



SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



3342 Blue Star Highway
Saugatuck, MI 49453
269 857-3000 / Fax: 269 857-1228
E-mail: info@saugatuckfire.org

FIRE DISTRICT BOARD MEETING

4:00pm – June 20th, 2022

AGENDA

1. Call to Order:
2. Pledge of Allegiance (*Stand if you are able*):
3. Roll Call:
4. Reminder: It is requested the board silences cell phones and put them away for the duration of the meeting.
5. Approval of Agenda (*additions / deletions*):
6. Approval of Minutes:
 - A. **May 15th, 2022**
7. Public Hearing – Fire District FY2022/23 Budget (Limit 5 minutes per person):
 - A. **Motion to Open Public Hearing (*Roll Call Vote*):**
 - B. **Motion to Close Public Hearing (*Roll Call Vote*):**
8. Public Comment on Agenda Items Only (Limit 3 minutes):
9. Request for Payment:
 - A. **Budget Amendment #2 (*Roll Call Vote*)**
 - B. **Account Payables (*Roll Call Vote*)**
 - C. **Financial Report**
10. Fire Chief Comments:
 - A. **Incident Reports / EMS Report / Calls to Date / Overlapping Calls**
 - B. **Community Risk Reduction**
 1. **DES Ice Cream Social – 6/1/2022 – Celebrating Address program Successes.**
 2. **Department of Fire Prevention – Monthly Report**
 3. **Michigan Fire Inspectors Society - Fatal Fire Statistics**
 - C. **Grants**
 1. **Michigan Department of Treasury – Training & Recruitment Grant awarded for \$58,000.**
 - D. **Full-Time Staff Resignation – John Mileskiewicz**
 - E. **Memorial Day Parade**
11. Unfinished Business:
 - A. **None**
12. New Business:
 - A. **Fire District Budget Approval – FY2022-23 (*Roll Call Vote*)**
 - B. **EMS Transport Survey**
 - C. **Engine #2110 Arrival / Engine #2111**
 - D. **United States Coast Guard - Station Holland – Confirmed Closed Indefinitely**
13. Correspondence:
 - A. **None**
14. Public Comments: (Limit 3 minutes):
15. Fire Board Comments:
16. Adjournment:

NOTICE

Request for accommodations or interpretive services must be made 48 hours prior to this meeting.
Please contact Saugatuck Township Fire District at 269-857-3000 for further information.



SAUGATUCK TOWNSHIP FIRE DISTRICT

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Item #6A



3342 Blue Star Highway
Saugatuck, MI 49453
269 857-3000 / Fax: 269 857-1228
E-mail: info@saugatuckfire.org

FIRE DISTRICT BOARD MEETING

4:00pm – May 16th, 2022

DRAFT MINUTES

1. Call to Order: **Meeting called to order by J. Verplank at 4:00pm**
2. Pledge of Allegiance (*Stand if you are able*):
3. Roll Call:
PRESENT: E. Beckman, Verplank, S. Phelps, S. Aldrich
ABSENT with Notice: T. Pullen, D. Fox, A. Miller
Also Present: Chief Greg Janik, P. Stanislawski, M. Green
4. Reminder: It is requested the board silences cell phones and put them away for the duration of the meeting.
5. Approval of Agenda (*additions / deletions*):
Motion by S. Phelps, 2nd by E. Beckman to approve the agenda as presented. No discussion. Motion carries by voice vote.
6. Approval of Minutes:
A. April 18th, 2022
Motion by E. Beckman, 2nd by S. Phelps to approve the minutes of the 4/18/2022 meeting as presented. No discussion. Motion carries by voice vote.
7. Public Comment on Agenda Items Only (Limit 3 minutes):
A. None
8. Request for Payment:
A. Budget Amendment #1 (Roll Call Vote)
 - i. Budgeted change to fund balance of \$13,417.62, to date.
 - ii. Peter anticipates more insurance claim funds coming.
 - iii. Peter believes the budget adjustment to be close and explains that it will have to be looked at once again at the end of June to have an end of the year total.**Motion by S. Phelps, 2nd by S. Aldrich to review budget amendment. No discussion.**
YAYS: Phelps, Beckman, Verplank, Aldrich
NAYS: None
ABSENT: Pullen, Fox, Miller
Motion passes 4:0.
B. Account Payables (Roll Call Vote)
Motion by Phelps, 2nd by Beckman to pay the invoices in the amount of \$139,322.56. No discussion.
YAYS: Phelps, Beckman, Verplank, Aldrich
NAYS: None
ABSENT: Pullen, Fox, Miller
Motion passes 4:0.



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C. Financial Report

- i. Financial Report was reviewed by P. Stanislawski

9. Fire Chief Comments:

A. Incident Reports / EMS Report / Calls to Date / Overlapping Calls

1. Incident report statistics year to date were reviewed – 271 incidents year to date.
2. 5:45 – average response time year to date.
3. Continued increase in overlapping calls.
4. Continued trend with falls being the highest type of call.

B. Community Risk Reduction

1. Department of Fire Prevention – Monthly Report
2. Michigan Fire Inspectors Society - Fatal Fire Statistics

10. Unfinished Business:

A. None

11. New Business:

A. Donation Received - \$15,000.0

- i. Donor wishes to remain anonymous.
- ii. D. Fox and Chief Janik met with the donor and agreed to use funds to replace AEDs and towards purchase of new Lucas machine.

B. Capital Plan Review

- i. Capital plan was reviewed by Chief Janik

C. Set date for 2022-23 Fiscal Year Budget Approval Public Hearing (*Roll Call Vote*)

Motion by Phelps, 2nd by Beckman to schedule the 2022-23 Fiscal Year Budget Hearing for June 20th, 2022, at 4:00pm at the Saugatuck Township Fire District Station and to authorize Fire District staff to publish the notices of the meeting on behalf of the Fire Board Secretary.

YAYS: Phelps, Beckman, Verplank, Aldrich

NAYS: None

ABSENT: Pullen, Fox, Miller

Motion passes 4:0.

D. Fiscal Year 2022-23 Requested Budget (*Roll Call Vote*)

Motion by Beckman, 2nd by Phelps to send the 2022-23 requested budget as presented to Saugatuck City, City of the Village of Douglas, and Saugatuck Township for their respective approvals.

YAYS: Phelps, Beckman, Verplank, Aldrich

NAYS: None

ABSENT: Pullen, Fox, Miller

Motion passes 4:0.

- i. Verplank – Change language in motion from Douglas City to City of the Village of Douglas

- ii. Peter projects the budget to be sent out on May 17, 2022

E. Budget Presentations for Municipalities

- i. Saugatuck City – May 23rd, 2022

- a. Chief Janik and P. Stanislawski to present

- ii. Douglas City – June 10, 2022

- a. A. Miller to present

- iii. Saugatuck Township – June 8, 2022

- a. Chief Janik and S. Aldrich to present



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12. Correspondence:

A. None

13. Public Comments: (Limit 3 minutes):

A. None

14. Fire Board Comments:

Aldrich – None

Beckman – Extended thank you to firefighters for attending fire board meeting. Requested update on continuation of fire department appreciate dinners. Believes it is a deserved event. Chief Janik suggests the coming fall for an appreciation dinner to take place. Everyone agrees to continue having this event to recognize fire and EMS personnel.

Phelps – Requested update on new boat to replace boat that sank. Chief Janik provided information that the boat production is coming along, aside from waiting on the fire pump. While in communication with the insurance company, necessary repairs to have the old boat operational while waiting for the new boat have been made in the meantime.

Verplank – None

15. Adjournment: **Meeting adjourned at 4:32pm.**

NOTICE

Request for accommodations or interpretive services must be made 48 hours prior to this meeting.
Please contact Saugatuck Township Fire District at 269-857-3000 for further information.

