



SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



3342 Blue Star Highway
Saugatuck, MI 49453
269 857-3000 / Fax: 269 857-1228
E-mail: info@saugatuckfire.org

FIRE DISTRICT BOARD MEETING

4:00pm – January 15th, 2024

AGENDA

1. Call to Order:
2. Pledge of Allegiance (*Stand if you are able*):
3. Roll Call:
4. Reminder: It is requested the board silences cell phones and put them away for the duration of the meeting.
5. Approval of Agenda (*additions / deletions*):
6. Special Guest:
 - A. **Audit Review – Dan Veldhuizen of Siegfried Crandall P.C.**
7. Approval of Minutes:
 - A. **December 18th, 2023**
 - B. **December 18th, 2023 – Closed Session**
8. Public Comment on Agenda Items Only (Limit 3 minutes):
9. Request for Payment:
 - A. **Account Payables (*Roll Call Vote*)**
 - B. **Financial Report**
10. Fire Chief Comments:
 - A. **Incident Reports / EMS Report / Calls to Date / Overlapping Calls**
 - B. **Community Risk Reduction**
 1. **Department of Fire Prevention – Monthly Report**
 2. **Michigan Fire Inspectors Society - Fatal Fire Statistics**
 - C. **Cost Recovery Update**
 - D. **Grant Awards**
 - E. **Community Safety Committee – School Safety**
 - F. **Hiring Process Update – Interviews Completed, pending final decisions.**
 - G. **Reminder – Appreciation/Awards Dinner – Saturday, February 10th, 2024.**
11. Unfinished Business:
 - A. **Funding Approval Request – #2120 – Traffic Management Apparatus (TMA).**
12. New Business:
 - A. **2023 Year End Statistics Review**
 - B. **Donation Received – Bill Hess & Mike Mattern - \$5,000 for Attenuator Truck**
 - C. **Accident Fund – Workers Comp Group Dividend Received - \$7,012.00**
 - D. **Equipment Disposal Request – Engine #2112**
13. Correspondence:
 - A. **Township – Thank you for Support Letter**
14. Public Comments: (Limit 3 minutes):
15. Fire Board Comments:
16. Adjournment:

NOTICE

Request for accommodations or interpretive services must be made 48 hours prior to this meeting.
Please contact Saugatuck Township Fire District at 269-857-3000 for further information.

December 11, 2023

To the Members of the Fire Board
Saugatuck Township Fire District

We have audited the financial statements of the governmental activities and the major fund of the Saugatuck Township Fire District (the District) for the year ended June 30, 2023. Professional standards require that we provide you with information about our responsibilities under auditing standards generally accepted in the United States of America, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated June 20, 2023. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the District are described in Note 1 to the financial statements. No new accounting policies were adopted, and the application of existing policies was not changed during fiscal year 2023. We noted no transactions entered into by the District during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements were capital asset depreciation and the defined benefit pension plan obligation, and changes therein.

Management's estimate of the fair value of investments is based on the net asset value of the investment pool shares. Management's estimate of the capital asset depreciation is based on the estimated useful lives of the District's capital assets. The net pension liability, and changes therein, were based on actuarial assumptions and the use of a specialist. We evaluated the key factors and assumptions used to develop the investments, capital asset depreciation, and the net pension liability, and changes therein, in determining that they are reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Audit Adjustments

For purposes of this letter, professional standards define an audit adjustment as a proposed correction of the financial statements that, in our judgment, may not have been detected except through our auditing procedures. We did not find it necessary to propose any material audit adjustments for the General Fund.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated December 11, 2023.

Other Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the District's auditor. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to management's discussion and analysis, the budgetary comparison schedule, and the pension schedules, which are required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's response to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

Communication Regarding Internal Control

In planning and performing our audit of the financial statements of the governmental activities and the major fund of the District as of and for the year ended June 30, 2023, in accordance with auditing standards generally accepted in the United States of America, we considered the District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and, therefore, material weaknesses or significant deficiencies may exist that were not identified. In addition, because of the inherent limitations in internal control, including the possibility of management override of controls, misstatements due to error or fraud may occur and not be detected by such controls. However, as discussed below, we have identified a deficiency in internal control that we consider to be a material weakness.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the District's financial statements will not be prevented, or detected and corrected, on a timely basis. We consider the following deficiency in the District's internal control to be a material weakness.

Material audit adjustments and financial statement preparation:

Criteria: All governmental units in Michigan are required to prepare financial statements in accordance with generally accepted accounting principles (GAAP). This is the responsibility of management. The preparation of financial statements in accordance with GAAP requires internal controls over both (1) recording, processing, and summarizing accounting data (i.e., maintaining internal accounting records), and (2) reporting government-wide and fund financial statements, including the related notes to the financial statements (i.e., external financial reporting).

Condition: We identified and proposed material audit adjustments that management reviewed and approved. Adjustments were recorded to:

- Recognize changes in the net pension liability and related deferred outflows and inflows
- Convert the fund-based data necessary to prepare the government-wide financial statements

As is the case with many small and medium-sized governmental units, the District has historically relied on its independent external auditor to assist with the preparation of the financial statements, the related notes, and the management's discussion and analysis as part of its external financial reporting process. Accordingly, the District's ability to prepare financial statements in accordance with GAAP is based, in part, on its reliance on its external auditor, who cannot by definition be considered part of the District's internal controls. This is a repeat finding.

Cause: This condition was caused by the District's decision to outsource the preparation of its annual financial statements to the external auditor rather than incur the costs of obtaining the necessary training and expertise required for the District to perform this task internally because outsourcing the task is considered more cost effective.

Effect: The District's accounting records were initially misstated by amounts material to the financial statements. In addition, the District lacks complete internal controls over the preparation of its financial statements in accordance with GAAP and relies, at least in part, on assistance from its external auditor with this task.

Auditor's Recommendation: We recommend that management continue to monitor the relative costs and benefits of securing the internal or other external resources necessary to develop material adjustments and prepare a draft of the District's annual financial statements versus contracting with its auditor for these services.

Management Response: Management has made an ongoing evaluation of the respective costs and benefits of obtaining internal or external resources, specifically for the preparation of financial statements, and has determined that the additional benefits derived from implementing such a system would not outweigh the costs incurred to do so. Management will continue to review the draft financial statements and notes prior to approving them and accepting responsibility for their content and presentation.

The District's response to the internal control finding described above was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Restriction on Use

This information is intended solely for the use of the Board of the District and the State of Michigan Department of Treasury and is not intended to be and should not be used by anyone other than these specified parties.

Siegfried Crandall P.C.

Saugatuck Township Fire District
Allegan County, Michigan

FINANCIAL STATEMENTS

Year ended June 30, 2023

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INDEPENDENT AUDITOR'S REPORT

Members of the Board
Saugatuck Township Fire District

Opinions

We have audited the accompanying financial statements of the governmental activities and the major fund of the Saugatuck Township Fire District (the District) as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, as listed in the contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and the major fund of the District as of June 30, 2023, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the District, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information, and pension schedules, as listed in the contents, be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Siegfried Crandall P.C.

December 11, 2023

MANAGEMENT'S DISCUSSION AND ANALYSIS

Our discussion and analysis of the Saugatuck Township Fire District's (the District) financial performance provides a narrative overview of the District's financial activities for the year ended June 30, 2023. Please read it in conjunction with the District's financial statements.

FINANCIAL HIGHLIGHTS

- The District's total net position increased by \$64,930 as a result of this year's activities.
- Total net position in the amount of \$2,549,650 was reported, of which \$1,936,091 represents an investment in capital assets. This leaves the District with unrestricted net position of \$613,559, which is available to be used at the Fire Board's discretion, without constraints established by debt covenants, enabling legislation, or other legal requirements.
- The General Fund's total unassigned fund equity at the end of the fiscal year was \$646,144, which represents 31 percent of actual current year expenditures.

Overview of the financial statements

The District's annual report is comprised of three parts: management's discussion and analysis, the basic financial statements, and required supplementary information. The basic financial statements include two kinds of statements that present different views of the District:

- The first two statements are government-wide financial statements that provide both long-term and short-term information about the District's overall financial status.
- The remaining statements are fund financial statements that focus on individual parts of the District, reporting the District's operations in more detail than the government-wide financial statements. The governmental fund statements explain how services, like public safety, were financed in the short-term, as well as what remains for future spending.

The financial statements also include notes that explain some of the information in the financial statements and provide more detailed data. The financial statements are followed by a section of required supplementary information that further explains and supports the information in the financial statements.

A comparative analysis of the government-wide financial statements for 2023 and 2022 is also presented.

Government-wide financial statements

The government-wide financial statements report information about the District as a whole using accounting methods similar to those used by private-sector companies. The Statement of Net Position includes all of the District's assets, deferred outflows of resources, liabilities, and deferred inflows of resources. All of the current year's revenues and expenses are accounted for in the Statement of Activities, regardless of when cash is received or paid.

The two government-wide statements report the District's net position and how it has changed. Net position (the difference between the District's assets and deferred outflows of resources, and liabilities and deferred inflows of resources) is one way to measure the District's financial health, or position.

- Over time, increases or decreases in the District's net position are an indicator of whether its financial health is improving or deteriorating, respectively.
- To assess the overall health of the District, you need to consider additional nonfinancial factors, such as changes in the District's property tax base and the condition of the District's capital assets.

Fund financial statements

The fund financial statements provide more detailed information about the District's fund. A fund is an accounting device that the District uses to keep track of specific sources of funding and spending for particular purposes. All of the District's basic services are included in its governmental fund, which focuses on (1) how cash, and other financial assets that can be readily converted to cash, flows in and out, and (2) the balances left at year end that are available for spending. Consequently, the governmental fund statements provide a detailed short-term view that helps determine whether there are more or fewer financial resources that can be spent in the near future to finance the District's programs. Because this information does not encompass the additional long-term focus of the government-wide statements, we provide additional information that explains the relationship between them.

FINANCIAL ANALYSIS OF THE DISTRICT AS A WHOLE**Net position**

As noted earlier, net position may serve, over time, as a useful indicator of a District's financial position. In the District's case, assets and deferred outflows of resources exceeded liabilities and deferred inflows of resources at the end of the fiscal year by \$2,549,650. The District's investment in capital assets, a component of the total net position, amounts to \$1,936,091. The District uses these capital assets to provide essential services to its customers; consequently, these assets are not available to be liquidated for future spending needs. The remaining net position, in the amount of \$613,559, is unrestricted.

*Condensed financial information**Net position*

	<u>2023</u>	<u>2022</u>
Current assets	\$ 763,443	\$ 1,008,885
Capital assets	<u>1,936,091</u>	<u>1,628,464</u>
Total assets	<u>2,699,534</u>	<u>2,637,349</u>
Deferred outflows of resources	<u>105,202</u>	<u>54,141</u>
Current and other liabilities	<u>177,525</u>	<u>63,835</u>
Deferred inflows of resources	<u>77,561</u>	<u>142,935</u>
Net position:		
Investment in capital assets	1,936,091	1,628,464
Unrestricted	<u>613,559</u>	<u>856,256</u>
Total net position	<u>\$ 2,549,650</u>	<u>\$ 2,484,720</u>

Changes in net position

The District experienced an increase in net position of \$64,930 during the current fiscal year compared to a \$96,245 increase in the prior year. Net position increased by a smaller amount in the current year because expenses increased by \$235,997 while revenues only increased by \$204,682. Revenues increased primarily due to a \$126,389 increase in charges for services, associated with an increase in special assessments. Expenses increased due to higher personnel and operational costs.

The District's total revenues were \$1,898,125 in the current fiscal year. Special assessments, in the amount of \$1,691,239, represent 89 percent of the District's revenues.

The total cost of the District's operations amounted to \$1,833,195 in the current year compared to \$1,597,198 in the prior year, or an increase of \$235,997 (15 percent). Approximately 51 percent of the expenses, in the amount of \$930,503, represent personnel costs. Depreciation expense, in the amount of \$236,677, represents 13 percent of the District's total expenses.

*Condensed financial information
Changes in net position*

	<u>2023</u>	<u>2022</u>
Revenues:		
Capital grants	\$ 23,443	\$ 40,738
Operating grants	109,155	22,490
Charges for services	1,755,650	1,629,261
Interest	<u>9,877</u>	<u>954</u>
Total revenues	1,898,125	1,693,443
Expenses - public safety	<u>1,833,195</u>	<u>1,597,198</u>
Changes in net position	<u>64,930</u>	<u>96,245</u>
Net position, end of year	<u>\$ 2,549,650</u>	<u>\$ 2,484,720</u>

FINANCIAL ANALYSIS OF THE DISTRICT'S FUND

At June 30, 2023, the District's sole governmental fund, the General Fund, reported an ending fund balance of \$669,364, which represents 31 percent of the fund's actual total expenditures for the current fiscal year. The fund balance decreased by \$251,973, primarily due to substantial capital outlay expenditures, in the amount of \$543,617, in the current year.

General Fund budgetary highlights

The District amended the General Fund budget during the year to account for previously unanticipated revenues and expenditures. Budgeted revenues were increased by \$205,862, primarily due to federal and state grant revenues, which were increased by \$26,928 and \$58,000. Total budgeted expenditures were increased by \$205,862. Public safety expenditures were increased by \$94,454, primarily due to personnel costs that were not anticipated in the original budget. Capital outlay expenditures were also increased by \$111,408 related to acquisitions that were not anticipated in the original budget.

Actual revenues were \$2,763 more than budgeted. Actual expenditures were \$162,264 less than appropriations, as public safety and capital outlay expenditures were less than budgeted by \$47,723 and \$114,541, respectively, as costs were lower than anticipated.

These variances resulted in a \$165,027 positive budget variance, with a \$251,973 decrease in fund balance compared to a budget that anticipated a \$417,000 decrease in fund balance.

CAPITAL ASSETS AND DEBT ADMINISTRATION

Capital assets

The District's investment in capital assets as of June 30, 2023, amounts to \$1,936,091 (net of accumulated depreciation). Capital assets consist of land, buildings, equipment, and vehicles. The net increase in capital assets amounted to \$307,627 in the current year, as asset acquisitions of \$548,092 exceeded the depreciation provision of \$236,677 and the net book value of asset dispositions of \$3,788.

More detailed information about the District's capital assets is presented in Note 4 of the notes to the basic financial statements.

Debt

At year end, the District's had no long-term debt outstanding, and no new debt was issued during the current year.

ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS

The District continues to rely primarily on special assessment revenues to finance all operating costs and capital acquisitions. The District expects to be able to use current revenues to provide essential services that will allow the current fund balance to be maintained.

CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT

This financial report is designed to provide a general overview of the District's finances to its customers and creditors and to demonstrate the District's accountability for the resources it receives. Questions regarding any information provided in this report or requests for additional financial information should be addressed to:

Greg Janik, Chief
Saugatuck Township Fire District
3342 Blue Star Highway
Saugatuck, MI 49453

Phone: (269) 857-3000

BASIC FINANCIAL STATEMENTS

STATEMENT OF NET POSITION - governmental activities

June 30, 2023

ASSETS

Current assets:

Cash	\$ 353,885
Investments	407,198
Accounts receivable	<u>2,360</u>

Total current assets 763,443

Noncurrent assets:

Capital assets not being depreciated	22,726
Capital assets, net of accumulated depreciation	<u>1,913,365</u>

Total noncurrent assets 1,936,091

Total assets 2,699,534

DEFERRED OUTFLOWS OF RESOURCES - Deferred pension amounts 105,202

LIABILITIES

Current liabilities:

Accounts payable	39,125
Accrued payroll and taxes	<u>54,954</u>

Total current liabilities 94,079

Noncurrent liabilities - net pension liability 83,446

Total liabilities 177,525

DEFERRED INFLOWS OF RESOURCES - Deferred pension amounts 77,561

NET POSITION

Investment in capital assets	1,936,091
Unrestricted	<u>613,559</u>

Total net position \$ 2,549,650

See notes to financial statements

Saugatuck Township Fire District

STATEMENT OF ACTIVITIES

Year ended June 30, 2023

		<i>Program revenues</i>			<i>Net (expenses) revenue and changes in net position</i>
		<i>Charges for services</i>	<i>Operating grants and contributions</i>	<i>Capital grants and contributions</i>	<i>Governmental activities</i>
	<i>Expenses</i>				
Functions/Programs					
Governmental activities - public safety	\$ 1,833,195	\$ 1,755,650	\$ 109,155	\$ 23,443	\$ 55,053
		General revenues:			
		Interest income			9,877
		Changes in net position			64,930
		Net position - beginning			2,484,720
		Net position - ending			\$ 2,549,650

See notes to financial statements

Saugatuck Township Fire District**BALANCE SHEET - General Fund**

June 30, 2023

ASSETS

Cash	\$ 353,885
Investments	407,198
Receivables	<u>2,360</u>
Total assets	<u>\$ 763,443</u>

LIABILITIES AND FUND BALANCES

Liabilities:

Accounts payable	\$ 39,125
Accrued payroll and taxes	<u>54,954</u>
Total liabilities	<u>94,079</u>

Fund balances:

Assigned	23,220
Unassigned	<u>646,144</u>
Total fund balances	<u>669,364</u>

Total liabilities and fund balances	<u>\$ 763,443</u>
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Reconciliation of the balance sheet to the statement of net position:

Total fund balance - total governmental funds	\$ 669,364
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Amounts reported for *governmental activities* in the statement of net position (page 9) are different because:

Capital assets used in *governmental activities* are not financial resources and, therefore, are not reported in the fund. 1,936,091

Deferred outflows of resources, related to the pension plan, relate to future years, and are not reported in the fund. 105,202

The net pension liability is not due and payable in the current period and, therefore, is not reported in the fund. (83,446)

Deferred inflows of resources, related to the pension plan, relate to future years, and are not reported in the fund. (77,561)

Net position of *governmental activities* \$ 2,549,650

See notes to financial statements

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - General Fund

Year ended June 30, 2023

REVENUES

Special assessments	\$ 1,691,239
Federal grants	38,371
State grants	58,000
Charges for services	64,411
Interest	9,877
Miscellaneous	<u>36,227</u>
Total revenues	<u>1,898,125</u>

EXPENDITURES

Current - public safety	1,606,481
Capital outlay	<u>543,617</u>
Total expenditures	<u>2,150,098</u>

NET CHANGE IN FUND BALANCE (251,973)

FUND BALANCE - BEGINNING 921,337

FUND BALANCE - ENDING \$ 669,364

Reconciliation of the statement of revenues, expenditures, and changes in fund balance to the statement of activities:

Net change in fund balance - total governmental fund \$ (251,973)

Amounts reported for *governmental activities* in the statement of activities (page 10) are different because:

Capital assets:

Assets acquired	548,092
Provision for depreciation	(236,677)
Net book value of asset dispositions	<u>(3,788)</u>

Changes in other liabilities - increase in net pension liability (107,159)

Changes in deferred outflows of resources and deferred inflows of resources:

Net increase in deferred outflows of resources related to pension	51,061
Net decrease in deferred inflows of resources related to pension	<u>65,374</u>

Change in net position of *governmental activities* \$ 64,930

See notes to financial statements

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the Saugatuck Township Fire District (the District) conform to accounting principles generally accepted in the United States of America (hereinafter referred to as generally accepted accounting principles) as applicable to governmental units. The following is a summary of the more significant accounting policies.

Reporting entity:

As required by generally accepted accounting principles, these financial statements present only the District (located in Allegan County), as management has determined that there are no other entities for which the District is financially accountable.

The District is a jointly governed organization of the Township of Saugatuck, the City of Saugatuck, and the City of the Village of Douglas, formed May 18, 1976, to provide fire protection within the participating municipalities. Costs of operations and capital expenditures are supported by contributions from the participating municipalities.

Government-wide and fund financial statements:

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the District.

The statement of activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. Program revenues include: (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function; and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Measurement focus, basis of accounting, and financial statement presentation:

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Special assessments are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenues as soon as all eligibility requirements imposed by the provider have been met.

Governmental funds financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available if they are collected within the current period, or soon enough thereafter, to pay liabilities of the current period. For this purpose, the District generally considers revenues to be available if they are expected to be collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, expenditures relating to compensated absences, and claims and judgments are recorded only when payment is due.

State grants, charges for services, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the District.

The District reports the following major governmental fund:

The General Fund is the District's primary operating fund. It accounts for all financial resources of the District, except those required to be accounted for in another fund. Revenues are primarily derived from special assessments.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Assets, deferred outflows of resources, liabilities, deferred inflows of resources, and equity:

Cash and investments - Cash is considered to be demand deposits, time deposits, and short-term investments with original maturities of three months or less from the date of acquisition. Investments are reported at fair value, with changes in value recognized in the operating statement. Realized and unrealized gains and losses are included in investment income.

Receivables - No allowance for uncollectible accounts has been recorded, as the District considers all receivables to be fully collectible.

Capital assets - Capital assets, which include land, buildings, equipment, and vehicles, are reported in the government-wide financial statements. Capital assets are defined by the District as assets with an initial, individual cost of more than \$1,000 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at acquisition value as of the date received. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

Capital assets are depreciated using the straight-line method over the following estimated useful lives:

Buildings and improvements	20 - 40 years
Equipment	10 - 20 years
Vehicles	5 - 15 years

Deferred outflows of resources - The statement of net position includes a separate section for deferred outflows of resources. This separate financial statement element reflects a decrease in net position that applies to a future period. The related expense will not be recognized until a future event occurs. The District reports deferred amounts relating to the defined benefit pension plan, associated with changes in expected and actual investment returns, assumptions, and benefits, which are discussed in Note 6. No deferred outflows of resources affect the governmental funds financial statements.

Deferred inflows of resources - The statement of net position includes a separate section for deferred inflows of resources. This separate financial statement element reflects an increase in equity that applies to a future period. The related revenues will not be recognized until a future event occurs. The District reports deferred amounts relating to the defined benefit pension plan, associated with changes in expected and actual investment returns, assumptions, and benefits, which are discussed in Note 6. No deferred outflows of resources affect the governmental funds financial statements.

Pension - For purposes of measuring the net pension liability (asset), deferred outflows of resources related to pensions, deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the pension plan and additions to/deductions from the pension plan's fiduciary net position have been determined on the same basis as they are reported by the pension plan. For this purpose, benefit payments are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

Net position - Net position represents the difference between assets and deferred outflows of resources, and liabilities and deferred inflows. The District reports three categories of net position, as follows: (1) *Net Investment in capital assets* consists of net capital assets and related deferred outflows of resources reduced by outstanding balances of any related debt obligations attributable to the acquisition, construction, or improvement of those assets; (2) *Restricted net position* is considered restricted if its use is constrained to a particular purpose. Restrictions are imposed by external organizations, such as federal or state laws or donors. Restricted net position is reduced by liabilities related to the restricted assets; (3) *Unrestricted net position* consists of all other net position that does not meet the definition of the above components and is available for general use by the District.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Assets, deferred outflows of resources, liabilities, deferred inflows of resources, and equity (continued):

Net position flow assumption - Sometimes, the District will fund outlays for a particular purpose from both restricted (e.g., restricted bond or grant proceeds) and unrestricted resources. In order to calculate the amounts to report as restricted - net position and unrestricted - net position in the government-wide financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the District's policy to consider restricted - net position to have been depleted before unrestricted - net position is applied.

Fund equity - The Fire Board reserves the authority to assign fund balance. Unassigned fund balance is the residual classification for the Operating Fund. When the District incurs an expenditure for purposes for which various fund balance classifications can be used, it is the District's policy to use the assigned fund balance first, then unassigned fund balance.

Use of estimates - The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the period. Accordingly, actual results could vary from those estimates.

NOTE 2 - STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

Budgetary information - An annual budget is adopted on a basis consistent with generally accepted accounting principles for the General Fund. The budget document presents information by function and line-item. The legal level of budgetary control adopted by the governing body is the function level. All annual appropriations lapse at the end of the fiscal year. No reportable negative budget variances occurred during the current fiscal year.

