



SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



3342 Blue Star Highway
Saugatuck, MI 49453
269 857-3000 / Fax: 269 857-1228
E-mail: info@saugatuckfire.org

FIRE DISTRICT BOARD MEETING

4:00pm – May 15th, 2023

AGENDA

1. Call to Order:
2. Pledge of Allegiance (*Stand if you are able*):
3. Roll Call:
4. Reminder: It is requested the board silences cell phones and put them away for the duration of the meeting.
5. Approval of Agenda (*additions / deletions*):
6. Approval of Minutes:
 - A. **April 17th, 2023**
7. Public Comment on Agenda Items Only (Limit 3 minutes):
8. Request for Payment:
 - A. **Budget Amendment #1 (Roll Call Vote)**
 - B. **Account Payables (Roll Call Vote)**
 - C. **Financial Report**
9. Fire Chief Comments:
 - A. **Incident Reports / EMS Report / Calls to Date / Overlapping Calls**
 - B. **Community Risk Reduction**
 1. **Department of Fire Prevention – Monthly Report**
 2. **Michigan Fire Inspectors Society - Fatal Fire Statistics**
 3. **Additions to Website**
 - i. <https://www.saugatuckfire.org/blood-pressure-checks.html>
 - ii. <https://www.saugatuckfire.org/fall-prevention.html>
 - C. **Grants**
 1. **FEMA AFG Payment Received - \$11,443.38 exercise equipment.**
 - D. **Certifications**
 1. **EMT/B – Kyle Meyer**
 2. **Instructor 1 – Phil Dalton**
 - E. **Thank you – Lift Truck Donation – Ed Vandenberg**
 - F. **Michigan Public Safety Drone Association – West Region Host**
10. Unfinished Business:
 - A. **None**
11. New Business:
 - A. **Set date for 2023-24 Fiscal Year Budget Approval Public Hearing (Roll Call Vote)**
12. Correspondence:
 - A. **None**
13. Public Comments: (Limit 3 minutes):
14. Fire Board Comments:
15. Adjournment:

NOTICE

Request for accommodations or interpretive services must be made 48 hours prior to this meeting.
Please contact Saugatuck Township Fire District at 269-857-3000 for further information.



SAUGATUCK TOWNSHIP FIRE DISTRICT

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Item #6A



3342 Blue Star Highway
Saugatuck, MI 49453
269 857-3000 / Fax: 269 857-1228
E-mail: info@saugatuckfire.org

FIRE DISTRICT BOARD MEETING

4:00pm – April 17th, 2023

DRAFT MINUTES

1. Call to Order: **Meeting called to order by J. Verplank at 4:00pm**
2. Pledge of Allegiance (*Stand if you are able*):
3. Roll Call:
PRESENT: S. Aldrich, E. Beckman, D. Fox, J. Verplank, S. Phelps, C. North
ABSENT: T. Pullen
Also Present: Chief Greg Janik, D.C. Mantels, P. Stanislawski
4. Reminder: It is requested the board silences cell phones and put them away for the duration of the meeting.
5. Approval of Agenda (*additions / deletions*):
Motion by North 2nd by Beckman to approve the agenda as presented. No discussion. Motion passes by unanimous by voice vote.
6. Approval of Minutes:
A. March 20th, 2023
Motion by Fox 2nd by Phelps to approve the minutes of the 3/20/2023 meeting as presented. No discussion. Motion passes by unanimous by voice vote.
7. Public Comment on Agenda Items Only (Limit 3 minutes):
A. None
8. Special Guest Speaker
A. Dorm Study – Steve Jurzuk of C2AE
 1. Steve reviewed the 5 different options his firm came up with.
 2. Attempted to remain in required zoning setbacks without needing to ask for a variance.
 3. Concern was mentioned for needing an elevator for ADA compliance.
 4. Current construction cost is about \$600/square foot in similar projects in Grand Haven Township and Cascade. Recommends \$600+ per square foot based on economies of scale.
 - 5.
9. Request for Payment:
A. Account Payables (Roll Call Vote)
Motion by Phelps, 2nd by Fox to pay the invoices in the amount of \$122,067.42. No discussion.
YAYS: Phelps, Fox, Beckman, Aldrich, Verplank, North
NAYS: None
ABSENT: Pullen
Motion passes: 6:0.
B. Financial Report
 - i. Financial Report was reviewed by P. Stanislawski



SAUGATUCK TOWNSHIP FIRE DISTRICT

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10. Fire Chief Comments:

A. Incident Reports / EMS Report / Calls to Date / Overlapping Calls

1. 256– runs year to date for 2023
2. Average response time – 5:51 year to date for 2023

B. Community Risk Reduction

1. Department of Fire Prevention – Monthly Report
2. Michigan Fire Inspectors Society - Fatal Fire Statistics
3. Community CPR Classes – 21 Heartsaver & 28 BLS Cards Issued YTD.