6/17/2022

SAUGATUCK FIRE DISTRICT
JOURNAL ENTRY

Item #9A

BUDGET ADJUSTMENT YEAR END #2

GL #	DESCRIPTION	Increase/(Decrease)
206-000-460.000	INSPECTION & PLAN REVIEW FEES	5,000.00
206-000-465.000	COST RECOVERY	1,361.00
206-000-665.000	INTEREST	50.00
206-336-704.000	CHIEF SALARY	(2,800.00)
206-336-709.500	PAID ON CALL STIPEND	10,000.00
206-336-710.000	FIRE CALLS	(4,000.00)
206-336-711.000	MEDICAL CALLS	850.00
206-336-712.000	TRAINING	1,850.00
206-336-723.000	RETIREMENT	3,000.00
206-336-728.000	GAS & OIL	750.00
206-336-760.000	VEHICLE/ EQUIP REP & MAINTENANCE	6,000.00
206-336-763.000	BUILDING REPAIR & MAINTENANCE	5,000.00
206-336-785.000	EDUCATION	1,000.00
206-336-795.000	COMMUNITY RISK REDUCTION	(1,000.00)
206-336-742.000	TESTING, REPAIR & REPLACEMENT	(2,500.00)
206-336-727.000	OPERATING SUPPLIES	(2,000.00)
206-336-796.000	PHYSICALS	(4,000.00)
206-336-985.000	LONG TERM CAPITAL	(5,739.00)
210-000-560.000	GRANTS & DONATIONS	6,000.00
210-000-561.000	REGIONAL TRAINING REVENUE	7,125.00
210-338-805.000	REGIONAL TRAINING EXPENSE	13,125.00

APPROVED BY: _____

06/17/2022 CHECK REGISTER FOR SAUGATUCK FIRE DISTRICT				
CHECK DATE FROM 05/17/2022 - 06/20/2022				
Check Date	Check	Vendor Name	Description	Amount
Bank MAC MACATAWA BANK				
05/27/2022	DD4141(A)	BERNHARDY, CHRISTOPHER	PAYROLL	1,591.41
05/27/2022	DD4142(A)	BETTS, MICHAEL	PAYROLL	1,195.85
05/27/2022	DD4143(A)	GREEN, MICHELLE	PAYROLL	1,183.57
05/27/2022	DD4144(A)	JANIK, GREG	PAYROLL	2,471.31
05/27/2022	DD4145(A)	MANTELS, CHRISTOPHER	PAYROLL	2,261.71
05/27/2022	DD4146(A)	MEYER, KYLE	PAYROLL	1,410.67
05/27/2022	DD4147(A)	MILESKIEWICZ, JOHN	PAYROLL	1,426.50
05/27/2022	EFT1087(E)	457 MERS	PAYROLL	1,256.11
05/27/2022	EFT1088(E)	INTERNAL REVENUE SERVICE	PAYROLL	4,146.40
05/27/2022	EFT1089(E)	MERS	PAYROLL	4,617.36
05/27/2022	EFT1090(E)	DEFINED CONTRIBUTION	PAYROLL	1,779.42
05/27/2022	EFT1091(E)	HEALTH SAVINGS PLAN	PAYROLL	170.48
05/27/2022	20489	WEBER & OLCESE PLC	PAYROLL	462.16
05/27/2022	EFT1092(E)	STATE OF MICHIGAN	PAYROLL	2,497.53
05/31/2022	2438(E)	REPUBLIC SERVICES 240	TRASH & RECYCLING	59.59
06/06/2022	2439(A)	AYMEN GHALIB	TRAINING RENTAL	525.00
06/06/2022	2440(A)	J & B MEDICAL	MEDICAL SUPPLIES	918.70
06/06/2022	2441(A)	SPENCER MANUFACTURING INC	2111 IDLE SWITCH	954.12
06/06/2022	2442(A)	SUMMIT COMPANIES	EXTINGUISHER RECHARGE	100.00
06/06/2022	2443(A)	WEST MICHIGAN UNIFORM	SHOP TOWELS	202.50
06/09/2022	DD4148(A)	BALES, WENDY	PAYROLL	1,968.84
06/09/2022	DD4149(A)	BECKMAN, ERIC	PAYROLL	43.05
06/09/2022	DD4150(A)	BEEK, HEATHER	PAYROLL	494.31
06/09/2022	DD4151(A)	BERNHARDY, CHRISTOPHER	PAYROLL	114.56
06/09/2022	DD4152(A)	BETTS, MICHAEL	PAYROLL	480.62
06/09/2022	DD4153(A)	BLATT, DAVID	PAYROLL	233.27
06/09/2022	DD4154(A)	BLOK, MICHAEL	PAYROLL	931.85
06/09/2022	DD4155(A)	BRINK, CHAD	PAYROLL	441.95
06/09/2022	DD4156(A)	DALTON, PHIL	PAYROLL	656.74
06/09/2022	DD4157(A)	DEMOND, KALEB	PAYROLL	1,116.01
06/09/2022	DD4158(A)	DORNBUSH, KALEIGH	PAYROLL	91.91
06/09/2022	DD4159(A)	DYKSTRA, TOM	PAYROLL	145.79
06/09/2022	DD4160(A)	ESQUIVEL, BRADLEY	PAYROLL	858.46
06/09/2022	DD4161(A)	GARGANO, CHRISTINE	PAYROLL	632.87
06/09/2022	DD4162(A)	GARGANO, MARK	PAYROLL	1,370.34
06/09/2022	DD4163(A)	GREEN, MICHELLE	PAYROLL	237.78
06/09/2022	DD4164(A)	GRIFFIS, JESSICA	PAYROLL	1,511.34
06/09/2022	DD4165(A)	HOSIER, CALEB	PAYROLL	570.58
06/09/2022	DD4166(A)	JANIK, GREG	PAYROLL	536.27
06/09/2022	DD4167(A)	KIRCHERT, ERIK	PAYROLL	1,206.06
06/09/2022	DD4168(A)	MANTELS, CHRISTOPHER	PAYROLL	1,027.19

06/17/2022 CHECK REGISTER FOR SAUGATUCK FIRE DISTRICT				
CHECK DATE FROM 05/17/2022 - 06/20/2022				
Check Date	Check	Vendor Name	Description	Amount
06/09/2022	DD4169(A)	MARR, SEAN	PAYROLL	449.55
06/09/2022	DD4170(A)	MC GOWAN, WILLIAM	PAYROLL	302.80
06/09/2022	DD4171(A)	MEISTE, JAMES	PAYROLL	589.31
06/09/2022	DD4172(A)	MEYER, KYLE	PAYROLL	472.78
06/09/2022	DD4173(A)	MILESKEWICZ, JOHN	PAYROLL	195.58
06/09/2022	STUB85(A)	MINNIEAR, HARRY	PAYROLL	0.00
06/09/2022	DD4174(A)	MOKMA, WAYNE	PAYROLL	370.41
06/09/2022	20490	HELPS, DONALD	PAYROLL	44.04
06/09/2022	DD4175(A)	SEYMOUR, SCOTT	PAYROLL	199.82
06/09/2022	DD4176(A)	SHERER, MISTY	PAYROLL	980.99
06/09/2022	DD4177(A)	STARRING, LINUS	PAYROLL	676.19
06/09/2022	DD4178(A)	STEVENS, KEVIN	PAYROLL	782.23
06/09/2022	DD4179(A)	STURM, ELLIOTT	PAYROLL	609.98
06/09/2022	DD4180(A)	TRINKLEIN, KYLE	PAYROLL	146.24
06/09/2022	DD4181(A)	VAN AUKEN, LAUREL	PAYROLL	505.20
06/09/2022	DD4182(A)	VAN OSS, BRENT	PAYROLL	408.33
06/09/2022	DD4183(A)	VERPLANK, JANE	PAYROLL	44.04
06/09/2022	EFT1093(E)	457 MERS	PAYROLL	1,979.97
06/09/2022	EFT1094(E)	INTERNAL REVENUE SERVICE	PAYROLL	5,687.83
06/09/2022	EFT1095(E)	DEFINED CONTRIBUTION	PAYROLL	1,450.70
06/09/2022	EFT1096(E)	SAUGATUCK AREA PROFESSIONAL LOC	PAYROLL	150.00
06/13/2022	DD4184(A)	BERNHARDY, CHRISTOPHER	PAYROLL	1,566.41
06/13/2022	DD4185(A)	BETTS, MICHAEL	PAYROLL	1,170.85
06/13/2022	DD4186(A)	GREEN, MICHELLE	PAYROLL	1,158.56
06/13/2022	DD4187(A)	JANIK, GREG	PAYROLL	2,471.31
06/13/2022	DD4188(A)	MANTELS, CHRISTOPHER	PAYROLL	2,039.70
06/13/2022	DD4189(A)	MEYER, KYLE	PAYROLL	1,385.67
06/13/2022	DD4190(A)	MILESKEWICZ, JOHN	PAYROLL	1,401.50
06/13/2022	EFT1097(E)	457 MERS	PAYROLL	1,256.11
06/13/2022	EFT1098(E)	INTERNAL REVENUE SERVICE	PAYROLL	4,146.42
06/13/2022	EFT1099(E)	DEFINED CONTRIBUTION	PAYROLL	1,779.42
06/13/2022	20491	WEBER & OLCESE PLC	PAYROLL	647.13
06/13/2022	EFT1100(E)	SAUGATUCK AREA PROFESSIONAL LOC	PAYROLL	150.00
06/20/2022	20492	IHLE AUTO PARTS	SUPPLIES	268.33
06/20/2022	20493	C2AE	BUILDING STUDY	2,475.00
06/20/2022	20494	WINDWOOD PROPERTY SERVICES LLC	YARD MAINTENANCE	892.50
06/20/2022	20495	FOREST VIEW EXECUTIVE SERVICES	IRRIGATION REPAIRS	304.50
06/20/2022	20496	HAVEMAN ELECTRICAL SERVICES	FEMA DRYER & WASHER	1,503.73
06/20/2022	20497	VAN RHEE PLUMBING INC	WATER LINES	243.76
06/20/2022	20498	OVERISEL LUMBER CO	SUPPLIES	99.36
06/20/2022	20499	RATHCO	911 GREEN SIGNS	608.90
06/20/2022	20500	STANDARD	INSURANCE	855.75
06/20/2022	20501	ZORO	SUPPLIES	110.88