NOTE 3 - CASH AND INVESTMENTS

Cash - Cash consists solely of deposits with financial institutions. Michigan Compiled Laws, Section 129.91 (Public Act 20 of 1943, as amended) and the District's investment policy authorize the District to make deposits in the accounts of federally insured banks, credit unions, and savings and loan associations that have an office in Michigan. The District's deposits are in accordance with statutory authority.

Custodial credit risk is the risk that, in the event of the failure of a financial institution, the District may not be able to recover its deposits. The District's investment policy does not specifically address custodial credit risk for deposits. At June 30, 2023, \$110,685 of the District's bank balances of \$360,685 was exposed to custodial credit risk because it was uninsured and uncollateralized.

Investments - State statutes and the District's investment policy authorize the District to invest in a) obligations of the U.S. Treasury, agencies, and instrumentalities; b) commercial paper rated within the two highest rate classifications, which mature not more than 270 days after the date of purchase; c) repurchase agreements, collateralized by U.S. governmental securities; d) bankers' acceptances; e) mutual funds composed of otherwise legal investments; and f) investment pools organized under the local government investment pool act.

NOTE 3 - CASH AND INVESTMENTS (Continued)

Investments in entities that calculate net asset value per share - The District holds shares in an investment pool where the fair value of the investment is measured on a recurring basis using net asset value per share of the investment pool as a practical expedient. At June 30, 2023, the fair value, unfunded commitments, and redemption rules of that investment is as follows:

	<i>Michigan CLASS Pool</i>
Fair value at June 30, 2023	\$ 407,198
Unfunded commitments	none
Redemption frequency	n/a
Notice period	none

The Michigan CLASS investment pool invests in U.S. Treasury obligations, federal agency obligations of the U.S. government, high-grade commercial paper (rated 'A-1' or better), collateralized bank deposits, repurchase agreements (collateralized at 102% by treasury agencies), and approved money market funds. The program is designed to meet the needs of Michigan public sector investors. The pool purchases securities that are legally permissible under state statutes and are available for investment by Michigan counties, cities, townships, school districts, authorities, and other public agencies.

NOTE 4 - CAPITAL ASSETS

Capital asset activity for the year ended June 30, 2023, was as follows:

	<i>Beginning balance</i>	<i>Increases</i>	<i>Decreases</i>	<i>Ending balance</i>
Governmental activities:				
Capital assets not being depreciated:				
Land	\$ 22,726	\$ -	\$ -	\$ 22,726
Construction in progress	260,000	-	(260,000)	-
Subtotal	282,726	-	(260,000)	22,726
Capital assets being depreciated:				
Buildings	773,401	73,820	-	847,221
Equipment	972,570	54,964	-	1,027,534
Vehicles	1,486,521	679,308	(15,063)	2,150,766
Subtotal	3,232,492	808,092	(15,063)	4,025,521
Less accumulated depreciation for:				
Buildings	(366,689)	(30,998)	-	(397,687)
Equipment	(545,391)	(89,591)	-	(634,982)
Vehicles	(974,674)	(116,088)	11,275	(1,079,487)
Subtotal	(1,886,754)	(236,677)	11,275	(2,112,156)
Total capital assets being depreciated, net	1,345,738	571,415	(3,788)	1,913,365
Governmental activities capital assets, net	\$ 1,628,464	\$ 571,415	\$ (263,788)	\$ 1,936,091

The entire depreciation provision is allocated to the public safety function.

NOTE 5 - DEFINED BENEFIT PENSION PLAN*Plan description:*

The District participates in the Municipal Employees' Retirement System of Michigan (MERS). MERS is an agent multiple-employer, statewide public employee pension plan established by the Michigan Legislature under Public Act 135 of 1945 and administered by a nine-member Retirement Board. MERS issues a publicly available financial report that includes financial statements and required supplementary information. This report may be obtained by accessing the MERS website at www.mersofmich.com.

NOTE 5 - DEFINED BENEFIT PENSION PLAN (continued)

Benefits provided:

The District’s defined benefit pension plan provides certain retirement, disability, and death benefits to plan members and beneficiaries and covers all full-time employees of the District. Retirement benefits for eligible employees are calculated as 2.25% of the employee’s three-year final average compensation, times the employee’s years of service, with a maximum of 80% of final average compensation. Normal retirement age is 60 with early retirement at age 50, with 25 years of service, or age 55, with 15 years of service. Deferred retirement benefits vest after ten years of credited service but are not paid until the date retirement would have occurred had the member remained an employee. Employees are not required to contribute to the plan. An employee who leaves service may withdraw their contributions, plus any accumulated interest. Benefit terms, within the parameters established by MERS, are established and amended by the authority of the District Board.

Employees covered by benefit terms:

At the December 31, 2022, measurement date, the following employees were covered by the benefit terms:

Inactive employees or beneficiaries currently receiving benefits	1
Inactive employees entitled to but not yet receiving benefits	1
Active employees	<u>7</u>
Total	<u>9</u>

Contributions:

The District is required to contribute amounts at least equal to an actuarially determined rate, as established by the MERS Retirement Board. The actuarially determined rate is the estimated amount necessary to finance the cost of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. For the year ended June 30, 2023, the District contributed \$78,512 to the plan, which amounted to 11.50% of covered payroll. Employees are not required to make contributions.

Net pension liability:

The District’s net pension liability reported at June 30, 2023, was determined using a measurement of the total pension liability and the pension net position as of December 31, 2022. The total pension liability at December 31, 2022, was determined by an actuarial valuation as of that date.

Actuarial assumptions:

The total pension liability in the December 31, 2022, actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.50%	
Salary increases	3.00%	in the long term
Investment rate of return	7.00%	net of investment expense, including inflation

Mortality rates were based on a 50 percent male, 50 percent female blend of the Pub-2010 fully generational MP-2019 scale.

The actuarial assumptions used in the December 31, 2022, valuation were based on the results of the actuarial experience studies covering 2014-2018 and dated 2020.

NOTE 5 - DEFINED BENEFIT PENSION PLAN (continued)

The long-term expected rate of return on pension plan investments was determined using a model method in which the best-estimate ranges of expected future real rates of return (expected returns, net of investment and administrative expenses, and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following schedule:

<i>Asset class</i>	<i>Target allocation</i>	<i>Long-term expected real rate of return</i>	<i>Expected money-weighted rate of return</i>
Global equity	60.00%	4.50%	2.70%
Global fixed income	20.00%	2.00%	0.40%
Private investments	<u>20.00%</u>	7.00%	1.40%
	<u>100.00%</u>		
Inflation			2.50%
Administrative expenses			<u>0.25%</u>
Investment rate of return			<u>7.25%</u>

Discount rate:

The discount rate used to measure the total pension liability is 7.25% for 2022. The projection of cash flows used to determine the discount rate assumes that employer contributions will be made at the actuarially determined rates for employers. Based on these assumptions, the pension plan's fiduciary net position was projected to be available to pay all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

NOTE 5 - DEFINED BENEFIT PENSION PLAN (continued)*Changes in the net pension liability (asset):*

	<i>Increase (decrease)</i>		
	<i>Total pension liability (a)</i>	<i>Plan fiduciary net position (b)</i>	<i>Net pension liability (asset) (a) - (b)</i>
Balances at December 31, 2021	\$ 546,809	\$ 570,522	\$ (23,713)
Changes for the year:			
Service cost	53,529	-	53,529
Interest	41,008	-	41,008
Differences between expected and actual experience	17,475	-	17,475
Employer contributions	-	65,593	(65,593)
Net investment income	-	(59,641)	59,641
Benefit payments, including refunds	(15,901)	(15,901)	-
Administrative expenses	-	(1,099)	1,099
Net changes	96,111	(11,048)	107,159
Balances at December 31, 2022	\$ 642,920	\$ 559,474	\$ 83,446

Sensitivity of the net pension liability (asset) to changes in the discount rate:

The following presents the net pension liability of the District, calculated using a discount rate of 7.25%, as well as what the District's net pension liability would be using a discount rate that is 1 percentage point lower (6.25%) or 1 percentage point higher (8.25%) than the current rate.

	<i>1% Decrease (6.25%)</i>	<i>Current rate (7.25%)</i>	<i>1% Increase (8.25%)</i>
District's net pension (asset)/liability	\$ 171,369	\$ 83,446	\$ 10,453

NOTE 5 - DEFINED BENEFIT PENSION PLAN (Continued)*Pension plan fiduciary net position:*

Detailed information about the pension plan's fiduciary net position is available in the separately issued MERS financial report, which can be found at www.mersofmich.com. The plan's fiduciary net position has been determined on the same basis used by the plan. The plan uses the economic resources measurement focus and the full accrual basis of accounting. Investments are stated at fair value. Contribution revenue is recorded as contributions are due. Benefit payments are recognized as expenses when due and payable in accordance with benefit terms.

Pension expense, deferred outflows of resources, and deferred inflows of resources related to the pension plan:

For the fiscal year ended June 30, 2023, the District recognized pension expense of \$63,304. At June 30, 2023, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

<i>Source</i>	<i>Deferred outflows of resources</i>	<i>Deferred inflows of resources</i>
Difference between projected and actual earnings	\$ 49,395	\$ -
Difference between expected and actual experience	-	77,561
Difference in assumptions	<u>19,127</u>	<u>-</u>
	68,522	77,561
Contributions made subsequent to the measurement date	<u>36,680</u>	<u>-</u>
Totals	<u>\$ 105,202</u>	<u>\$ 77,561</u>

The amount reported as deferred outflows of resources resulting from contributions made subsequent to the measurement date, in the amount of \$36,680, will be recognized as a reduction in the net pension liability in fiscal year 2024.

Other amounts reported as deferred outflows of resources or deferred inflows of resources, related to the pension plan, will be recognized in pension expense as follows:

<i>Year ended June 30,</i>	<i>Deferred outflows of resources</i>	<i>Deferred inflows of resources</i>
2024	\$ 7,938	\$ 9,031
2025	12,281	9,031
2026	17,009	9,904
2027	23,349	10,381
2028	2,794	10,332
2029	1,369	9,007
2030	1,369	9,007
2031	2,413	12,615
2032	<u>-</u>	<u>(1,747)</u>
	<u>\$ 68,522</u>	<u>\$ 77,561</u>

NOTE 6 - DEFINED CONTRIBUTION PENSION PLAN

The District contributes to the Saugatuck Township Fire District MERS Defined Contribution Plan (the Plan), a defined contribution pension plan, for substantially all of its paid-on-call employees. The Plan is administered by a third-party administrator.

In a defined contribution plan, benefits depend solely on amounts contributed to the plan, plus investment earnings. Benefit terms, including contribution requirements, for the Plan are established and may be amended by the District Board. Employees are eligible to participate after completing one year of service. For each eligible employee in the pension plan, the District is required to match employee contributions up to 6% of covered wages. Employees are not required to make contributions to the Plan but can make contributions up to the maximum allowed. The District made contributions of \$48,731 during the fiscal year ended June 30, 2023.

Employees become vested in District contributions and earnings on District contributions after completion of three years of firefighting service with the District. Nonvested District contributions are forfeited upon termination of employment. Such forfeitures are used to cover a portion of the pension plan's administrative expenses. For the year ended June 30, 2023, there were no forfeitures. At June 30, 2023, there were no accrued liabilities relating to Plan contributions.

The District is not a trustee of the plan, nor is the District responsible for investment management of plan assets.

NOTE 7 - DEFERRED COMPENSATION PLAN

The District offers its employees a deferred compensation plan created in accordance with Internal Revenue Code, Section 457. The assets of the plans were held in trust (custodial account or annuity contract), as described in IRC Section 457(g) for the exclusive benefit of the participants (employees) and their beneficiaries. The custodian thereof for the exclusive benefit of the participants holds the custodial account for the beneficiaries of this Section 457 plan, and the assets may not be diverted to any other use. The administrators are agents of the employer for purposes of providing direction to the custodian of the custodial account from time to time for the investment of the funds held in the account, transfer of assets to or from the account, and all other matters. In accordance with the provisions of GASB Statement No. 32, plan balances and activities are not reflected in the Districts' financial statements.

NOTE 8 - RISK MANAGEMENT

The District is exposed to various risks of loss to general liability, property and casualty, and workers' compensation, with such risks being managed through the purchase of commercial insurance. For all risks of loss, there have been no significant reductions in insurance coverage from coverage provided in prior years. Also, in the past three years, settlements did not exceed insurance coverage.

REQUIRED SUPPLEMENTARY INFORMATION

Saugatuck Township Fire District

BUDGETARY COMPARISON SCHEDULE - General Fund

Year ended June 30, 2023

	<i>Original budget</i>	<i>Final budget</i>	<i>Actual</i>	<i>Variance with final budget positive (negative)</i>
REVENUES				
Special assessments:				
Township of Saugatuck	\$ 415,000	\$ 417,714	\$ 417,714	\$ -
City of the Village of Douglas	840,000	840,950	840,950	-
City of Saugatuck	430,000	432,575	432,575	-
Total special assessments	1,685,000	1,691,239	1,691,239	-
Federal grants	-	26,928	38,371	11,443
State grants	-	58,000	58,000	-
Charges for services	3,000	63,025	64,411	1,386
Interest	500	8,500	9,877	1,377
Other	1,000	47,670	36,227	(11,443)
Total revenues	1,689,500	1,895,362	1,898,125	2,763
EXPENDITURES				
Public safety:				
Salaries and wages:				
Chief	106,100	110,100	110,272	(172)
Board and officers	14,650	11,650	10,946	704
Full-time firefighters	338,000	413,000	412,962	38
Firefighters and medical responders	367,000	333,000	328,048	4,952
Payroll taxes	66,000	71,500	68,275	3,225
Telephone	13,500	12,000	11,322	678
Repairs and maintenance:				
Radio	8,500	8,500	2,200	6,300
Building	27,000	23,000	20,241	2,759
Boat	17,500	17,500	17,385	115
Vehicle	45,000	72,000	70,999	1,001
Building security	2,000	200	-	200
Uniforms and turn-out gear	45,000	45,000	42,510	2,490
Operating supplies	22,500	28,500	27,303	1,197
Gas and oil	20,000	21,000	19,154	1,846
Insurance	32,000	33,975	29,719	4,256
Health insurance	90,000	96,000	95,623	377
Retirement	100,000	135,000	133,531	1,469

BUDGETARY COMPARISON SCHEDULE - General Fund (Continued)

Year ended June 30, 2023

	<i>Original budget</i>	<i>Final budget</i>	<i>Actual</i>	<i>Variance with final budget positive (negative)</i>
EXPENDITURES (Continued)				
Public safety (continued):				
Workers compensation insurance	\$ 58,000	\$ 55,780	\$ 55,772	\$ 8
Utilities	20,000	15,000	15,080	(80)
Physicals	15,000	14,000	13,545	455
Professional services	30,000	30,000	29,971	29
Equipment testing	18,000	19,000	18,416	584
Tools	13,000	13,000	5,859	7,141
Fire prevention	13,000	12,000	10,963	1,037
Education	23,000	18,000	16,883	1,117
Medical supplies	16,000	11,000	6,880	4,120
Office expense	12,000	9,000	8,457	543
Technology	20,000	20,500	20,282	218
Other	7,000	4,999	3,883	1,116
Total public safety	1,559,750	1,654,204	1,606,481	47,723
Capital outlay	546,750	658,158	543,617	114,541
Total expenditures	2,106,500	2,312,362	2,150,098	162,264
NET CHANGES IN FUND BALANCES	(417,000)	(417,000)	(251,973)	165,027
FUND BALANCES - BEGINNING	921,337	921,337	921,337	-
FUND BALANCES - ENDING	\$ 504,337	\$ 504,337	\$ 669,364	\$ 165,027

SCHEDULE OF CHANGES IN THE DISTRICT'S NET PENSION LIABILITY AND RELATED RATIOS

Year ended June 30, 2023

	<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
Total pension liability:									
Service cost	\$ 53,529	\$ 40,830	\$ 34,379	\$ 28,853	\$ 24,437	\$ 23,753	\$ 18,954	\$ 20,979	\$ 11,383
Interest	41,008	46,509	40,767	39,683	37,158	34,660	32,284	29,868	28,783
Differences between expected and actual experience	17,475	(143,613)	36,088	(11,935)	(451)	4,277	7,865	3,295	-
Changes in assumptions	-	24,136	(10,434)	12,820	-	-	-	20,186	-
Benefit payments, including refunds	(15,901)	(25,177)	(31,803)	(31,803)	(31,803)	(31,803)	(31,803)	(31,803)	(31,803)
Other	-	(1)	1	-	2	-	-	-	-
Net change in total pension liability	96,111	(57,316)	68,998	37,618	29,343	30,887	27,300	42,525	8,363
Total pension liability, beginning of year	<u>546,809</u>	<u>604,125</u>	<u>535,127</u>	<u>497,509</u>	<u>468,166</u>	<u>437,279</u>	<u>409,979</u>	<u>367,454</u>	<u>359,091</u>
Total pension liability, end of year	<u>\$ 642,920</u>	<u>\$ 546,809</u>	<u>\$ 604,125</u>	<u>\$ 535,127</u>	<u>\$ 497,509</u>	<u>\$ 468,166</u>	<u>\$ 437,279</u>	<u>\$ 409,979</u>	<u>\$ 367,454</u>
Plan fiduciary net position:									
Contributions - employer	\$ 65,593	\$ 48,729	\$ 45,641	\$ 35,700	\$ 31,286	\$ 27,385	\$ 22,986	\$ 14,796	\$ 5,888
Net investment income (loss)	(59,641)	68,951	55,333	49,063	(14,843)	44,189	34,938	(4,768)	20,810
Benefit payments, including refunds	(15,901)	(25,177)	(31,803)	(31,803)	(31,803)	(31,803)	(31,803)	(31,803)	(31,803)
Administrative expenses	(1,099)	(790)	(843)	(844)	(729)	(700)	(690)	(713)	(758)
Net change in plan fiduciary net position	(11,048)	91,713	68,328	52,116	(16,089)	39,071	25,431	(22,488)	(5,863)
Plan fiduciary net position, beginning of year	<u>570,522</u>	<u>478,809</u>	<u>410,481</u>	<u>358,365</u>	<u>374,454</u>	<u>335,383</u>	<u>309,952</u>	<u>332,440</u>	<u>338,303</u>
Plan fiduciary net position, end of year	<u>\$ 559,474</u>	<u>\$ 570,522</u>	<u>\$ 478,809</u>	<u>\$ 410,481</u>	<u>\$ 358,365</u>	<u>\$ 374,454</u>	<u>\$ 335,383</u>	<u>\$ 309,952</u>	<u>\$ 332,440</u>
District's net pension (asset)/liability, end of year	<u>\$ 83,446</u>	<u>\$ (23,713)</u>	<u>\$ 125,316</u>	<u>\$ 124,646</u>	<u>\$ 139,144</u>	<u>\$ 93,712</u>	<u>\$ 101,896</u>	<u>\$ 100,027</u>	<u>\$ 35,014</u>
Plan fiduciary net position as a percent of total pension liability	87.02%	104.34%	79.26%	76.71%	72.03%	79.98%	76.70%	75.60%	90.47%
Covered payroll	\$ 444,225	\$ 364,551	\$ 349,376	\$ 303,073	\$ 250,382	\$ 248,199	\$ 198,475	\$ 200,376	\$ 108,720
District's net pension (asset)/liability as a percentage of covered payroll	18.78%	-6.50%	35.87%	41.13%	55.57%	37.76%	51.34%	49.92%	32.21%

Note: This schedule is being built prospectively after the implementation of GASB 68 in fiscal year 2015. Ultimately, ten years of data will be presented.

Saugatuck Township Fire District

SCHEDULE OF DISTRICT PENSION CONTRIBUTIONS

Last Ten Fiscal Years Ended June 30

	<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>
Actuarially determined contributions	\$ 78,512	\$ 55,130	\$ 47,580	\$ 42,255	\$ 31,162	\$ 30,319	\$ 25,655	\$ 18,405	\$ 11,785	\$ -
Contributions in relation to the actuarially determined contributions	<u>78,512</u>	<u>55,130</u>	<u>47,580</u>	<u>42,255</u>	<u>31,162</u>	<u>30,319</u>	<u>25,655</u>	<u>18,405</u>	<u>11,785</u>	<u>-</u>
Contribution deficiency	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Covered payroll	\$ 444,225	\$ 364,551	\$ 349,376	\$ 303,073	\$ 250,382	\$ 248,199	\$ 213,867	\$ 175,753	\$ 100,770	\$ 99,986
Contributions as a percentage of covered payroll	17.67%	15.12%	13.94%	12.45%	12.22%	12.00%	10.47%	11.69%	0.00%	0.00%

Actuarial valuation information relative to the determination of contributions:

Valuation date Actuarially determined contribution rates are calculated as of December 31 each year, which is 18 months prior to the beginning of the fiscal year in which the contributions are required.

Methods and assumptions used to determine contribution rates:

Actuarial cost method	Entry-age normal cost
Amortization method	Level percentage of payroll, open
Remaining amortization period	15 years
Asset valuation method	5-year smoothed fair value
Inflation	2.50%
Salary increases	3.00%
Investment rate of return	7.00%, net of investment and administrative expenses, including inflation
Retirement age	Normal retirement age is 60 years
Mortality	50% Female/50% Male blend of the Pub-2010 fully generational mortality table with scale MP-2019



SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township

Item #7A



3342 Blue Star Highway
Saugatuck, MI 49453
269 857-3000 / Fax: 269 857-1228
E-mail: info@saugatuckfire.org

FIRE DISTRICT BOARD MEETING

4:00pm – December 18th, 2023

DRAFT MINUTES

1. Call to Order: **Meeting called to order by J. Verplank at 4:00pm**
 2. Pledge of Allegiance (*Stand if you are able*):
 3. Roll Call:
PRESENT: S. Aldrich, E. Beckman, D. Fox, J. Verplank, T. Pullen, C. North
ABSENT: S. Phelps
Also Present: Chief Greg Janik, D.C. Mantels, P. Stanislawski
 4. Reminder: It is requested the board silences cell phones and put them away for the duration of the meeting.
 5. Approval of Agenda (*additions / deletions*):
Motion by Pullen, 2nd by Beckman to approve the agenda as amended moving Request for payment and financials under #6. No discussion. Motion passes by unanimous by voice vote.
 6. Request for Payment:
 - A. **Account Payables (Roll Call Vote)**
Motion by Beckman, 2nd by Pullen to pay the invoices in the amount of \$189,232.36. No discussion.
YAYS: Beckman, Pullen, Aldrich, Fox, Verplank, North
NAYS: None
ABSENT: Phelps,
Motion passes: 6:0.
 - B. **Financial Report**
 - i. **Financial Report was reviewed by P. Stanislawski**
 7. Special Guest:
 - A. **Closed Session**
 1. **Closed session to consider a written legal opinion of the Fire District's attorney, pursuant to MCL 15.268(1)(h)(being Section 8(1)(h) of the Open Meetings Act.**
 2. **Motion to enter closed session at 4:08pm**
Motion by Pullen, 2nd by Fox to enter into closed session to consider a written legal opinion of the Fire District's attorney, pursuant to MCL 15.268(1)(h)(being Section 8(1)(h) of the Open Meetings Act.
YAYS: Pullen, Fox, Beckman, Aldrich, Verplank, North
NAYS: None
ABSENT: Phelps
Motion passes: 6:0.
Returned to Open Session at 4:47pm.
- Motion by Beckman, 2nd by Pullen to approve and ratify the agreement as discussed during the closed session at tonight's meeting and move that the Fire Board authorize the Fire Chief to execute the agreement on behalf of the Fire District.**
YAYS: Beckman, Pullen, Aldrich, Fox, Verplank, North
NAYS: None
ABSENT: Phelps
Motion passes: 6:0.