C. Grants

1. MMRMA RAP Grant Submitted – Dash Cam Upgrades – Project Cost \$11,167.68, if awarded District match will be \$5,583.84

D. Certifications

1. Fire Officer 1 – Riley Capel

E. Cost Recovery

1. Collected \$15,996.71 cost recovery from I-196 commercial motor vehicle incidents

11. Unfinished Business:

A. None

12. New Business:

A. 2023-24 Proposed Budget Review and Discussion

1. The proposed budget was reviewed.
2. Discussion ensued about call volume and staffing.
3. Priority 1 is filling staffing needs.
4. Discussed having the joint budget meeting with the Fire Board, and the full councils/boards of Douglas, Saugatuck, and the Township to ease answering questions.
5. Discussion ensued about the needs for dorms, offices, training, etc.
6. Reviewed alternative expansion plan designed by Chief Janik and D.C. Mantels.
7. Will have a special budget meeting on Friday 4/28/23 at 3:00pm to continue budget discussions.

13. Correspondence:

A. None

14. Public Comments: (Limit 3 minutes):

A. None

15. Fire Board Comments:

Aldrich – None

Beckman – None

Fox – Rental committee will be reviewing fee structure and Dan would like the District to review its fee structure for rental inspections. Considering doing Annual Inspections as well.

Verplank – None

Phelps – None

North - None

16. Adjournment:

- A. Motion by Beckman, 2nd by Phelps to adjourn. Meeting adjourned at 5:42pm

NOTICE

Request for accommodations or interpretive services must be made 48 hours prior to this meeting.
Please contact Saugatuck Township Fire District at 269-857-3000 for further information.

SAUGATUCK FIRE DISTRICT
JOURNAL ENTRY
JE: 201

Item #8A

Post Date: 05/12/2023
Entry Date: 05/12/2023
Description: BUDGET ADJUSTMENT

Entered By: Peter
Journal: BA

GL #	Description	Increase/ (Decrease)
206-000-401.000	SAUGATUCK CITY	2,713.50
206-000-402.000	SAUGATUCK TOWNSHIP	950.48
206-000-403.000	DOUGLAS CITY	2,575.34
206-000-450.000	FIRE SERVICES	100.00
206-000-460.000	INSPECTION & PLAN REVIEW FEES	25,000.00
206-000-465.000	COST RECOVERY	33,500.00
206-000-528.000	OTHER FEDERAL GRANTS	26,928.05
206-000-560.000	GRANTS & DONATIONS	34,170.28
206-000-665.000	INTEREST	8,000.00
206-336-702.000	BOARD SALARY	(1,000.00)
206-336-704.000	CHIEF SALARY	4,000.00
206-336-705.000	OFFICER SALARIES	(1,500.00)
206-336-708.000	CAREER FIREFIGHTER	68,000.00
206-336-709.000	OPERATIONAL WAGES	(20,000.00)
206-336-709.500	PAID ON CALL STIPEND	11,000.00
206-336-710.000	FIRE CALLS	(10,000.00)
206-336-711.000	MEDICAL CALLS	2,000.00
206-336-712.000	TRAINING	(15,000.00)
206-336-720.000	PAYROLL TAXES	4,500.00
206-336-721.000	EMPLOYEE INSURANCE BENEFITS	6,000.00
206-336-722.000	WORKER COMP INSURANCE	(2,220.00)
206-336-723.000	RETIREMENT	30,000.00
206-336-727.000	OPERATING SUPPLIES	1,000.00
206-336-751.000	PHONES	(1,500.00)
206-336-752.000	UTILITIES	(5,000.00)
206-336-760.000	VEHICLE/ EQUIP REP & MAINTENANCE	20,000.00
206-336-764.000	BUILDING SECURITY	(1,000.00)
206-336-767.000	DUES & SUBSCRIPTIONS	(1,000.00)
206-336-771.000	TECHNOLOGY	500.00
206-336-775.000	BUILDING INSPECTIONS	(1,500.00)
206-336-815.000	GENERAL INSURANCE	1,975.00
206-336-861.000	TAX CHARGE BACK	500.00
206-336-975.000	TRUCK PAYMENT	2,308.00
206-336-985.000	LONG TERM CAPITAL	41,874.65
Revenue Change:		133,937.65
Expenditure Change:		133,937.65
Budgeted Change To Fund Balance:		0.00

