



# SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



3342 Blue Star Highway  
Saugatuck, MI 49453  
269 857-3000 / Fax: 269 857-1228  
E-mail: [info@saugatuckfire.org](mailto:info@saugatuckfire.org)

## FIRE DISTRICT BOARD MEETING

4:00pm – April 18<sup>th</sup>, 2022

### **AGENDA**

1. Call to Order:
2. Pledge of Allegiance (*Stand if you are able*):
3. Roll Call:
4. Reminder: It is requested the board silences cell phones and put them away for the duration of the meeting.
5. Approval of Agenda (*additions / deletions*):
6. Approval of Minutes:
  - A. **March 16<sup>th</sup>, 2022**
7. Public Comment on Agenda Items Only (Limit 3 minutes):
8. **Special Guest Speaker**
  - A. **Sherry Tedaldi – Affordable Housing Committee**
9. Request for Payment:
  - A. **Account Payables (*Roll Call Vote*)**
  - B. **Financial Report**
10. Fire Chief Comments:
  - A. **Incident Reports / EMS Report / Calls to Date / Overlapping Calls**
  - B. **Community Risk Reduction**
    1. **Department of Fire Prevention – Monthly Report**
    2. **Michigan Fire Inspectors Society - Fatal Fire Statistics**
11. Unfinished Business:
  - A. **#2111 – 2022 Spencer/Spartan – Price Change Request from Spencer/Spartan in the amount of \$5,800.00 above contract pricing.**
12. New Business:
  - A. **None**
13. Correspondence:
  - A. **None**
14. Public Comments: (Limit 3 minutes):
15. Fire Board Comments:
16. Adjournment:

### NOTICE

Request for accommodations or interpretive services must be made 48 hours prior to this meeting.  
Please contact Saugatuck Township Fire District at 269-857-3000 for further information.



# SAUGATUCK TOWNSHIP FIRE DISTRICT

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Item # 6A



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E-mail: [info@saugatuckfire.org](mailto:info@saugatuckfire.org)

## FIRE DISTRICT BOARD MEETING

4:00pm – March 21<sup>st</sup>, 2022

### DRAFT MINUTES

1. Call to Order: **Meeting called to order by J. Verplank at 4:00pm.**
2. Pledge of Allegiance (*Stand if you are able*):
3. Roll Call:  
**PRESENT: S. Aldrich, E. Beckman, D. Fox, J. Verplank, S. Phelps, T. Pullen**  
**ABSENT with Notice: A. Miller**  
**Also Present: Chief Greg Janik, D.C. Chris Mantels, P. Stanislawski**
4. Reminder: It is requested the board silences cell phones and put them away for the duration of the meeting.
5. Approval of Agenda (*additions / deletions*):  
**Motion by Phelps, 2<sup>nd</sup> by Fox to approve the agenda as presented. No discussion. Motion carries by voice vote.**
6. Approval of Minutes:  
**A. February 21<sup>st</sup>, 2022**  
**Motion by Aldrich, 2<sup>nd</sup> by Fox to approve the minutes of the 2/21/2022 regular meeting as presented. No discussion. Motion passes by voice vote.**
7. Public Comment on Agenda Items Only (Limit 3 minutes):  
**A. None**
8. Request for Payment:  
**A. Account Payables (*Roll Call Vote*)**  
**Motion by Phelps, 2<sup>nd</sup> by Beckman to pay the invoices in the amount of \$148,098.77. No discussion.**  
**YAYS: Phelps, Beckman, Aldrich, Fox, Verplank, Pullen.**  
**NAYS: None**  
**ABSENT: Miller**  
**Motion passes 6:0.**  
**B. Financial Report**
  - i. Financial report reviewed by P. Stanislawski.
  - ii. Overage in Truck Maintenance due to \$26k board approved repair on Engine 2112.
9. Fire Chief Comments:  
**A. Incident Reports / EMS Report / Calls to Date / Overlapping Calls**
  1. Incident report statistics year to date were reviewed – 126 incidents year to date.
  2. 6:53 – average response time year to date
  3. Continued increase in overlapping calls.**B. Fire District Legal Counsel Invoice Breakdown**
  1. Legal invoice breakdown was reviewed.**C. Firefighter Injuries**
  1. There were two injuries for workers compensation at the structure fire on 3/12/2022.**D. Community Risk Reduction**
  1. Department of Fire Prevention – Monthly Report
  2. Michigan Fire Inspectors Society - Fatal Fire Statistics