06/17/2022 CHECK REGISTER FOR SAUGATUCK FIRE DISTRICT				
CHECK DATE FROM 05/17/2022 - 06/20/2022				
Check Date	Check	Vendor Name	Description	Amount
06/20/2022	2444(E)	ARROWASTE	TRASH	218.12
06/20/2022	2445(E)	COMCAST	TELEPHONES & INTERNET	303.31
06/20/2022	2446(E)	CONSUMERS ENERGY	BOAT DOCK	38.40
06/20/2022	2447(E)	CONSUMERS ENERGY	FIRE STATION	564.40
06/20/2022	2448(E)	FIRST BANKCARD	POSTAGE	6,860.99
06/20/2022	2449(E)	KAL LAKE SEWER WATER	WATER	246.90
06/20/2022	2450(E)	MICHIGAN GAS UTILITIES	NATURAL GAS	120.71
06/20/2022	2451(E)	MCKESSON	MEDICAL SUPPLIES	408.74
06/20/2022	2452(E)	PRIORITY HEALTH	HEALTH INSURANCE	4,796.83
06/20/2022	2453(E)	SHELL	GASOLINE & DIESEL	2,044.50
06/20/2022	2454(E)	VERIZON WIRELESS	CELL PHONES & MODEMS	499.56
06/20/2022	2455(A)	ALLIED FIRE SALES & SERVICE LLC	2151 ANNUAL INSPECTION	5,800.96
06/20/2022	2456(A)	APPLIED IMAGING	COPIER USE	358.53
06/20/2022	2457(A)	BLOOM SLUGGETT PC	LEGAL FEES	2,509.50
06/20/2022	2458(A)	ETNA SUPPLY	FIRE PREVENTION	1,493.01
06/20/2022	2459(A)	AYMEN GHALIB	TRAINING RENTAL	525.00
06/20/2022	2460(A)	GROUND MANAGEMENT SOLUTIONS L	YARD MAINTENANCE	79.00
06/20/2022	2461(A)	I.T. RIGHT	COMPUTER SERVICES	60.00
06/20/2022	2462(A)	GREG JANIK	TRAINING	390.54
06/20/2022	2463(A)	LORRIE PASTOOR	CLEANING	240.00
06/20/2022	2464(A)	CITY OF SAUGATUCK	FINANCE SERVICES	1,350.00
06/20/2022	2465(A)	SECURE N SAFE LLC	SECURITY BUTTON	85.00
06/20/2022	2466(A)	WOLVERINE POWER SYSTEMS	GENERATOR MAINTENANCE	770.40
Total of 107 Checks:				116,246.36
Less 0 Void Checks:				0.00
Total of 107 Disbursements:				116,246.36

Item #9B

Vendor Name	Description	Amount
1. ALLIED FIRE SALES & SERVICE LLC		
	2112 ANNUAL INSPECTIONS	5,098.17
	2111 ANNUAL INSPECTION	606.79
	2151 ANNUAL INSPECTION	96.00
	TOTAL	5,800.96
2. APPLIED IMAGING		
	COPIER USE	358.53
3. ARROWASTE		
	TRASH	218.12
4. AYMEN GHALIB		
	TRAINING RENTAL	525.00
	TRAINING RENTAL	525.00
	TOTAL	1,050.00
5. BLOOM SLUGGETT PC		
	LEGAL FEES	2,509.50
6. C2AE		
	BUILDING STUDY	2,475.00
7. CITY OF SAUGATUCK		
	FINANCE SERVICES	1,350.00
8. COMCAST		
	TELEPHONES & INTERNET	303.31
9. CONSUMERS ENERGY		
	BOAT DOCK	38.40
	FIRE STATION	564.40
	TOTAL	602.80
10. ETNA SUPPLY		
	FIRE PREVENTION	1,493.01
11. FIRST BANKCARD		
	POSTAGE	65.78
	SUPPLIES, TRAINING & TECHNOLOGY	3,910.11
	TRAINING, REPAIRS & SUPPLIES	2,885.10
	TOTAL	6,860.99
12. FOREST VIEW EXECUTIVE SERVICES		
	IRRIGATION REPAIRS	80.00
	IRRIGATION REPAIRS	224.50
	TOTAL	304.50
13. GREG JANIK		
	TRAINING	390.54
14. GROUND MANAGEMENT SOLUTIONS LLC		
	YARD MAINTENANCE	79.00
15. HAVEMAN ELECTRICAL SERVICES		
	FEMA DRYER & WASHER	1,503.73
16. I.T. RIGHT		
	COMPUTER SERVICES	60.00
17. IHLE AUTO PARTS		
	SUPPLIES	268.33
18. J & B MEDICAL		
	MEDICAL SUPPLIES	765.70
	MEDICAL SUPPLIES	153.00
	TOTAL	918.70
19. KAL LAKE SEWER WATER		
	WATER	246.90
20. LORRIE PASTOOR		
	CLEANING	240.00

Vendor Name	Description	Amount
21. MCKESSON	MEDICAL SUPPLIES	408.74
22. MICHIGAN GAS UTILITIES	NATURAL GAS	120.71
23. OVERISEL LUMBER CO	SUPPLIES	99.36
24. PRIORITY HEALTH	HEALTH INSURANCE	4,796.83
25. RATHCO	911 GREEN SIGNS	608.90
26. REPUBLIC SERVICES 240	TRASH & RECYCLING	59.59
27. SECURE N SAFE LLC	SECURITY BUTTON	85.00
28. SHELL	GASOLINE & DIESEL	2,044.50
29. SPENCER MANUFACTURING INC	2111 IDLE SWITCH	954.12
30. STANDARD	INSURANCE	855.75
31. SUMMIT COMPANIES	EXTINGUISHER RECHARGE	100.00
32. VAN RHEE PLUMBING INC	WATER LINES	243.76
33. VERIZON WIRELESS	CELL PHONES & MODEMS	499.56
34. WEST MICHIGAN UNIFORM	SHOP TOWELS	202.50
35. WINDWOOD PROPERTY SERVICES LLC	YARD MAINTENANCE	892.50
36. WOLVERINE POWER SYSTEMS	GENERATOR MAINTENANCE	770.40
37. ZORO	SUPPLIES	110.88
TOTAL - ALL VENDORS		39,887.02
FUND TOTALS:		
Fund 206 - FIRE FUND		39,887.02