APPROVED BY: _____

SAUGATUCK FIRE DISTRICT
JOURNAL ENTRY
JE: 202

Item #8A

Post Date: 05/12/2023
Entry Date: 05/12/2023
Description: BUDGET ADJUSTMENT LFTF

Entered By: Peter
Journal: BA

GL #	Description	Increase/ (Decrease)
210-000-560.000	GRANTS & DONATIONS	64,250.00
210-000-561.000	REGIONAL TRAINING CENTER	6,250.00
210-338-805.000	REGIONAL TRAINING CENTER	70,500.00
	Revenue Change:	70,500.00
	Expenditure Change:	70,500.00
	Budgeted Change To Fund Balance:	0.00

APPROVED BY: _____

05/12/2023 CHECK REGISTER FOR SAUGATUCK FIRE DISTRICT				
CHECK DATE FROM 04/18/2023 - 05/15/2023				
Check Date	Check	Vendor Name	Description	Amount
Bank MAC MACATAWA BANK				
04/28/2023	DD4689(A)	BERNHARDY, CHRISTOPHER	PAYROLL	1,829.97
04/28/2023	DD4690(A)	BETTS, MICHAEL	PAYROLL	1,933.92
04/28/2023	DD4691(A)	CAPEL, RILEY	PAYROLL	1,312.49
04/28/2023	DD4692(A)	GREEN, MICHELLE	PAYROLL	1,249.65
04/28/2023	DD4693(A)	JANIK, GREG	PAYROLL	2,674.56
04/28/2023	DD4694(A)	MANTELS, CHRISTOPHER	PAYROLL	2,398.46
04/28/2023	DD4695(A)	MEYER, KYLE	PAYROLL	1,581.00
04/28/2023	EFT1250(E)	457 MERS	PAYROLL	1,376.81
04/28/2023	EFT1251(E)	INTERNAL REVENUE SERVICE	PAYROLL	4,477.09
04/28/2023	EFT1252(E)	MERS	PAYROLL	5,658.49
04/28/2023	EFT1253(E)	DEFINED CONTRIBUTION	PAYROLL	1,872.83
04/28/2023	EFT1254(E)	HEALTH SAVINGS PLAN	PAYROLL	373.77
04/28/2023	EFT1255(E)	STATE OF MICHIGAN	PAYROLL	2,552.76
05/09/2023	DD4696(A)	ALDRICH, STACEY	PAYROLL	87.10
05/09/2023	DD4697(A)	BALES, WENDY	PAYROLL	2,317.71
05/09/2023	DD4698(A)	BECKMAN, ERIC	PAYROLL	86.10
05/09/2023	DD4699(A)	BEEK, HEATHER	PAYROLL	233.44
05/09/2023	DD4700(A)	BERNHARDY, CHRISTOPHER	PAYROLL	301.04
05/09/2023	DD4701(A)	BLATT, DAVID	PAYROLL	273.37
05/09/2023	DD4702(A)	BLOK, MICHAEL	PAYROLL	780.28
05/09/2023	DD4703(A)	BRINK, CHAD	PAYROLL	856.09
05/09/2023	DD4704(A)	BROWN, CLAIRE	PAYROLL	268.94
05/09/2023	DD4705(A)	CAPEL, RILEY	PAYROLL	49.38
05/09/2023	DD4706(A)	DALTON, PHIL	PAYROLL	1,681.16
05/09/2023	DD4707(A)	DEMOND, KALEB	PAYROLL	462.61
05/09/2023	STUB100(A)	DYKSTRA, TOM	PAYROLL	0.00
05/09/2023	DD4708(A)	ESQUIVEL, BRADLEY	PAYROLL	937.24
05/09/2023	DD4709(A)	GARGANO, MARK	PAYROLL	1,626.89
05/09/2023	DD4710(A)	GREEN, MICHELLE	PAYROLL	81.88
05/09/2023	DD4711(A)	GROENDYKE, BRET	PAYROLL	130.64
05/09/2023	DD4712(A)	HOSIER, CALEB	PAYROLL	579.07
05/09/2023	DD4713(A)	HUNDERMAN, MARCIE	PAYROLL	601.64
05/09/2023	DD4714(A)	JANIK, GREG	PAYROLL	536.27
05/09/2023	DD4715(A)	KIRCHERT, ERIK	PAYROLL	976.04
05/09/2023	DD4716(A)	MANTELS, CHRISTOPHER	PAYROLL	845.66
05/09/2023	DD4717(A)	MARR, SEAN	PAYROLL	869.96
05/09/2023	DD4718(A)	MC GOWAN, WILLIAM	PAYROLL	229.34
05/09/2023	DD4719(A)	MEISTE, JAMES	PAYROLL	633.51
05/09/2023	DD4720(A)	MEYER, KYLE	PAYROLL	328.22
05/09/2023	DD4721(A)	MOKMA, WAYNE	PAYROLL	578.18
05/09/2023	DD4722(A)	NORTH, CATHY	PAYROLL	87.10

