenmuse H20T-SP Combo	11,209.00
2 – Accessories: TB60 Batteries	1,400.00
1 – Accessories: M300 Part 3 BS60 Intelligent	1,200.00
1 – Accessories: Hard Case, Insurance, F.A.A. Part 107 License, approx. misc.	<u>1,864.00</u>
Total	\$26,272.00

TOTAL - \$9,000 STFD Share

FUNDING SOURCE(S):

Budget – Capital Plan - \$15,000 – Originally in 2018/19 Budget Year

REQUESTER:

Fire Chief Greg Janik

SAMPLE MOTION:

I _____ motion to authorize Fire District staff to purchase the DJI Matric Drone and ancillary equipment specified above for the collaborative drone project with a Not To Exceed amount of \$9,000.00. I _____ 2nd the Motion. (Roll Call Vote)

Fire Board Vote - Date:

Motion: _____
YEAS: _____
NAYS: _____
ABSENT: _____

MICHIGAN

Pandemic exacerbates 'catastrophic' firefighter, paramedic shortage

Michael Gerstein Special to The Detroit News

Published 11:30 p.m. ET Oct. 24, 2021

The pandemic is making the sting of a firefighter and paramedic shortage more severe as first responders across Michigan scramble to cope with a deluge of emergencies amid a COVID-19 surge.

A three-month upward trend in COVID-19 cases has burdened hospitals, which had 2,070 hospitalized patients statewide through Friday. It is colliding with a years-in-the-making firefighter and paramedic shortage, translating to longer waits for medical transportation, longer shifts and more overtime to meet rising demand as emergency responders deal with more 911 calls and the strain of an enduring pandemic.

The demands on a limited pool of first responders are leading to burnout among firefighters and longer wait times — in some cases days — for non-emergency medical transport, health care experts and ambulance service providers said.

The state is understaffed at “a catastrophic level,” said Mark Docherty, president of the Michigan Professional Firefighters Union and battalion chief at the Sterling Heights Fire Department.

There are 1.1 million firefighters across the country, according to the National Volunteer Fire Service. The state Department of Licensing and Regulatory Affairs

couldn't provide a current statewide number.

The lack of available personnel is leading “many departments” in smaller communities to close down ambulance services and rely on neighboring jurisdictions, Docherty said. That leads to higher response times in emergencies, leaves less time to respond to fires, accidents and other emergencies, and in turn increases staff burnout.

“We still have to respond,” Docherty said. “Lives are still on the line. We need people. So we need a statewide coordinated effort to figure out the problem, come up with solutions and implement them. Yes, we are being strained by the pandemic.”

Michigan is at least 1,000 paramedics short of the number needed to meet demand, according to the Michigan Association of Ambulance Services. To make up for it, employees are asked to work more hours.

To make matters worse, paramedic training programs were shut down during the pandemic. So a flood of new people who would have entered the workforce haven't arrived, said Ken Cummings, CEO of Tri-Hospital EMS, an ambulance service in St. Clair and Sanilac counties.

“I don't know of any organization that doesn't have openings or vacant positions,” Cummings said. “If we don't fix this problem by infusing more funding ... we're not going to have (an ambulance) service. It's one thing for us to close down a couple grocery checkout lines or maybe even cancel some airline services. ... We can't take ambulances off the road. This is life or death.”

Universal Ambulance Service is feeling the strain as it operates in Macomb, Oakland and Wayne counties, said Duncan Walker, president of Universal Ambulance Service in Sterling Heights.

“Staffing has never been as bad as it is right now,” Walker said, describing the situation as so dire his outfit is considering offering \$12 to \$13 an hour for people

just to take paramedic and EMT training courses, which the company has already paid for students to enroll in for about eight years.

Staffing shortages at hospitals combined with too few paramedics to transport patients has created a situation where patients are sometimes waiting up to 48 hours to be sent from an emergency room to a lower level of care, said Brian Peters, CEO of the Michigan Health and Hospital Association.

That means beds are being occupied longer than they need to be by patients who should be elsewhere, spurring hospitals to send patients who need to be admitted to in-patient care to other hospitals, increasing the cost and strain to the health care system.