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- E. International Residential Code (IRC) Development Hearings - Representing International Association of Fire Chiefs.
    1. Chief Janik is being flown to New York next week to participate in the review of the IRC.
  - F. Allegan County Safe School Network – Executive Group – Chief Janik Appointed.
    1. Focusing on communication in the schools
    2. Also, big emphasis on community mental health.
10. Unfinished Business:
- A. Special Events / Parade Safety – Discussion
    1. One parade permit has been issued since the white paper was provided.
    2. Chief Janik offered District apparatus to assist in blocking intersections.
    3. The jurisdictions have the sole authority to issue parade permits with or without the Fire District's input.
  - B. Blue Star Hwy. / Old Allegan – Discussion
    1. Flashing "LED" Stop Sign has been installed on the Eastbound Lane.
  - C. STFD Discussion
    1. If there are any other name suggestions, please let Chief Janik know to add it to the list.
11. New Business:
- A. #2111 – 2022 Spencer/Spartan – Price Change Request from Spencer/Spartan in the amount of \$5,800.04 above contract pricing.
    1. Chief Janik reviewed the documents from Spencer and Spartan and discussed the meeting Chief Janik and D.C. Mantels had with Spartan while inspecting the chassis. Options are to do nothing, possibly split it 50/50, divide it into thirds, or come up with something entirely different.
    2. Spencer's is not going to pay anything additional since they have already eaten increases on the pump, tank, etc.
    3. Are other truck builders imposing these Covid Fees?
    4. Can we reach out to Spartan to determine if we can pay them directly?Motion by Pullen, 2<sup>nd</sup> by Beckman to table the discussion pending further information.  
No further discussion. Motion passes by unanimous voice vote.
12. Correspondence:
- A. None
13. Public Comments: (Limit 3 minutes):
1. Garnet Lewis – Tri-Community Recycling Committee – Household Hazardous Waste Day – May 24<sup>th</sup>, 3-7pm. Electronics, batteries, medicines, etc.
14. Fire Board Comments:
- A. Aldrich – None
  - B. Beckman - None
  - C. Fox – None
  - D. Verplank – None
  - E. Phelps - None
  - F. Pullen – None
15. Adjournment: Meeting adjourned at 4:47pm.

## NOTICE

Request for accommodations or interpretive services must be made 48 hours prior to this meeting.  
Please contact Saugatuck Township Fire District at 269-857-3000 for further information.

04/13/2022 CHECK REGISTER FOR SAUGATUCK FIRE DISTRICT				
CHECK DATE FROM 03/22/2022 - 04/18/2022				
Check Date	Check	Vendor Name	Description	Amount
Bank MAC MACATAWA BANK				
03/31/2022	2388(E)	KAL LAKE SEWER WATER	WATER	179.86
03/31/2022	2389(E)	MACATAWA BANK	BANK FEES	56.19
04/01/2022	DD4030(A)	BERNHARDY, CHRISTOPHER	PAYROLL	1,566.41
04/01/2022	DD4031(A)	BETTS, MICHAEL	PAYROLL	1,633.01
04/01/2022	DD4032(A)	GREEN, MICHELLE	PAYROLL	1,158.56
04/01/2022	DD4033(A)	JANIK, GREG	PAYROLL	2,471.31
04/01/2022	DD4034(A)	MANTELS, CHRISTOPHER	PAYROLL	2,639.71
04/01/2022	DD4035(A)	MEYER, KYLE	PAYROLL	1,385.67
04/01/2022	DD4036(A)	MILESIEWICZ, JOHN	PAYROLL	1,401.51
04/01/2022	EFT1060(E)	457 MERS	PAYROLL	1,256.11
04/01/2022	EFT1061(E)	INTERNAL REVENUE SERVICE	PAYROLL	4,146.40
04/01/2022	EFT1062(E)	DEFINED CONTRIBUTION	PAYROLL	1,779.42
04/01/2022	EFT1063(E)	SAUGATUCK AREA PROFESSIONAL L	PAYROLL	150.00
04/07/2022	DD4037(A)	ALDRICH, STACEY	PAYROLL	43.04
04/07/2022	DD4038(A)	BALES, WENDY	PAYROLL	2,583.51
04/07/2022	DD4039(A)	BECKMAN, ERIC	PAYROLL	43.05
04/07/2022	DD4040(A)	BEEK, HEATHER	PAYROLL	218.71
04/07/2022	DD4041(A)	BERNHARDY, CHRISTOPHER	PAYROLL	331.70
04/07/2022	DD4042(A)	BETTS, MICHAEL	PAYROLL	770.23
04/07/2022	DD4043(A)	BLATT, DAVID	PAYROLL	104.45
04/07/2022	DD4044(A)	BLOK, MICHAEL	PAYROLL	1,069.93
04/07/2022	DD4045(A)	BRESE, ROBERT	PAYROLL	41.13
04/07/2022	DD4046(A)	BRINK, CHAD	PAYROLL	382.41
04/07/2022	DD4047(A)	DALTON, PHIL	PAYROLL	744.15
04/07/2022	DD4048(A)	DEMOND, KALEB	PAYROLL	506.50
04/07/2022	DD4049(A)	DORNBUSH, KALEIGH	PAYROLL	201.52
04/07/2022	DD4050(A)	DYKSTRA, TOM	PAYROLL	23.60
04/07/2022	DD4051(A)	ESQUIVEL, BRADLEY	PAYROLL	1,083.99
04/07/2022	DD4052(A)	GARGANO, CHRISTINE	PAYROLL	386.87
04/07/2022	DD4053(A)	GARGANO, MARK	PAYROLL	808.91
04/07/2022	DD4054(A)	GREEN, MICHELLE	PAYROLL	148.31
04/07/2022	DD4055(A)	GRIFFIS, JESSICA	PAYROLL	1,502.77
04/07/2022	DD4056(A)	HOSIER, CALEB	PAYROLL	602.21
04/07/2022	DD4057(A)	JANIK, GREG	PAYROLL	536.27
04/07/2022	DD4058(A)	KEMPKERS, BRIAN	PAYROLL	76.11
04/07/2022	DD4059(A)	KIRCHERT, ERIK	PAYROLL	884.78
04/07/2022	DD4060(A)	MANTELS, CHRISTOPHER	PAYROLL	1,095.16
04/07/2022	DD4061(A)	MARR, SEAN	PAYROLL	782.61
04/07/2022	DD4062(A)	MC GOWAN, WILLIAM	PAYROLL	574.73
04/07/2022	DD4063(A)	MEISTE, JAMES	PAYROLL	764.67
04/07/2022	DD4064(A)	MEYER, KYLE	PAYROLL	408.39

