



SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



3342 Blue Star Highway
Saugatuck, MI 49453
269 857-3000 / Fax: 269 857-1228
E-mail: info@saugatuckfire.org

FIRE DISTRICT BOARD MEETING

4:00pm – July 17th, 2023

AGENDA

1. Call to Order:
2. Pledge of Allegiance (*Stand if you are able*):
3. Roll Call:
4. Reminder: It is requested the board silences cell phones and put them away for the duration of the meeting.
5. Approval of Agenda (*additions / deletions*):
6. Approval of Minutes:
 - A. **June 19th, 2023**
7. Public Comment on Agenda Items Only (Limit 3 minutes):
8. Request for Payment:
 - A. **Account Payables (*Roll Call Vote*)**
 - B. **Financial Report**
9. Fire Chief Comments:
 - A. **Incident Reports / EMS Report / Calls to Date / Overlapping Calls**
 - B. **Community Risk Reduction**
 1. **Department of Fire Prevention – Monthly Report**
 - i. **All R-1 Occupancy Inspections have been completed.**
 2. **Michigan Fire Inspectors Society - Fatal Fire Statistics**
 3. **AED's in the Community – 40 disseminated to businesses, 23 for Fire District**
 4. **Community CPR Class – additional 3 community members certified.**
 - C. **Grants**
 1. **MMRMA Grant Award Received – Dash Cams - \$5,583.84**
 - D. **Certifications**
 1. **Evan Wetzel, Claire Brown, and Marcie Hunderman completed Firefighter 1 & 2 Academy**
 - E. **Thank you to Hamilton Fire for assistance with 4th of July Drone Team and Fireworks standby at Coghlin park.**
10. Unfinished Business:
 - A. **Michigan Public Safety Drone Association Update**
11. New Business:
 - A. **MMRMA Net Asset Distribution Received - \$4,256.00**
 - B. **Election of Fire Board Officers**
 1. **Chairperson, Vice-Chairperson, Secretary, Vice-Secretary**
12. Correspondence:
 - A. **None**
13. Public Comments: (Limit 3 minutes):
14. Fire Board Comments:
15. Adjournment:

NOTICE

Request for accommodations or interpretive services must be made 48 hours prior to this meeting.
Please contact Saugatuck Township Fire District at 269-857-3000 for further information.



SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township

Item #6A



3342 Blue Star Highway
Saugatuck, MI 49453
269 857-3000 / Fax: 269 857-1228
E-mail: info@saugatuckfire.org

FIRE DISTRICT BOARD MEETING

4:00pm – June 19th, 2023

DRAFT MINUTES

1. Call to Order: **Meeting called to order by J. Verplank at 4:00pm**
2. Pledge of Allegiance (*Stand if you are able*):
3. Roll Call:
PRESENT: S. Aldrich, D. Fox, J. Verplank, S. Phelps, T. Pullen, C. North
ABSENT: E. Beckman
Also Present: Chief Greg Janik, D.C. Mantels, P. Stanislawski
4. Reminder: It is requested the board silences cell phones and put them away for the duration of the meeting.
5. Approval of Agenda (*additions / deletions*):
Motion by Phelps 2nd by Fox to approve the agenda as presented. No discussion. Motion passes by unanimous by voice vote.
6. Approval of Minutes:
 - A. April 28th, 2023 – Special
Motion by Pullen 2nd by North to approve the minutes of the 4/28/2023 special meeting as presented. No discussion. Motion passes by unanimous by voice vote.
 - B. May 15th, 2023
Motion by Aldrich 2nd by Fox to approve the minutes of the 5/15/2023 regular meeting as presented. No discussion. Motion passes by unanimous by voice vote.
 - C. May 15th, 2023 – Special
Motion by Pullen 2nd by Fox to approve the minutes of the 5/15/2023 special meeting as presented. No discussion. Motion passes by unanimous by voice vote.
7. Public Hearing – Fire District FY2023/24 Budget (Limit 5 minutes per person):
 - A. **Motion to Open Public Hearing (Roll Call Vote):**
Motion by Phelps 2nd by Pullen open the public hearing. No discussion.
YAYS: Phelps, Pullen, Aldrich, Fox, Verplank, North
NAYS: None
ABSENT: Beckman
Motion passes: 6:0

Comments in Support of the budget – None
Comments Opposed to the budget – None
General Comments about the budget – None
Board Comments – The joint meeting was very successful and should be held again in the future.
 - B. **Motion to Close Public Hearing (Roll Call Vote):**
Motion by Phelps 2nd by Fox close the public hearing. No discussion.
YAYS: Phelps, Fox, Aldrich, Verplank, Pullen, North
NAYS: None
ABSENT: Beckman
Motion passes: 6:0
8. Public Comment on Agenda Items Only (Limit 3 minutes):
 - A. **None**



SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



9. Request for Payment:

A. Budget Amendment #2 (Roll Call Vote)

Motion by Phelps, 2nd by Pullen to approve Budget Amendment #2 dated 6/16/2023 as presented. No discussion.