Item #9C

		2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
		06/30/2022	MONTH 06/30/2022	BALANCE	% BDGT	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 206 - FIRE FUND						
Revenues						
Dept 000						
206-000-401.000	SAUGATUCK CITY	389,038.87	389,038.87	0.00	0.00	100.00
206-000-402.000	SAUGATUCK TOWNSHIP	779,960.89	779,960.89	0.00	0.00	100.00
206-000-403.000	DOUGLAS CITY	404,358.41	404,358.41	0.00	0.00	100.00
206-000-450.000	FIRE SERVICES	2,700.00	2,634.02	0.00	65.98	97.56
206-000-460.000	INSPECTION & PLAN REVIEW FEES	37,000.00	36,057.58	4,305.00	942.42	97.45
206-000-465.000	COST RECOVERY	11,361.00	11,360.95	1,000.00	0.05	100.00
206-000-560.000	GRANTS & DONATIONS	49,703.10	49,703.10	0.00	0.00	100.00
206-000-665.000	INTEREST	550.00	501.52	0.00	48.48	91.19
206-000-685.000	SALES OF ASSETS	400.00	400.00	0.00	0.00	100.00
206-000-686.000	FUND BALANCE TRANSFER IN	246,750.00	0.00	0.00	246,750.00	0.00
Total Dept 000		1,921,822.27	1,674,015.34	5,305.00	247,806.93	87.11
TOTAL REVENUES		1,921,822.27	1,674,015.34	5,305.00	247,806.93	87.11
Expenditures						
Dept 336 - FIRE FUND						
206-336-702.000	BOARD SALARY	3,550.00	3,050.00	150.00	500.00	85.92
206-336-704.000	CHIEF SALARY	92,200.00	84,374.49	3,884.62	7,825.51	91.51
206-336-705.000	OFFICER SALARIES	6,800.00	6,162.63	581.93	637.37	90.63
206-336-708.000	CAREER FIREFIGHTER	333,000.00	305,363.55	13,166.07	27,636.45	91.70
206-336-709.000	OPERATIONAL WAGES	118,000.00	109,880.80	7,845.66	8,119.20	93.12
206-336-709.500	PAID ON CALL STIPEND	95,000.00	86,676.72	8,166.48	8,323.28	91.24
206-336-710.000	FIRE CALLS	51,000.00	46,251.74	3,271.15	4,748.26	90.69
206-336-711.000	MEDICAL CALLS	34,350.00	31,424.17	2,700.45	2,925.83	91.48
206-336-712.000	TRAINING	45,850.00	41,601.78	4,223.34	4,248.22	90.73
206-336-713.000	SPECIAL EVENTS	10,000.00	9,198.97	555.02	801.03	91.99
206-336-720.000	PAYROLL TAXES	62,000.00	58,083.73	3,454.67	3,916.27	93.68
206-336-721.000	EMPLOYEE INSURANCE BENEFITS	84,500.00	84,208.36	6,541.58	291.64	99.65
206-336-722.000	WORKER COMP INSURANCE	43,038.00	43,037.60	0.00	0.40	100.00
206-336-723.000	RETIREMENT	104,000.00	97,731.89	5,160.61	6,268.11	93.97
206-336-727.000	OPERATING SUPPLIES	20,000.00	16,289.76	884.03	3,710.24	81.45
206-336-728.000	GAS & OIL	16,750.00	14,605.34	2,044.50	2,144.66	87.20
206-336-730.000	PROFESSIONAL SERVICES	30,000.00	27,292.46	6,574.50	2,707.54	90.97
206-336-742.000	TESTING, REPAIR & REPLACEMENT	12,500.00	9,324.84	165.25	3,175.16	74.60
206-336-745.000	STATION TOOLS	3,000.00	1,692.24	0.00	1,307.76	56.41
206-336-746.000	FIRE FIGHTER TOOLS	10,000.00	7,204.67	0.00	2,795.33	72.05
206-336-751.000	PHONES	12,000.00	10,966.62	862.87	1,033.38	91.39
206-336-752.000	UTILITIES	16,000.00	13,968.96	1,188.53	2,031.04	87.31
206-336-760.000	VEHICLE/ EQUIP REP & MAINTENANCE	74,000.00	72,299.41	7,341.30	1,700.59	97.70
206-336-761.000	BOAT MAINTENANCE	15,000.00	14,279.53	2,730.65	720.47	95.20
206-336-762.000	RADIO & PAGER R&R	6,500.00	5,686.81	0.00	813.19	87.49
206-336-763.000	BUILDING REPAIR & MAINTENANCE	30,000.00	27,599.04	6,540.89	2,400.96	92.00
206-336-764.000	BUILDING SECURITY	2,000.00	1,515.21	85.00	484.79	75.76
206-336-767.000	DUES & SUBSCRIPTIONS	3,500.00	2,418.65	80.10	1,081.35	69.10
206-336-770.000	OFFICE EXPENSES	10,000.00	8,227.49	535.19	1,772.51	82.27
206-336-771.000	TECHNOLOGY	19,000.00	18,162.07	97.99	837.93	95.59
206-336-775.000	BUILDING INSPECTIONS	2,500.00	452.50	0.00	2,047.50	18.10
206-336-780.000	UNIFORMS	12,000.00	7,360.09	0.00	4,639.91	61.33
206-336-781.000	TURN OUT GEAR	35,000.00	34,307.79	0.00	692.21	98.02
206-336-785.000	EDUCATION	19,000.00	18,736.56	1,674.70	263.44	98.61
206-336-791.000	MEDICAL SUPPLY	12,000.00	10,782.37	1,327.44	1,217.63	89.85
206-336-795.000	COMMUNITY RISK REDUCTION	8,000.00	7,344.45	2,101.91	1,655.55	81.61

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User: Peter

DB: Stfd

PERIOD ENDING 06/30/2022

		2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	06/30/2022	MONTH 06/30/2022	BALANCE	% BDGT
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 206 - FIRE FUND						
Expenditures						
206-336-796.000	PHYSICALS	11,000.00	289.98	0.00	10,710.02	2.64
206-336-815.000	GENERAL INSURANCE	28,835.00	28,835.00	0.00	0.00	100.00
206-336-861.000	TAX CHARGE BACK	645.00	642.94	0.00	2.06	99.68
206-336-975.000	TRUCK PAYMENT	260,000.00	260,000.00	0.00	0.00	100.00
206-336-985.000	LONG TERM CAPITAL	81,761.00	66,771.78	0.00	14,989.22	81.67
206-336-986.000	CAPITAL FUND TRANSFER	100,000.00	0.00	0.00	100,000.00	0.00
Total Dept 336 - FIRE FUND		1,935,279.00	1,694,102.99	93,936.43	241,176.01	87.54
TOTAL EXPENDITURES		1,935,279.00	1,694,102.99	93,936.43	241,176.01	87.54
Fund 206 - FIRE FUND:						
TOTAL REVENUES		1,921,822.27	1,674,015.34	5,305.00	247,806.93	87.11
TOTAL EXPENDITURES		1,935,279.00	1,694,102.99	93,936.43	241,176.01	87.54
NET OF REVENUES & EXPENDITURES		(13,456.73)	(20,087.65)	(88,631.43)	6,630.92	149.28
BEG. FUND BALANCE		1,001,996.75	1,001,996.75			
END FUND BALANCE		988,540.02	981,909.10			

PERIOD ENDING 06/30/2022

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED	
		AMENDED BUDGET	06/30/2022	MONTH 06/30/2022	BALANCE		
		NORMAL	(ABNORMAL)	INCREASE	(DECREASE)	NORMAL	(ABNORMAL)
Fund 210 - REGIONAL TRAINING CENTER							
Revenues							
Dept 000							
210-000-560.000	GRANTS & DONATIONS	6,000.00	6,000.00		0.00		0.00
210-000-561.000	REGIONAL TRAINING CENTER	7,125.00	7,125.00		0.00		0.00
Total Dept 000		13,125.00	13,125.00		0.00		0.00
TOTAL REVENUES		13,125.00	13,125.00		0.00		0.00
Expenditures							
Dept 338 - TRAINING CENTER							
210-338-805.000	REGIONAL TRAINING CENTER	13,125.00	440.00		0.00		12,685.00
Total Dept 338 - TRAINING CENTER		13,125.00	440.00		0.00		12,685.00
TOTAL EXPENDITURES		13,125.00	440.00		0.00		12,685.00
Fund 210 - REGIONAL TRAINING CENTER:							
TOTAL REVENUES		13,125.00	13,125.00		0.00		0.00
TOTAL EXPENDITURES		13,125.00	440.00		0.00		12,685.00
NET OF REVENUES & EXPENDITURES		0.00	12,685.00		0.00		(12,685.00)
BEG. FUND BALANCE		5,664.87	5,664.87				
END FUND BALANCE		5,664.87	18,349.87				
TOTAL REVENUES - ALL FUNDS		1,934,947.27	1,687,140.34		5,305.00		247,806.93
TOTAL EXPENDITURES - ALL FUNDS		1,948,404.00	1,694,542.99		93,936.43		253,861.01
NET OF REVENUES & EXPENDITURES		(13,456.73)	(7,402.65)		(88,631.43)		(6,054.08)
BEG. FUND BALANCE - ALL FUNDS		1,007,661.62	1,007,661.62				
END FUND BALANCE - ALL FUNDS		994,204.89	1,000,258.97				



SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township

Item #10B1



3342 Blue Star Highway
Saugatuck, MI 49453
269 857-3000 / Fax: 269 857-1228
E-mail: info@saugatuckfire.org

News Release

Release Date: June 3rd, 2022

Subject: Fire Prevention Education at Douglas Elementary School

Contact: Deputy Chief Chris Mantels, cmantels@saugatuckfire.org.

The Saugatuck Township Fire District partnered with Douglas Police Department, to teach students about Fire Prevention and Life Safety education at Douglas Elementary School. The success of the program relied heavily on the wonderful teachers and staff at DES, along with the students and parents at home.

Over the past five months, the students learned about calling 911 in emergencies, knowing their addresses, ice and cold-water safety, having two ways out of a room, evacuating out of a window, practiced crawling low below smoke to evacuate a room, and bicycle and pedestrian safety.