04/13/2022 CHECK REGISTER FOR SAUGATUCK FIRE DISTRICT				
CHECK DATE FROM 03/22/2022 - 04/18/2022				
Check Date	Check	Vendor Name	Description	Amount
04/07/2022	DD4065(A)	MILESKIEWICZ, JOHN	PAYROLL	297.49
04/07/2022	DD4066(A)	MOKMA, WAYNE	PAYROLL	612.58
04/07/2022	20470	PHELPS, DONALD	PAYROLL	44.04
04/07/2022	DD4067(A)	PULLEN, TARUE	PAYROLL	44.05
04/07/2022	DD4068(A)	SEYMOUR, SCOTT	PAYROLL	809.37
04/07/2022	DD4069(A)	SHERER, MISTY	PAYROLL	2,848.11
04/07/2022	DD4070(A)	STARRING, LINUS	PAYROLL	939.66
04/07/2022	DD4071(A)	STEVENS, KEVIN	PAYROLL	922.09
04/07/2022	DD4072(A)	STURM, ELLIOTT	PAYROLL	341.20
04/07/2022	DD4073(A)	TRINKLEIN, KYLE	PAYROLL	213.95
04/07/2022	DD4074(A)	VAN AUKEN, LAUREL	PAYROLL	741.56
04/07/2022	DD4075(A)	VAN OSS, BRENT	PAYROLL	459.13
04/07/2022	DD4076(A)	VERPLANK, JANE	PAYROLL	44.04
04/07/2022	DD4077(A)	WILKINSON, ERIN	PAYROLL	42.49
04/13/2022	EFT1064(E)	457 MERS	PAYROLL	1,945.13
04/13/2022	EFT1065(E)	INTERNAL REVENUE SERVICE	PAYROLL	6,847.45
04/13/2022	EFT1066(E)	DEFINED CONTRIBUTION	PAYROLL	1,626.42
04/13/2022	EFT1067(E)	SAUGATUCK AREA PROFESSIONAL L	PAYROLL	150.00
04/15/2022	DD4078(A)	BERNHARDY, CHRISTOPHER	PAYROLL	1,591.41
04/15/2022	DD4079(A)	BETTS, MICHAEL	PAYROLL	1,658.00
04/15/2022	DD4080(A)	GREEN, MICHELLE	PAYROLL	1,183.57
04/15/2022	DD4081(A)	JANIK, GREG	PAYROLL	2,471.31
04/15/2022	DD4082(A)	KIRCHERT, ERIK	PAYROLL	161.90
04/15/2022	DD4083(A)	MANTELS, CHRISTOPHER	PAYROLL	2,064.70
04/15/2022	DD4084(A)	MEYER, KYLE	PAYROLL	1,410.67
04/15/2022	DD4085(A)	MILESKIEWICZ, JOHN	PAYROLL	1,426.51
04/15/2022	DD4086(A)	SEYMOUR, SCOTT	PAYROLL	178.81
04/15/2022	EFT1068(E)	457 MERS	PAYROLL	1,290.71
04/15/2022	EFT1069(E)	INTERNAL REVENUE SERVICE	PAYROLL	4,211.46
04/15/2022	EFT1070(E)	DEFINED CONTRIBUTION	PAYROLL	1,804.91
04/18/2022	20471	FIRE SUPPRESSION PRODUCTS	FOAM	1,375.00
04/18/2022	20472	GRAPHIX EMBROIDERY INC	UNIFORMS	86.00
04/18/2022	20473	IHLE AUTO PARTS	SUPPLIES	313.17
04/18/2022	20474	MICHIGAN ASSOCIATION OF FIRE CH	TRAINING	20.00
04/18/2022	20475	RAY'S SERVICE CENTER LLC	TOW 2133	75.00
04/18/2022	20476	OVERISEL LUMBER CO	SUPPLIES	76.52
04/18/2022	20477	STANDARD	INSURANCE	855.75
04/18/2022	20478	STRYKER SALES LLC	LUCAS CPR	1,308.14
04/18/2022	20479	ZORO	TACTICAL LANTERNS	724.24
04/18/2022	2390(E)	COMCAST	TELEPHONES & INTERNET	303.31
04/18/2022	2391(E)	CONSUMERS ENERGY	BOAT DOCK	31.61
04/18/2022	2392(E)	CONSUMERS ENERGY	FIRE STATION	533.47
04/18/2022	2393(E)	FIRST BANKCARD	TECHNOLOGY, REPAIRS & SUPP	3,526.22