YAYS: Phelps, Pullen, Aldrich, Fox, Verplank, North

NAYS: None

ABSENT: Beckman

Motion passes: 6:0

B. Account Payables (Roll Call Vote)

Motion by Phelps 2nd by Fox to pay the invoices in the amount of \$138,764.76. No discussion.

YAYS: Phelps, Fox, Aldrich, Verplank, Pullen, North

NAYS: None

ABSENT: Beckman

Motion passes: 6:0.

C. Financial Report

- i. Financial Report was reviewed by P. Stanislawski

10. Fire Chief Comments:

A. Incident Reports / EMS Report / Calls to Date / Overlapping Calls

B. Community Risk Reduction

1. Department of Fire Prevention – Monthly Report
2. Michigan Fire Inspectors Society - Fatal Fire Statistics

C. Grants

1. MMRMA Grant Award Received – Dash Cams - \$5,583.84

D. Cost Recovery

1. Recent Illegal Burns

11. Unfinished Business:

A. EMS Ad-Hoc Committee Update

1. The committee met with Life EMS ambulance service and received a pitch from them for us to house their ambulance and crew for \$750,000 per year.
2. Will be meeting with AMR soon to discuss similar options with them.
3. Discussed LifeCare option that is currently being piloted to Prairieville Fire Department.

B. Michigan Public Safety Drone Association Update

1. The Fire District is hosting the MPSDA training on July 12th, 2023.

12. New Business:

A. Fire District Budget Approval – FY2023-24 (Roll Call Vote)

Motion by Pullen 2nd by Phelps to approve the Saugatuck Township Fire District FY 2023-24 Budget as presented. No discussion.

YAYS: Pullen, Phelps, Aldrich, Fox, Verplank, North

NAYS: None

ABSENT: Beckman

Motion passes: 6:0

B. MMRMA General Insurance Renewal Review

1. Annual premium is slated to remain the same, and full replacement value has been removed from apparatus exceeding 15 years old.

13. Correspondence:

A. Thank you – Fire at Old Lighthouse

1. A job well done by the crew extinguishing the fire at this difficult spot.

B. Auditors Letter to Fire Board



SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



14. Public Comments: (Limit 3 minutes):

A. None

B.

15. Fire Board Comments:

Aldrich – None

Fox – Work on barriers is finally working through City of Saugatuck and they budgeted \$80,000 set aside for Archer barricades.

Asked about full-time hires update – Chief was awaiting the budget approval and then needs to update the job descriptions. Challenging during this time of year with busy call volume.

Verplank – None

Phelps – None

Pullen – None

North – None

16. Adjournment: Motion by Phelps, 2nd by Fox to adjourn at 5:01pm.

DRAFT

NOTICE

Request for accommodations or interpretive services must be made 48 hours prior to this meeting.

Please contact Saugatuck Township Fire District at 269-857-3000 for further information.