“They are in crisis mode,” Peters said of hospitals. “These are not only front-line clinical staff who are in short supply, but also non-clinical staff. ... We are struggling on both counts.”

Double trouble on fire front

Fire departments are suffering from a double shortage: They’re short of both firefighters and paramedics, which are increasingly needed at departments because most are asked to respond to more and more medical situations in addition to fires, accidents and other emergencies.

There’s no estimate for the number of fire service personnel needed statewide. But department chiefs across the state said nearly every department has openings. When departments do get applicants, they report what used to be a flood is now a trickle.

“We’re all trying to rob Peter to pay Paul,” said Jeff Roberts, president of the Michigan Association of Fire Chiefs, and the fire chief in Wixom. “Currently it’s cheaper to add overtime than it is to replace people. There’s only so many people entering the fire service, and we’re all trying to get those same individuals.”

Roberts estimates staff openings for career firefighting jobs could have increased as much as 20% since the end of 2019, when there were about 400 job openings for full-time firefighters across the state.

Meanwhile, Roberts said many have left the fire service because of added strain from staffing shortages and increased health risks to family members from working during the pandemic.

In the 14,000-person city of Wixom, the department runs with 12 employees. But Roberts says he has the money to pay for another 18 full-time firefighters if he could find them.

The issue isn't unique to Metro Detroit. Central Michigan departments in Lansing, Delta Township and DeWitt Township are short on firefighters too, said DeWitt Township fire Chief Dave DeKorte. DeWitt responded to almost 2.7 times more calls by the end of this summer compared with the summer of 2020, DeKorte estimated.

The challenge is harder for volunteer fire departments like DeWitt's, which rely on part-time and on-call staffers who usually have other full-time jobs.

The number of volunteer firefighters nationwide has declined 17% from 897,750 in 1984 to 745,000 in 2018, the latest year available, according to the National Volunteer Fire Council. But the number of emergency calls has tripled in that period, the council said.

"That wears on all of us that have to get up in 2, 3, 4 o'clock in the morning and go help someone, and then they need to go to their full-time job," DeKorte said.

The Detroit exception

The exception to the rule may be Detroit. The fire department received about 800 applicants for an open position when the application closed Oct. 13, said Robert Distelrath, 2nd Deputy Commissioner at the Detroit Fire Department.

Many firefighters see Detroit as the “pinnacle” of their career, Distelrath said. “We’re not really experiencing a shortage,” he added.

But the department is still concerned about the future pool of qualified paramedics, Distelrath said.

But the paramedic situation is different. Amid the statewide shortage, the Detroit Fire Department has often asked paramedics on staff to work 82-hour weeks, Distelrath said. In an effort to reduce paramedic turnover, Detroit is merging the EMS and fire response divisions within the department into one role rather than hiring firefighters and paramedics separately.

So the same employees will be asked to work 12 hours a week on a fire truck and 12 hours on an ambulance, Distelrath said, distributing the labor more evenly and hopefully making their lives easier.

In northern Michigan, where finding qualified applicants is harder, they don’t have that option. And the shortage can be more severe.

According to a 2019 report from the Northern Michigan Fire Chiefs Association and the Michigan Rural EMS Network — the most recent data available — 91% of emergency service and fire managers said finding enough firefighters is a major or moderate challenge after surveying 611 first responders and 256 fire and emergency medical service leaders.

Northern Michigan would need 3,000 more firefighters alone to make up for those who are close to retiring, said Chris Peterson, recruitment and retention coordinator for the Michigan Rural EMS Network. Every department in northern Michigan is looking for more firefighters, he said.

The fact that not enough people are willing to be paramedics compounds the problem — especially for rural ambulance services and fire departments, where losing a staff member or two is felt much more dearly than departments with dozens, hundreds, or — in Detroit’s case — more than 1,000 employees.

“We just don’t have enough people to do the job,” said Peninsula Township fire Chief Fred Gilstorff in Grand Traverse County. “I think the pandemic has really shown the lack of certified paramedics.”

In some ways, Peninsula Township is a success story for volunteer departments.

Gilstorff said the small department had 11 people on staff when he became chief in 2017. Peninsula Township now has 26 fire department employees. Gilstorff credits the increase to leadership change and word-of-mouth reputation.