05/12/2023 CHECK REGISTER FOR SAUGATUCK FIRE DISTRICT				
CHECK DATE FROM 04/18/2023 - 05/15/2023				
Check Date	Check	Vendor Name	Description	Amount
05/09/2023	20607	PHELPS, DONALD	PAYROLL	44.05
05/09/2023	DD4723(A)	PULLEN, TARUE	PAYROLL	44.04
05/09/2023	DD4724(A)	SEYMOUR, SCOTT	PAYROLL	877.78
05/09/2023	DD4725(A)	SHERER, MISTY	PAYROLL	865.05
05/09/2023	DD4726(A)	STARRING, LINUS	PAYROLL	938.61
05/09/2023	DD4727(A)	STEVENS, KEVIN	PAYROLL	155.12
05/09/2023	DD4728(A)	TATROW, KALEIGH	PAYROLL	78.90
05/09/2023	DD4729(A)	TRINKLEIN, KYLE	PAYROLL	597.01
05/09/2023	DD4730(A)	VERPLANK, JANE	PAYROLL	88.10
05/09/2023	DD4731(A)	WETZEL, EVAN	PAYROLL	599.56
05/09/2023	EFT1256(E)	457 MERS	PAYROLL	1,749.35
05/09/2023	EFT1257(E)	INTERNAL REVENUE SERVICE	PAYROLL	5,424.21
05/09/2023	EFT1258(E)	DEFINED CONTRIBUTION	PAYROLL	1,389.15
05/09/2023	EFT1259(E)	SAUGATUCK AREA PROFESSIONAL LOC	PAYROLL	125.00
05/12/2023	2771(A)	AEROS IT GROUP	COMPUTER SERVICES	1,191.00
05/12/2023	2772(A)	ALLIED FIRE SALES & SERVICE LLC	2141 TANK VISION & BRACKETS	4,531.86
05/12/2023	2773(A)	APPLIED IMAGING	COPIER USE	409.65
05/12/2023	2774(A)	FISHERIES SUPPLY COMPANY	BOAT	140.50
05/12/2023	2775(A)	GALLS LLC	UNIFORMS	243.55
05/12/2023	2776(A)	GROUND MANAGEMENT SOLUTIONS L	LAWN SERVICES	79.00
05/12/2023	2777(A)	J & B MEDICAL	MEDICAL SUPPLIES	111.62
05/12/2023	2778(A)	LORRIE PASTOOR	CLEANING	180.00
05/12/2023	2779(A)	CITY OF SAUGATUCK	FINANCE SERVICES	1,425.00
05/12/2023	2780(A)	SPENCER MANUFACTURING INC	2111 TANK LEAK	11.16
05/12/2023	2781(A)	STANDARD	INSURANCE	918.16
05/12/2023	2782(A)	WEST MICHIGAN UNIFORM	SHOP TOWELS	210.70
05/12/2023	2783(A)	XTREME AUTO	2173 ROCKER REPLACEMENT	5,100.00
05/12/2023	2784(A)	YACHT BASIN MARINA	BOAT MAINTENANCE	404.85
05/12/2023	DD4732(A)	BERNHARDY, CHRISTOPHER	PAYROLL	1,804.97
05/12/2023	DD4733(A)	BETTS, MICHAEL	PAYROLL	1,908.90
05/12/2023	DD4734(A)	CAPEL, RILEY	PAYROLL	1,287.48
05/12/2023	DD4735(A)	GREEN, MICHELLE	PAYROLL	1,224.67
05/12/2023	DD4736(A)	JANIK, GREG	PAYROLL	2,674.54
05/12/2023	DD4737(A)	MANTELS, CHRISTOPHER	PAYROLL	2,373.45
05/12/2023	DD4738(A)	MEYER, KYLE	PAYROLL	1,555.99
05/12/2023	EFT1260(E)	457 MERS	PAYROLL	1,376.81
05/12/2023	EFT1261(E)	INTERNAL REVENUE SERVICE	PAYROLL	4,477.19
05/12/2023	EFT1262(E)	DEFINED CONTRIBUTION	PAYROLL	1,872.83
05/12/2023	EFT1263(E)	SAUGATUCK AREA PROFESSIONAL LOC	PAYROLL	150.00
05/15/2023	20608	WINDWOOD PROPERTY SERVICES LLC	MOWING SERVICES	180.00
05/15/2023	20609	FOREST VIEW EXECUTIVE SERVICES	IRRIGATION START UP	65.00
05/15/2023	20610	D & L TRUCK & TRAILER LLC	2151 AERIAL REPAIRS	14,086.95
05/15/2023	20611	HUDSONVILLE TRANSMISSION INC	2131 TRANSMISSION	3,938.00