Page 4 of 14

07/14/2023 CHECK REGISTER FOR SAUGATUCK FIRE DISTRICT				
CHECK DATE FROM 06/20/2023 - 07/17/2023				
Check Date	Check	Vendor Name	Description	Amount
Bank MAC MACATAWA BANK				
06/23/2023	DD4790(A)	BERNHARDY, CHRISTOPHER	PAYROLL	1,829.97
06/23/2023	DD4791(A)	BETTS, MICHAEL	PAYROLL	1,933.91
06/23/2023	DD4792(A)	CAPEL, RILEY	PAYROLL	1,507.50
06/23/2023	DD4793(A)	GREEN, MICHELLE	PAYROLL	1,249.67
06/23/2023	DD4794(A)	JANIK, GREG	PAYROLL	2,674.55
06/23/2023	DD4795(A)	MANTELS, CHRISTOPHER	PAYROLL	2,398.45
06/23/2023	DD4796(A)	MEYER, KYLE	PAYROLL	1,581.00
06/23/2023	EFT1279(E)	457 MERS	PAYROLL	1,376.81
06/23/2023	EFT1280(E)	INTERNAL REVENUE SERVICE	PAYROLL	4,477.09
06/23/2023	EFT1281(E)	MERS	PAYROLL	5,667.22
06/23/2023	EFT1282(E)	DEFINED CONTRIBUTION	PAYROLL	1,872.83
06/23/2023	EFT1283(E)	HEALTH SAVINGS PLAN	PAYROLL	374.34
06/23/2023	EFT1284(E)	STATE OF MICHIGAN	PAYROLL	2,867.28
07/07/2023	DD4797(A)	BERNHARDY, CHRISTOPHER	PAYROLL	1,804.96
07/07/2023	DD4798(A)	BETTS, MICHAEL	PAYROLL	1,908.91
07/07/2023	DD4799(A)	CAPEL, RILEY	PAYROLL	1,287.49
07/07/2023	DD4800(A)	GREEN, MICHELLE	PAYROLL	1,224.66
07/07/2023	DD4801(A)	JANIK, GREG	PAYROLL	2,674.55
07/07/2023	DD4802(A)	MANTELS, CHRISTOPHER	PAYROLL	2,373.46
07/07/2023	DD4803(A)	MEYER, KYLE	PAYROLL	1,556.00
07/07/2023	EFT1285(E)	457 MERS	PAYROLL	1,376.81
07/07/2023	EFT1286(E)	INTERNAL REVENUE SERVICE	PAYROLL	4,477.13
07/07/2023	EFT1287(E)	DEFINED CONTRIBUTION	PAYROLL	1,872.83
07/07/2023	EFT1288(E)	SAUGATUCK AREA PROFESSIONAL LOCA	PAYROLL	150.00
07/11/2023	DD4804(A)	ALDRICH, STACEY	PAYROLL	43.04
07/11/2023	DD4805(A)	BALES, WENDY	PAYROLL	2,198.51
07/11/2023	DD4806(A)	BEEK, HEATHER	PAYROLL	467.94
07/11/2023	DD4807(A)	BERNHARDY, CHRISTOPHER	PAYROLL	426.98
07/11/2023	DD4808(A)	BETTS, MICHAEL	PAYROLL	506.10
07/11/2023	DD4809(A)	BLATT, DAVID	PAYROLL	137.86
07/11/2023	DD4810(A)	BLOK, MICHAEL	PAYROLL	759.32
07/11/2023	DD4811(A)	BRINK, CHAD	PAYROLL	585.24
07/11/2023	DD4812(A)	BROWN, CLAIRE	PAYROLL	98.30
07/11/2023	DD4813(A)	CAPEL, RILEY	PAYROLL	98.95
07/11/2023	DD4814(A)	DALTON, PHIL	PAYROLL	2,169.78
07/11/2023	DD4815(A)	DEMOND, KALEB	PAYROLL	401.88
07/11/2023	DD4816(A)	ESQUIVEL, BRADLEY	PAYROLL	872.63
07/11/2023	DD4817(A)	GARGANO, MARK	PAYROLL	812.90
07/11/2023	DD4818(A)	GREEN, MICHELLE	PAYROLL	160.88
07/11/2023	DD4819(A)	HOSIER, CALEB	PAYROLL	654.85
07/11/2023	DD4820(A)	HUNDERMAN, MARCIE	PAYROLL	467.65

07/14/2023 CHECK REGISTER FOR SAUGATUCK FIRE DISTRICT				
CHECK DATE FROM 06/20/2023 - 07/17/2023				
Check Date	Check	Vendor Name	Description	Amount
07/11/2023	DD4821(A)	JANIK, GREG	PAYROLL	536.27
07/11/2023	DD4822(A)	KIRCHERT, ERIK	PAYROLL	570.70
07/11/2023	DD4823(A)	MANTELS, CHRISTOPHER	PAYROLL	423.40
07/11/2023	DD4824(A)	MARR, SEAN	PAYROLL	1,469.44
07/11/2023	DD4825(A)	MC GOWAN, WILLIAM	PAYROLL	730.34
07/11/2023	DD4826(A)	MEISTE, JAMES	PAYROLL	799.50
07/11/2023	DD4827(A)	MEYER, KYLE	PAYROLL	189.45
07/11/2023	STUB103(A)	MINNIEAR, HARRY	PAYROLL	0.00
07/11/2023	DD4828(A)	MOKMA, WAYNE	PAYROLL	673.41
07/11/2023	DD4829(A)	NORTH, CATHY	PAYROLL	43.05
07/11/2023	20608	PHELPS, DONALD	PAYROLL	44.04
07/11/2023	DD4830(A)	PULLEN, TARUE	PAYROLL	44.05
07/11/2023	DD4831(A)	SEYMOUR, SCOTT	PAYROLL	565.86
07/11/2023	DD4832(A)	SHERER, MISTY	PAYROLL	515.68
07/11/2023	DD4833(A)	STARRING, LINUS	PAYROLL	629.87
07/11/2023	DD4834(A)	STEVENS, KEVIN	PAYROLL	731.61
07/11/2023	DD4835(A)	TRINKLEIN, KYLE	PAYROLL	765.73
07/11/2023	DD4836(A)	VAN AUKEN, LAUREL	PAYROLL	588.27
07/11/2023	DD4837(A)	VERPLANK, JANE	PAYROLL	44.04
07/11/2023	DD4838(A)	WETZEL, EVAN	PAYROLL	467.77
07/11/2023	EFT1289(E)	457 MERS	PAYROLL	2,069.76
07/11/2023	EFT1290(E)	INTERNAL REVENUE SERVICE	PAYROLL	5,498.33
07/11/2023	EFT1291(E)	DEFINED CONTRIBUTION	PAYROLL	1,464.29
07/11/2023	EFT1292(E)	SAUGATUCK AREA PROFESSIONAL LOCA	PAYROLL	150.00
07/17/2023	20626	COMMERCIAL RECORD	PUBLISHING	105.00
07/17/2023	20627	FIRE PROGRAMS	SOFTWARE	2,722.00
07/17/2023	20628	HOLLAND MEDICENTER	PHYSICALS	45.00
07/17/2023	20629	IHLE AUTO PARTS	SUPPLIES	153.74
07/17/2023	20630	WINDWOOD PROPERTY SERVICES LLC	LAWN SERVICES	460.00
07/17/2023	20631	OVERISEL LUMBER CO	SUPPLIES	39.87
07/17/2023	20632	RATHCO	911 GREEN SIGNS	530.50
07/17/2023	20633	SAUGATUCK HARBOR INSURANCE AGEN	INSURANCE	5,118.00
07/17/2023	20634	ZORO	SUPPLIES	423.25
07/17/2023	2815(E)	ACCIDENT FUND	WORKER COMP INSURANCE	12,455.50
07/17/2023	2816(E)	ARROWASTE	TRASH	81.74
07/17/2023	2817(E)	COMCAST	TELEPHONES & INTERNET	340.61
07/17/2023	2818(E)	CONSUMERS ENERGY	BOAT DOCK	39.61
07/17/2023	2819(E)	CONSUMERS ENERGY	FIRE STATION	639.32
07/17/2023	2820(E)	FIRST BANKCARD	SUPPLIES, TRAINING & MAINTENANCE	1,652.30
07/17/2023	2821(E)	HEALTH SAVINGS ACCOUNT	HEALTH SAVINGS	2,925.00
07/17/2023	2822(E)	KAL LAKE SEWER WATER	WATER	251.84
07/17/2023	2823(E)	KAL LAKE SEWER WATER	WATER	32.73
07/17/2023	2824(E)	MENARDS	SUPPLIES	1,684.45