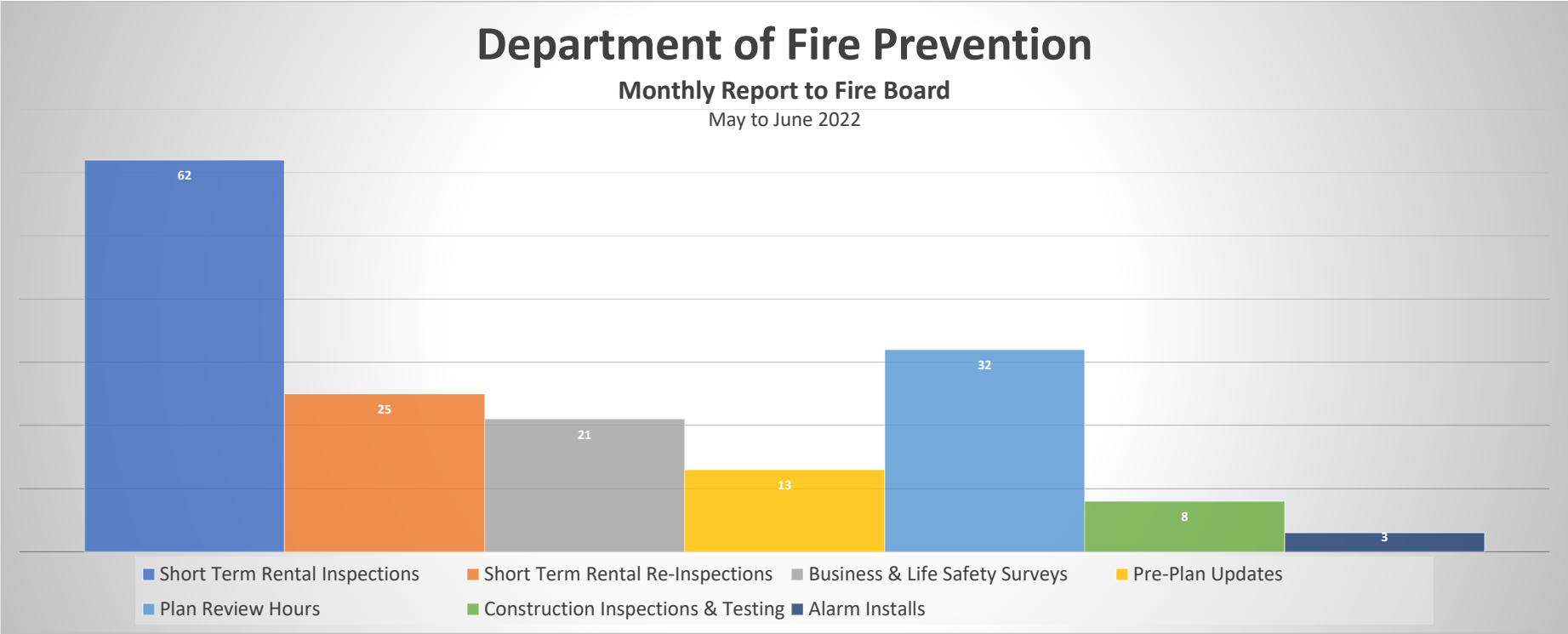
The primary focus of the 2021-22 school year has been to ensure students know their home address in the event they ever need to call 911 in an emergency. When we began our lessons in January 2022, 49% of the students knew their addresses. After 4 months of hard work by the students, teachers, and parents, 91% of students knew their address. **This is a 46% increase in students' knowledge of their home address in five short months, great job!!**

To celebrate the success of 91% of students knowing their address, the Fire District and Douglas PD put on an ice cream social for the students on Wednesday June 1st, 2022. The price of admission was telling Chief Kent or Officer Tino your address, while crews from the Fire District served up ice cream, chocolate syrup, and sprinkles.

We are forever grateful for the hard work and partnership of the students, DES staff, and parents to partner with us to improve the safety of our children and the communities we serve.







MICHIGAN FATAL FIRE STATISTICS 2022



2022 Current Fire Deaths

70 Deaths in 57 Fires

(as of June 15, 2022)

13% Increase YTD Deaths

Compared to 2017-2021 Average

8% Increase YTD Fires

Compared to 2017-2021 Average

Victims

69% Male 31% Female

26% Reported as Disabled

6% Reported as Impaired

60% Between 40 and 79 Years Old



Location and Cause

Reported Areas of Origin

#1 Living Room (39%)

#2 Bedroom (23%)

#3 Kitchen (5%)

Reported Fire Causes

#1 Smoking (61%)

#2 Electrical (10%)

#3 Cooking (6%)



Time and Day

Deadliest Time of Day

6am - 6pm = 35%

6pm - 6am = 65%

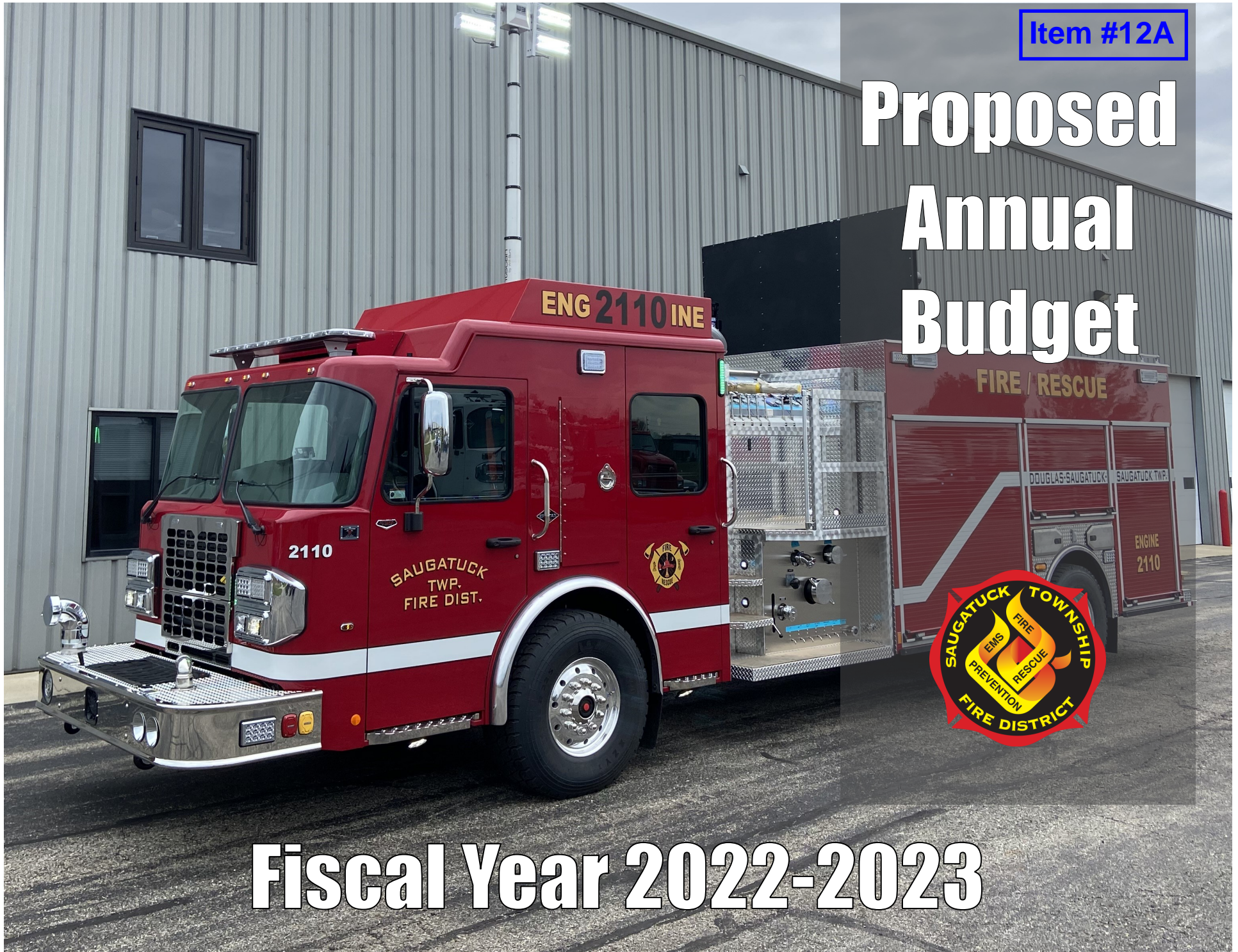
Deadliest Day of Week (Deaths)

#1 Tuesday (23%)

#2 Monday (17%)

#3 Saturday (16%)

Proposed Annual Budget



Fiscal Year 2022-2023



MISSION

THE MISSION OF THE
SAUGATUCK TOWNSHIP FIRE DISTRICT
IS TO MINIMIZE COMMUNITY RISKS AND
IMPROVE THE QUALITY OF LIFE
FOR ALL PERSONS WITHIN
SAUGATUCK TOWNSHIP FIRE DISTRICT.