05/12/2023		CHECK REGISTER FOR SAUGATUCK FIRE DISTRICT		
		CHECK DATE FROM 04/18/2023 - 05/15/2023		
Check Date	Check	Vendor Name	Description	Amount
05/15/2023	20612	SALEM TOWNSHIP	FIRE PREVENTION	50.00
05/15/2023	20613	WEST MICHIGAN FLEET PARTS INC	PARTS	192.04
05/15/2023	2760(E)	ARROWASTE	TRASH	82.44
05/15/2023	2761(E)	COMCAST	TELEPHONES & INTERNET	340.28
05/15/2023	2762(E)	CONSUMERS ENERGY	FIRE STATION	547.58
05/15/2023	2763(E)	CONSUMERS ENERGY	BOAT DOCK	33.51
05/15/2023	2764(E)	FIRST BANKCARD	TRAINING, SUPPLIES & TECHNOLOGY	3,270.11
05/15/2023	2765(E)	MENARDS	SUPPLIES	244.94
05/15/2023	2766(E)	MICHIGAN GAS UTILITIES	NATURAL GAS	224.61
05/15/2023	2767(E)	MCKESSON	MEDICAL SUPPLIES	134.70
05/15/2023	2768(E)	PRIORITY HEALTH	HEALTH INSURANCE	4,437.57
05/15/2023	2769(E)	SHELL	GASOLINE & DIESEL	2,685.83
05/15/2023	2770(E)	VERIZON WIRELESS	CELL PHONES & MODEMS	466.17
Total of 97 Checks:				125,350.20
Less 0 Void Checks:				0.00
Total of 97 Disbursements:				125,350.20

Item #8B

Vendor Name	Description	Amount
1. AEROS IT GROUP		
	COMPUTER SERVICES	771.00
	COMPUTER SERVICES	420.00
	TOTAL	1,191.00
2. ALLIED FIRE SALES & SERVICE LLC		
	2141 TANK VISION & BRACKETS	3,189.76
	2141 FUEL GAUGE	1,342.10
	TOTAL	4,531.86
3. APPLIED IMAGING		
	COPIER USE	409.65
4. ARROWASTE		
	TRASH	82.44
5. CITY OF SAUGATUCK		
	FINANCE SERVICES	1,425.00
6. COMCAST		
	TELEPHONES & INTERNET	340.28
7. CONSUMERS ENERGY		
	FIRE STATION	547.58
	BOAT DOCK	33.51
	TOTAL	581.09
8. D & L TRUCK & TRAILER LLC		
	2151 AERIAL REPAIRS	14,086.95
9. FIRST BANKCARD		
	TRAINING, SUPPLIES & TECHNOLOGY	3,270.11
10. FISHERIES SUPPLY COMPANY		
	BOAT	140.50
11. FOREST VIEW EXECUTIVE SERVICES		
	IRRIGATION START UP	65.00
12. GALLS LLC		
	UNIFORMS	64.02
	UNIFORMS	179.53
	TOTAL	243.55
13. GROUND MANAGEMENT SOLUTIONS LLC		
	LAWN SERVICES	79.00
14. HUDSONVILLE TRANSMISSION INC		
	2131 TRANSMISSION	3,938.00
15. J & B MEDICAL		
	MEDICAL SUPPLIES	111.62
16. LORRIE PASTOOR		
	CLEANING	180.00
17. MCKESSON		
	MEDICAL SUPPLIES	106.82
	MEDICAL SUPPLIES	27.88
	TOTAL	134.70
18. MENARDS		
	SUPPLIES	244.94
19. MICHIGAN GAS UTILITIES		
	NATURAL GAS	224.61
20. PRIORITY HEALTH		
	HEALTH INSURANCE	4,437.57
21. SALEM TOWNSHIP		
	FIRE PREVENTION	50.00
22. SHELL		
	GASOLINE & DIESEL	2,685.83
23. SPENCER MANUFACTURING INC		

Vendor Name	Description	Amount
24. STANDARD	2111 TANK LEAK	11.16
25. VERIZON WIRELESS	INSURANCE	918.16
26. WEST MICHIGAN FLEET PARTS INC	CELL PHONES & MODEMS	466.17
27. WEST MICHIGAN UNIFORM	PARTS	192.04
28. WINDWOOD PROPERTY SERVICES LLC	SHOP TOWELS	210.70
29. XTREME AUTO	MOWING SERVICES	180.00
30. YACHT BASIN MARINA	2173 ROCKER REPLACEMENT	5,100.00
	BOAT MAINTENANCE	404.85
TOTAL - ALL VENDORS		45,936.78
FUND TOTALS:		
Fund 206 - FIRE FUND		45,936.78