07/14/2023		CHECK REGISTER FOR SAUGATUCK FIRE DISTRICT			
CHECK DATE FROM 06/20/2023 - 07/17/2023					
Check Date	Check	Vendor Name	Description		Amount
07/17/2023	2825(E)	MICHIGAN GAS UTILITIES	NATURAL GAS		59.87
07/17/2023	2826(E)	PRIORITY HEALTH	HEALTH INSURANCE		4,437.57
07/17/2023	2827(A)	AEROS IT GROUP	COMPUTER SERVICES		789.00
07/17/2023	2828(A)	ALLIED FIRE SALES & SERVICE LLC	HELMET		524.02
07/17/2023	2829(A)	APPLIED IMAGING	COPIER USE		366.52
07/17/2023	2830(A)	FISHERIES SUPPLY COMPANY	BOAT MAINTENANCE		382.43
07/17/2023	2831(A)	DEBRA FROSTY	UNIFORMS		180.00
07/17/2023	2832(A)	GROUND MANAGEMENT SOLUTIONS LL	LAWN SERVICES		79.00
07/17/2023	2833(A)	IHLE'S SERVICE LLC	2172 REPAIRS		2,149.97
07/17/2023	2834(A)	KNOX COMPANY	LOCK BOX		504.00
07/17/2023	2835(A)	LEXIPOL LLC	FIRE POLICY & TRAINING BULLETINS		3,607.09
07/17/2023	2836(A)	MASTER MEDICAL EQUIPMENT	AED		2,390.00
07/17/2023	2837(A)	MISTY L SHERER	TRAINING		472.05
07/17/2023	2838(A)	MMRMA	INSURANCE		20,305.50
07/17/2023	2839(A)	MOTOROLA SOLUTIONS INC	REPAIRS		6,334.00
07/17/2023	2840(A)	OFFICE DEPOT	OFFICE SUPPLIES		78.89
07/17/2023	2841(A)	LORRIE PASTOOR	CLEANING		240.00
07/17/2023	2842(A)	RELIABLE ROAD SERVICE INC	TIRE REPAIR		332.12
07/17/2023	2843(A)	STANDARD	INSURANCE		910.78
07/17/2023	2844(A)	SUMMIT COMPANIES	FIRE EXT ANNUALS		316.00
07/17/2023	2845(A)	WEST MICHIGAN UNIFORM	SHOP TOWELSD		316.05
07/17/2023	2846(A)	WOLVERINE POWER SYSTEMS	GENERATOR MAINTENANCE		935.00
07/17/2023	2847(A)	YACHT BASIN MARINA	BOAT STORAGE		500.00
Total of 107 Checks:					156,305.41
Less 0 Void Checks:					0.00
Total of 107 Disbursements:					156,305.41