04/13/2022 CHECK REGISTER FOR SAUGATUCK FIRE DISTRICT				
CHECK DATE FROM 03/22/2022 - 04/18/2022				
Check Date	Check	Vendor Name	Description	Amount
04/18/2022	2394(E)	MACATAWA BANK	HEALTH SAVINGS ACCOUNTS	3,200.00
04/18/2022	2395(E)	MENARDS	SUPPLIES	698.81
04/18/2022	2396(E)	MICHIGAN GAS UTILITIES	NATURAL GAS	473.48
04/18/2022	2397(E)	MCKESSON	MEDICAL SUPPLIES	51.33
04/18/2022	2398(E)	PRIORITY HEALTH	HEALTH INSURANCE	4,796.83
04/18/2022	2399(E)	REPUBLIC SERVICES 240	TRASH & RECYCLING	161.39
04/18/2022	2400(E)	SHELL	GASOLINE & DIESEL	1,962.07
04/18/2022	2401(A)	ALLEGAN TREASURER	TAX CHARGE BACK	214.71
04/18/2022	2402(A)	APPLIED IMAGING	COPIER USE	407.48
04/18/2022	2403(A)	BLOOM SLUGGETT PC	LEGAL FEES	1,297.50
04/18/2022	2404(A)	FISHERIES SUPPLY COMPANY	BOATS	421.89
04/18/2022	2405(A)	AYMEN GHALIB	TRAINING RENTAL	525.00
04/18/2022	2406(A)	GREG JANIK	TRAINING	139.62
04/18/2022	2407(A)	MOTOROLA SOLUTIONS INC	2110 RADIO	2,682.66
04/18/2022	2408(A)	LORRIE PASTOOR	CLEANING	300.00
04/18/2022	2409(A)	CITY OF SAUGATUCK	FINANCE SERVICES	1,350.00
04/18/2022	2410(A)	SECURE N SAFE LLC	SECURITY	170.00
04/18/2022	2411(A)	SPENCER MANUFACTURING INC	NEW FIRE TRUCK CHASSIS	260,543.60
04/18/2022	2412(A)	STEVENS DIESEL LLC	2142 REPAIR	38.25
04/18/2022	2413(A)	WEST MICHIGAN UNIFORM	SHOP TOWELS	200.50
Total of 104 Checks:				363,790.14
Less 0 Void Checks:				0.00
Total of 104 Disbursements:				363,790.14

Vendor Name	Description	Amount
1. ALLEGAN TREASURER	TAX CHARGE BACK	214.71
2. APPLIED IMAGING	COPIER USE	407.48
3. AYMEN GHALIB	TRAINING RENTAL	525.00
4. BLOOM SLUGGETT PC	LEGAL FEES	157.50
	LEGAL FEES	435.50
	LEGAL FEES	612.00
	LEGAL FEES	92.50
	TOTAL	1,297.50
5. CITY OF SAUGATUCK	FINANCE SERVICES	1,350.00
6. COMCAST	TELEPHONES & INTERNET	303.31
7. CONSUMERS ENERGY	BOAT DOCK	31.61
	FIRE STATION	533.47
	TOTAL	565.08
8. FIRE SUPPRESSION PRODUCTS	FOAM	1,375.00
9. FIRST BANKCARD	TOOLS, TRAINING & OFFICE	1,879.15
	TECHNOLOGY, REPAIRS & SUPPLIES	1,639.33
	SUPPLIES	7.74
	TOTAL	3,526.22
10. FISHERIES SUPPLY COMPANY	BOATS	421.89
11. GRAPHIX EMBROIDERY INC	UNIFORMS	26.00
	UNIFORMS	60.00
	TOTAL	86.00
12. GREG JANIK	TRAINING	139.62
13. IHLE AUTO PARTS	SUPPLIES	313.17
14. KAL LAKE SEWER WATER	WATER	179.86
15. LORRIE PASTOOR	CLEANING	300.00
16. MACATAWA BANK	BANK FEES	56.19
	HEALTH SAVINGS ACCOUNTS	3,200.00
	TOTAL	3,256.19
17. MCKESSON	MEDICAL SUPPLIES	51.33
18. MENARDS	SUPPLIES	698.81
19. MICHIGAN ASSOCIATION OF FIRE CHIEFS	TRAINING	20.00
20. MICHIGAN GAS UTILITIES	NATURAL GAS	473.48
21. MOTOROLA SOLUTIONS INC	2110 RADIO	1,399.32