SAUGATUCK TOWNSHIP FIRE DISTRICT

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8. Approval of Minutes:
 - A. **November 20th, 2023**
Motion by North, 2nd by Fox to approve the minutes of the 11/20/2023 regular meeting as presented. No discussion. Motion passes by unanimous by voice vote.
9. Public Comment on Agenda Items Only (Limit 3 minutes):
 - A. **The Chair congratulations to the new Mayor of Douglas, Cathy North.**
 - B. **The Chair welcomed new Councilmember for Saugatuck, Logan White.**
10. Fire Chief Comments:
 - A. **Incident Reports / EMS Report / Calls to Date / Overlapping Calls**
 - B. **Community Risk Reduction**
 1. **Department of Fire Prevention – Monthly Report**
 2. **Michigan Fire Inspectors Society - Fatal Fire Statistics**
 - C. **Cost Recovery Update**
 1. **Cost Recovery update will take place next month on account of the IT Director being sick.**
 - D. **Grant Awards**
 1. **MMRMA RAP Awarded – 50% of Stair Chair – \$1,926.00**
 2. **MMRMA RAP Received – 50% of Dash Cams - \$5,025.35**
 - E. **Hiring Process Update – Testing Completed, Interview scheduling underway.**
11. Unfinished Business:
 - A. **None**
12. New Business:
 - A. **Funding Approval Request – #2120 – Traffic Management Apparatus (TMA).**
Discussion ensued about the TMA truck, advantages and disadvantages.
Motion by Pullen, 2nd by Aldrich to table until January meeting and bring back some other options. No further discussion, motion passes by unanimous voice vote.
 - B. **Heartsafe Community Designation**
Motion by North, 2nd by Aldrich to approve the Saugatuck Township Fire District Staff moving forward with completing the necessary steps to achieve the HEARTSafe Community designation for the Saugatuck Township Fire District coverage area. No discussion, motion carries by unanimous voice vote.
 - C. **Schedule of Meetings – 2024**
Motion by Beckman, 2nd by Pullen motion to approve the Saugatuck Township Fire District Fire District Administrative Board Schedule of Meetings for 2024 as presented. No discussion. (Roll Call Vote)
YAYS: Beckman, Pullen, Aldrich, Verplank, North
NAYS: None
ABSENT: Phelps, Fox
Motion passes: 6:0.
13. Correspondence:
 - A. **Thank you – Douglas Early Childhood 3 & 4 Schools.**
14. Public Comments: (Limit 3 minutes):
 - A. **Logan White – Saugatuck City – Wanted to stop by and say hello, and Chief Janik gave him and Holly Anderson a tour last week. Looking forward to improving communications between City Council and the Fire Board.**



SAUGATUCK TOWNSHIP FIRE DISTRICT

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15. Fire Board Comments:

Aldrich – Asked about the Appreciation Dinner, it is scheduled for Saturday February 10th at the Ivy House.

Beckman – thanked Logan White for coming and appreciates the initiative.

Fox – Absent, departed at 5:15pm.

Verplank – Merry Christmas to everyone, appreciates Logan attending as well.

Phelps – Absent

Pullen – None

North – Merry Christmas to everyone.

16. Adjournment:

A. Meeting adjourned at 5:28pm.

NOTICE

Request for accommodations or interpretive services must be made 48 hours prior to this meeting.
Please contact Saugatuck Township Fire District at 269-857-3000 for further information.

01/12/2024 CHECK REGISTER FOR SAUGATUCK FIRE DISTRICT				
CHECK DATE FROM 12/19/2023 - 01/15/2024				
Check Date	Check	Vendor Name	Description	Amount
Bank MAC MACATAWA BANK				
12/22/2023	DD5088(A)	BALES, WENDY	PAYROLL	244.03
12/22/2023	DD5089(A)	BERNHARDY, CHRISTOPHER	PAYROLL	1,923.23
12/22/2023	DD5090(A)	BETTS, MICHAEL	PAYROLL	2,081.89
12/22/2023	DD5091(A)	BRINK, CHAD	PAYROLL	240.43
12/22/2023	DD5092(A)	CAPEL, RILEY	PAYROLL	1,564.00
12/22/2023	DD5093(A)	DALTON, PHIL	PAYROLL	123.14
12/22/2023	DD5094(A)	JANIK, GREG	PAYROLL	2,658.45
12/22/2023	DD5095(A)	MANTELS, CHRISTOPHER	PAYROLL	2,703.72
12/22/2023	DD5096(A)	MARR, SEAN	PAYROLL	34.96
12/22/2023	DD5097(A)	MEYER, KYLE	PAYROLL	1,776.85
12/22/2023	EFT1366(E)	457 MERS	PAYROLL	1,401.53
12/22/2023	EFT1367(E)	INTERNAL REVENUE SERVICE	PAYROLL	4,503.06
12/22/2023	EFT1368(E)	MERS	PAYROLL	4,607.68
12/22/2023	EFT1369(E)	DEFINED CONTRIBUTION	PAYROLL	1,903.22
12/22/2023	EFT1370(E)	HEALTH SAVINGS PLAN	PAYROLL	1,156.80
12/22/2023	EFT1371(E)	STATE OF MICHIGAN	PAYROLL	4,409.00
12/31/2023	2993(E)	ARROWASTE	TRASH	83.28
12/31/2023	2994(E)	MACATAWA BANK	BANK FEES	90.15
12/31/2023	2995(E)	VERIZON WIRELESS	CELL PHONES & MODEMS	554.41
01/05/2024	DD5098(A)	BERNHARDY, CHRISTOPHER	PAYROLL	1,914.36
01/05/2024	DD5099(A)	BETTS, MICHAEL	PAYROLL	2,065.40
01/05/2024	DD5100(A)	CAPEL, RILEY	PAYROLL	1,407.93
01/05/2024	DD5101(A)	JANIK, GREG	PAYROLL	2,666.30
01/05/2024	DD5102(A)	MANTELS, CHRISTOPHER	PAYROLL	2,514.58
01/05/2024	DD5103(A)	MEYER, KYLE	PAYROLL	1,767.99
01/05/2024	EFT1372(E)	457 MERS	PAYROLL	1,341.37
01/05/2024	EFT1373(E)	INTERNAL REVENUE SERVICE	PAYROLL	4,321.26
01/05/2024	EFT1374(E)	DEFINED CONTRIBUTION	PAYROLL	1,855.37
01/05/2024	EFT1375(E)	SAUGATUCK AREA PROFESSIONAL LOCAL	PAYROLL	125.00
01/11/2024	DD5104(A)	ALDRICH, STACEY	PAYROLL	43.04
01/11/2024	DD5105(A)	BALES, WENDY	PAYROLL	2,126.79
01/11/2024	DD5106(A)	BECKMAN, ERIC	PAYROLL	43.04
01/11/2024	DD5107(A)	BEEK, HEATHER	PAYROLL	548.64
01/11/2024	DD5108(A)	BERNHARDY, CHRISTOPHER	PAYROLL	438.42
01/11/2024	DD5109(A)	BETTS, MICHAEL	PAYROLL	512.34
01/11/2024	DD5110(A)	BLATT, DAVID	PAYROLL	90.73
01/11/2024	DD5111(A)	BLOK, MICHAEL	PAYROLL	969.41
01/11/2024	DD5112(A)	BRINK, CHAD	PAYROLL	877.50
01/11/2024	DD5113(A)	BROWN, CLAIRE	PAYROLL	405.79
01/11/2024	DD5114(A)	CAPEL, RILEY	PAYROLL	930.90
01/11/2024	DD5115(A)	DALTON, PHIL	PAYROLL	1,875.47

01/12/2024 CHECK REGISTER FOR SAUGATUCK FIRE DISTRICT				
CHECK DATE FROM 12/19/2023 - 01/15/2024				
Check Date	Check	Vendor Name	Description	Amount
01/11/2024	DD5116(A)	DANIELSON, JOSHUA	PAYROLL	1,076.19
01/11/2024	DD5117(A)	ESQUIVEL, BRADLEY	PAYROLL	1,131.77
01/11/2024	DD5118(A)	GARGANO, MARK	PAYROLL	863.82
01/11/2024	DD5119(A)	HOSIER, CALEB	PAYROLL	677.43
01/11/2024	DD5120(A)	HUNDERMAN, MARCIE	PAYROLL	1,339.94
01/11/2024	DD5121(A)	JANIK, GREG	PAYROLL	536.27
01/11/2024	DD5122(A)	KIRCHERT, ERIK	PAYROLL	1,058.14
01/11/2024	DD5123(A)	MANTELS, CHRISTOPHER	PAYROLL	1,297.64
01/11/2024	DD5124(A)	MARR, SEAN	PAYROLL	753.24
01/11/2024	DD5125(A)	MC GOWAN, WILLIAM	PAYROLL	368.06
01/11/2024	DD5126(A)	MEISTE, JAMES	PAYROLL	595.38
01/11/2024	DD5127(A)	MEYER, KYLE	PAYROLL	726.03
01/11/2024	DD5128(A)	MOKMA, WAYNE	PAYROLL	589.40
01/11/2024	DD5129(A)	NORTH, CATHY	PAYROLL	43.04
01/11/2024	DD5130(A)	PULLEN, TARUE	PAYROLL	44.04
01/11/2024	DD5131(A)	SEYMOUR, SCOTT	PAYROLL	920.60
01/11/2024	DD5132(A)	STARRING, LINUS	PAYROLL	1,383.47
01/11/2024	DD5133(A)	STEVENS, KEVIN	PAYROLL	841.25
01/11/2024	DD5134(A)	TRINKLEIN, KYLE	PAYROLL	575.32
01/11/2024	DD5135(A)	VERPLANK, JANE	PAYROLL	44.04
01/11/2024	DD5136(A)	WETZEL, EVAN	PAYROLL	1,133.73
01/11/2024	EFT1376(E)	457 MERS	PAYROLL	2,166.75
01/11/2024	EFT1377(E)	INTERNAL REVENUE SERVICE	PAYROLL	6,399.94
01/11/2024	EFT1378(E)	DEFINED CONTRIBUTION	PAYROLL	1,726.62
01/11/2024	EFT1379(E)	SAUGATUCK AREA PROFESSIONAL LOCAL	PAYROLL	125.00
01/15/2024	2996(E)	COMCAST	INTERNET & TELEPHONES	420.67
01/15/2024	2997(E)	CONSUMERS ENERGY	BOAT DOCK	30.82
01/15/2024	2998(E)	CONSUMERS ENERGY	FIRE STATION	538.03
01/15/2024	2999(E)	FIRST BANKCARD	TRAINING, SUPPLIES, APPRECIATION	2,057.54
01/15/2024	3000(E)	HEALTH SAVINGS ACCOUNT	INSURANCE	2,300.00
01/15/2024	3001(E)	KAL LAKE SEWER WATER	WATER	225.31
01/15/2024	3002(E)	MENARDS	TOOLS	74.97
01/15/2024	3003(E)	MICHIGAN GAS UTILITIES	NATURAL GAS	345.88
01/15/2024	3004(E)	MCKESSON	MEDICAL SUPPLIES	70.27
01/15/2024	3005(E)	PRIORITY HEALTH	HEALTH INSURANCE	4,821.07
01/15/2024	3006(E)	SHELL	GASOLINE & DIESEL	1,168.48
01/15/2024	3007(A)	AEROS IT GROUP	COMPUTER SERVICES	1,046.00
01/15/2024	3008(A)	ALLEGAN TREASURER	TAX CHARGE BACK	811.09
01/15/2024	3009(A)	ALLIED FIRE SALES & SERVICE LLC	2112 PUMP REPAIR	1,817.93
01/15/2024	3010(A)	APPLIED IMAGING	COPIER USE	399.94
01/15/2024	3011(A)	GALLS LLC	UNIFORMS	729.03
01/15/2024	3012(A)	GREG JANIK	FIRE EXT	275.92
01/15/2024	3013(A)	MOTOROLA SOLUTIONS INC	REMOTE SPEAKER	381.36

01/12/2024	CHECK REGISTER FOR SAUGATUCK FIRE DISTRICT			
CHECK DATE FROM 12/19/2023 - 01/15/2024				
Check Date	Check	Vendor Name	Description	Amount
01/15/2024	3014(A)	LORRIE PASTOOR	CLEANING	240.00
01/15/2024	3015(A)	CITY OF SAUGATUCK	FINANCE SERVICES	1,500.00
01/15/2024	3016(A)	SIEGFRIED CRANDALL PC	AUDIT	1,000.00
01/15/2024	3017(A)	SPENCER MANUFACTURING INC	2142 RELIEF VALVE	913.93
01/15/2024	3018(A)	STANDARD	INSURANCE	820.82
01/15/2024	3019(A)	WEST MICHIGAN UNIFORM	SHOP TOWELS	214.40
01/15/2024	3020(A)	XTREME AUTO	RUNNING BOARD	642.47
01/15/2024	20687	IHLE AUTO PARTS	SUPPLIES	203.73
01/15/2024	20688	BUSSCHER'S PUMPING INC	PUMP SEPTIC	350.00
01/15/2024	20689	PROFESSIONAL EMERGENCY SERVICES LLC	TRAINING	585.00
01/15/2024	20690	SOUTHSIDE BODY & FABRICATION INC	2194 REPAIR ELECTRICAL	597.80
01/15/2024	20691	ZORO	WHITE BOARD	531.09
Total of 96 Checks:				112,432.12
Less 0 Void Checks:				0.00
Total of 96 Disbursements:				112,432.12

Vendor Name	Description	Amount
1. AEROS IT GROUP		
	COMPUTER SERVICES	878.00
	COMPUTER SERVICES	168.00
	TOTAL	1,046.00
2. ALLEGAN TREASURER		
	TAX CHARGE BACK	811.09
3. ALLIED FIRE SALES & SERVICE LLC		
	2112 PUMP REPAIR	1,817.93
4. APPLIED IMAGING		
	COPIER USE	399.94
5. ARROWASTE		
	TRASH	83.28
6. BUSSCHER'S PUMPING INC		
	PUMP SEPTIC	350.00
7. CITY OF SAUGATUCK		
	FINANCE SERVICES	1,500.00
8. COMCAST		
	INTERNET & TELEPHONES	420.67
9. CONSUMERS ENERGY		
	BOAT DOCK	30.82
	FIRE STATION	538.03
	TOTAL	568.85
10. FIRST BANKCARD		
	TRAINING, SUPPLIES, APPRECIATION	2,057.54
11. GALLS LLC		
	UNIFORMS	319.00
	UNIFORMS	79.74
	UNIFORMS	245.39
	UNIFORMS	84.90
	TOTAL	729.03
12. GREG JANIK		
	FIRE EXT	275.92
13. HEALTH SAVINGS ACCOUNT		
	INSURANCE	2,300.00
14. IHLE AUTO PARTS		
	SUPPLIES	203.73
15. KAL LAKE SEWER WATER		
	WATER	225.31
16. LORRIE PASTOOR		
	CLEANING	240.00
17. MACATAWA BANK		
	BANK FEES	90.15
18. MCKESSON		
	MEDICAL SUPPLIES	70.27
19. MENARDS		
	TOOLS	74.97
20. MICHIGAN GAS UTILITIES		
	NATURAL GAS	345.88
21. MOTOROLA SOLUTIONS INC		
	REMOTE SPEAKER	381.36
22. PRIORITY HEALTH		
	HEALTH INSURANCE	4,821.07
23. PROFESSIONAL EMERGENCY SERVICES LLC		
	TRAINING	585.00
24. SHELL		
	GASOLINE & DIESEL	1,168.48
25. SIEGFRIED CRANDALL PC		
	AUDIT	1,000.00

Vendor Name	Description	Amount
26. SOUTHSIDE BODY & FABRICATION INC	2194 REPAIR ELECTRICAL	597.80
27. SPENCER MANUFACTURING INC	2111 PIVOT ARMS	222.82
	2112 VALVE LEAKING	460.00
	2142 RELIEF VALVE	231.11
	TOTAL	913.93
28. STANDARD	INSURANCE	820.82
29. VERIZON WIRELESS	CELL PHONES & MODEMS	554.41
30. WEST MICHIGAN UNIFORM	SHOP TOWELS	214.40
31. XTREME AUTO	RUNNING BOARD	642.47
32. ZORO	WHITE BOARD	531.09
TOTAL - ALL VENDORS		25,841.39
FUND TOTALS:		
Fund 206 - FIRE FUND		25,841.39

PERIOD ENDING 01/31/2024

Item #9B

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	01/31/2024 NORMAL (ABNORMAL)	MONTH 01/31/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 206 - FIRE FUND						
Revenues						
Dept 000						
206-000-401.000	SAUGATUCK CITY	517,000.00	191,692.71	101,552.10	325,307.29	37.08
206-000-402.000	SAUGATUCK TOWNSHIP	1,072,000.00	251,715.94	249,693.88	820,284.06	23.48
206-000-403.000	DOUGLAS CITY	546,000.00	216,277.56	189,083.02	329,722.44	39.61
206-000-450.000	FIRE SERVICES	1,000.00	620.00	0.00	380.00	62.00
206-000-460.000	INSPECTION & PLAN REVIEW FEES	1,000.00	15,925.00	1,450.00	(14,925.00)	1,592.50
206-000-465.000	COST RECOVERY	1,000.00	10,803.33	0.00	(9,803.33)	1,080.33
206-000-560.000	GRANTS & DONATIONS	1,000.00	34,923.46	5,000.00	(33,923.46)	3,492.35
206-000-665.000	INTEREST	1,000.00	6,663.24	0.00	(5,663.24)	666.32
206-000-685.000	SALES OF ASSETS	0.00	4,300.00	0.00	(4,300.00)	100.00
Total Dept 000		2,140,000.00	732,921.24	546,779.00	1,407,078.76	34.25
TOTAL REVENUES		2,140,000.00	732,921.24	546,779.00	1,407,078.76	34.25
Expenditures						
Dept 336 - FIRE FUND						
206-336-702.000	BOARD SALARY	5,000.00	1,550.00	250.00	3,450.00	31.00
206-336-704.000	CHIEF SALARY	118,000.00	55,000.01	4,230.77	62,999.99	46.61
206-336-705.000	OFFICER SALARIES	9,650.00	3,604.26	645.85	6,045.74	37.35
206-336-708.000	CAREER FIREFIGHTER	575,000.00	252,531.92	13,894.63	322,468.08	43.92
206-336-709.000	OPERATIONAL WAGES	100,000.00	51,780.19	10,505.33	48,219.81	51.78
206-336-709.500	PAID ON CALL STIPEND	95,000.00	52,181.92	10,443.52	42,818.08	54.93
206-336-710.000	FIRE CALLS	70,000.00	28,669.55	3,451.40	41,330.45	40.96
206-336-711.000	MEDICAL CALLS	32,000.00	19,382.07	3,100.69	12,617.93	60.57
206-336-712.000	TRAINING	48,000.00	11,162.82	2,862.68	36,837.18	23.26
206-336-713.000	SPECIAL EVENTS	12,000.00	12,927.70	389.10	(927.70)	107.73
206-336-720.000	PAYROLL TAXES	98,000.00	37,740.50	4,201.97	60,259.50	38.51
206-336-721.000	EMPLOYEE INSURANCE BENEFITS	140,000.00	58,013.01	8,641.89	81,986.99	41.44
206-336-722.000	WORKER COMP INSURANCE	100,000.00	36,029.56	(7,011.94)	63,970.44	36.03
206-336-723.000	RETIREMENT	142,000.00	63,938.32	5,501.81	78,061.68	45.03
206-336-727.000	OPERATING SUPPLIES	25,000.00	6,216.40	1,870.90	18,783.60	24.87
206-336-728.000	GAS & OIL	20,000.00	9,948.55	1,168.48	10,051.45	49.74
206-336-730.000	PROFESSIONAL SERVICES	30,000.00	24,947.00	2,740.00	5,053.00	83.16
206-336-742.000	TESTING, REPAIR & REPLACEMENT	20,000.00	6,755.15	0.00	13,244.85	33.78
206-336-745.000	STATION TOOLS	3,250.00	1,103.22	74.97	2,146.78	33.95
206-336-746.000	FIRE FIGHTER TOOLS	13,000.00	9,116.98	0.00	3,883.02	70.13
206-336-751.000	PHONES	13,500.00	6,698.17	480.67	6,801.83	49.62
206-336-752.000	UTILITIES	20,000.00	7,106.08	1,490.04	12,893.92	35.53
206-336-760.000	VEHICLE/ EQUIP REP & MAINTENANCE	55,000.00	32,298.56	3,548.61	22,701.44	58.72
206-336-761.000	BOAT MAINTENANCE	19,000.00	6,515.99	597.80	12,484.01	34.29
206-336-762.000	RADIO & PAGER R&R	10,000.00	9,564.07	381.36	435.93	95.64
206-336-763.000	BUILDING REPAIR & MAINTENANCE	30,000.00	5,443.22	531.09	24,556.78	18.14
206-336-764.000	BUILDING SECURITY	2,000.00	1,669.20	0.00	330.80	83.46
206-336-767.000	DUES & SUBSCRIPTIONS	4,000.00	1,616.50	241.50	2,383.50	40.41
206-336-770.000	OFFICE EXPENSES	12,000.00	4,431.07	534.18	7,568.93	36.93
206-336-771.000	TECHNOLOGY	23,000.00	17,791.19	1,046.00	5,208.81	77.35
206-336-775.000	BUILDING INSPECTIONS	2,500.00	75.00	0.00	2,425.00	3.00
206-336-780.000	UNIFORMS	15,000.00	5,371.81	729.03	9,628.19	35.81
206-336-781.000	TURN OUT GEAR	40,000.00	0.00	0.00	40,000.00	0.00
206-336-785.000	EDUCATION	33,000.00	4,913.93	985.94	28,086.07	14.89
206-336-791.000	MEDICAL SUPPLY	20,000.00	2,882.32	0.00	17,117.68	14.41
206-336-795.000	COMMUNITY RISK REDUCTION	15,000.00	8,453.68	0.00	6,546.32	56.36
206-336-796.000	PHYSICALS	15,000.00	0.00	0.00	15,000.00	0.00