Item #8A

Vendor Name	Description	Amount
1. ACCIDENT FUND		
	WORKER COMP INSURANCE	12,455.50
2. AEROS IT GROUP		
	COMPUTER SERVICES	789.00
3. ALLIED FIRE SALES & SERVICE LLC		
	HELMET	524.02
4. APPLIED IMAGING		
	COPIER USE	366.52
5. ARROWASTE		
	TRASH	81.74
6. COMCAST		
	TELEPHONES & INTERNET	340.61
7. COMMERCIAL RECORD		
	PUBLISHING	105.00
8. CONSUMERS ENERGY		
	BOAT DOCK	39.61
	FIRE STATION	639.32
	TOTAL	678.93
9. DEBRA FROSTY		
	UNIFORMS	180.00
10. FIRE PROGRAMS		
	SOFTWARE	2,722.00
11. FIRST BANKCARD		
	SUPPLIES, TRAINING & MAINTENANCE	1,652.30
12. FISHERIES SUPPLY COMPANY		
	BOAT MAINTENANCE	241.97
	BOAT MAINTENANCE	140.46
	TOTAL	382.43
13. GROUND MANAGEMENT SOLUTIONS LLC		
	LAWN SERVICES	79.00
14. HEALTH SAVINGS ACCOUNT		
	HEALTH SAVINGS	2,925.00
15. HOLLAND MEDICENTER		
	PHYSICALS	45.00
16. IHLE AUTO PARTS		
	SUPPLIES	153.74
17. IHLE'S SERVICE LLC		
	2172 REPAIRS	1,204.15
	2133 REPAIRS	945.82
	TOTAL	2,149.97
18. KAL LAKE SEWER WATER		
	WATER	251.84
	WATER	32.73
	TOTAL	284.57
19. KNOX COMPANY		
	LOCK BOX	504.00
20. LEXIPOL LLC		
	FIRE POLICY & TRAINING BULLETINS	3,607.09
21. LORRIE PASTOOR		
	CLEANING	240.00
22. MASTER MEDICAL EQUIPMENT		
	AED	1,090.00
	MEDICAL SUPPLIES	110.00
	AED	1,080.00
	MEDICAL SUPPLIES	110.00
	TOTAL	2,390.00

Vendor Name	Description	Amount
23. MENARDS		
	SUPPLIES	1,684.45
24. MICHIGAN GAS UTILITIES		
	NATURAL GAS	59.87
25. MISTY L SHERER		
	TRAINING	472.05
26. MMRMA		
	INSURANCE	17,655.50
	INSURANCE	2,500.00
	TRAINING	150.00
	TOTAL	20,305.50
27. MOTOROLA SOLUTIONS INC		
	RADIO	5,669.00
	REPAIRS	665.00
	TOTAL	6,334.00
28. OFFICE DEPOT		
	OFFICE SUPPLIES	78.89
29. OVERISEL LUMBER CO		
	SUPPLIES	39.87
30. PRIORITY HEALTH		
	HEALTH INSURANCE	4,437.57
31. RATHCO		
	911 GREEN SIGNS	530.50
32. RELIABLE ROAD SERVICE INC		
	TIRE REPAIR	332.12
33. SAUGATUCK HARBOR INSURANCE AGENCY		
	INSURANCE	5,118.00
34. STANDARD		
	INSURANCE	910.78
35. SUMMIT COMPANIES		
	FIRE EXT ANNUALS	146.00
	BOAT MAINTENANCE	170.00
	TOTAL	316.00
36. WEST MICHIGAN UNIFORM		
	SHOP TOWELSD	316.05
37. WINDWOOD PROPERTY SERVICES LLC		
	LAWN SERVICES	460.00
38. WOLVERINE POWER SYSTEMS		
	GENERATOR MAINTENANCE	935.00
39. YACHT BASIN MARINA		
	BOAT STORAGE	500.00
40. ZORO		
	SUPPLIES	205.10
	SUPPLIES	65.68
	SUPPLIES	18.61
	SUPPLIES	133.86
	TOTAL	423.25
TOTAL - ALL VENDORS		75,910.32
FUND TOTALS:		
Fund 206 - FIRE FUND		75,910.32