From the Board...

The Saugatuck Township Fire District (Fire District) Board proposes the following budget for the Fiscal Year 2022/2023 to the City of Saugatuck, Saugatuck Township, and the City of the Village of Douglas. The budget, consisting of a millage of 2.20 mills, is levied against the real property taxable value within Fire District. The millage of 2.20 mills will remain the same and shall not be increased.

The Fire District, as with many municipalities and agencies, is challenged with the residual impact of the COVID-19 global pandemic. Inflation at record high levels, sharp increases in fuel and the costs of goods and services, combined with undetermined delivery dates have forced administrators to be more innovative and flexible. The Fire Board is pleased, that despite these unprecedented challenges, the millage will remain the same and shall not be increased. The Fire District continues to focus on Community Risk Reduction and sound fiscal management. To improve safety and effectiveness, we are committed to consistent training in essential training topics such as firefighter safety, fire suppression, active violent incidents, hazardous materials and hazmat operations, marine operations, emergency medical services and emergency vehicle operations, for the benefit of the taxpayers we serve.

Strategic planning is also taking place in two areas. First, adequate overnight accommodations for fire fighters and emergency medical responders that reside out of the area,

and secondly, issues associated with the Emergency Medical Services transport crisis. We are experiencing severe delays in emergency response from Advanced Life Support (ALS) agencies. ALS agencies have been struggling with staffing for years and conditions have worsened. The Fire District staff, under the direction of the Fire Board, is working with architects on facility expansion and conducting research on the feasibility of providing Basic Life Support (BLS) services to address delayed ALS responses.

Included in the packet is a copy of the Fiscal Year 2022/2023 Proposed Budget. It is important to note that the Fire Districts Grant and Cost Recovery Teams have successfully supplemented the taxpayer funded budget with \$73,710 in grant funds, and \$6,105 in collection of cost recovery fees for 2021. Totals of additional revenue from 2014 to 2022 are \$613,189 in grants, \$116,422 in the collection of cost recovery fees, and \$75,989 in donations.

The Fire District Board is requesting the City of Saugatuck, Saugatuck Township, and the City of the Village of Douglas to review and approve this proposed budget during their next scheduled board meeting. The Fire Board will hold a public hearing at Saugatuck Township Fire District, 3342 Blue Star Highway, Saugatuck, MI 49453 on June 20, 2022, at 4:00 PM.



Saugatuck Township Fire District Board:

- Jane Verplank - Chairperson, City of Saugatuck Representative
- Eric Beckman - Vice Chair, Saugatuck Township Representative
- Dan Fox - Secretary, City of Saugatuck Representative
- Scott Phelps - Vice Secretary, At Large Member
- Tarue Pullen - City of the Village of Douglas Representative
- Aaron Miller - City of the Village of Douglas Representative
- Stacey Aldrich - Saugatuck Township Representative

Trend 2004-2022

Call Volume Trends:

- 0% in/decrease in Fire Calls
- 93% increase in Total Calls
- 53% increase in Emergency Medical Service Calls
- 350% increase in Other Calls

Year	Fire Calls	EMS Calls	Other Calls	Total Calls	Total Calls %
2004	37	388	74	499	—
2005	67	411	78	556	11.42
2006	44	408	75	527	(5.21)
2007	56	413	90	559	6.07
2008	34	402	122	558	(0.17)
2009	30	441	121	592	6.09
2010	38	465	108	611	3.20
2011	24	485	133	642	5.07
2012	54	521	158	733	14.17
2013	36	506	148	690	(5.86)
2014	31	565	149	745	7.97
2015	31	522	230	783	5.10
2016	32	560	283	875	11.75
2017	28	469	316	813	(7.08)
2018	30	501	376	907	11.56
2019	21	514	442	977	7.7
2020	33	533	296	862	(11.80)
2021	37	594	333	964	11.80

1999-2022 Millage/ # of Calls

Estimate:

2022 call volume is estimated from May 6 totals. 284 or 9.2% more calls than at the same time in 2021.

Year	Millage	Calls
2022	2.2000	(1,052)
2021	2.2000	964
2020	2.2000	862
2019	2.2000	977
2018	2.0000	907
2017	2.0000	813
2016	2.0000	875
2015	1.7000	783
2014	1.5000	745
2013	1.3000	690
2012	1.1600	733
2011	1.1600	642
2010	1.1600	611
2009	1.1000	592
2008	1.2932	558
2007	1.2932	559
2006	1.2932	527
2005	1.2932	556
2004	1.4531	499
2003	1.4531	517
2002	1.4531	518
2001	1.6059	498
2000	1.8060	544
1999	1.3750	415

Additional Revenue 2014-2022

Cost Recovery
Initiated in 2008, however
not enforced before 2014.

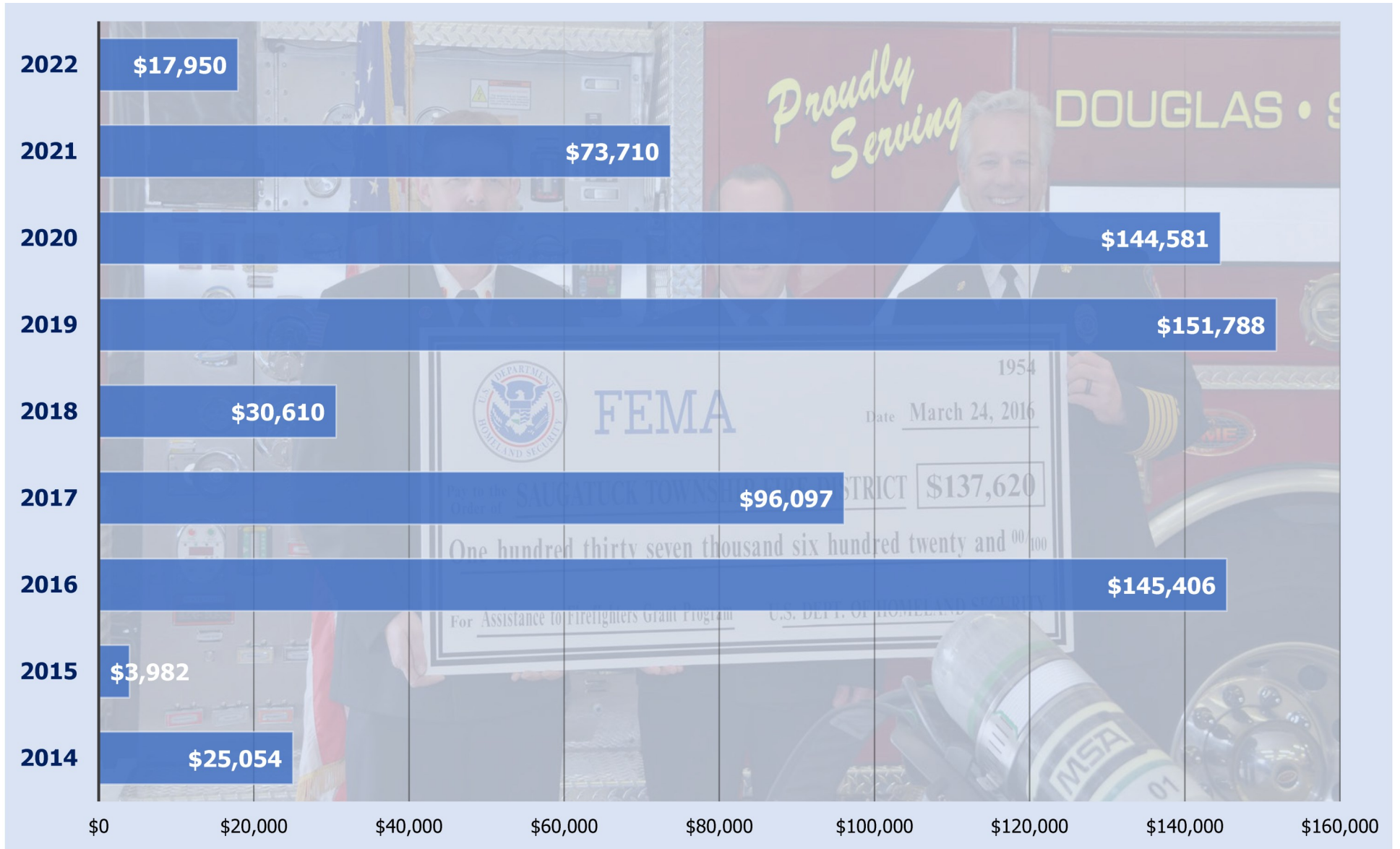
Grants:
FEMA, State and private
businesses/insurance
companies.