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01/12/2024 12:56 PM

REVENUE AND EXPENDITURE REPORT FOR SAUGATUCK FIRE DISTRICT

Page: 2/2

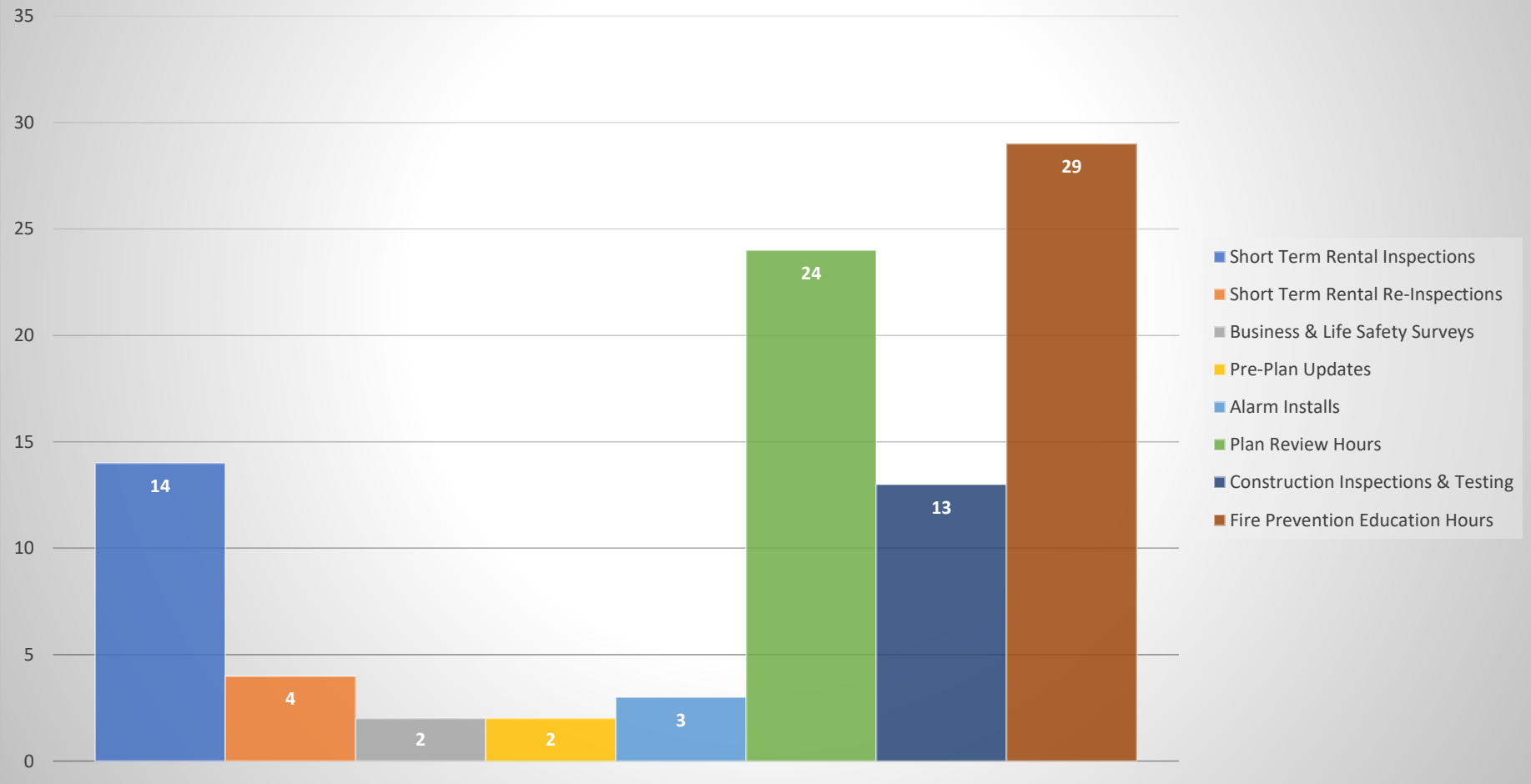
User: Peter

PERIOD ENDING 01/31/2024

DB: Stfd

GGL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	01/31/2024	MONTH	01/31/2024	BALANCE		
			NORMAL (ABNORMAL)	INCREASE	(DECREASE)	NORMAL (ABNORMAL)		
Fund 206 - FIRE FUND								
Expenditures								
206-336-815.000	GENERAL INSURANCE	35,000.00	38,073.00		0.00	(3,073.00)		108.78
206-336-861.000	TAX CHARGE BACK	1,000.00	1,019.45		811.09	(19.45)		101.95
206-336-985.000	LONG TERM CAPITAL	83,100.00	37,054.91		0.00	46,045.09		44.59
206-336-986.000	CAPITAL FUND TRANSFER	36,000.00	0.00		0.00	36,000.00		0.00
Total Dept 336 - FIRE FUND		2,140,000.00	933,577.28		78,339.36	1,206,422.72		43.63
TOTAL EXPENDITURES		2,140,000.00	933,577.28		78,339.36	1,206,422.72		43.63
Fund 206 - FIRE FUND:								
TOTAL REVENUES		2,140,000.00	732,921.24		546,779.00	1,407,078.76		34.25
TOTAL EXPENDITURES		2,140,000.00	933,577.28		78,339.36	1,206,422.72		43.63
NET OF REVENUES & EXPENDITURES		0.00	(200,656.04)		468,439.64	200,656.04		100.00

Department of Fire Prevention
Monthly Report to Fire Board
December 2023 to January 2024



MICHIGAN FATAL FIRE STATISTICS

2023

Item #10A2

125 PEOPLE died in **112 FIRES**

↑4%
INCREASE
in **deaths** compared
to 2017-2022 average

↑11%
INCREASE
in **fire** compared
to 2017-2022 average



11 MULTI-
FATAL FIRES
resulting in **24** deaths

ONLY
28%



of homes were
reported as having
working smoke alarms



25%
of victims were
reported as
disabled

REPORTED HOME VALUES

as compared to Michigan's \$150,000 median value



77% OF HOMES
with fatal fires
valued **below**

22% OF HOMES
with fatal fires
valued **above**

1% of fatal fires were not in residential structures

SMOKE ALARMS SAVE LIVES!

Put one on **EVERY LEVEL** in **EVERY BEDROOM**



Change batteries **EVERY YEAR OR WHEN IT CHIRPS** and replace every **TEN YEARS**

TEST smoke alarms every month

GENDER

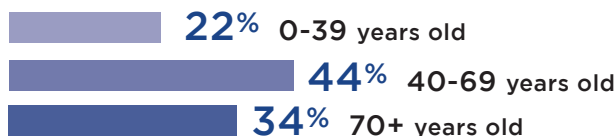


62%
MALE

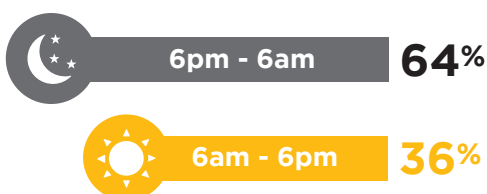


38%
FEMALE

AGE



TIME



DAYS

Most fatal fires occurred on
Saturday & Sunday

TOP 3 FATAL FIRE CAUSES



SMOKING



HEATING



COOKING

TOP 3 AREAS OF ORIGIN



BEDROOM



LIVING ROOM



KITCHEN

(These numbers reflect only the reported fires.)

MI PREVENTION HOME SAFETY VISITS

Visited

6,116
HOMES

Visited with

12,818
COMMUNITY MEMBERS

Installed

21,022 & **3,975** & **157**
SMOKE ALARMS CO ALARMS SPECIAL ALARMS



Grants Received 2014-2023

Item #10D



Year	Grantor/Donor	Purpose	Grant \$	Donation \$
2023				
02/22	MMRMA RAP Grant	Siren Marine Vessel Monitoring System	\$ 1,274	
05/10	FEMA AFG		\$ 11,443	
08/11	Gower	Medical call 7/1/23		\$ 100
08/15	Gerald and Jeanette Bekken Foundation			\$ 7,797
09/08	MI Fire Equipment Grant Program		\$ 10,000	
10/01	Bill Irwin and Rich Usan	Motorola Portable Radio		\$ 9,000
11/17	MMRMA RAP Grant	Stair Chair	\$ 1,926	
11/22	MMRMA RAP Grant	Dash Cams	\$ 5,025	
12/01	George Supp Estate	TMA truck project		\$ 85,000
12/01	Bill Hess and Mike Madden	TMA truck project		\$ 5,000
12/18	SDHC			\$ 75
2023 Total			\$ 29,668	\$ 106,972
2022				
12/22	Anonymous			\$ 10,000
09/16	MMRMA CAP Grant	Staff and Command	\$ 2,438	
08/15	Gerald and Jeanette Bekken Foundation			\$ 7,410
05/16	Anonymous	LUCAS-3 Replacement		\$ 15,000
	Bureau of Fire Services	Emotional/Behavioral Classes	\$ 2,950	
	Michigan Department of Treasury	Training and Recruitment Grant	\$ 58,000	
	Michigan Gas Utilities	Sensit Gas Detector	\$ 2,000	
	Cow Hill Yacht Club			\$ 500
2022 Total			\$ 65,388	\$ 32,910



Grants Received 2014-2023



Year	Grantor/Donor	Purpose	Grant \$	Donation \$
2021	MMRMA CAP – Inspector 1 Class		\$ 3,525	
	MMRMA RAP Chevron		\$ 1,610	
	MMRMA CAP – Inspector 2 & Plans Examiner Classes		\$ 1,013	
	FEMA Covid-19 PPE		\$ 10,426	
	Michigan Department of Treasury	Public Safety Public Payroll Reimbursement (PSPHPR)	\$ 18,935	
	FEMA AFG Grant	Health and Wellness Program and Workout Equipment	\$ 38,741	
	2021 Total		\$ 74,250	\$ -
2020	Michigan Municipal Risk Management Agency	Chevron for apparatus	\$ 1,655	
	Michigan Municipal Risk Management Agency	Fire Inspector Class	\$ 3,563	
	Entergy	Fence for LFTF lot	\$ 6,301	
	Federal Emergency Management Agency	PPE extractor and dryer	\$ 26,190	
	Federal Emergency Management Agency	PPE reimbursement	\$ 4,974	
	Home Sprinkler Coalition	Sprinkler...	\$ 500	
	Michigan Fire Fighter Training Council	LFTF plating	\$ 10,000	
	Michigan Fire Fighter Training Council	Excelsior bales	\$ 5,450	
	Michigan Department of Treasury	FRHPPP - First Responder Hazard Pay	\$ 27,000	
	Michigan Department of Treasury	Public Safety Public Payroll Reimbursement (PSPHPR)	\$ 58,948	
	2020 Total		\$ 144,581	\$ -
2019	Michigan Fire Fighter Training Council	Agricultural Machine Rescue Course	\$ 1,760	
	Michigan Fire Fighter Training Council	Pump Operator and Tanker Shuttle Courses	\$ 2,640	
	Michigan Fire Fighter Training Council	Forcible Entry Training Props	\$ 14,085	
	Michigan Municipal Risk Management Agency	Arrowboard for 2141	\$ 3,205	



Grants Received 2014-2023



Year	Grantor/Donor	Purpose	Grant \$	Donation \$
	Michigan Municipal Risk Management Agency	Fence for LFTF Lot	\$ 3,150	
	Federal Emergency Management Agency	Radios and Headsets	\$ 123,558	
	SA. Mormon	Live Fire Training Facility		\$ 1,890
	Hamilton Concrete	Live Fire Training Facility		\$ 1,500
		2019 Total	\$ 148,398	\$ 3,390
2018	Allegan County Community Foundation	Live Fire Training Facility	\$ 10,000	
	Michigan Fire Fighter Training Council	Instructor 1 Course	\$ 3,600	
	The Padnos Family	Live Fire Training Facility		\$ 10,000
	Jeff Padnos	Live Fire Training Facility		\$ 7,010
		2018 Total	\$ 13,600	\$ 17,010
2017	Federal Emergency Management Agency	Smoke detectors and CO alarms	\$ 21,143	
	Federal Emergency Management Agency	Large diameter hose	\$ 42,000	
	Michigan Municipal Risk Management Agency	CCTV & Security Card Access System	\$ 5,878	
	AAA	Battery Operated Extrication Tools	\$ 9,051	
	Saugatuck Douglas Foundation	Live Fire Training Facility		\$ 4,000
	Mermaid Restaurant	Live Fire Training Facility		\$ 4,000
	What Not Inn	Live Fire Training Facility		\$ 6,000
	Fae Whitman Foundation	Live Fire Training Facility		\$ 4,025
		2017 Total	\$ 78,072	\$ 18,025
2016	Michigan Municipal Risk Management Agency	Fire Inspector class	\$ 562	
	Michigan Municipal Risk Management Agency	NFPA Examiner and Inspector II Class	\$ 1,950	
	Michigan Municipal Risk Management Agency	Back station fire alarm	\$ 1,695	
	Michigan Municipal Risk Management Agency	Thermal imaging cameras	\$ 2,500	



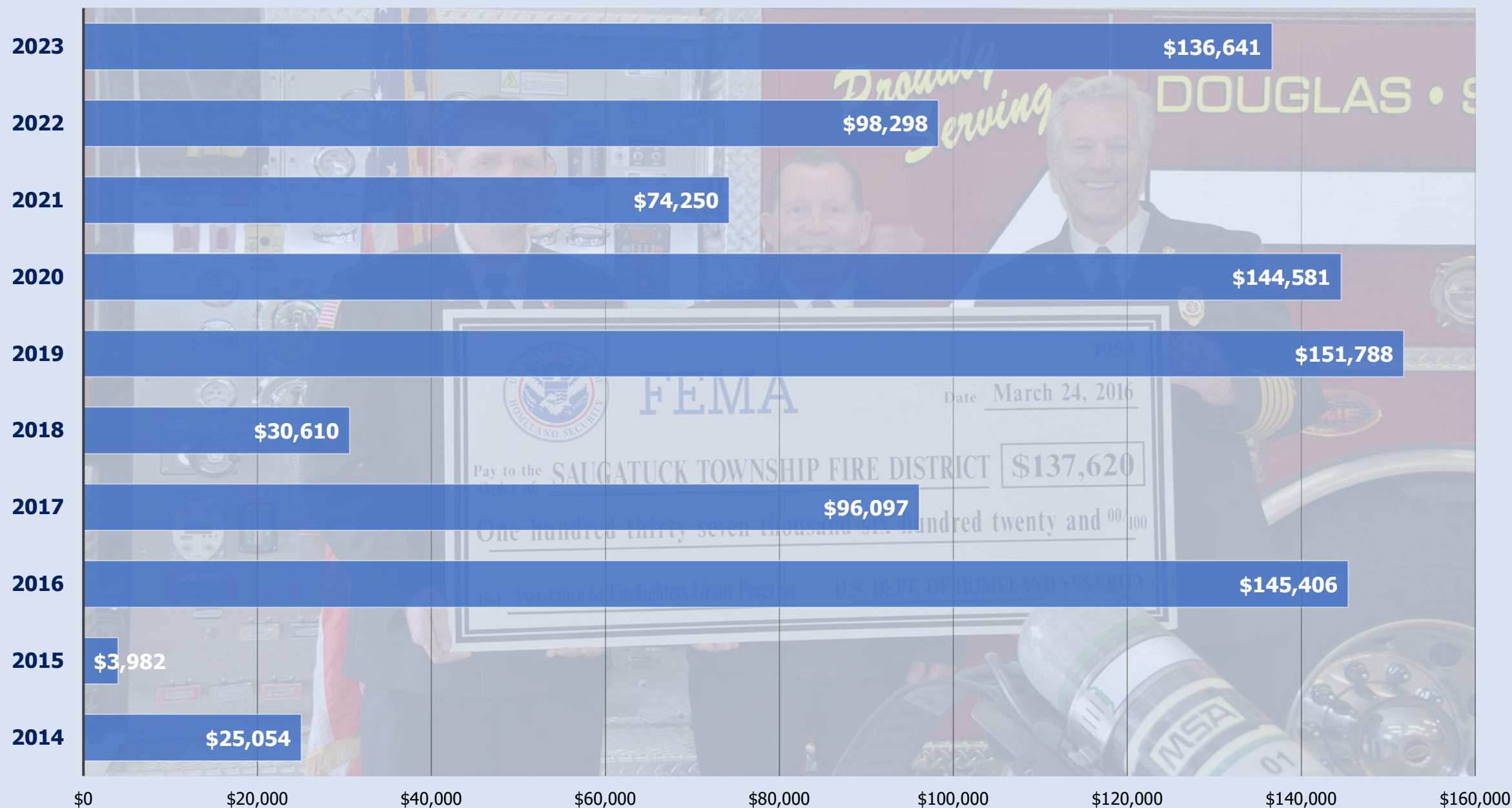
Grants Received 2014-2023



Year	Grantor/Donor	Purpose	Grant \$	Donation \$
	Michigan Municipal Risk Management Agency	Back-up cameras for fire apparatus	\$ 1,079	
	Federal Emergency Management Agency	SCBA replacement	\$ 137,620	
		2016 Total	\$ 145,406	\$ -
2015	Michigan Municipal Risk Management Agency	Digital cameras and security	\$ 2,982	
	Home Sprinkler Coalition	Promote residential sprinklers	\$ 1,000	
		2015 Total	\$ 3,982	\$ -
2014	Michigan Municipal Risk Management Agency	Overhead door reversing sensors	\$ 1,490	
	Michigan Gas & Utilities		\$ 1,000	
				\$ 22,564
		2014 Total	\$ 2,490	\$ 22,564
		Grand Total	\$ 705,835	\$ 200,871



Grants and Donations 2014-2023





SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township

Item #11A



3342 Blue Star Highway
Saugatuck, MI 49453
269 857-3000 / Fax: 269 857-1228
E-mail: info@saugatuckfire.org

January 11th, 2024

Funding Approval Form

ITEM DESCRIPTION:

Truck #2120 – Purchase 2025 Freightliner / Royal Truck – Traffic Management Apparatus (TMA)

PRIORITY:

High

QUALITY FACTORS:

Since 2019, our firefighters responded to 207 incidents on highways, exposing them to significant risks due to fast-moving traffic and increased traffic volume. This represents 1,198 personnel who were exposed and at risk on the roadways. A dedicated Traffic Management Apparatus (TMA) will serve as a mission-critical tool to ensure the safety of not only our personnel, but the safety of all first responders, including the motoring public, law enforcement, wrecker operators, and mutual aid fire departments during roadway operations. Our current method of cone deployment involves personnel walking down the roadway protected by a tanker truck & arrow board following them. As distracted driving and other challenges increase, we have had many near-miss incidents where personnel were nearly hit.

Additionally, if one of the tanker/pumpers was hit in a collision and sustained substantial damage beyond repair, a replacement would currently cost over \$750,000 each and would take 24 months to build. Our insurance carrier, MMRMA, will not provide replacement cost value coverage on our tanker/pumpers because they exceed 15 years old, and coverage is limited to actual cash value. The TMA truck will not only protect all first responders but also our costly apparatus. The Scorpion MASH attenuator is also designed to protect the motoring public if they were to collide with the attenuator. The proposed truck will be equipped with state-of-the-art traffic control devices, emergency lighting, and communication systems to facilitate quick and effective response to incidents on the highway and other roadways.

By investing in this TMA truck, we will be achieving the core mission to significantly reduce the risk of accidents and injuries to our personnel and all first responders during highway incidents. This proactive measure aligns with our commitment to community risk reduction by minimizing risks and improving the for all of the motoring public that transit roadways within the Fire District.

We have diligently researched suitable TMA truck options and estimated the total cost, including necessary equipment and customization, to be \$201,273.52. We kindly request your support in securing funding for this mission-critical apparatus for our emergency incident response system. We are available to provide additional information or discuss this proposal further at your convenience.

VIDEO LINKS:

Function of the personnel bucket for cone deployment and the MASH attenuator can be viewed here of a similar truck. - https://www.youtube.com/watch?v=B9Yx_1d0--U



SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



The MASH Attenuator in action demonstrates how this truck will protect Fire District personnel as well as apparatus. It can be seen at this link - <https://www.youtube.com/watch?v=WzgnrVBXZOI>

FUNDING SOURCE(S):

\$110,000 – Proceeds from Sale of Engine #2112 - 2023/24 Fiscal Year

\$85,000 – Donation

\$5,000 – Donation

TBD – MMRMA Grant applied for, and more donations will be sought.

COST:

\$201,273.52

\$10,063.67 – 5% Contingency

Total = \$211,336.99

REQUESTERS:

Chief Greg Janik and Deputy Chief Chris Mantels

SAMPLE MOTION:

I _____ motion to authorize Fire District staff to execute the contract and agreements with Royal Truck and Equipment, for the purchase of the 2025 Freightliner / Royal Truck Custom Traffic Management Apparatus, including the 5% contingency, with a not to exceed the amount of \$211,336.99.

I _____ 2nd the Motion. (Roll Call Vote)

Fire Board Vote - Date: _____

Motion: _____

YEAS: _____

NAYS: _____

ABSENT: _____



This picture is intended to be an example only, not actual size, paint color, or body configuration.

Attenuator Truck Comparison

	Option A	Option B	Option C
Year	2025	2019	2017
Make	Freightliner	Freightliner	International
Model	Royal Truck & Equip	West Chester Machinery	2015 Royal Body
Engine	Cummins Diesel	Cummins Diesel	Cummins Diesel
Transmission	Allison Automatic	Allison Automatic	Allison Automatic
Body Length	18'	18'	14'
Current Mileage	100	116,000	163,443
Cone Deployment Buckets	Yes	Yes	No
Barrel Storage Rack over Cab	Yes	Yes	No
Meets DOT Requirements As-IS	Yes	Yes	No*
Truck Cost	\$ 160,895.00	\$ 156,000.00	\$ 84,500.00
Upfit / Equipment Costs below this line			
Motorola APX 6500 Mobile Radio	\$ 5,878.59	\$ 5,878.59	\$ 5,878.59
Firecom Wireless Headset System	\$ 7,329.99	\$ 7,329.99	\$ 7,329.99
Siren Controller	\$ 629.65	\$ 629.65	\$ 629.65
100W Speakers	\$ 188.12	\$ 188.12	\$ 188.12
54" Nforce Lightbar	\$ 2,988.65	\$ 2,988.65	\$ 2,988.65
Mpower 6x4 (R,A,W)	\$ 2,290.32	\$ 286.29	\$ 286.29
Mpower 4x2 (R/W)	\$ 1,859.88	\$ 154.99	\$ 154.99
Battery Charger - 2 Bank	\$ 350.00	\$ 350.00	\$ 350.00
Battery Charger - 1 Bank	\$ 225.00	\$ 225.00	\$ 225.00
Fastners / Hardware	\$ 250.00	\$ 250.00	\$ 250.00
Kusmal Auto Eject	\$ 400.00	\$ 400.00	\$ 400.00
Seat Covers	\$ 500.00	\$ 500.00	\$ 500.00
Wiring / Connectors	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
500 - 28" Reflective Cones Weighted Base	\$ 12,500.00	\$ 12,500.00	\$ 12,500.00
Install Lighting Package/Sirens	\$ 2,800.00	\$ 2,800.00	\$ 2,800.00
Lettering / Logos	\$ 750.00	\$ 750.00	\$ 750.00
MPSCS Mic Fee for Mobile	\$ 250.00	\$ 250.00	\$ 250.00
SubTotal	\$ 201,085.20	\$ 192,481.28	\$ 120,981.28
5% Contingency	\$ 10,054.26	\$ 9,624.06	\$ 6,049.06
Estimated Total	\$ 211,139.46	\$ 202,105.34	\$ 127,030.34
Less Donations	\$ 90,000.00	\$ 90,000.00	\$ 90,000.00
District / Grant Funding Needed	\$ 121,139.46	\$ 112,105.34	\$ 37,030.34

Notes:

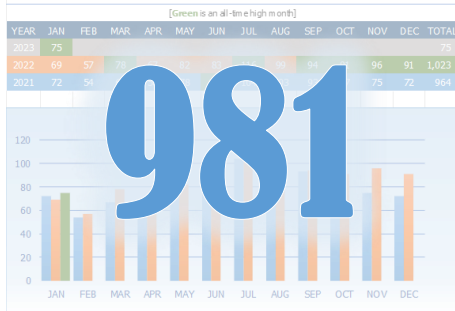
- *Option C does not come with the concrete ballasted body meeting the DOT 22,000 weight requirement for the attenuator
- *Option C would require Concrete Blocks to be secured in the bed, taking up +/-75% of the bed space intended for Cones
- *Option C does not have the cone deployment baskets and would need to be added Later creating additional costs / liability

Year End Incidents 2023

Item #12A

Incidents 2023

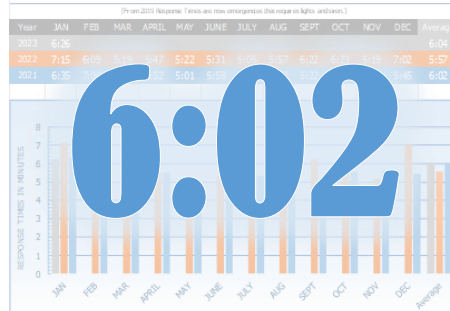
2021-2023 Incidents by Month



December recorded **86 calls**. A decrease from December 2022 that showed **91** calls. **981** is the final number of incidents in 2023, compared to **1,023 in 2022**. An expected decrease of **4.1%**.

Response times 2023

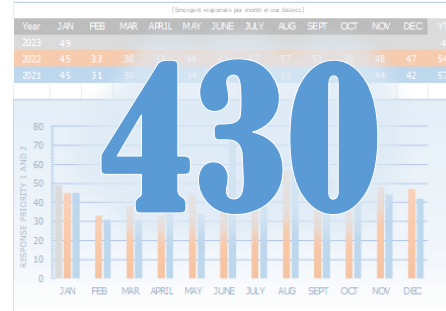
2021-2023 Response Times by Month



Our December response time of **6:21** showed a decrease compared to December 2022 that registered **7:02**. Overall 2023 response time is **6:02**, same level overall compared to **2022 of 5:57**.