PERIOD ENDING 06/30/2023

Item #8B

		2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
		06/30/2023	MONTH 06/30/2023	BALANCE	% BDGT	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 206 - FIRE FUND						
Revenues						
Dept 000						
206-000-401.000	SAUGATUCK CITY	417,713.50	417,713.50	0.00	0.00	100.00
206-000-402.000	SAUGATUCK TOWNSHIP	840,950.48	840,950.48	0.00	0.00	100.00
206-000-403.000	DOUGLAS CITY	432,575.34	432,575.34	0.00	0.00	100.00
206-000-450.000	FIRE SERVICES	1,100.00	656.00	0.00	444.00	59.64
206-000-460.000	INSPECTION & PLAN REVIEW FEES	27,425.00	29,200.00	2,600.00	(1,775.00)	106.47
206-000-465.000	COST RECOVERY	34,500.00	34,555.08	100.00	(55.08)	100.16
206-000-528.000	OTHER FEDERAL GRANTS	26,928.05	26,928.05	0.00	0.00	100.00
206-000-560.000	GRANTS & DONATIONS	35,170.28	35,170.28	0.00	0.00	100.00
206-000-665.000	INTEREST	8,500.00	9,876.58	1,998.62	(1,376.58)	116.20
206-000-686.000	FUND BALANCE TRANSFER IN	417,000.00	0.00	0.00	417,000.00	0.00
Total Dept 000		2,241,862.65	1,827,625.31	4,698.62	414,237.34	81.52
TOTAL REVENUES		2,241,862.65	1,827,625.31	4,698.62	414,237.34	81.52
Expenditures						
Dept 336 - FIRE FUND						
206-336-702.000	BOARD SALARY	3,800.00	3,300.00	750.00	500.00	86.84
206-336-704.000	CHIEF SALARY	110,100.00	110,271.94	12,692.31	(171.94)	100.16
206-336-705.000	OFFICER SALARIES	7,850.00	7,646.03	1,187.53	203.97	97.40
206-336-708.000	CAREER FIREFIGHTER	413,000.00	412,962.44	43,455.99	37.56	99.99
206-336-709.000	OPERATIONAL WAGES	100,000.00	99,706.91	15,733.02	293.09	99.71
206-336-709.500	PAID ON CALL STIPEND	96,000.00	94,242.94	14,882.31	1,757.06	98.17
206-336-710.000	FIRE CALLS	63,000.00	62,816.69	14,874.37	183.31	99.71
206-336-711.000	MEDICAL CALLS	34,000.00	32,664.92	4,921.02	1,335.08	96.07
206-336-712.000	TRAINING	29,000.00	26,649.67	4,633.78	2,350.33	91.90
206-336-713.000	SPECIAL EVENTS	11,000.00	11,966.33	3,064.84	(966.33)	108.78
206-336-720.000	PAYROLL TAXES	71,500.00	68,275.12	8,955.02	3,224.88	95.49
206-336-721.000	EMPLOYEE INSURANCE BENEFITS	96,000.00	95,623.16	7,556.35	376.84	99.61
206-336-722.000	WORKER COMP INSURANCE	55,780.00	55,772.40	0.00	7.60	99.99
206-336-723.000	RETIREMENT	135,000.00	133,531.48	15,583.63	1,468.52	98.91
206-336-727.000	OPERATING SUPPLIES	28,500.00	27,302.84	3,883.69	1,197.16	95.80
206-336-728.000	GAS & OIL	21,000.00	19,153.74	1,781.51	1,846.26	91.21
206-336-730.000	PROFESSIONAL SERVICES	30,000.00	28,434.70	2,226.00	1,565.30	94.78
206-336-742.000	TESTING, REPAIR & REPLACEMENT	19,000.00	18,416.37	8,320.26	583.63	96.93
206-336-745.000	STATION TOOLS	3,000.00	434.39	112.70	2,565.61	14.48
206-336-746.000	FIRE FIGHTER TOOLS	10,000.00	5,424.67	1,315.61	4,575.33	54.25
206-336-751.000	PHONES	12,000.00	11,321.67	1,758.89	678.33	94.35
206-336-752.000	UTILITIES	15,000.00	15,079.56	2,313.36	(79.56)	100.53
206-336-760.000	VEHICLE/ EQUIP REP & MAINTENANCE	72,000.00	70,999.13	13,920.12	1,000.87	98.61
206-336-761.000	BOAT MAINTENANCE	17,500.00	17,384.88	920.35	115.12	99.34
206-336-762.000	RADIO & PAGER R&R	8,500.00	2,199.79	985.47	6,300.21	25.88
206-336-763.000	BUILDING REPAIR & MAINTENANCE	23,000.00	17,698.13	1,804.37	5,301.87	76.95
206-336-764.000	BUILDING SECURITY	200.00	0.00	0.00	200.00	0.00
206-336-767.000	DUES & SUBSCRIPTIONS	3,000.00	2,669.73	180.00	330.27	88.99
206-336-770.000	OFFICE EXPENSES	9,000.00	8,456.82	902.42	543.18	93.96
206-336-771.000	TECHNOLOGY	20,500.00	20,281.57	929.89	218.43	98.93
206-336-775.000	BUILDING INSPECTIONS	1,000.00	226.45	0.00	773.55	22.65
206-336-780.000	UNIFORMS	15,000.00	13,817.34	445.08	1,182.66	92.12
206-336-781.000	TURN OUT GEAR	30,000.00	7,479.47	3,358.18	22,520.53	24.93
206-336-785.000	EDUCATION	18,000.00	16,883.22	622.05	1,116.78	93.80
206-336-791.000	MEDICAL SUPPLY	11,000.00	6,880.01	2,568.63	4,119.99	62.55
206-336-795.000	COMMUNITY RISK REDUCTION	12,000.00	10,962.55	1,764.84	1,037.45	91.35