Vendor Name	Description	Amount
	2110 RADIO	873.54
	2110 RADIO	34.80
	RADIO MAINTENANCE	375.00
	TOTAL	2,682.66
22. OVERISEL LUMBER CO	SUPPLIES	76.52
23. PRIORITY HEALTH	HEALTH INSURANCE	4,796.83
24. RAY'S SERVICE CENTER LLC	TOW 2133	75.00
25. REPUBLIC SERVICES 240	TRASH & RECYCLING	161.39
26. SECURE N SAFE LLC	SECURITY	170.00
27. SHELL	GASOLINE & DIESEL	1,962.07
28. SPENCER MANUFACTURING INC	NEW FIRE TRUCK CHASSIS	260,000.00
	2111 VALVE KIT	543.60
	TOTAL	260,543.60
29. STANDARD	INSURANCE	855.75
30. STEVENS DIESEL LLC	2142 REPAIR	38.25
31. STRYKER SALES LLC	LUCAS CPR	1,308.14
32. WEST MICHIGAN UNIFORM	SHOP TOWELS	200.50
33. ZORO	BATTERIES	187.78
	TACTICAL LANTERNS	536.46
	TOTAL	724.24
TOTAL - ALL VENDORS		289,099.60
<b>FUND TOTALS:</b>		
Fund 206 - FIRE FUND		289,099.60



		2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
		04/30/2022	04/30/2022	MONTH 04/30/2022	BALANCE	% BDGT
GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 206 - FIRE FUND						
Revenues						
Dept 000						
206-000-401.000	SAUGATUCK CITY	389,000.00	379,800.12	0.00	9,199.88	97.63
206-000-402.000	SAUGATUCK TOWNSHIP	780,000.00	725,426.91	0.00	54,573.09	93.00
206-000-403.000	DOUGLAS CITY	404,000.00	386,989.98	0.00	17,010.02	95.79
206-000-450.000	FIRE SERVICES	1,000.00	2,634.02	206.00	(1,634.02)	263.40
206-000-460.000	INSPECTION & PLAN REVIEW FEES	1,000.00	23,327.58	1,025.00	(22,327.58)	2,332.76
206-000-465.000	COST RECOVERY	1,000.00	9,721.31	50.00	(8,721.31)	972.13
206-000-560.000	GRANTS & DONATIONS	1,000.00	34,703.10	0.00	(33,703.10)	3,470.31
206-000-665.000	INTEREST	500.00	47.32	0.00	452.68	9.46
206-000-685.000	SALES OF ASSETS	0.00	200.00	0.00	(200.00)	100.00
206-000-686.000	FUND BALANCE TRANSFER IN	246,750.00	0.00	0.00	246,750.00	0.00
Total Dept 000		1,824,250.00	1,562,850.34	1,281.00	261,399.66	85.67
TOTAL REVENUES		1,824,250.00	1,562,850.34	1,281.00	261,399.66	85.67
Expenditures						
Dept 336 - FIRE FUND						
206-336-702.000	BOARD SALARY	5,250.00	2,600.00	250.00	2,650.00	49.52
206-336-704.000	CHIEF SALARY	86,000.00	68,836.01	7,769.24	17,163.99	80.04
206-336-705.000	OFFICER SALARIES	7,500.00	4,998.77	581.93	2,501.23	66.65
206-336-708.000	CAREER FIREFIGHTER	315,000.00	252,699.27	26,332.14	62,300.73	80.22
206-336-709.000	OPERATIONAL WAGES	100,000.00	94,014.13	10,708.13	5,985.87	94.01