Emergent Calls 2023

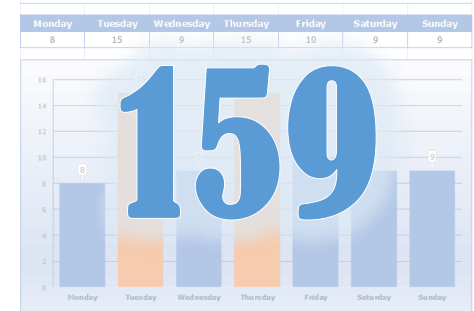
2021-2023 Emergency Responses



December showed **41 emergent calls** (lights and siren) a decrease compared to December of last year that showed 47 emergent calls. Overall for 2023 we responded to **430 calls as priority 1 or 2**.

Time of Day Day of the Week

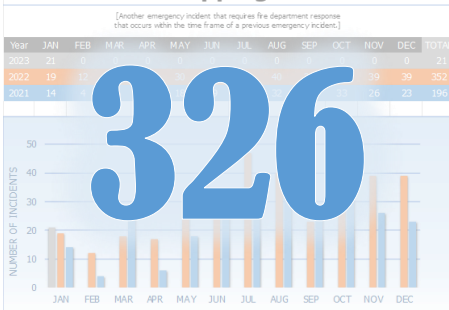
2023 Incidents per Day of the Week



Thursday to Saturday are the busiest days of the week on 2023 with **152-159 calls**. The remainder of the week is within the **119-140 range**. The hours from **8AM-10PM** count for the most busy timeframe of the day.

Overlapping Calls 2023

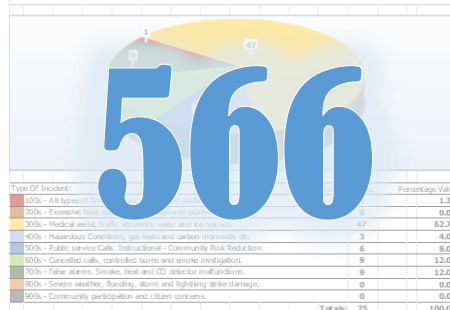
2021-23 Overlapping Incidents YTD



30 overlapping calls in December shows a decrease compared to **39 in December 2022**, or **44%**. **35%** of our calls in December were overlapping. **For all of 2023, 33%** of our calls were overlapping.

Type of Calls 2023

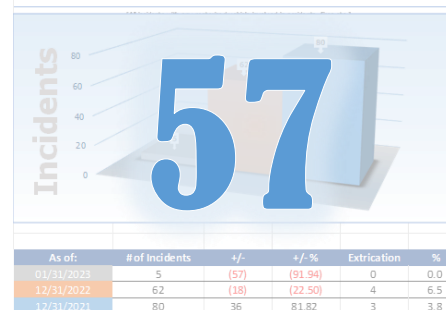
January 2023 Incidents by NFIRS Type



December recorded **56 calls in EMS or 65% of all calls**. For 2023 the final number is 566 EMS calls. The most common call type in this category is **falls with 141 or 24% of all EMS calls**. General sickness is second with 65 or 11%

MVI 2023

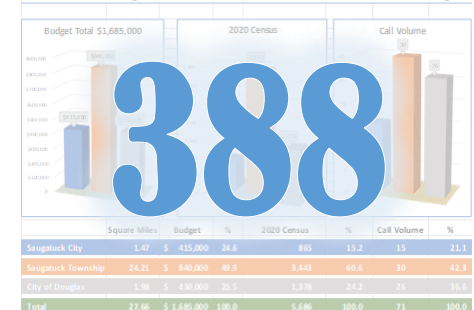
2021-2023 Motor Vehicle Incidents



57 MVIs (motor vehicle incidents, i.e., crashes, fires etc.) compared to **62 at the end of last year**. Winter so far has been mild with only a few days of snow and freezing conditions compared to challenging road conditions early 2023.

Municipality 2023

2023 Key numbers for Tri-Community

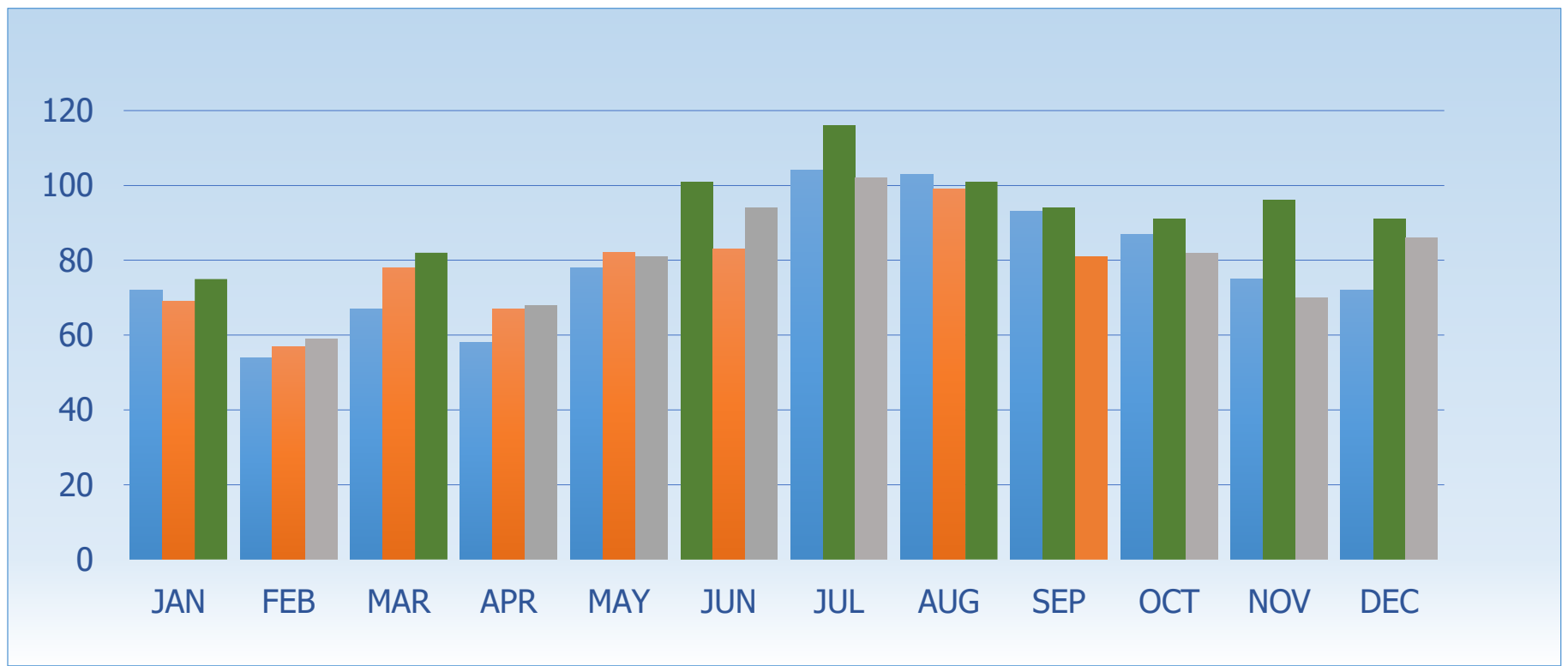


Location of calls shows **Saugatuck Township** (including I-196) counts for **388 calls or 43%** compared to **Saugatuck City at 266 or 29%** and **Douglas recorded 256 calls or 28%**.

2021-2023 Incidents by Month

[Green is an all-time high month]

YEAR	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
2023	75	59	82	68	81	94	102	101	81	82	70	86	981
2022	69	57	78	67	82	83	116	99	94	91	96	91	1,023
2021	72	54	67	58	78	101	104	103	93	87	75	72	964



2013-2023 Incidents by month

YEAR	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
2023	75	59	82	68	81	94	102	101	81	82	70	86	981
2022	69	57	78	67	82	83	116	99	94	91	96	91	1,023
2021	72	54	67	58	78	101	104	103	93	87	75	72	964
2020	62	53	66	41	83	80	76	102	77	77	69	76	862
2019	52	83	59	73	79	99	115	102	80	81	78	76	977
2018	61	58	55	79	85	94	103	101	83	77	52	59	907
2017	54	35	62	51	68	89	116	76	66	91	48	57	813
2016	47	51	53	64	76	95	113	105	82	64	60	65	875
2015	57	61	50	50	73	67	110	90	71	58	49	47	783
2014	62	51	49	56	85	77	84	59	72	52	59	39	745
2013	67	62	44	39	57	53	70	74	42	58	66	58	690

Average	62	57	60	59	77	85	101	92	76	74	66	66	875
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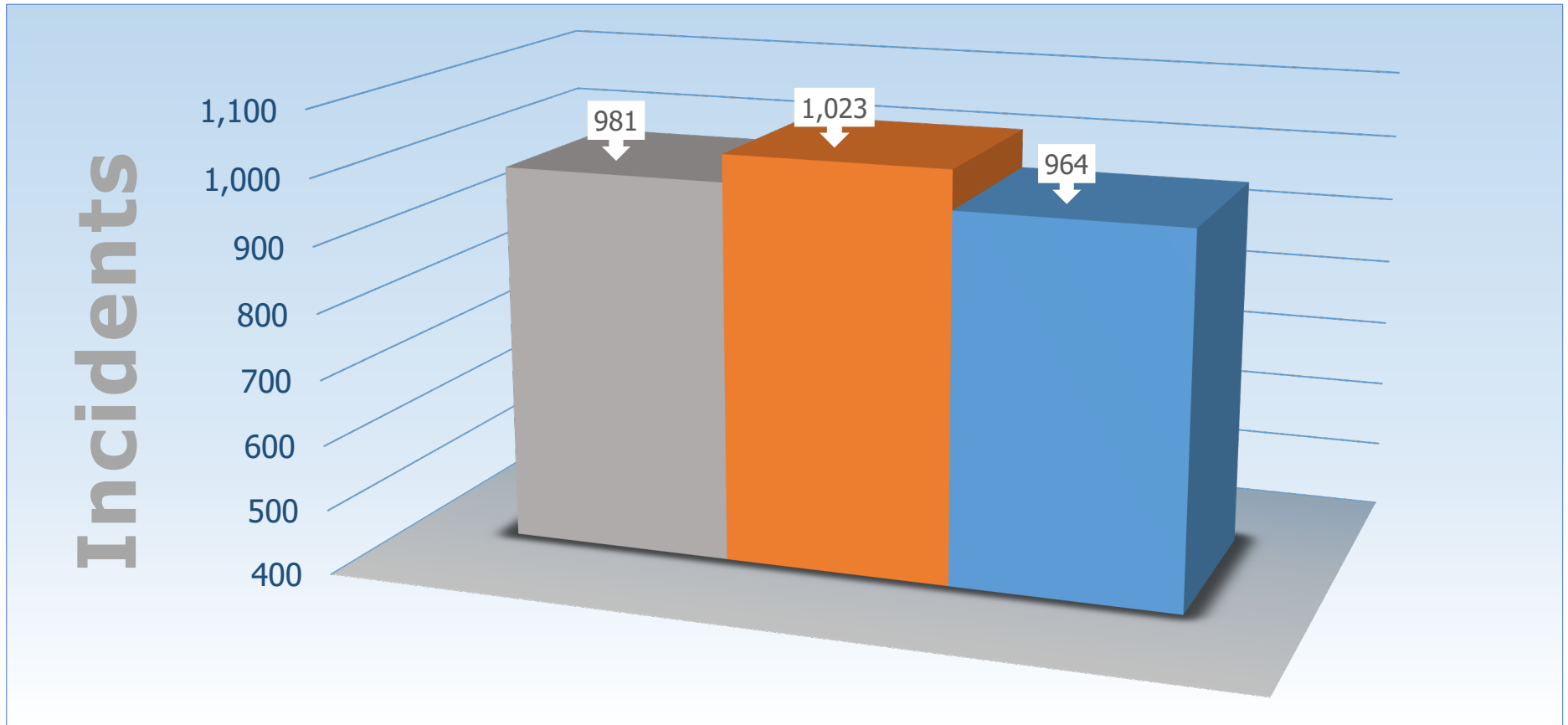
Lowest Highest

2000-2023 Incidents by month

YEAR	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
2023	75	59	82	68	81	94	102	101	81	82	86	70	981
2022	69	57	78	67	82	83	116	99	94	91	96	91	1,023
2021	72	54	67	58	78	101	104	103	93	87	75	72	964
2020	62	53	66	41	83	80	76	102	77	77	69	76	862
2019	52	83	59	73	79	99	115	102	80	81	78	76	977
2018	61	58	55	79	85	94	103	101	83	77	52	59	907
2017	54	35	62	51	68	89	116	76	66	91	48	57	813
2016	47	51	53	64	76	95	113	105	82	64	60	65	875
2015	57	61	50	50	73	67	110	90	71	58	49	47	783
2014	62	51	49	56	85	77	84	59	72	52	59	39	745
2013	67	62	44	39	57	53	70	74	42	58	66	58	690
2012	52	33	58	55	54	74	104	77	54	40	52	76	729
2011	42	38	57	34	52	51	92	70	63	61	40	41	641
2010	36	26	46	52	50	48	98	72	58	54	40	32	612
2009	46	46	38	40	43	61	65	57	58	45	44	49	592
2008	46	35	23	32	41	53	101	54	43	48	29	53	558
2007	35	44	34	39	44	64	78	59	55	37	33	37	559
2006	41	33	41	23	58	48	64	46	42	43	47	42	528
2005	42	28	48	47	37	57	75	58	49	40	40	34	555
2004	41	28	34	34	51	45	50	48	46	51	30	41	499
2003	25	30	35	36	54	61	55	63	39	35	39	45	517
2002	36	27	41	35	35	54	62	65	53	44	36	30	518
2001	29	33	38	38	46	51	69	43	46	43	34	28	498
2000	44	40	44	50	42	48	64	38	41	42	46	45	544
Average	50	44	50	48	61	69	87	73	62	58	52	53	707

Lowest Highest

2021-2023 Incident Comparison

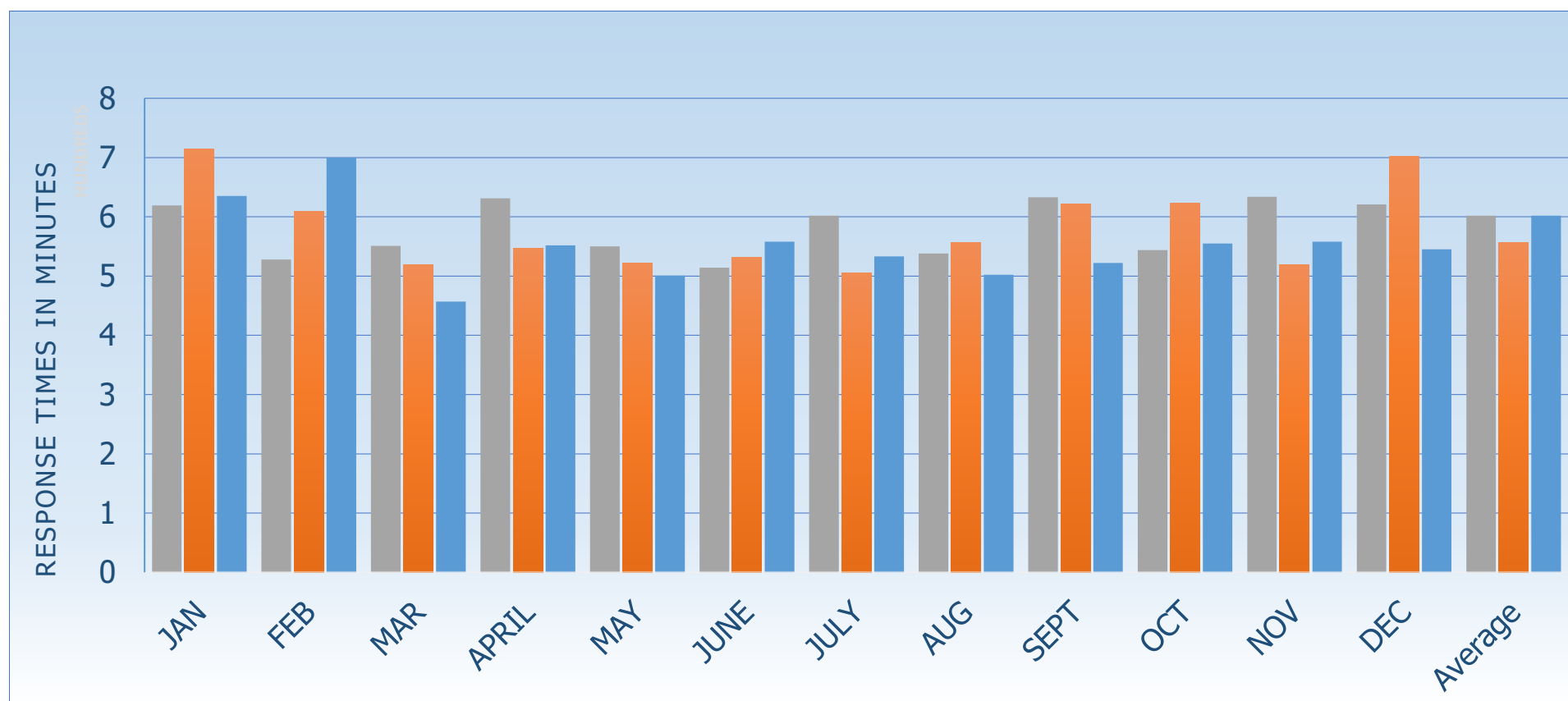


Year	December 31	+/-	+/- %
2023	981	(42)	(4.1)
2022	1,023	59	6.1
2021	964	74	11.6

2021-2023 Response Times by Month

[From 2019 Response Times are now emergencies that requires lights and siren.]

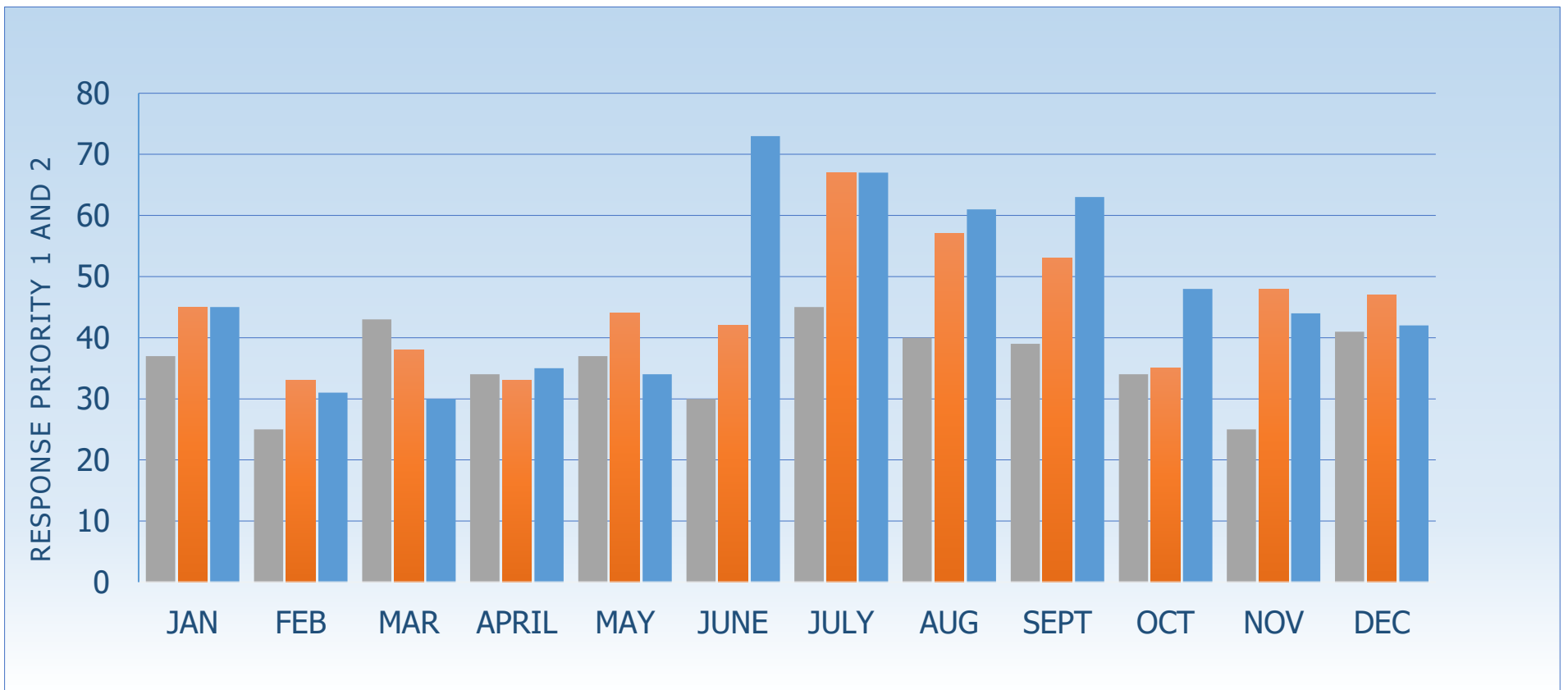
Year	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	Average
2023	6:19	5:28	5:51	6:31	5:50	5:14	6:02	5:38	6:33	5:44	6:34	6:21	6:02
2022	7:15	6:09	5:19	5:47	5:22	5:31	5:05	5:57	6:22	6:23	5:19	7:02	5:57
2021	6:35	7:00	4:57	5:52	5:01	5:58	5:33	5:02	5:22	5:55	5:58	5:45	6:02



2021-2023 Emergency Responses

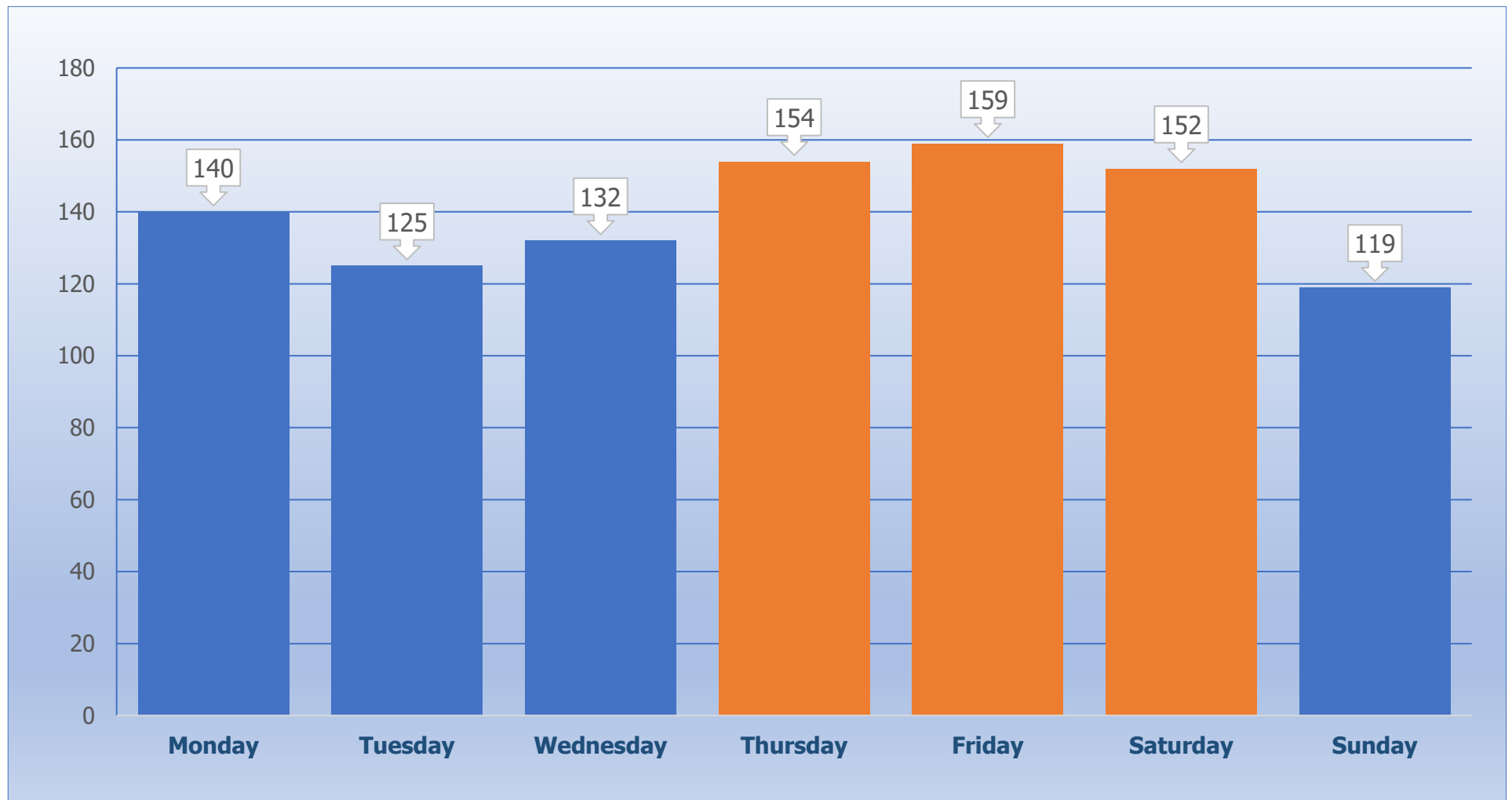
[Emergent responses per month in our district.]