Page 10 of 14

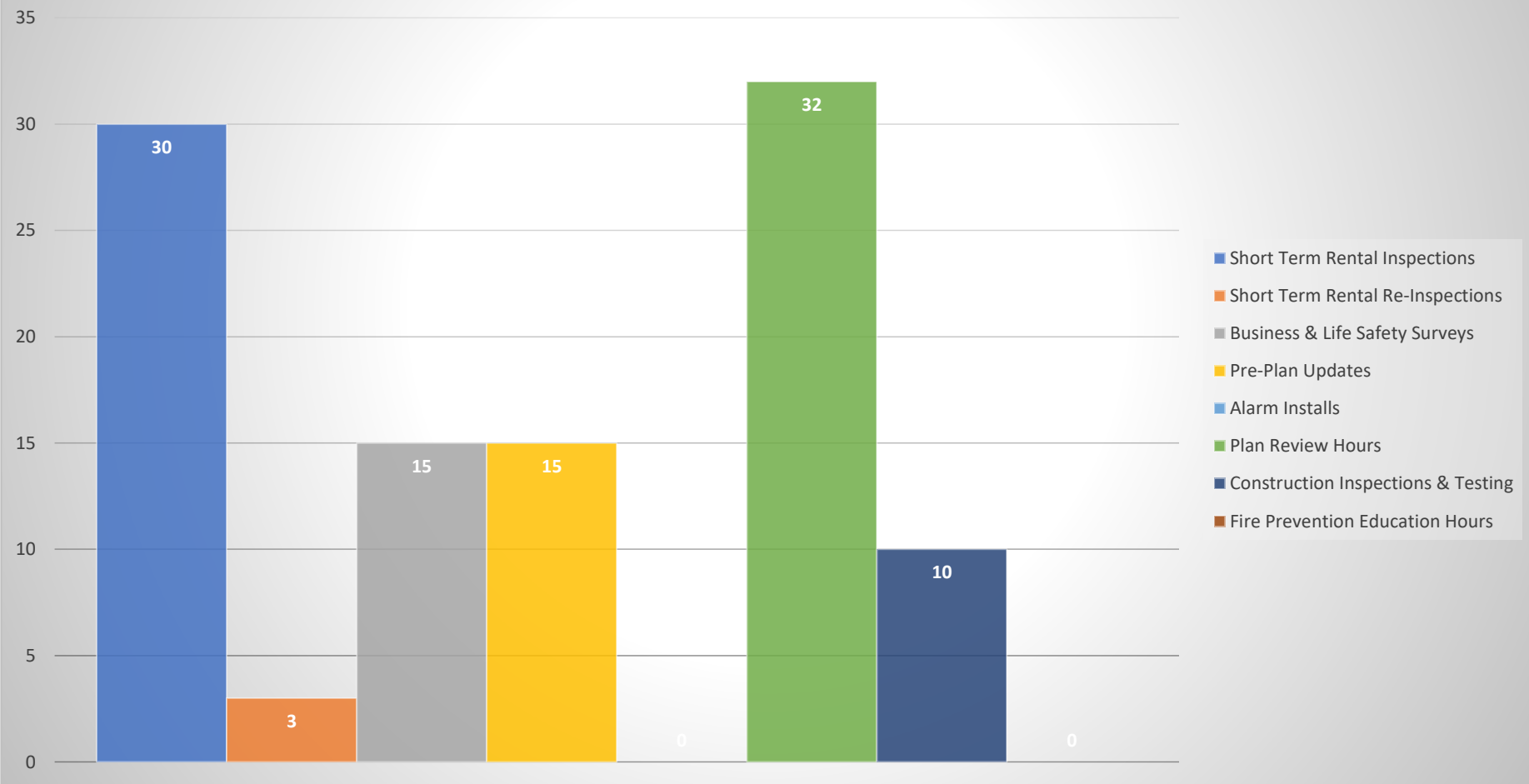
User: Peter

DB: Stfd

PERIOD ENDING 06/30/2023

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 06/30/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 06/30/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 206 - FIRE FUND						
Expenditures						
206-336-796.000	PHYSICALS	14,000.00	13,545.09	45.00	454.91	96.75
206-336-815.000	GENERAL INSURANCE	33,975.00	29,719.00	(4,256.00)	4,256.00	87.47
206-336-861.000	TAX CHARGE BACK	1,000.00	988.72	0.00	11.28	98.87
206-336-975.000	TRUCK PAYMENT	419,308.00	419,307.50	0.00	0.50	100.00
206-336-985.000	LONG TERM CAPITAL	68,349.65	58,679.44	0.00	9,670.21	85.85
206-336-986.000	CAPITAL FUND TRANSFER	100,000.00	0.00	0.00	100,000.00	0.00
Total Dept 336 - FIRE FUND		2,241,862.65	2,059,176.81	194,192.59	182,685.84	91.85
TOTAL EXPENDITURES		2,241,862.65	2,059,176.81	194,192.59	182,685.84	91.85
Fund 206 - FIRE FUND:						
TOTAL REVENUES		2,241,862.65	1,827,625.31	4,698.62	414,237.34	81.52
TOTAL EXPENDITURES		2,241,862.65	2,059,176.81	194,192.59	182,685.84	91.85
NET OF REVENUES & EXPENDITURES		0.00	(231,551.50)	(189,493.97)	231,551.50	100.00

Department of Fire Prevention Monthly Report to Fire Board June 2023 to July 2023



MICHIGAN FATAL FIRE STATISTICS

January - June 2023

Item #9B2

61 PEOPLE died in **58 FIRES**

↓ 11%

DECREASE
in **deaths** compared
to 2017-2022 average

↑ 1%

INCREASE
in **fire** compared
to 2017-2022 average



3 MULTI-
FATAL FIRES
resulting in **6** deaths

ONLY
24%



of homes were
reported as having
working smoke alarms



21%

of victims were
reported as
disabled

REPORTED HOME VALUES

as compared to Michigan's \$150,000 median value



88% OF HOMES
with fatal fires
valued **below**

12% OF HOMES
with fatal fires
valued **above**

SMOKE ALARMS SAVE LIVES!

Put one on **EVERY LEVEL** in **EVERY BEDROOM**



Change batteries **EVERY YEAR OR WHEN IT CHIRPS** and replace every **TEN YEARS**

TEST smoke alarms every month

GENDER



62%
MALE



38%
FEMALE

AGE



18% 0-39 years old



51% 40-69 years old



31% 70+ years old

TIME



6pm - 6am

66%



6am - 6pm

34%

DAYS

Most fatal fires occurred on
Sunday & Monday

TOP 3 FATAL FIRE CAUSES



SMOKING



COOKING



HEATING

TOP 3 AREAS OF ORIGIN



BEDROOM



LIVING ROOM



KITCHEN

(These numbers reflect only the reported fires.)

MI PREVENTION HOME SAFETY VISITS

Visited

2336
HOMES

Visited with

4875
COMMUNITY MEMBERS

Installed

7387
SMOKE ALARMS

& **1644**
CO ALARMS