PERIOD ENDING 05/31/2023

Item #8C

		2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 05/31/2023	BALANCE	USED
				INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 206 - FIRE FUND						
Revenues						
Dept 000						
206-000-401.000	SAUGATUCK CITY	417,713.50	417,713.50	0.00	0.00	100.00
206-000-402.000	SAUGATUCK TOWNSHIP	840,950.48	840,950.48	41,479.01	0.00	100.00
206-000-403.000	DOUGLAS CITY	432,575.34	432,575.34	19,429.07	0.00	100.00
206-000-450.000	FIRE SERVICES	1,100.00	1,006.00	0.00	94.00	91.45
206-000-460.000	INSPECTION & PLAN REVIEW FEES	26,000.00	24,050.00	1,000.00	1,950.00	92.50
206-000-465.000	COST RECOVERY	34,500.00	34,455.08	3,227.50	44.92	99.87
206-000-528.000	OTHER FEDERAL GRANTS	26,928.05	26,928.05	0.00	0.00	100.00
206-000-560.000	GRANTS & DONATIONS	35,170.28	35,170.28	11,443.38	0.00	100.00
206-000-665.000	INTEREST	8,500.00	5,852.62	0.00	2,647.38	68.85
206-000-685.000	SALES OF ASSETS	0.00	0.00	0.00	0.00	0.00
206-000-686.000	FUND BALANCE TRANSFER IN	417,000.00	0.00	0.00	417,000.00	0.00
Total Dept 000		2,240,437.65	1,818,701.35	76,578.96	421,736.30	81.18
TOTAL REVENUES		2,240,437.65	1,818,701.35	76,578.96	421,736.30	81.18
Expenditures						
Dept 336 - FIRE FUND						
206-336-702.000	BOARD SALARY	4,000.00	2,550.00	500.00	1,450.00	63.75
206-336-704.000	CHIEF SALARY	110,100.00	93,348.86	4,230.77	16,751.14	84.79
206-336-705.000	OFFICER SALARIES	8,150.00	6,458.50	750.02	1,691.50	79.25
206-336-708.000	CAREER FIREFIGHTER	406,000.00	355,021.12	14,485.33	50,978.88	87.44
206-336-709.000	OPERATIONAL WAGES	105,000.00	83,973.89	7,223.37	21,026.11	79.98
206-336-709.500	PAID ON CALL STIPEND	96,000.00	79,360.63	7,959.49	16,639.37	82.67
206-336-710.000	FIRE CALLS	55,000.00	47,942.32	2,629.66	7,057.68	87.17
206-336-711.000	MEDICAL CALLS	34,000.00	27,743.90	3,110.85	6,256.10	81.60
206-336-712.000	TRAINING	33,000.00	22,015.89	4,157.72	10,984.11	66.71
206-336-713.000	SPECIAL EVENTS	12,000.00	8,901.49	0.00	3,098.51	74.18
206-336-720.000	PAYROLL TAXES	70,500.00	57,902.64	3,485.79	12,597.36	82.13
206-336-721.000	EMPLOYEE INSURANCE BENEFITS	96,000.00	88,066.81	6,055.73	7,933.19	91.74
206-336-722.000	WORKER COMP INSURANCE	55,780.00	55,772.40	0.00	7.60	99.99
206-336-723.000	RETIREMENT	130,000.00	113,616.34	5,720.66	16,383.66	87.40
206-336-727.000	OPERATING SUPPLIES	23,500.00	21,847.33	739.45	1,652.67	92.97
206-336-728.000	GAS & OIL	20,000.00	17,372.23	2,829.31	2,627.77	86.86
206-336-730.000	PROFESSIONAL SERVICES	30,000.00	26,208.70	1,655.00	3,791.30	87.36
206-336-742.000	TESTING, REPAIR & REPLACEMENT	18,000.00	10,096.11	0.00	7,903.89	56.09
206-336-745.000	STATION TOOLS	3,000.00	285.73	0.00	2,714.27	9.52
206-336-746.000	FIRE FIGHTER TOOLS	10,000.00	3,914.06	0.00	6,085.94	39.14
206-336-751.000	PHONES	12,000.00	9,562.78	866.45	2,437.22	79.69
206-336-752.000	UTILITIES	15,000.00	12,766.20	888.14	2,233.80	85.11
206-336-760.000	VEHICLE/ EQUIP REP & MAINTENANCE	65,000.00	57,079.01	27,972.01	7,920.99	87.81
206-336-761.000	BOAT MAINTENANCE	17,500.00	16,033.24	1,119.85	1,466.76	91.62
206-336-762.000	RADIO & PAGER R&R	8,500.00	1,214.32	0.00	7,285.68	14.29
206-336-763.000	BUILDING REPAIR & MAINTENANCE	27,000.00	11,827.81	324.00	15,172.19	43.81
206-336-764.000	BUILDING SECURITY	1,000.00	0.00	0.00	1,000.00	0.00
206-336-767.000	DUES & SUBSCRIPTIONS	3,000.00	2,489.73	0.00	510.27	82.99
206-336-770.000	OFFICE EXPENSES	12,000.00	7,554.40	511.19	4,445.60	62.95
206-336-771.000	TECHNOLOGY	20,500.00	19,020.94	1,491.26	1,479.06	92.79
206-336-775.000	BUILDING INSPECTIONS	1,000.00	226.45	0.00	773.55	22.65
206-336-780.000	UNIFORMS	15,000.00	13,167.69	243.55	1,832.31	87.78
206-336-781.000	TURN OUT GEAR	30,000.00	4,121.29	0.00	25,878.71	13.74
206-336-785.000	EDUCATION	23,000.00	16,261.17	636.61	6,738.83	70.70
206-336-791.000	MEDICAL SUPPLY	16,990.00	4,066.50	459.53	11,933.50	25.42