Donations:
Private donations to help
offset cost i.e. Live Fire
Training Facility and
Emergency Medical
Equipment and Services



Year	Cost Recovery Filed	Cost Recovery Collected	Grants Received	Donations Received	Totals Collected by Year
2014	\$ 14,843	\$ 12,032	\$ 2,490	\$ 22,564	\$ 37,086
2015	\$ 25,262	\$ 23,028	\$ 3,982	\$ -	\$ 27,010
2016	\$ 32,034	\$ 21,577	\$ 145,406	\$ -	\$ 166,983
2017	\$ 18,960	\$ 5,413	\$ 78,072	\$ 18,025	\$ 101,510
2018	\$ 16,872	\$ 10,412	\$ 13,600	\$ 17,010	\$ 41,022
2019	\$ 25,632	\$ 19,633	\$ 148,398	\$ 3,390	\$ 171,421
2020	\$ 17,223	\$ 11,726	\$ 144,581	\$ -	\$ 156,307
2021	\$ 26,669	\$ 6,105	\$ 73,710	\$ -	\$ 79,815
2022	\$ 31,468	\$ 6,496	\$ 2,950	\$ 15,000	\$ 24,446
Totals:	\$ 208,963	\$ 116,422	\$ 613,189	\$ 75,989	\$ 805,600

Grants and Donations 2014-2022



New Engine 2110



Timeline:

- ◆ Fire Board Approved 12/21/2020
- ◆ Ordered 12/24/2020
- ◆ Scheduled delivery 7/1/2022

Total Cost:

- ◆ \$685,000

Specifications/Equipment:

- ◆ 35'10" Overall Length
- ◆ 11'2" Overall Height
- ◆ 235" Wheelbase
- ◆ Spartan Metro Star MFD Chassis
- ◆ Hale QMAX 2000 GPM Pump
- ◆ 1,600 Gallons Water
- ◆ 30 Gallons Foam
- ◆ Hannay 150' Booster Reel
- ◆ TFT Hurricane RC Deck GUN
- ◆ Smart Power 8KW Hydraulic Generator
- ◆ Will-Burt NS 3.0 Light Tower
- ◆ Wanco 4'x8' Arrowboard
- ◆ SoundOff Signal Warning Light Package
- ◆ FRC Scene Light Package
- ◆ EMS Designated Cabinets

Estimated Revenues

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 06/30/22	2021-22 PROJECTED ACTIVITY	2022-23 REQUESTED BUDGET
Dept 000						
206-000-401.000	SAUGATUCK CITY	364,779.55	389,038.87	389,038.87	389,038.87	415,000.00
206-000-402.000	SAUGATUCK TOWNSHIP	746,971.40	779,960.89	779,960.89	779,960.89	840,000.00
206-000-403.000	DOUGLAS CITY	380,819.08	404,358.41	404,358.41	404,358.41	430,000.00
206-000-450.000	FIRE SERVICES	5,214.75	2,700.00	2,634.02	2,700.00	1,000.00
206-000-460.000	INSPECTION & PLAN REVIEW FEES	24,350.00	32,000.00	30,077.58	32,000.00	1,000.00
206-000-465.000	COST RECOVERY	9,871.75	10,000.00	9,771.31	10,000.00	1,000.00
206-000-528.000	OTHER FEDERAL GRANTS	109,856.99				
206-000-560.000	GRANTS & DONATIONS	4,892.90	49,703.10	49,703.10	49,703.10	1,000.00
206-000-665.000	INTEREST	495.26	500.00	50.01	500.00	500.00
206-000-685.000	SALES OF ASSETS	24,550.00	400.00	400.00	400.00	
206-000-686.000	FUND BALANCE TRANSFER IN*		246,750.00			417,000.00
Totals for dept 000 -		1,671,801.68	1,915,411.27	1,665,994.19	1,668,661.27	2,106,500.00
TOTAL ESTIMATED REVENUES		1,671,801.68	1,915,411.27	1,665,994.19	1,668,661.27	2,106,500.00

*New Engine 2110 purchase.

Appropriations

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 06/30/22	2021-22 PROJECTED ACTIVITY	2022-23 REQUESTED BUDGET
Dept 336 - FIRE FUND						
206-336-702.000	BOARD SALARY	4,050.00	3,550.00	2,900.00	4,000.00	5,000.00
206-336-704.000	CHIEF SALARY	84,847.19	95,000.00	76,605.25	95,000.00	106,100.00
206-336-705.000	OFFICER SALARIES	6,402.39	6,800.00	5,580.70	6,900.00	9,650.00
206-336-708.000	CAREER FIREFIGHTER	271,658.14	333,000.00	279,031.41	333,000.00	338,000.00
206-336-709.000	OPERATIONAL WAGES	121,124.96	118,000.00	102,035.14	122,000.00	125,000.00
206-336-709.500	PAID ON CALL STIPEND	81,332.42	85,000.00	78,510.24	94,000.00	85,000.00
206-336-710.000	FIRE CALLS	47,086.01	55,000.00	42,980.59	54,000.00	65,000.00
206-336-711.000	MEDICAL CALLS	27,178.10	33,500.00	28,723.72	34,000.00	32,000.00
206-336-712.000	TRAINING	41,425.90	44,000.00	37,378.44	45,378.00	48,000.00
206-336-713.000	SPECIAL EVENTS	2,342.65	10,000.00	8,643.95	10,000.00	12,000.00
206-336-720.000	PAYROLL TAXES	55,784.70	62,000.00	53,331.21	63,000.00	66,000.00
206-336-721.000	EMPLOYEE INSURANCE BENEFITS	73,140.79	84,500.00	77,469.78	84,000.00	90,000.00
206-336-722.000	WORKER COMP INSURANCE	49,076.76	43,038.00	43,037.60	43,100.00	58,000.00
206-336-723.000	RETIREMENT	80,815.01	101,000.00	88,884.45	106,000.00	100,000.00
206-336-727.000	OPERATING SUPPLIES	15,792.68	22,000.00	15,480.72	20,000.00	22,500.00
206-336-728.000	GAS & OIL	8,722.80	16,000.00	12,560.84	17,000.00	20,000.00
206-336-730.000	PROFESSIONAL SERVICES	42,906.52	30,000.00	20,717.96	25,000.00	30,000.00
206-336-742.000	TESTING, REPAIR & REPLACEMENT	13,875.28	15,000.00	9,159.59	15,000.00	18,000.00
206-336-745.000	STATION TOOLS	3,313.21	3,000.00	1,692.24	3,000.00	3,000.00
206-336-746.000	FIRE FIGHTER TOOLS	3,644.65	10,000.00	7,204.67	10,000.00	10,000.00
206-336-751.000	PHONES	12,038.56	12,000.00	10,103.75	12,000.00	13,500.00
206-336-752.000	UTILITIES	15,169.45	16,000.00	12,720.84	16,000.00	20,000.00
206-336-760.000	VEHICLE/ EQUIP REP & MAINTENANCE	69,782.05	68,000.00	64,958.11	65,000.00	45,000.00
206-336-761.000	BOAT MAINTENANCE	18,011.38	15,000.00	11,548.88	15,000.00	17,500.00
206-336-762.000	RADIO & PAGER R&R	2,270.46	6,500.00	5,686.81	6,500.00	8,500.00