MICHIGAN MUNICIPAL
RISK MANAGEMENT
AUTHORITY

June 29, 2023

Greg Janik
Saugatuck Township Fire District
3342 Blue Star Highway
Saugatuck, MI 49453

Dear Greg Janik:

Thank you for your recent renewal with the Michigan Municipal Risk Management Authority (MMRMA). On behalf of the MMRMA Board of Directors, I am very pleased to provide the Saugatuck Township Fire District with \$4,256. This represents your share of the distribution of excess net assets from MMRMA to current eligible renewing Members declared by the Board in January 2023. In accordance with your instructions, the full amount of \$4,256 has been sent via electronic funds transfer to the bank account indicated on your ACH Authorization Form.

The Board determined whether to declare a distribution of excess net assets based on a recommendation from the Investment Committee and the most recent analysis by our actuary of net asset adequacy of MMRMA at June 30, 2022. This year, the Board declared a net asset distribution of \$29,733,869 to eligible Members. Many factors contribute to the ability of the Board to declare a distribution, including better than expected loss trends, good risk management practices, responsiveness to risk control recommendations, and a successful well-diversified long-term investment strategy. A new actuarial analysis is performed each year to determine if there are excess net assets eligible for distribution; because each year's analysis is discrete, there is no guarantee of future distributions.

However, the essential and most important factor allowing MMRMA to distribute excess net assets is the long-term commitment of its Members. A majority of MMRMA Members have over 20 years of continuous membership, and several have more than 35 continuous years with our organization. The method used to calculate the distribution of excess net assets recognizes and rewards those municipalities with sustained longevity. In addition to your years of continuous membership, the calculation method considers your claim loss history in excess of your self-insured retention (SIR) layer and your contributions to the General Fund over the past five years. Without your ongoing participation and commitment to best practices, such distributions would not be possible. The ultimate recognition of the success of our organization goes to you – the MMRMA Members. The Board and I sincerely thank you for your loyal support of MMRMA.

Warmest regards,

Michael L. Rhyner
Executive Director

cc: Matt Coulson