Year	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YTD
2023	37	25	43	34	37	30	45	40	39	34	25	41	430
2022	45	33	38	33	44	42	67	57	53	35	48	47	542
2021	45	31	30	35	34	73	67	61	63	48	44	42	573

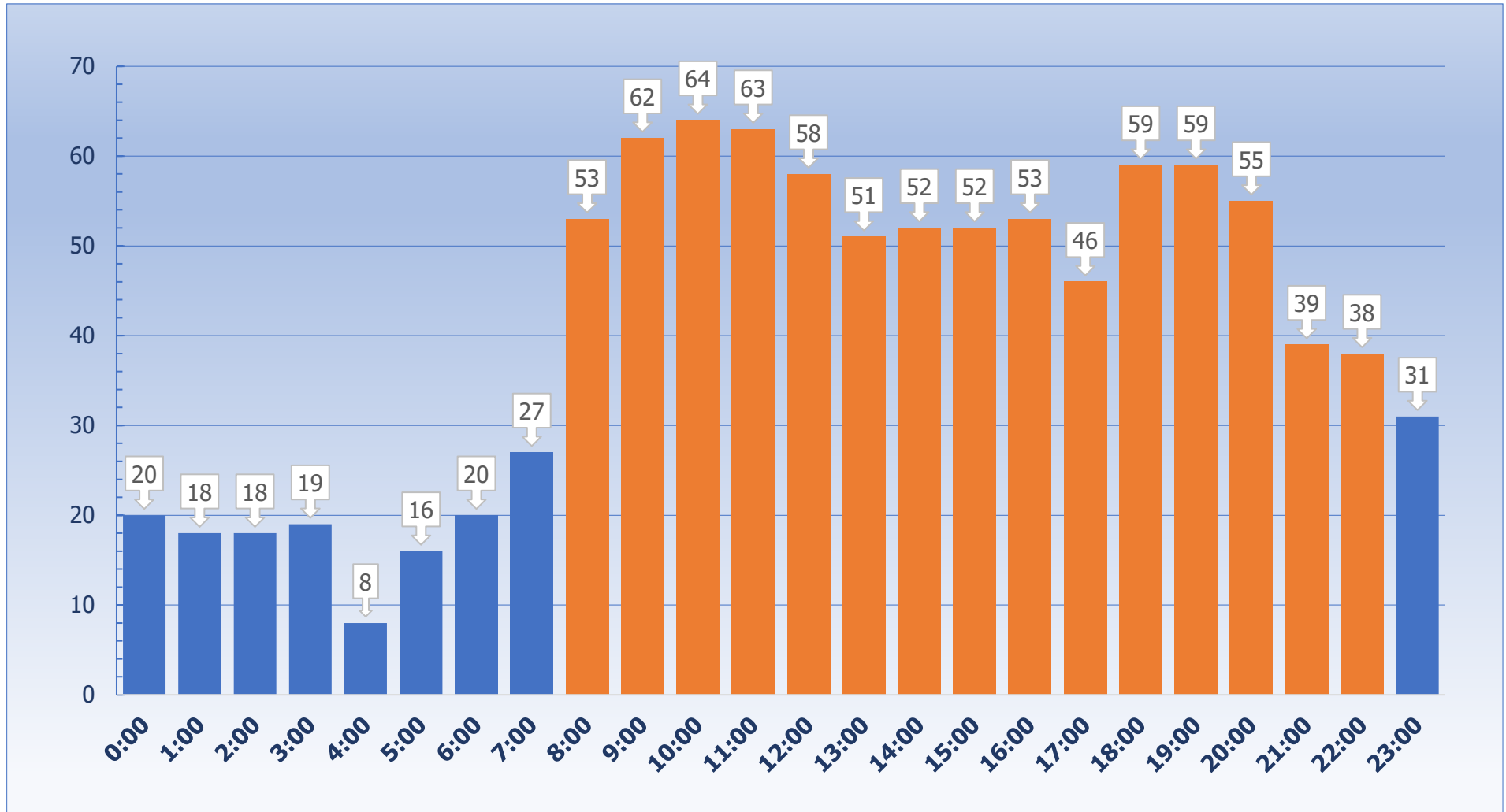


2023 Incidents per Day of the Week

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
140	125	132	154	159	152	119



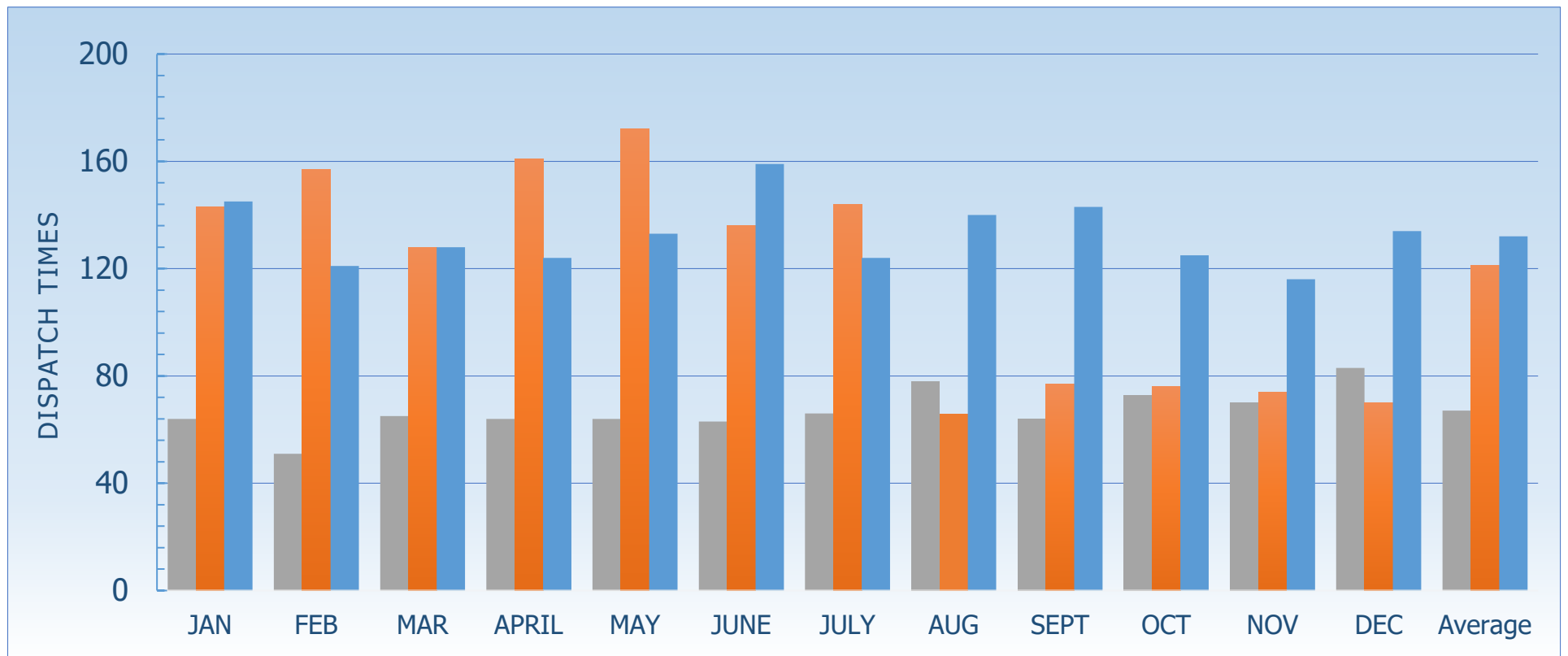
2023 Incidents by Time of Day



2021-2023 Dispatch Times by Month

[From 2020 "Dispatch Times" are emergencies that requires lights and siren. Measured in seconds.]

Year	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	Average
2023	64	51	65	64	64	63	66	78	64	73	70	83	67
2022	143	157	128	161	172	136	144	66	77	76	74	70	121
2021	145	121	128	124	133	159	124	140	143	125	116	134	132

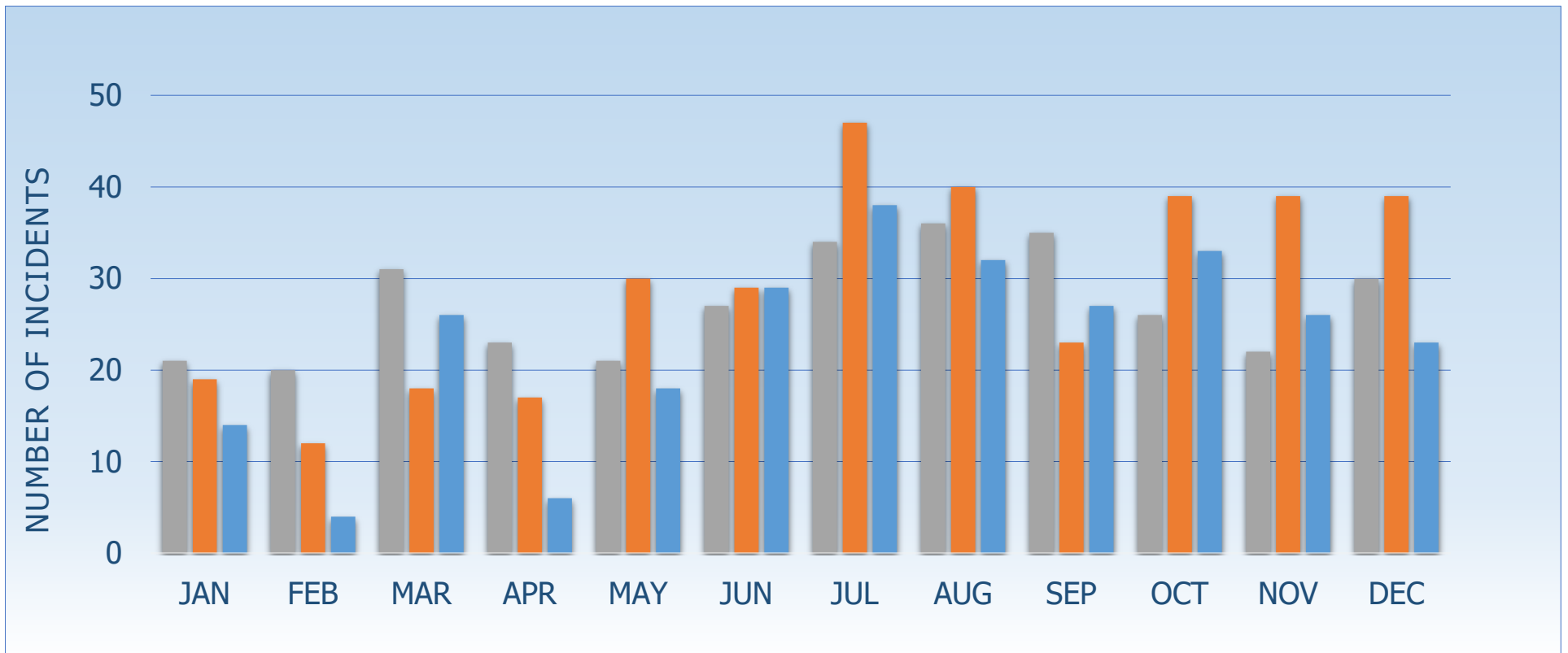


The month of August 2022 kicked off the pilot project of issuing a pre-alert for fire departments in Allegan County. Processing time dropped from an average of 132 seconds/2:12 minutes in 2021 to 67 seconds/1:07 minute in 2023. Not just for the EMS calls (which was the target for this project) but for all Priority 1 and 2 calls. It is a drop of 51% in processing time before we are being dispatched.

2021-23 Overlapping Incidents YTD

[Another emergency incident that requires fire department response that occurs within the time frame of a previous emergency incident.]

Year	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
2023	21	20	31	23	21	27	34	36	35	26	22	30	326
2022	19	12	18	17	30	29	47	40	23	39	39	39	352
2021	14	4	26	6	18	29	38	32	27	33	26	23	196



2021-23 Overlapping Incidents YTD

Year	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL	Year Change
2023														
Runs	75	59	82	68	81	94	102	101	81	82	70	86	981	
Overlap	21	20	31	23	21	27	34	36	35	26	22	30	326	
Percent	28.0	33.9	37.8	33.8	25.9	28.7	33.3	35.6	43.2	31.7	31.4	34.9	33.2	-7%
2022														
Runs	69	57	78	67	82	83	116	99	94	91	96	91	1,023	
Overlap	19	12	18	17	30	29	47	40	23	39	39	39	352	
Percent	27.5	21.1	23.1	25.4	36.6	34.9	40.5	40.4	24.5	42.9	40.6	42.9	34.4	28%
2021														
Runs	72	54	67	58	78	101	104	103	93	87	75	72	964	
Overlap	14	4	26	6	18	29	38	32	27	33	26	23	276	
Percent	19.4	7.4	38.8	10.3	23.1	28.7	36.5	31.1	29.0	37.9	34.7	31.9	28.6	41%

National Fire Incident Reporting System (NFIRS) Incident Code Guide

100 Series (Fire)

- (11) Structure Fire**
 - (111) Building Fire
 - (112) Fires in structures other than in a building
 - (113) Cooking fire, confined to container
 - (114) Chimney or flue fire, confined to chimney or flue
 - (115) Incinerator overload or malfunction, fire confined
 - (116) Fuel burner/boiler malfunction, fire confined
 - (117) Commercial compactor fire, confined to rubbish
 - (118) Trash, or rubbish fire in a structure, no flame damage
- (12) Fire in mobile property used as a fixed structure**
 - (121) Fire in mobile home used as a fixed residence
 - (122) Fire in motor home, camper, recreational vehicle
 - (123) Fire in portable building, fixed location
- (13) Mobile property (vehicle) fire**
 - (131) Passenger vehicle fire
 - (132) Road freight or transport vehicle fire
 - (133) Rail vehicle fire
 - (134) Water vehicle fire
 - (135) Aircraft vehicle fire
 - (136) Self-propelled motor home or recreational vehicle fire
 - (137) Camper or recreational vehicle
 - (138) Off-road vehicle or heavy equipment fire
- (14) Natural vegetation fire**
 - (141) Forest, woods, or woodland fire
 - (142) Brush, or brush and grass mixture fire
 - (143) Grass fire, includes fire confined to area.
- (15) Outside rubbish fire**
 - (151) Outside rubbish, trash, or waste fire
 - (152) Garbage dump or sanitary landfill fire
 - (153) Construction or demolition landfill fire
 - (154) Dumpster or other outside trash receptacle fire
 - (155) Outside stationary compactor/compacted trash fire
- (16) Special outside fire**
 - (161) Outside storage fire on residential or commercial/ industrial property
 - (162) Outside equipment fire
 - (163) Outside gas or vapor combustion explosion
 - (164) Outside mailbox fire
- (17) Cultivated vegetation, crop fire**
 - (171) Cultivated grain or crop fire
 - (172) Cultivated orchard or vineyard fire
 - (173) Cultivated trees or nursery stock fire

200 Series (Overpressure Explosion, Overheat - No Fire)

- (21) Overpressure rupture from steam (no ensuing fire)**
 - (211) Overpressure rupture of steam pipe or pipeline
 - (212) Overpressure rupture of steam boiler
 - (213) Steam rupture of pressure or process vessel
- (22) Overpressure rupture from air or gas - no fire**
 - (221) Overpressure rupture of air or gas pipe/pipeline
 - (222) Overpressure rupture of boiler from air or gas
 - (223) Air or gas rupture of pressure or process vessel
- (23) Overpressure rupture, chemical reaction - no fire**
 - (231) Chemical reaction rupture of pressure or process vessel
- (24) Explosion (no fire)**
 - (241) Munitions or bomb explosions (no fire)
 - (242) Blasting agent explosion (no fire)
 - (243) Fireworks explosion (no fire), all classes of fireworks
- (25) Excessive heat, scorch burns with no ignition**
 - (251) Excessive heat, scorch burns with no ignition

300 Series (Rescue & EMS Incidents)

- (31) Medical assist**
 - (311) Medical assist, assist EMS crew
- (32) Emergency medical service (EMS) incident**
 - (321) EMS call, excluding vehicle accident with injury
 - (322) Vehicle accident with injuries
 - (323) Motor vehicle/pedestrian accident (MV Ped)
 - (324) Motor vehicle accident with no injuries
- (33) Lock-in**
 - (331) Lock-in, includes vehicles (if lock-out, use 511)
- (34) Search for lost person**
 - (341) Search for person on land
 - (342) Search for person in water
 - (343) Search for person underground
- (35) Extrication, rescue**
 - (351) Extrication of victim(s) from building/structure
 - (352) Extrication of victim(s) from vehicle
 - (353) Removal of victim(s) from stalled elevator
 - (354) Trench/below grade rescue
 - (355) Confined space rescue
 - (356) High angle rescue
 - (357) Extrication of victim(s) from machinery
- (36) Water or ice-related rescue**
 - (361) Swimming/recreational water areas rescue
 - (362) Ice rescue
 - (363) Swift water rescue
 - (364) Surf rescue
 - (365) Watercraft rescue
- (37) Electrical rescue**
 - (371) Electrocution or potential electrocution
 - (372) Trapped by power lines
- (38) Rescue or EMS standby**
 - (381) Rescue or EMS standby; hazardous conditions

400 Series (Hazardous Conditions - No Fire)

- (41) Combustible/flammable spills & leaks**
 - (411) Gasoline or other flammable liquid spill, Class I
 - (412) Gas leak (natural gas or LPG)
 - (413) Oil or other combustible liquid spill, Class II or III
- (42) Chemical release, reaction or toxic condition**
 - (421) Chemical hazard (no spill or leak)
 - (422) Chemical spill or leak
 - (423) Refrigeration leak
 - (424) Carbon monoxide incident
- (43) Radioactive condition**
 - (431) Radiation leak, radioactive material
- (44) Electrical wiring/equipment problem**
 - (441) Heat from short circuit (wiring), defective/worn insulation
 - (442) Overheated motor or wiring
 - (443) Breakdown of light ballast
 - (444) Power line down
 - (445) Arcing, shorted electrical equipment
- (45) Biological hazard**
 - (451) Biological hazard, confirmed or suspected
- (46) Accident, potential accident**
 - (461) Building or structure weakened or collapsed
 - (462) Aircraft standby
 - (463) Vehicle accident, general cleanup
- (47) Explosive, bomb removal**
 - (471) Explosive, bomb removal (for bomb scare, use 721)
- (48) Attempted burning, illegal action**
 - (481) Attempt to burn
 - (482) Threat to burn

500 Series (Service Call)

- (51) Person in distress**
 - (511) Lock-out
 - (512) Ring or jewelry removal, no transport to hospital
- (52) Water problem**
 - (521) Water (not people) evacuation
 - (522) Water or steam leak, includes open hydrants
- (53) Smoke problem**
 - (531) Smoke or odor removal
- (54) Animal problem or rescue**
 - (541) Animal problem
 - (542) Animal rescue
- (55) Public service assistance**
 - (551) Assist police or other governmental agency
 - (552) Police matter
 - (553) Public service, not government agencies
 - (554) Assist invalid
 - (555) Defective elevator, no occupants
- (56) Unauthorized burning**
 - (561) Cover assignment, standby at fire station, move-up

600 Series (Good Intent Calls)

- (61) Dispatched and canceled enroute**
 - (611) Dispatched & canceled enroute
- (62) Wrong location, no emergency found**
 - (621) Wrong location
 - (622) No incident found at dispatch address
- (63) Controlled burning**
 - (631) Authorized controlled burning
 - (632) Prescribed fire (with prior written, approved fire plan)
- (64) Vicinity alarm**
 - (641) Vicinity alarm (incident in other location)
- (65) Steam, other gas mistaken for smoke**
 - (651) Smoke scare, odor of smoke, not steam
 - (652) Steam, vapor, fog or dust thought to be smoke
 - (653) Smoke from barbecue, tar kettle (not hostile fire)
- (66) EMS call where party has been transported**
 - (661) EMS call, party transported by non-fire agency
- (67) Hazmat release investigation w/ no hazmat**
 - (671) Hazmat release investigation w/ no hazmat found
 - (672) Biological hazard, none found

700 Series (False Alarms & False Calls)

- (71) Malicious, mischievous false alarm**
 - (711) Municipal alarm system, malicious false alarm
 - (712) Direct tie to FD, malicious/false alarm
 - (713) Telephone, malicious false alarm
 - (714) Central station, malicious false alarm
 - (715) Local alarm system, malicious false alarm
- (72) Bomb scare**
 - (721) Bomb scare - no bomb
- (73) System or detector malfunction**
 - (731) Sprinkler activation due to system malfunction or failure
 - (732) Extinguishing system activation due to malfunction
 - (733) Smoke detector activation due to malfunction
 - (734) Heat detector activation due to malfunction
 - (735) Alarm system activation due to malfunction
 - (736) CO detector activation due to malfunction
- (74) Unintentional system/detector operation - no fire**
 - (741) Sprinkler activation, no fire - unintentional
 - (742) Extinguishing system activation
 - (743) Smoke detector activation, no fire - unintentional
 - (744) Detector activation, no fire - unintentional
 - (745) Alarm system activation, no fire - unintentional
 - (746) Carbon monoxide detector activation, no CO
- (75) Biological hazard**
 - (751) Biological hazard, malicious false report

800 Series (Severe Weather & Natural Disaster)

- (81) Severe Weather & Natural Disaster**
 - (811) Earthquake assessment, not rescue/other service
 - (812) Flood assessment, not water rescue
 - (813) Wind storm, tornado/hurricane assessment
 - (814) Lightning strike (no fire), includes investigation
 - (815) Severe weather or natural disaster standby

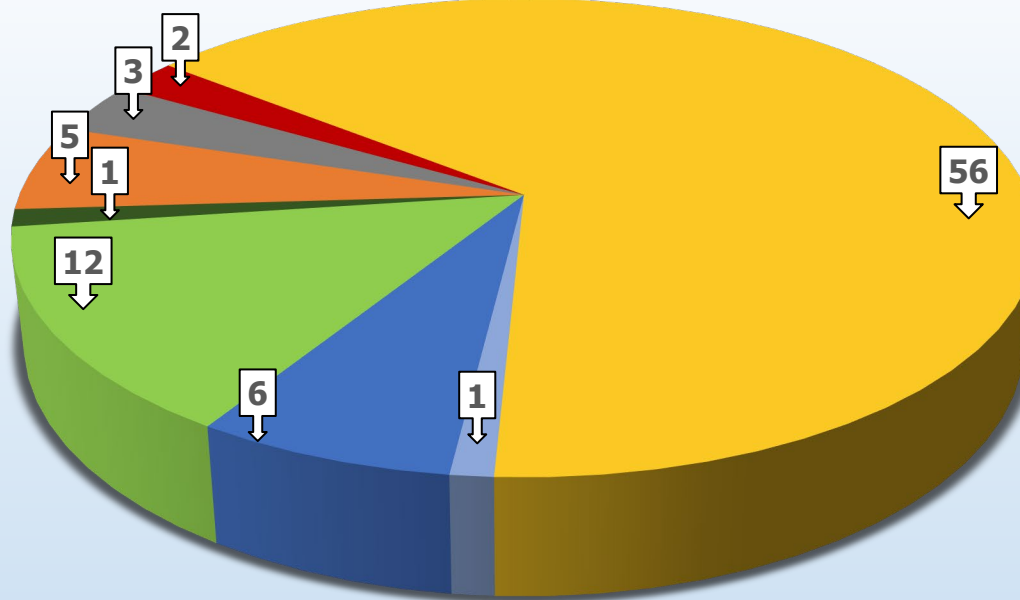
900 Series (Special Incident Type)

- (91) Citizen compliant**
 - (911) Citizen complaint, includes code violations



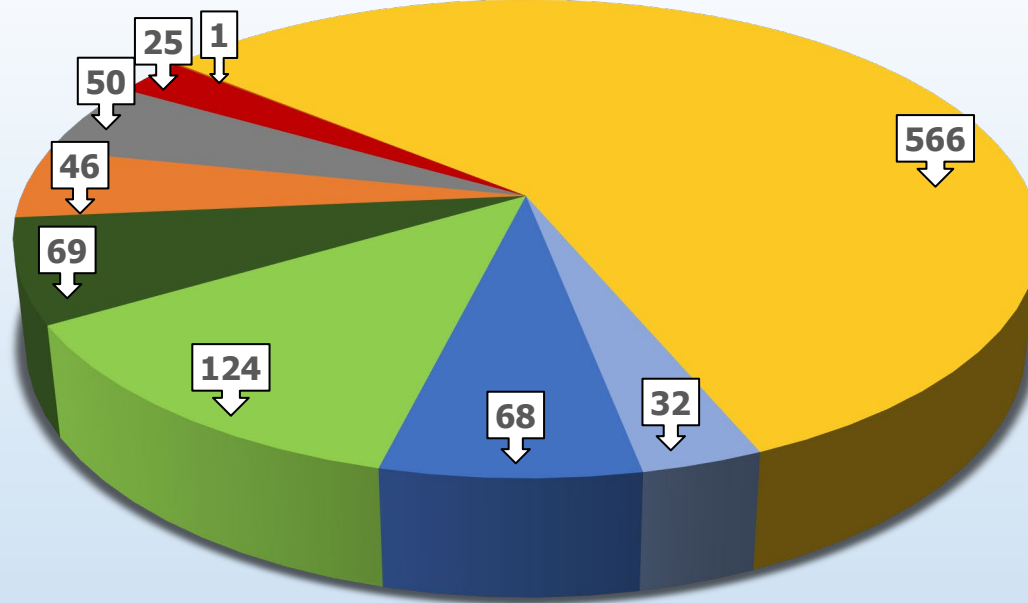
All Incident Type Codes are part of the National Fire Incident Reporting System standard NFIRS used in this document.