Yet finding enough people remains a concern. Part of that is due to training, which can take months and up to two years for paramedics. And many community colleges struggle to offer courses because too few people are enrolling, said Angela Madden, director of the Michigan Association of Ambulance Services. Many colleges have cut paramedic training programs.

The other problem is pay, especially for paramedics. The average Michigan paramedic makes a little over \$36,000 per year, according to internet job search company Indeed.com. Yet paramedics often work long shifts and are on-call 24 hours a day.

“Pay is a big issue,” Madden said. “And that’s where we hope this Medicaid reimbursement fix would help stymie this problem.”

MAAS and other medical groups praised Gov. Gretchen Whitmer and the Legislature for approving a \$12.9 million increase to the Medicaid reimbursement for EMS services as part of the \$70 million budget approved last month.

“That’s terrific. That’s going to be helpful in the long run, but it’s not going to help us get out of the situation we’re in right now,” the hospital association's Peters said.

Michael Gerstein is a freelance writer.

THANK
YOU.



RAE DUNN.

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Chief Janik & crew,
THANK you for helping
us bring Homecoming
back. From the ladder
truck and flag at the
pep-assembly, to your
work at the parade,
to your support at
the game, we could not
have pulled it off without
your help. You truly
are an asset to the
Community, and we
appreciate you! Chris Lewis,
Sherril Austin,
& the Spirit
Crew



Item #12B

26TH DISTRICT
P.O. BOX 30036
LANSING, MI 48909-7536

MICHIGAN SENATE
ARIC NESBITT
SENATE PRESIDENT PRO TEMPORE

PHONE: (517) 373-0793
TOLL-FREE: (855) 347-8026
senanesbitt@senate.michigan.gov
www.SenatorAricNesbitt.com

November 2, 2021

Saugatuck Township Fire Department
3342 Blue Star Hwy
Saugatuck, MI 49453

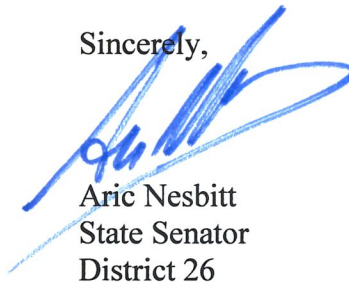
Dear Chief Janik,

I want to offer you my heartfelt congratulations on receiving the Michigan Inspectors Society's 2021 President's Award. Your service is impressive and your dedication to your community is appreciated since you clearly go above and beyond.

Thank you for protecting your community and implementing change in the fire service. You are a humble and admirable leader. Thank you for your many contributions to the Allegan County community and I look forward to reading about your future service and milestones.

If I may ever be in service of you, please do not hesitate to contact me toll free at (855) 347-8026 or by email at SenANesbitt@senate.michigan.gov.

Sincerely,



Aric Nesbitt
State Senator
District 26

Saugatuck Fire Chief wins state award



Saugatuck Township Fire District Chief Janik (shown at left) has been presented the Michigan Fire Inspectors Society's 2021 President's Award.

The honor is given members and those who help MFIS meet its mission and goals.

The society provides annual scholarships to burn survivors, members who wish to further their education and members who wish to add residential sprinklers to their homes. It honors a fire inspector and public educator each year through member nominations.

"Chief Janik," said MFIS president Kyle Svoboda, "keeps me in the loop on many legislative changes impacting

this agency as well as the fire service throughout the state.

"He has been a model for implementing change in the fire service, serves on many committees that support our mission and most importantly has been there to provide the levelheaded guidance when I've needed it most," he continued. "He has always been a phone call away.

"Your respect," said Svoboda, addressing Janik, "fire service charm and humbleness have never gone unnoticed, and I've appreciated the candid conversations that we've been able to have.

Without question, you opened up your community and hosted

us as if we were family.

"Chief Janik, you are a class act, and I cannot thank you enough for the guidance, leadership, and most importantly your friendship," Svoboda said.

"I feel deeply honored to receive the President's Award," said Janik, "and to be in the company of a very distinguished group of fire service members. Thank you for giving me this distinction.

"I am most grateful for the kind words from MFIS President Kyle Svoboda who has been an inspiration in my life as a fire service leader," Janik said.