206-336-709.500	PAID ON CALL STIPEND	85,000.00	70,381.10	7,792.55	14,618.90	82.80
206-336-710.000	FIRE CALLS	60,000.00	38,580.12	6,462.55	21,419.88	64.30
206-336-711.000	MEDICAL CALLS	30,000.00	26,518.54	2,253.37	3,481.46	88.40
206-336-712.000	TRAINING	40,000.00	34,157.26	4,408.35	5,842.74	85.39
206-336-713.000	SPECIAL EVENTS	10,000.00	8,643.95	73.95	1,356.05	86.44
206-336-720.000	PAYROLL TAXES	57,000.00	48,624.26	5,139.20	8,375.74	85.31
206-336-721.000	EMPLOYEE INSURANCE BENEFITS	75,000.00	70,619.20	10,152.58	4,380.80	94.16
206-336-722.000	WORKER COMP INSURANCE	53,000.00	43,037.60	0.00	9,962.40	81.20
206-336-723.000	RETIREMENT	76,000.00	80,040.90	9,071.73	(4,040.90)	105.32
206-336-727.000	OPERATING SUPPLIES	22,000.00	13,341.78	2,751.26	8,658.22	60.64
206-336-728.000	GAS & OIL	12,000.00	10,972.09	1,962.07	1,027.91	91.43
206-336-730.000	PROFESSIONAL SERVICES	30,000.00	20,171.80	2,947.50	9,828.20	67.24
206-336-742.000	TESTING, REPAIR & REPLACEMENT	15,000.00	9,159.59	0.00	5,840.41	61.06
206-336-745.000	STATION TOOLS	3,000.00	1,624.75	283.88	1,375.25	54.16
206-336-746.000	FIRE FIGHTER TOOLS	10,000.00	5,673.63	1,605.79	4,326.37	56.74
206-336-751.000	PHONES	12,000.00	8,719.06	363.31	3,280.94	72.66
206-336-752.000	UTILITIES	16,000.00	12,053.74	1,199.95	3,946.26	75.34
206-336-760.000	VEHICLE/ EQUIP REP & MAINTENANCE	45,000.00	60,747.51	1,057.55	(15,747.51)	134.99
206-336-761.000	BOAT MAINTENANCE	15,000.00	11,548.88	479.50	3,451.12	76.99
206-336-762.000	RADIO & PAGER R&R	6,500.00	5,686.81	2,682.66	813.19	87.49
206-336-763.000	BUILDING REPAIR & MAINTENANCE	25,000.00	20,763.35	425.35	4,236.65	83.05
206-336-764.000	BUILDING SECURITY	2,000.00	1,430.21	170.00	569.79	71.51
206-336-767.000	DUES & SUBSCRIPTIONS	3,500.00	2,338.55	30.00	1,161.45	66.82
206-336-770.000	OFFICE EXPENSES	10,000.00	7,217.23	492.23	2,782.77	72.17
206-336-771.000	TECHNOLOGY	18,000.00	17,144.85	1,193.44	855.15	95.25
206-336-775.000	BUILDING INSPECTIONS	2,500.00	452.50	0.00	2,047.50	18.10
206-336-780.000	UNIFORMS	12,000.00	7,092.87	86.00	4,907.13	59.11
206-336-781.000	TURN OUT GEAR	30,000.00	14,357.80	0.00	15,642.20	47.86
206-336-785.000	EDUCATION	18,000.00	17,061.86	686.82	938.14	94.79
206-336-791.000	MEDICAL SUPPLY	12,000.00	9,434.98	51.33	2,565.02	78.62
206-336-795.000	COMMUNITY RISK REDUCTION	10,000.00	2,890.60	0.00	7,109.40	28.91