December 2023 Incidents by NFIRS Type



Type Of Incident:	Total Incidents:	Percentage Value:
100s - All types of fire, structure, vehicle and wildland.	2	2.3%
200s - Excessive heat, explosions and ruptured pipelines. No Fire.	0	0.0%
300s - Medical assist, traffic accidents, water and ice rescues.	56	65.1%
400s - Hazardous Conditions, gas leaks and carbon monoxide etc.	1	1.2%
500s - Public service Calls. Instructional - Community Risk Reduction.	6	7.0%
600s - Cancelled calls, controlled burns and smoke investigation.	12	14.0%
700s - False alarms. Smoke, heat and CO detector malfunctions.	1	1.2%
800s - Severe weather, flooding, storm and lightning strike damage.	5	5.8%
900s - Community participation and citizen concerns.	3	3.5%
Totals:	86	100.0%

2023 Incidents by NFIRS Type



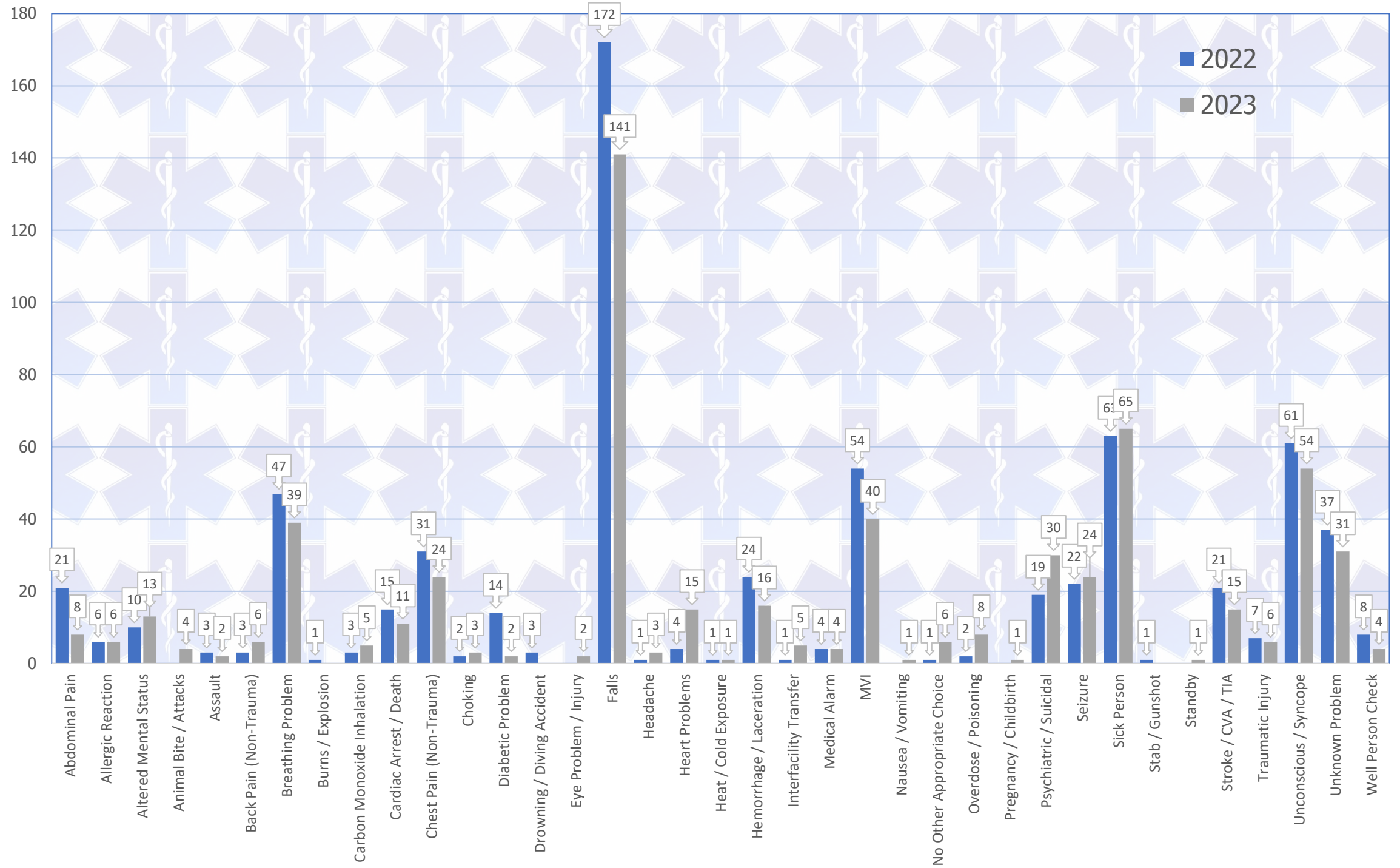
Type Of Incident:	Total Incidents:	Percentage Value:
100s - All types of fire, structure, vehicle and wildland.	25	2.5%
200s - Excessive heat, explosions and ruptured pipelines. No Fire.	1	0.1%
300s - Medical assist, traffic accidents, water and ice rescues.	566	57.7%
400s - Hazardous Conditions, gas leaks and carbon monoxide etc.	32	3.3%
500s - Public service Calls. Instructional - Community Risk Reduction.	68	6.9%
600s - Cancelled calls, controlled burns and smoke investigation.	124	12.6%
700s - False alarms. Smoke, heat and CO detector malfunctions.	69	7.0%
800s - Severe weather, flooding, storm and lightning strike damage.	46	4.7%
900s - Community participation and citizen concerns.	50	5.1%
Totals:	981	100.0%

NEMESIS Report January 1, 2022 to December 31, 2023

(National Emergency Medical Service Information System)

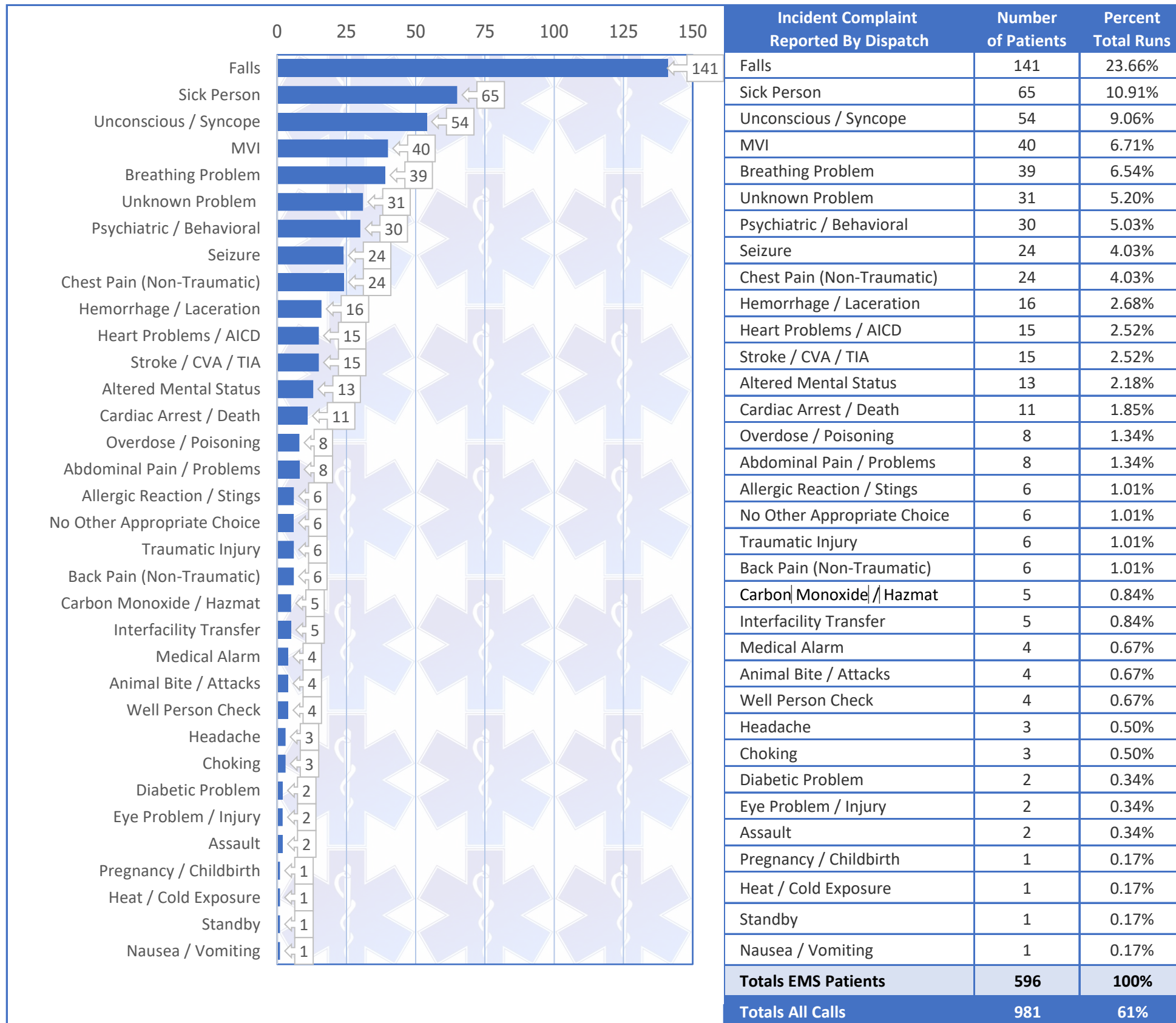
Incident Complaint Reported By Dispatch	Number of Patients 2022	Percent of Total Patients 2022	Number of Patients 2023	Percent of Total Patients 2023
Abdominal Pain	21	3.17%	8	1.34%
Allergic Reaction	6	0.91%	6	1.01%
Altered Mental Status	10	1.51%	13	2.18%
Animal Bite / Attacks			4	0.67%
Assault	3	0.45%	2	0.34%
Back Pain (Non-Trauma)	3	0.45%	6	1.01%
Breathing Problem	47	7.10%	39	6.54%
Burns / Explosion	1	0.15%		
Carbon Monoxide Inhalation	3	0.45%	5	0.84%
Cardiac Arrest / Death	15	2.27%	11	1.85%
Chest Pain (Non-Trauma)	31	4.68%	24	4.03%
Choking	2	0.30%	3	0.50%
Diabetic Problem	14	2.11%	2	0.34%
Drowning / Diving Accident	3	0.45%		
Eye Problem / Injury			2	0.34%
Falls	172	25.98%	141	23.66%
Headache	1	0.15%	3	0.50%
Heart Problems	4	0.60%	15	2.52%
Heat / Cold Exposure	1	0.15%	1	0.17%
Hemorrhage / Laceration	24	3.63%	16	2.68%
Interfacility Transfer	1	0.15%	5	0.84%
Medical Alarm	4	0.60%	4	0.67%
MVI	54	8.16%	40	6.71%
Nausea / Vomiting			1	0.17%
No Other Appropriate Choice	1	0.15%	6	1.01%
Overdose / Poisoning	2	0.30%	8	1.34%
Pregnancy / Childbirth			1	0.17%
Psychiatric / Suicidal	19	2.87%	30	5.03%
Seizure	22	3.32%	24	4.03%
Sick Person	63	9.52%	65	10.91%
Stab / Gunshot	1	0.15%		
Standby			1	0.17%
Stroke / CVA / TIA	21	3.17%	15	2.52%
Traumatic Injury	7	1.06%	6	1.01%
Unconscious / Syncope	61	9.21%	54	9.06%
Unknown Problem	37	5.59%	31	5.20%
Well Person Check	8	1.21%	4	0.67%
Totals EMS	662	100%	596	100%
Totals All NFIRS Categories	1,023	65%	981	61%

EMS Calls January 1, 2022 to December 31, 2023

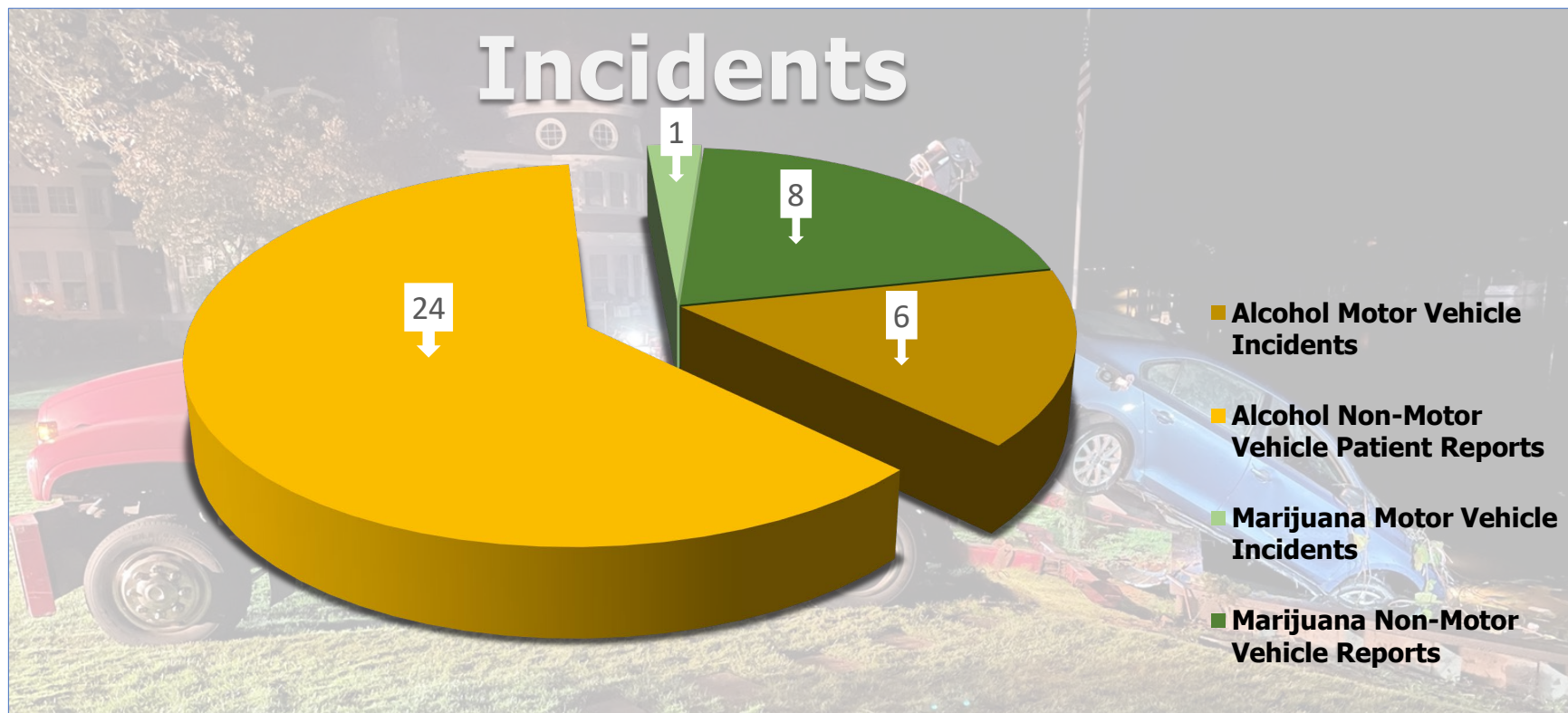


NEMSIS Report 2023

(National Emergency Medical Service Information System)



2023 YTD Alcohol and Marijuana Related



Type Of Incident:	Incidents:	Percentage:
01 Alcohol Motor Vehicle Incidents	6	1%
02 Alcohol Non-Motor Vehicle Patient Reports	24	5%
03 Marijuana Motor Vehicle Incidents	1	0%
04 Marijuana Non-Motor Vehicle Reports	8	2%
Total Impaired Complaints	39	7%
All other EMS Complaints	490	93%
Total EMS Complaints	529	100%

2018-2023 Alcohol and Marijuana Related

Alcohol		Marijuana		Totals		
Alcohol Motor Vehicle Incidents	Alcohol Non-Motor Vehicle Patient Complaint Reports	Marijuana Motor Vehicle Incidents	Marijuana Non-Motor Vehicle Complaint Reports	Annual Grand Total	Difference in Percent from Previous Year	Year
6	24	1	8	39	-11%	2023
4	34	1	5	44	-24%	2022
5	43	0	7	55	-5%	2021
2	47	2	7	58	0%	2020
2	55	0	1	58	-9%	2019
3	58	1	2	64	-	2018
Totals by Category						
16	237	4	22	279	-	-

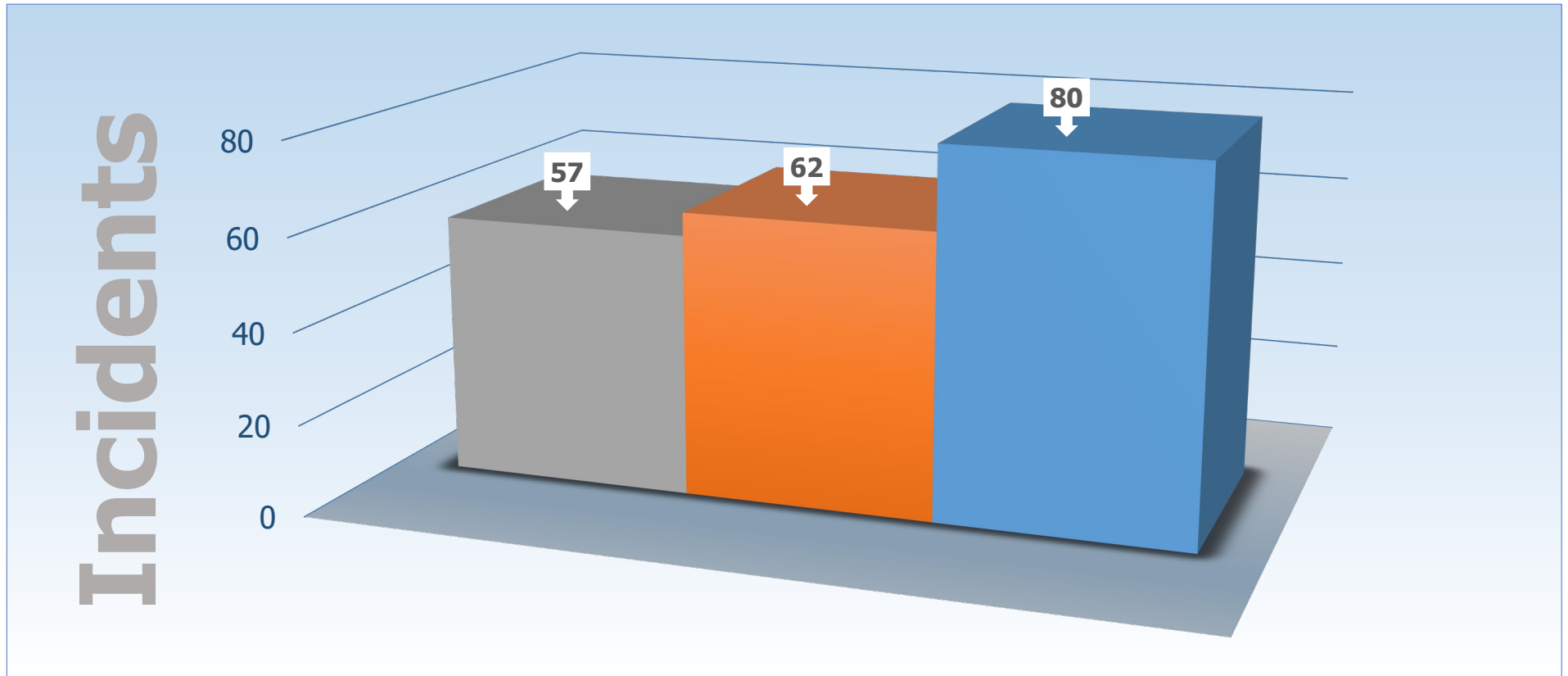
Cardiac Arrest Incidents 2014-2023 Totals

[Not including incidents of obvious deaths with no medical intervention]

LUCAS and I-Gel Deployment				Patient Condition						Total Incidents		
LUCAS Standby	LUCAS Deployed	I-Gel Standby	I-Gel Deployed	Pulse Detected	Patient deceased on scene	Patient transported	Patient deceased at hospital	Patient released from hospital	Unknown Patient Status	Year Grand Total	Percent from Previous Year	Year
0	5	0	5	3	8	3	3	0	0	5	-55%	2023
3	7	4	6	2	9	2	2	0	0	11	57%	2022
4	10	4	8	8	5	8	4	0	4	15	36%	2021
1	10	2	1	3	8	3	3	0	0	11	57%	2020
1	6	0	0	4	3	4	3	1	0	7	250%	2019
1	1	0	0	0	2	0	0	0	0	2	-80%	2018
0	10	-	-	4	9	4	2	2	0	10	25%	2017
0	8	-	-	6	2	6	5	1	0	8	100%	2016
0	4	0	0	1	3	1	0	1	0	4	100%	2015
0	2	0	0	0	2	0	0	0	0	2	-	2014
Totals by Category												
10	63	10	20	31	51	31	22	5	4	75		