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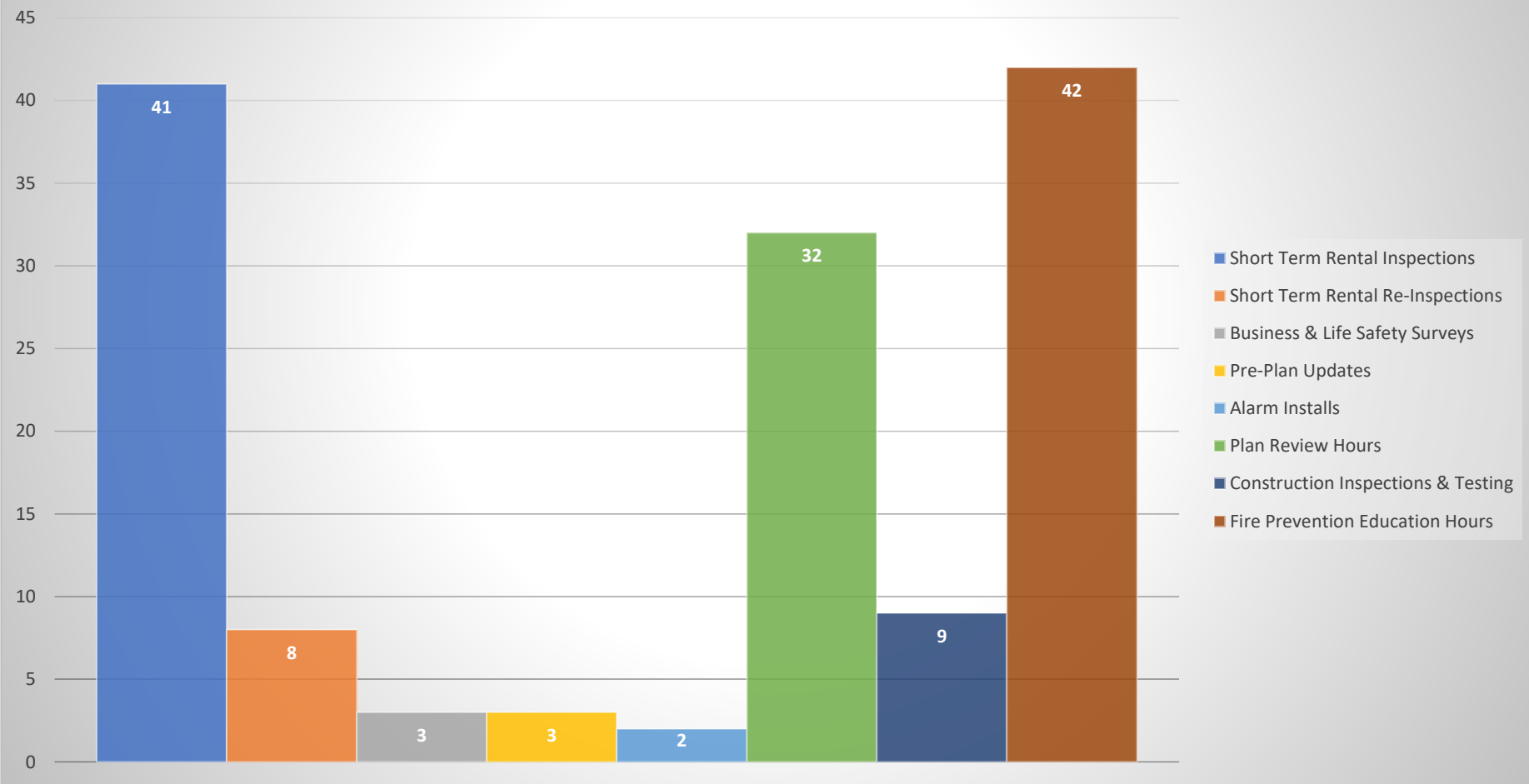
User: Peter