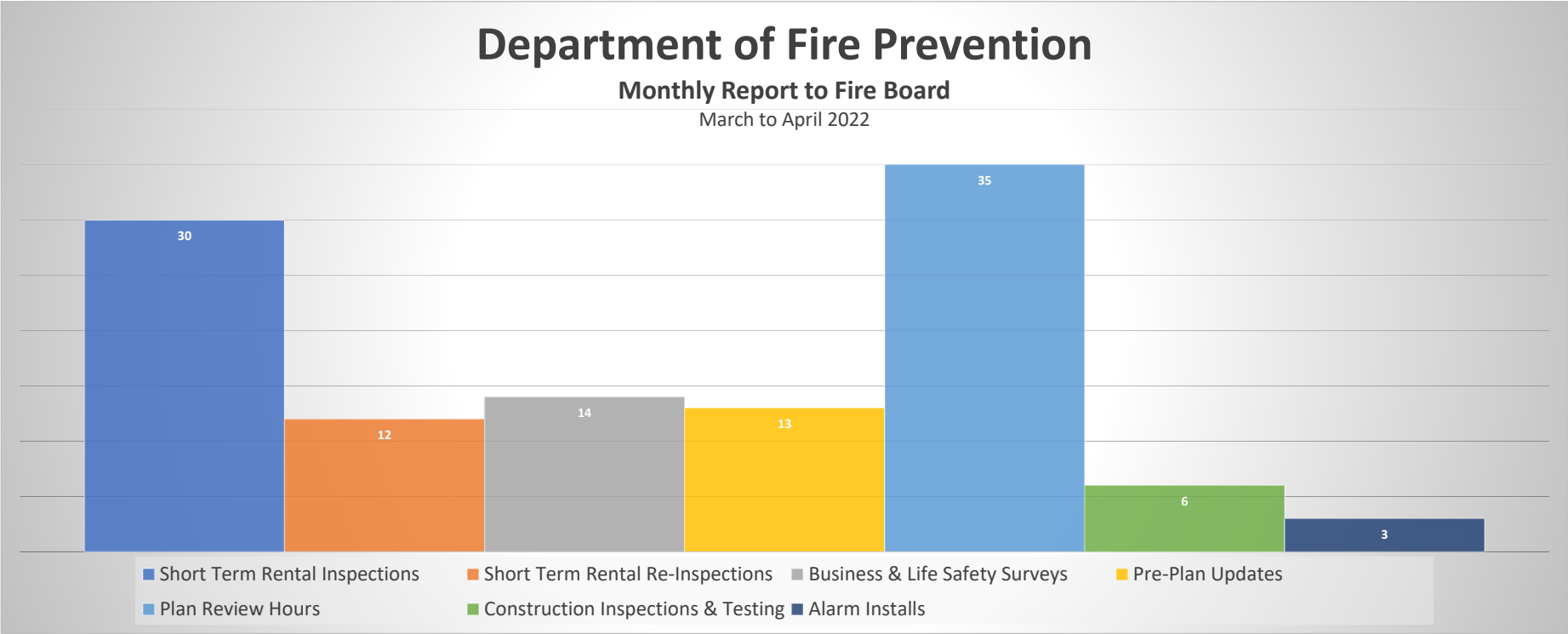
Page 9 of 16

User: Peter

DB: Stfd

PERIOD ENDING 04/30/2022

		2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	04/30/2022	MONTH 04/30/2022	BALANCE	% BDGT
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 206 - FIRE FUND						
Expenditures						
206-336-796.000	PHYSICALS	15,000.00	289.98	0.00	14,710.02	1.93
206-336-815.000	GENERAL INSURANCE	32,000.00	28,835.00	0.00	3,165.00	90.11
206-336-861.000	TAX CHARGE BACK	500.00	642.94	214.71	(142.94)	128.59
206-336-975.000	TRUCK PAYMENT	260,000.00	260,000.00	260,000.00	0.00	100.00
206-336-985.000	LONG TERM CAPITAL	87,500.00	50,376.37	1,308.14	37,123.63	57.57
206-336-986.000	CAPITAL FUND TRANSFER	100,000.00	0.00	0.00	100,000.00	0.00
Total Dept 336 - FIRE FUND		1,824,250.00	1,443,779.84	370,987.21	380,470.16	79.14
TOTAL EXPENDITURES		1,824,250.00	1,443,779.84	370,987.21	380,470.16	79.14
Fund 206 - FIRE FUND:						
TOTAL REVENUES		1,824,250.00	1,562,850.34	1,281.00	261,399.66	85.67
TOTAL EXPENDITURES		1,824,250.00	1,443,779.84	370,987.21	380,470.16	79.14
NET OF REVENUES & EXPENDITURES		0.00	119,070.50	(369,706.21)	(119,070.50)	100.00



# MICHIGAN FATAL FIRE STATISTICS 2022



## 2022 Current Fire Deaths

**46 Deaths in 40 Fires**

(as of April 14, 2022)

**4% Increase YTD Deaths**

*Compared to 2017-2021 Average*

**6% Increase YTD Fires**

*Compared to 2017-2021 Average*

### Victims

67% Male 30% Female (3% Not Reported)

28% Reported as Disabled

2% Reported as Impaired

61% Between 40 and 79 Years Old



## Location and Cause

### Reported Areas of Origin

#1 Living Room (38%)

#2 Bedroom (23%)

#3 Kitchen (3%)

### Reported Fire Causes

#1 Smoking (60%)

#2 Electrical (10%)

#3 Cooking (5%)



## Time and Day

### Deadliest Time of Day

6am - 6pm = 42%

6pm - 6am = 58%

### Deadliest Day of Week (Deaths)

#1 Tuesday (30%)

#2 Sunday (15%)

#3 Monday (9%)



# SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township

Item # 11A



## MEMO

**To:** Saugatuck Township Fire District Fire Board

**From:** Chief Janik, D.C. Mantels

**Meeting Date:** April 18<sup>th</sup>, 2022

**Subject:** Spartan Motors \$5,804.00 Chassis Surcharge

### **DESCRIPTION**

At the March 21<sup>st</sup> Meeting, the Board requested that staff research other manufacturers and see what their position is on the surcharge from Spartan Chassis. Staff did confirm that a check can be written directly to Spartan Motors if the Fire Board decides to pay a portion of the surcharge.

### **RESEARCH RESULTS**

Alexis Fire Apparatus – utilizes Spartan Chassis, however, is not passing along the Spartan surcharges to the customer.

Ferrara Fire Apparatus – does not utilize many Spartan Chassis, however, are seeing price increases on commercial cabs and have passed some along to the end user.

Spencer Fire Trucks – (Our Vendor) – Uses mostly Spartan Chassis for all custom pumpers and is passing along all Spartan surcharges to customers.

### **BUDGET ACTION REQUIRED**

Potentially pending the decision of the Fire Board.