Appropriations

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 06/30/22	2021-22 PROJECTED ACTIVITY	2022-23 REQUESTED BUDGET
Dept 336 - FIRE FUND						
206-336-763.000	BUILDING REPAIR & MAINTENANCE	21,362.30	25,000.00	21,058.15	25,000.00	27,000.00
206-336-764.000	BUILDING SECURITY	430.00	2,000.00	1,430.21	2,000.00	2,000.00
206-336-767.000	DUES & SUBSCRIPTIONS	1,771.63	3,500.00	2,338.55	3,000.00	4,000.00
206-336-770.000	OFFICE EXPENSES	7,607.15	10,000.00	7,692.30	10,000.00	12,000.00
206-336-771.000	TECHNOLOGY	15,567.98	19,000.00	18,064.08	18,000.00	20,000.00
206-336-775.000	BUILDING INSPECTIONS	67.50	2,500.00	452.50	2,500.00	2,500.00
206-336-780.000	UNIFORMS	6,520.58	12,000.00	7,360.09	12,000.00	15,000.00
206-336-781.000	TURN OUT GEAR	13,519.85	35,000.00	34,307.79	30,000.00	30,000.00
206-336-785.000	EDUCATION	15,647.99	18,000.00	17,061.86	18,000.00	23,000.00
206-336-791.000	MEDICAL SUPPLY	11,766.31	12,000.00	9,454.93	12,000.00	16,000.00
206-336-795.000	COMMUNITY RISK REDUCTION	2,532.29	10,000.00	5,242.54	10,000.00	13,000.00
206-336-796.000	PHYSICALS		15,000.00	289.98	10,000.00	15,000.00
206-336-815.000	GENERAL INSURANCE	23,592.00	28,835.00	28,835.00	28,900.00	32,000.00
206-336-861.000	TAX CHARGE BACK	725.75	645.00	642.94	650.00	500.00
206-336-975.000	TRUCK PAYMENT	42,022.18	260,000.00	260,000.00	260,000.00	417,000.00
206-336-985.000	LONG TERM CAPITAL	240,434.33	87,500.00	66,771.78	87,500.00	29,750.00
206-336-986.000	CAPITAL FUND TRANSFER		100,000.00			100,000.00
Totals for dept 336 - FIRE FUND		1,555,359.90	1,928,868.00	1,577,949.59	1,828,428.00	2,106,500.00
TOTAL APPROPRIATIONS		1,555,359.90	1,928,868.00	1,577,949.59	1,828,428.00	2,106,500.00
NET OF REVENUES/APPROPRIATIONS - FUND 206		116,441.78	(13,456.73)	88,044.60	(159,766.73)	
BEGINNING FUND BALANCE		885,554.97	1,001,996.75	1,001,996.75	1,001,996.75	842,230.02
ENDING FUND BALANCE		1,001,996.75	988,540.02	1,090,041.35	842,230.02	842,230.02





SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township

Item #12B



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269 857-3000 / Fax: 269 857-1228
E-mail: info@saugatuckfire.org

Fire District Board - Agenda Item Report

FROM: Deputy Chief Chris Mantels

MEETING DATE: June 20th, 2022

SUBJECT: EMS Transport Survey

DESCRIPTION:

As part of my class School of Fire Staff and Command, Executive Leadership Program at Eastern Michigan University, I am required to complete a research project, paper, and presentation. I chose to conduct my research on Emergency Medical Services (EMS) transport for Saugatuck Township Fire District, so my research benefits my community at large.

One required step is to complete surveys to give you data towards your research project. I have crafted the enclosed survey to help provide data for future discussions regarding EMS transport. Chief Janik has approved of my questions, and I am now seeking Fire Board approval for community distribution.

Once approved, I will transition the questions into a Google Form survey, with the intent to distribute via the Fire District website, email blast, social media pages, and those of the three municipalities.

I anticipate completing my research project in October of 2022, and look forward to presenting my findings, including survey results to the Fire Board, and the three municipalities we serve at that time.

SAMPLE MOTION:

I _____ motion to permit Fire District staff to disseminate the EMS Transport survey as presented to the tri-communities and citizens the Fire District serves through all methods available.

I _____ 2nd the Motion. (Roll Call Vote)

The Saugatuck Township Fire District (District) protects a 34 square milage area covering the City of Saugatuck, the City of the Village of Douglas, and Saugatuck Township. The District responds to all fire and medical emergencies, with an average response time of 5 minutes, 45 seconds. If you live North of 130th Avenue, the transporting ambulance is provided by American Medical Response (AMR), and responds from Holland. If you live South of 130th, the transporting ambulance is provided by LIFE EMS and responds from the City of Fennville. The District's Medical First Responders arrive 1st and provide life saving measures until the transporting ambulance arrives. Due to continued increase in call volume and staffing challenges, the response time of the transporting ambulances has increased significantly over the past five years. The District is exploring options to better care for the citizens we serve, and requests your assistance in completing a short survey regarding EMS transport.

For information's sake, we asked LIFE EMS about adding a private ambulance in Saugatuck/Douglas, and the estimated cost was \$750,000 annually, not including a place to store the ambulance or living quarters for their personnel. This would equate to \$200 annually on a \$200,000 home, and \$400 annually on a \$400,000 home.

1. What is your age?
 - a. 19 or under
 - b. 20-29
 - c. 30-39
 - d. 40-49
 - e. 50-59
 - f. 60-69
 - g. 70 or over
2. What geographic area do you live in within the Saugatuck Township Fire District coverage area?
 - a. City of Saugatuck
 - b. City of the Village of Douglas
 - c. Township – North of the Kalamazoo River
 - d. Township – South of the Kalamazoo River
3. What is your residency status within the Fire District?
 - a. Tourist (Spend 1 month or less per year here)
 - b. Seasonal Resident (Spend 1 month to 6 months here per year)
 - c. Year-Round Resident (Live here more than 6 months per year)
 - d. Employee or Owner (Don't live here, but work here regularly)
4. Have you ever called 911 in need of an ambulance ride?
 - a. Yes
 - b. No

5. Has a family member ever needed an ambulance ride?
 - a. Yes
 - b. No
6. What was the medical condition that caused you to call 911 requesting an ambulance response?
 - a. Short answer text.
7. If you answered Yes to question 4 or 5 above, what is the timeframe of the 911 call for an ambulance ride?
 - a. Within the past 12 months
 - b. Within the past 13-24 months
 - c. Within the past 25-60 months
 - d. More than 5 years ago
8. Were you satisfied with the level of service provided by Saugatuck Township Fire District Medical First Responders?
 - a. 5 – Very Satisfied
 - b. 4 – Satisfied
 - c. 3 – Neutral
 - d. 2 – Dissatisfied
 - e. 1 – Very Dissatisfied
 - f. 0 – Not Applicable
9. Do you feel the time it took for the Fire District Medical First Responders to arrive was reasonable based on your medical condition?
 - a. 5 – Very Satisfied
 - b. 4 – Satisfied
 - c. 3 – Neutral
 - d. 2 – Dissatisfied
 - e. 1 – Very Dissatisfied
 - f. 0 – Not Applicable
10. Were you satisfied by the level of service provided by the transport ambulance company?
 - a. 5 – Very Satisfied
 - b. 4 – Satisfied
 - c. 3 – Neutral
 - d. 2 – Dissatisfied
 - e. 1 – Very Dissatisfied
 - f. 0 – Not Applicable

11. What transport vendor provided the service?

- a. American Medical Response (AMR)
- b. LIFE EMS?

12. Do you feel the time it took for the ambulance to arrive was reasonable based on your medical condition?

- a. 5 – Very Satisfied
- b. 4 – Satisfied
- c. 3 – Neutral
- d. 2 – Dissatisfied
- e. 1 – Very Dissatisfied
- f. 0 – Not Applicable

13. The current average response times for AMR in 2022 are:

Priority 1 (Highest Priority) – 14 minutes, 39 seconds

Priority 2 (Medium Priority) – 16 minutes, 3 seconds

Priority 3 (Low Priority) – 52 minutes, 16 seconds

Were you aware of how long it can potentially take for a transport ambulance to arrive, and what is your level of satisfaction with the current average response times from AMR?

- a. 5 – Very Satisfied
- b. 4 – Satisfied
- c. 3 – Neutral
- d. 2 – Dissatisfied
- e. 1 – Very Dissatisfied
- f. 0 – Not Applicable

14. The current average response times for LIFE EMS in 2022 are:

Priority 1 (Highest Priority) – 13 minutes, 45 seconds

Priority 2 (Medium Priority) – 15 minutes, 31 seconds

Priority 3 (Low Priority) – 14 minutes, 24 seconds

Were you aware of how long it can potentially take for a transport ambulance to arrive, and what is your level of satisfaction with the current average response times from LIFE EMS?

- a. 5 – Very Satisfied
- b. 4 – Satisfied
- c. 3 – Neutral
- d. 2 – Dissatisfied
- e. 1 – Very Dissatisfied
- f. 0 – Not Applicable

15. The Fire District is exploring adding two BLS transport ambulances to the emergency services we provide. Between additional personnel and purchasing equipment, it is anticipated we may need to raise the milage to some degree to fund the additional services. We are exploring other cost recoupment options including billing per ambulance ride, insurance reimbursement, etc. What do you feel is a reasonable annual increase to your property taxes to fund the additional staffing and two BLS transport ambulances staffed with an average response time of 5 minutes, 45 seconds at the Fire District?

- A. \$20.00 / Year
- B. \$50.00 / Year
- C. \$100 / Year
- D. \$200 / Year
- E. \$500 / Year

16. Comments / Suggestions

- a. Short Answer Text