DB: Stfd

PERIOD ENDING 05/31/2023

		2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	05/31/2023	MONTH 05/31/2023	BALANCE	% BDGT
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 206 - FIRE FUND						
Expenditures						
206-336-795.000	COMMUNITY RISK REDUCTION	13,000.00	9,197.71	764.20	3,802.29	70.75
206-336-796.000	PHYSICALS	15,000.00	13,500.09	0.00	1,499.91	90.00
206-336-815.000	GENERAL INSURANCE	33,975.00	33,975.00	0.00	0.00	100.00
206-336-861.000	TAX CHARGE BACK	1,000.00	988.72	0.00	11.28	98.87
206-336-975.000	TRUCK PAYMENT	419,308.00	419,307.50	0.00	0.50	100.00
206-336-980.000	SMALL CAPITAL	0.00	0.00	0.00	0.00	0.00
206-336-985.000	LONG TERM CAPITAL	71,624.65	58,679.44	0.00	12,945.21	81.93
206-336-986.000	CAPITAL FUND TRANSFER	100,000.00	0.00	0.00	100,000.00	0.00
Total Dept 336 - FIRE FUND		2,240,437.65	1,833,438.94	100,809.94	406,998.71	81.83
TOTAL EXPENDITURES		2,240,437.65	1,833,438.94	100,809.94	406,998.71	81.83
Fund 206 - FIRE FUND:						
TOTAL REVENUES		2,240,437.65	1,818,701.35	76,578.96	421,736.30	81.18
TOTAL EXPENDITURES		2,240,437.65	1,833,438.94	100,809.94	406,998.71	81.83
NET OF REVENUES & EXPENDITURES		0.00	(14,737.59)	(24,230.98)	14,737.59	100.00

Department of Fire Prevention
Monthly Report to Fire Board
April 2023 to May 2023





2023 Current Fire Deaths

52 Deaths in 49 Fires

(as of May 7, 2023)

2% Decrease in Deaths YTD

Compared to 2017-2022 Average

11% Increase in Fires YTD

Compared to 2017-2022 Average

Victims

65% Male / 35% Female

19% Reported as Disabled

8% Reported as on Oxygen

69% Between 40 and 79 Years Old



Location and Cause

Reported Areas of Origin

#1 Bedroom (39%)

#2 Living Area (31%)

#3 Kitchen (14%)

Reported Fire Causes

#1 Smoking (46%)

#2 Cooking (17%)

#3 Heating (8%)

Alarm Status

No Working Alarms (51% Fires / 52% Victims)

Working Alarms (24% Fires / 23% Victims)

Unknown Status (24% Fires / 25% Victims)



Time and Day

Deadliest Time of Day

6am - 6pm = 33%

6pm - 6am = 67%

Deadliest Day of Week (Deaths)

#1 Sunday (29%)

#2 Monday (17%)

#3 Thursday (13%)



SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township

Item #11A



3342 Blue Star Highway
Saugatuck, MI 49453
269 857-3000 / Fax: 269 857-1228
E-mail: info@saugatuckfire.org

Fire District Board - Agenda Item Report

FROM: Deputy Chief Chris Mantels

MEETING DATE: May 15th, 2023

SUBJECT: Public Hearing for 2023-24 Proposed Fiscal Year Budget

DESCRIPTION:

The Fire District Fire Administrative Board must hold a public hearing to review the proposed 2023-24 Fiscal Year budget. As in years past, I propose we hold the public hearing during the regularly scheduled Fire Board meeting on June 19th, 2023, at 4:00pm.

SAMPLE MOTION:

I _____ motion to schedule the 2023-24 Fiscal Year Budget Hearing for June 19th, 2023, at 4:00pm at the Saugatuck Township Fire District Station and to authorize Fire District staff to publish the notices of the meeting on behalf of the Fire Board Secretary. I _____ 2nd the Motion. (Roll Call Vote)