### **RECOMMENDATION:**

The Fire District Staff recommend that the board consider paying approximately 1/3 of the surcharge, or \$2,000.00 as a good faith payment to Spartan Motors directly. This will help maintain our good business relationship by shouldering some of the burden of severe market increases due to the Covid-19 pandemic. The Fire District has, and will likely continue to purchase fire engines with Spartan Chassis and would like to maintain a good business relationship.

### **SAMPLE MOTION:**

I \_\_\_\_\_ Motion to approve paying an additional \$2,000.00 to Spartan Motors as a good faith gesture towards the \$5,804.00 chassis Surcharge and to have payment submitted directly to Spartan and not to Spencer Fire Trucks. I \_\_\_\_\_ 2<sup>nd</sup> the Motion (Roll Call Vote)



Item # 11A

**Spencer Manufacturing, Inc., 165 Veterans Blvd., South Haven, MI 49090**

Toll Free: (888) 439-4884 Fax: (269) 639-1697 Email: [firetrk@spencermfginc.com](mailto:firetrk@spencermfginc.com)  
[www.spencerfiretrucks.com](http://www.spencerfiretrucks.com)

To Our Valued Customers,

As you may be aware, there have been supply chain constraints and pricing pressures that have affected manufacturers worldwide. We have worked tirelessly with our vendors and suppliers to mitigate and absorb long lead times and pricing increases. There are products that previously took four weeks to get delivered and are now taking up to 26 weeks. Over the last 18-24 months we have dealt with pricing increases of up to 50%. We have been able to absorb the pricing increases and surcharges on many of the components on your truck. However, due to significant labor, material, and transportation costs out of our control, our chassis manufacturers have recently passed along a commodity surcharge that they are asking you, the customer, to pay.

There have been multiple phone calls and meetings to try and avoid this, but at this point our hand is being forced even though we had an agreed upon purchase order with the chassis manufacturer. Please realize that this is not an easy message to deliver. We do not take this lightly and understand any frustration you have with this surcharge.

The surcharge amount is outlined in the email along with documentation from the chassis manufacturer.

If you have any questions and/or concerns, please contact your sales representative. Additionally, our chassis OEMs are happy to discuss this matter in further detail to explain their situation. Your sales representative will be able to put you in contact with our contact at the chassis manufacturer.

Sincerely,

Spencer Manufacturing



1541 Reynolds Road Charlotte, MI 48813 | 517.543.6400

To Our OEM Partners,

This letter is a follow-up and confirmation to our recent conversation. The entire REV Fire Group team would like to thank you for your business/partnership this past year and we certainly hope you and your family are safe and healthy.

As you know, with all the inflation discussions in the news and current marketplace, the pricing pressures continue to affect manufacturers for various commodities and services. Labor, material cost and transportation cost increases have not only continued to rise but will likely remain so for the foreseeable future.

Rest assured, our teams are working around-the-clock to ensure the security of our supply chain and deliver fire apparatus to you as quickly and efficiently as possible, while continuing to provide the quality you expect from our brands. We have, and will continue to invest in our product, our people, and our operations throughout the Fire Group to ensure that we provide the highest quality products with the most competitive lead times in the industry.

Nonetheless and in full transparency, we have experienced a substantial net increase in our operating costs primarily related to the following areas that are simply beyond our control.

Component	Increase over Last Year
Engine / Accessories	6%
Transmission / Accessories	13%
Axles / Accessories	4%
Tanks / Accessories	17%
Paint / Chemicals / Accessories	9%
HR Steel	127%
Aluminum	52%
Pumps / Hydraulics / Accessories	4%
Lighting / Accessories	9%
Metal Fabrication	4%
All Other Components	2%
Labor Wage Scales	6-8%

Given the impacts from these increases we've had to make the difficult decision to place a commodity surcharge on our chassis orders in the backlog. Below is the surcharge by model.

Model	Commodity Surcharge
FC-94 Chassis	\$4,630
Metro Star	\$5,804
Gladiator	\$7,163

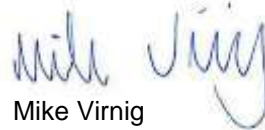
Please know we do not take price changes lightly and understand the pressure it puts on you and your retail customers. We will continue to work diligently to find ways to reduce the pressures without impacting the quality of our products. Your partnership is important to us, particularly as we navigate these challenging times.

As additional questions come up, please contact your Regional Account Manager or one of us directly.

Sincerely,

A handwritten signature in blue ink that reads "Jeff Seal". The signature is fluid and cursive, with the first name "Jeff" and last name "Seal" clearly distinguishable.

Jeff Seal  
Sales Director  
Spartan Fire Chassis

A handwritten signature in blue ink that reads "Mike Virnig". The signature is fluid and cursive, with the first name "Mike" and last name "Virnig" clearly distinguishable.

Mike Virnig  
Vice President, Sales  
REV Fire Group