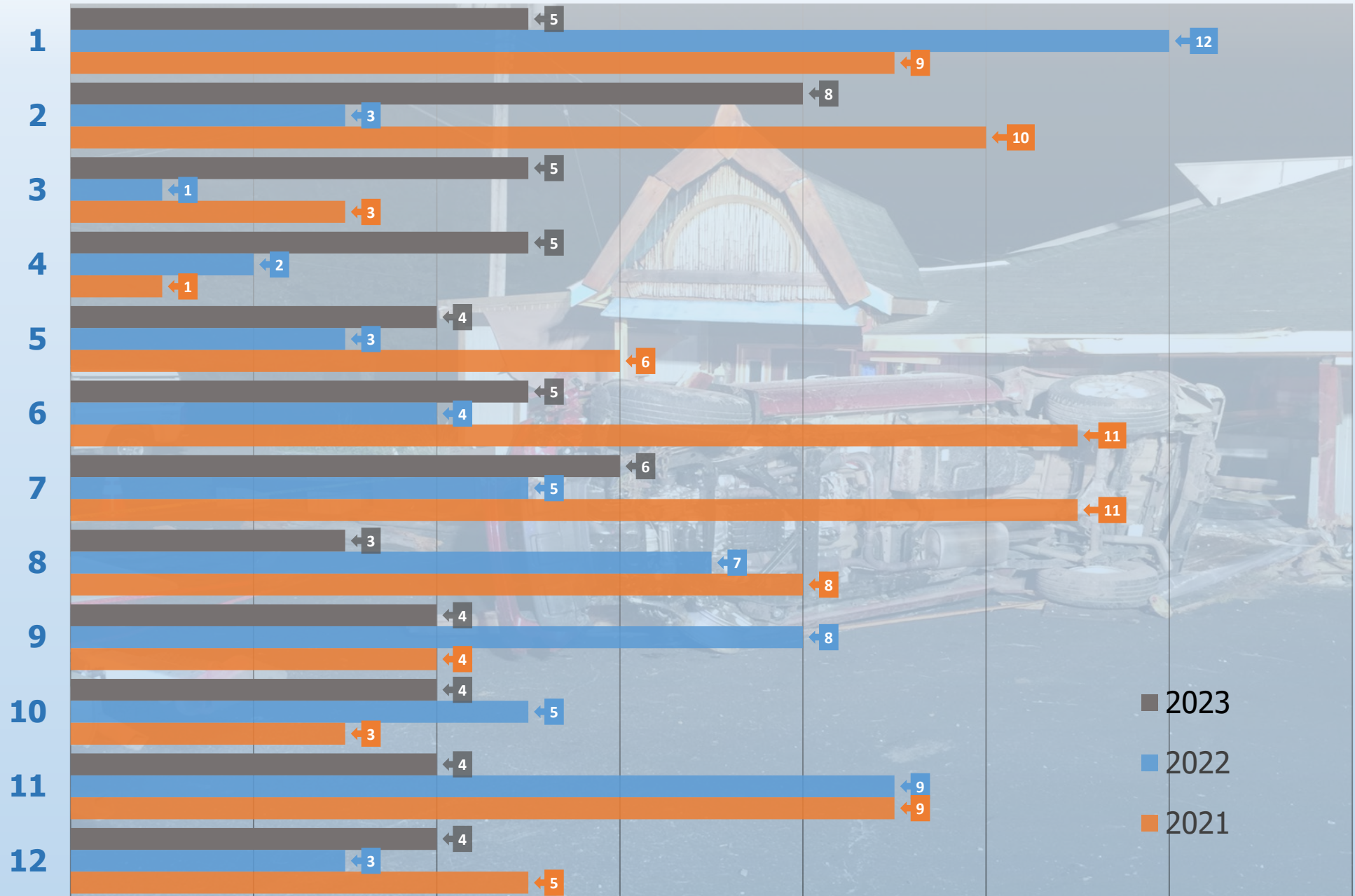
2021-2023 Motor Vehicle Incidents

[All incidents with any motorized vehicle involved in accidents, fires etc.]



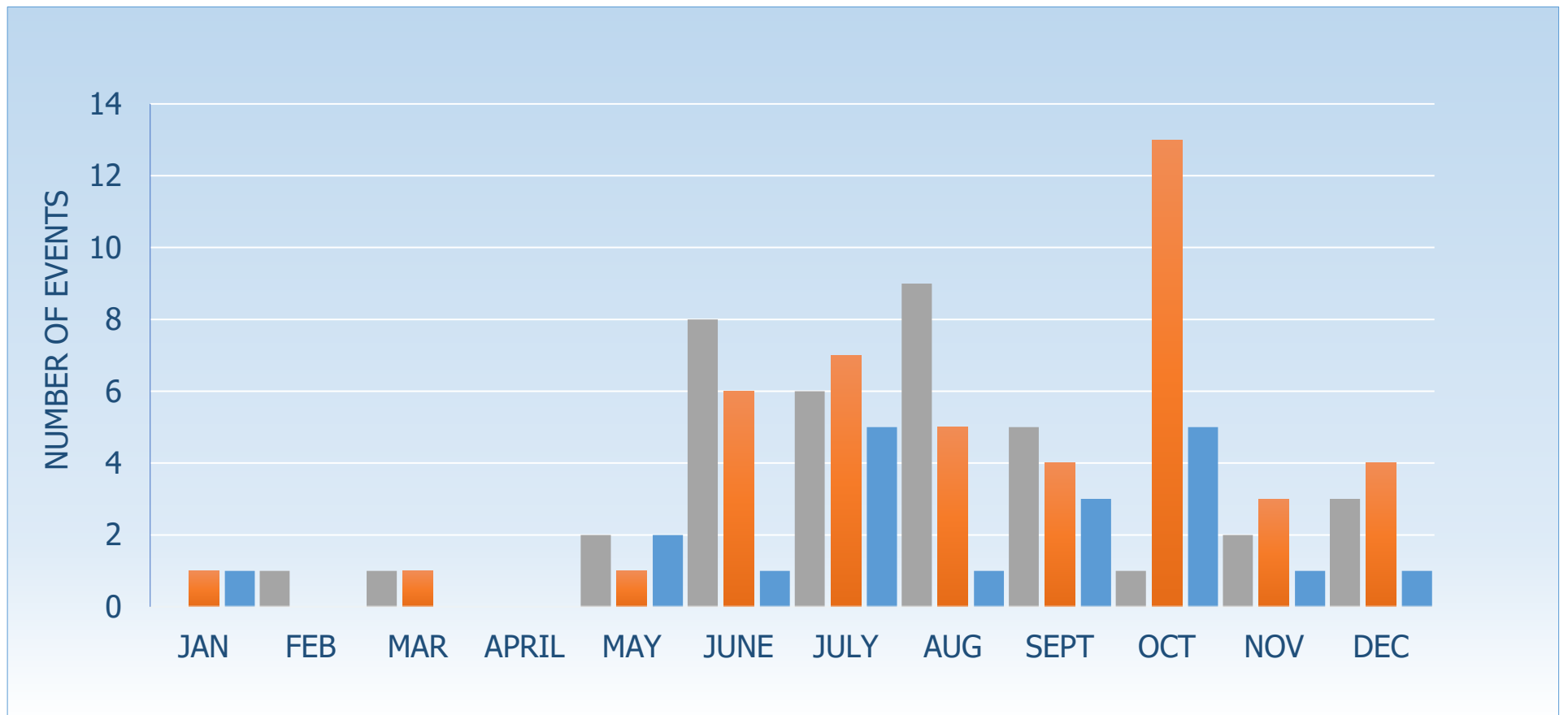
As of:	# of Incidents	+/-	+/- %	Extrication	%
12/31/2024	57	(5)	(8.06)	3	5.3
12/31/2022	62	(18)	(22.50)	4	6.5
12/31/2021	80	36	81.82	3	3.8

MV Incidents by Month 2021-2023



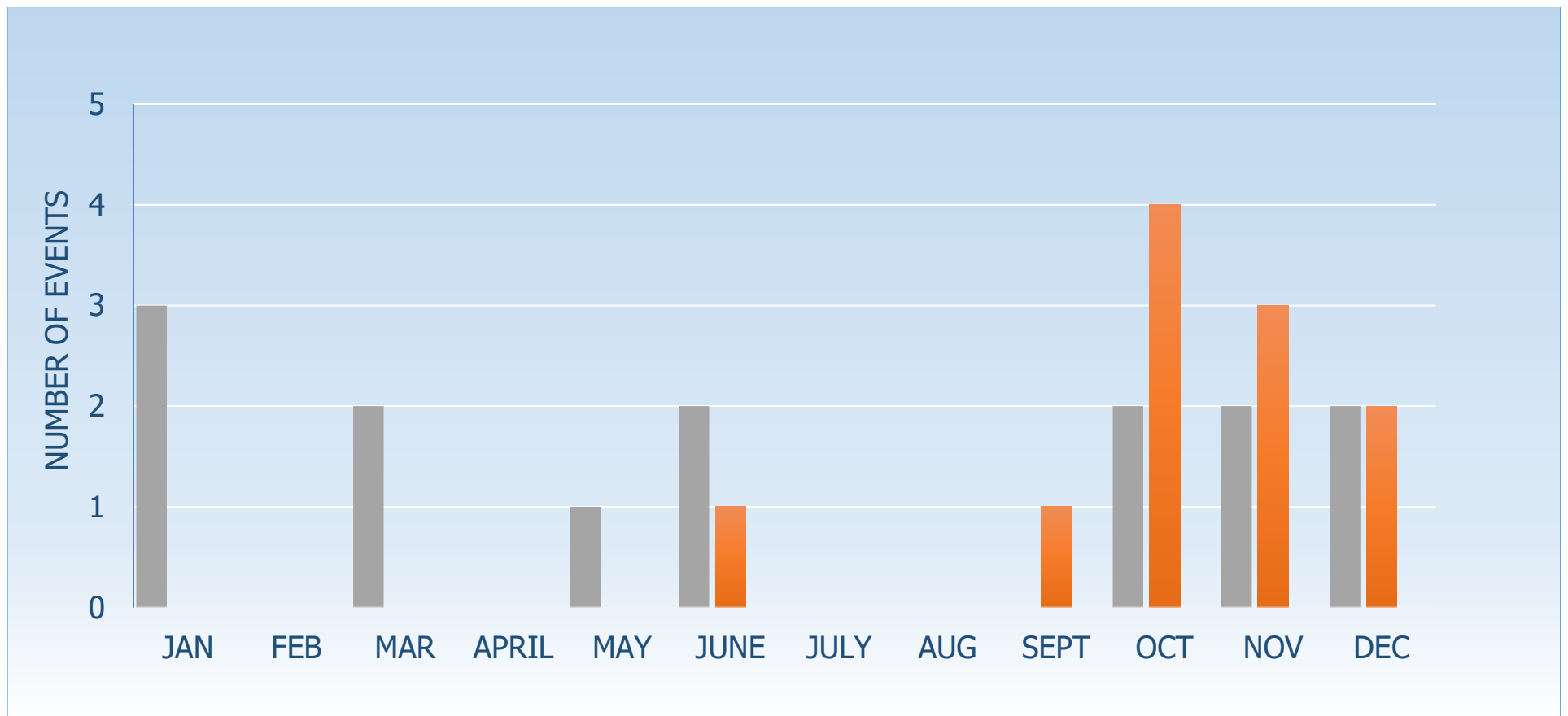
2021-2023 Special Events by Month

Year	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	Total
2023	0	1	1	0	2	8	6	9	5	1	2	3	38
2022	1	0	1	0	1	6	7	5	4	13	3	4	45
2021	1	0	0	0	2	1	5	1	3	5	1	1	20



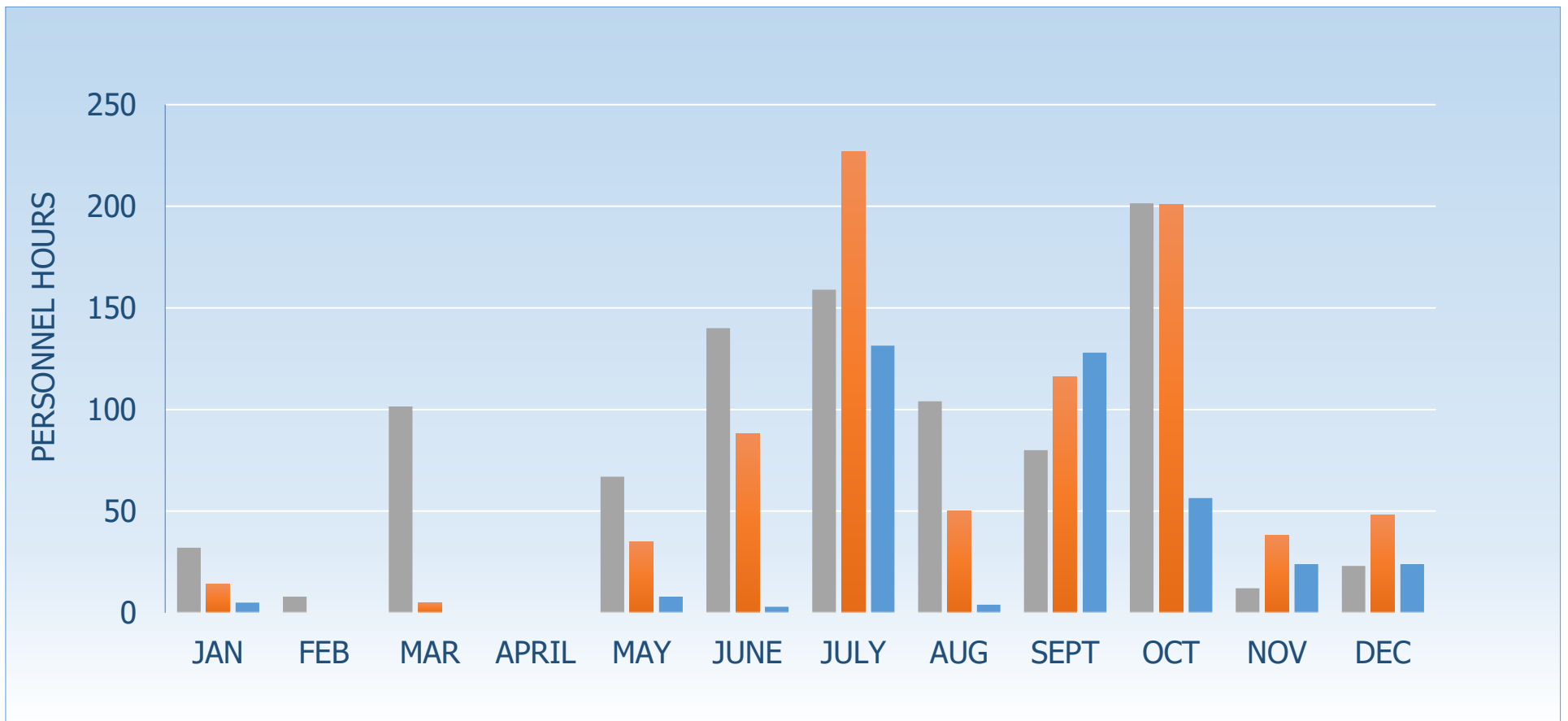
2021-2023 Instructional Events by Month

Year	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	Total
2023	3	0	2	0	1	2	0	0	0	2	2	2	14
2022	0	0	0	0	0	1	0	0	1	4	3	2	11
2021	0	0	0	0	0	0	0	0	0	0	0	0	0



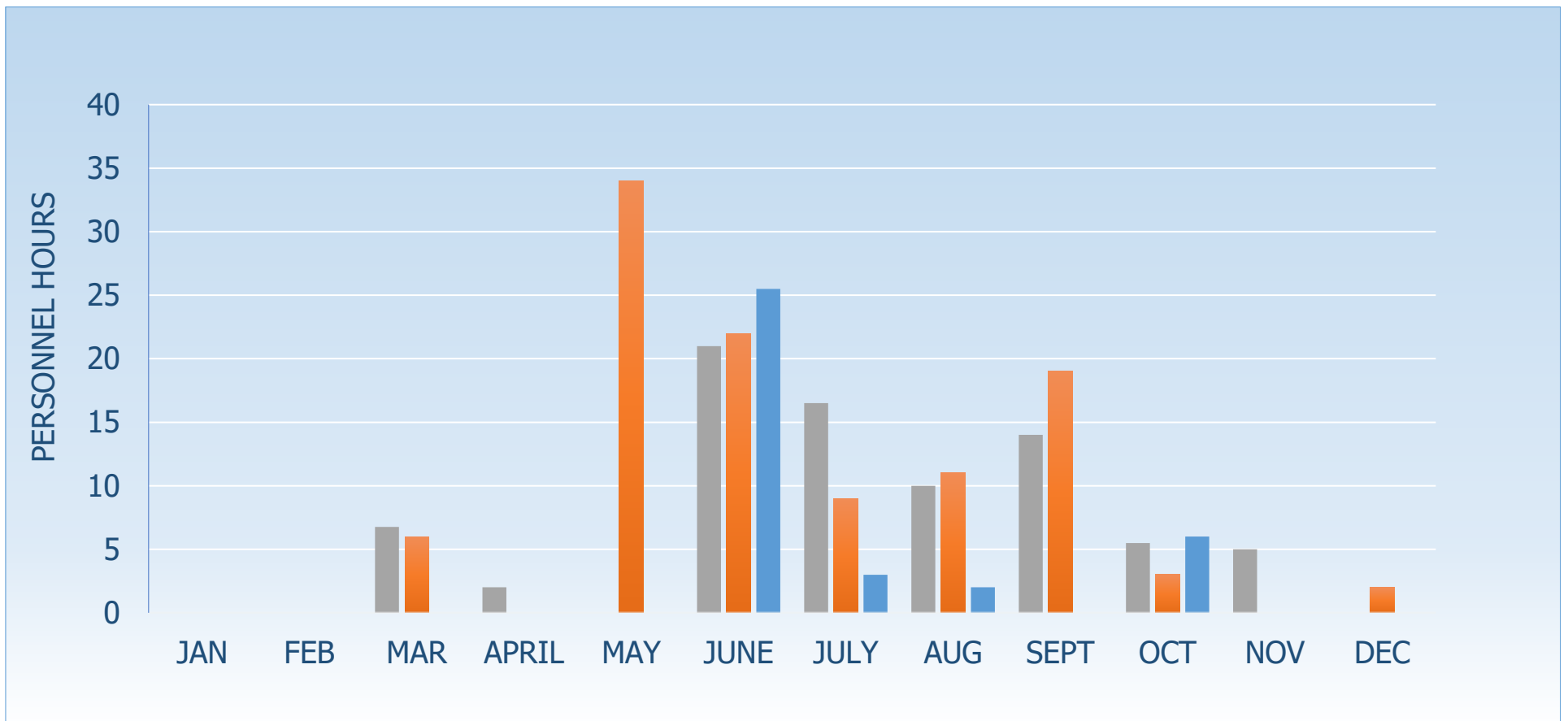
2021-2023 Special Events Personnel Hours

Year	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	Total
2023	32	8	102	0	67	140	159	104	80	202	12	23	928
2022	14	0	5	0	35	88	227	50	116	201	38	48	822
2021	5	0	0	0	8	3	132	4	128	57	24	24	384

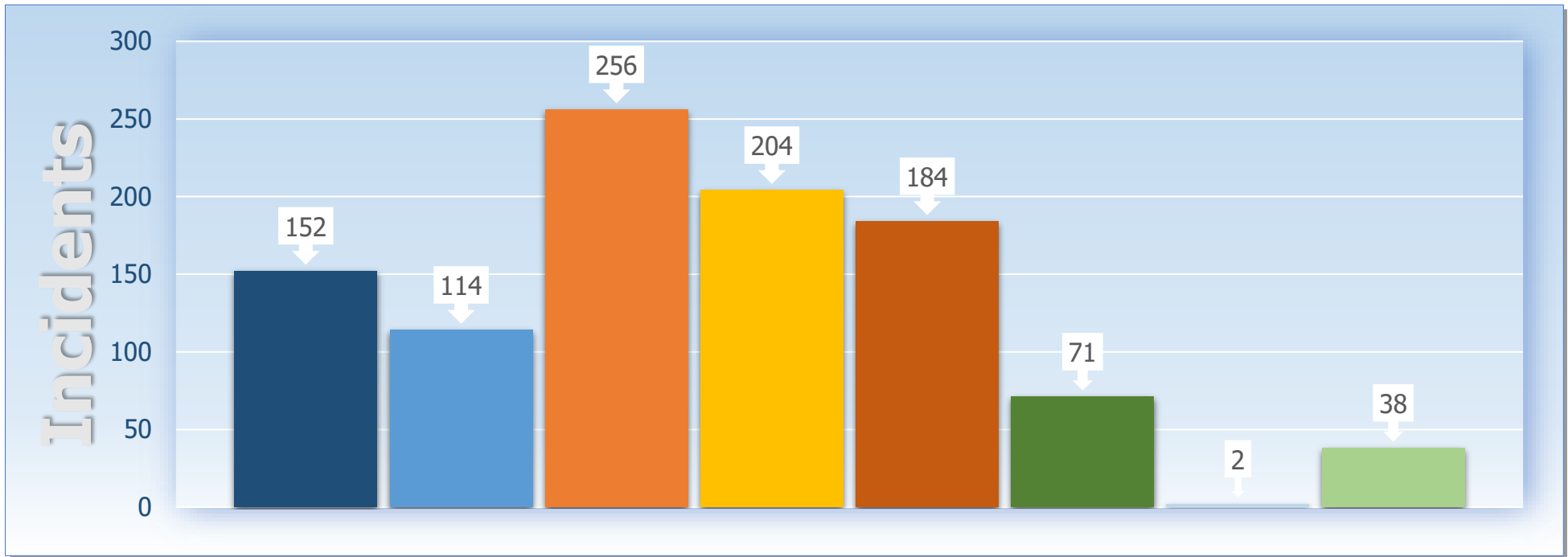


2021-2023 Special Events Preparation Hours

Year	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	Total
2023	0	0	7	2	0	21	17	10	14	6	5	0	81
2022	0	0	6	0	34	22	9	11	19	3	0	2	106
2021	0	0	0	0	0	26	3	2	0	6	0	0	37

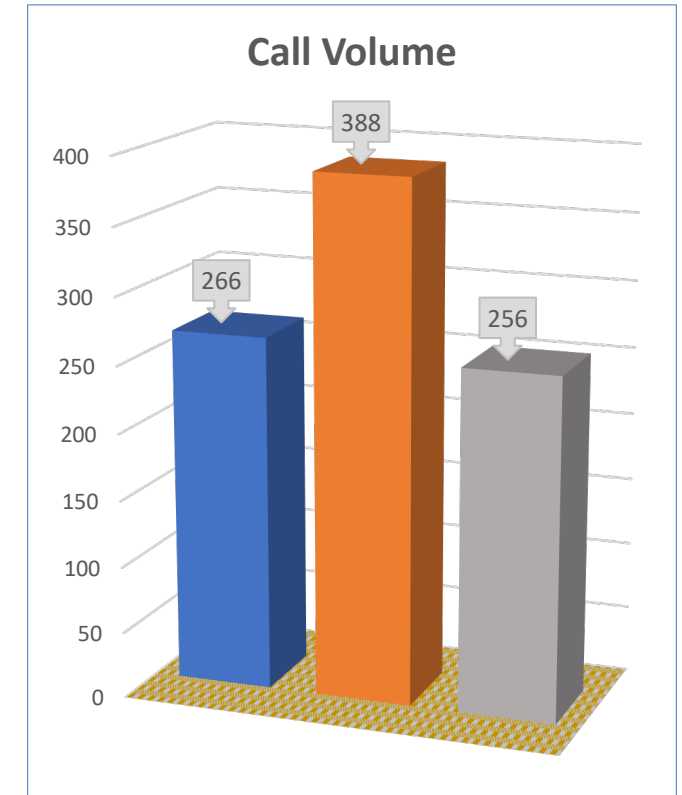
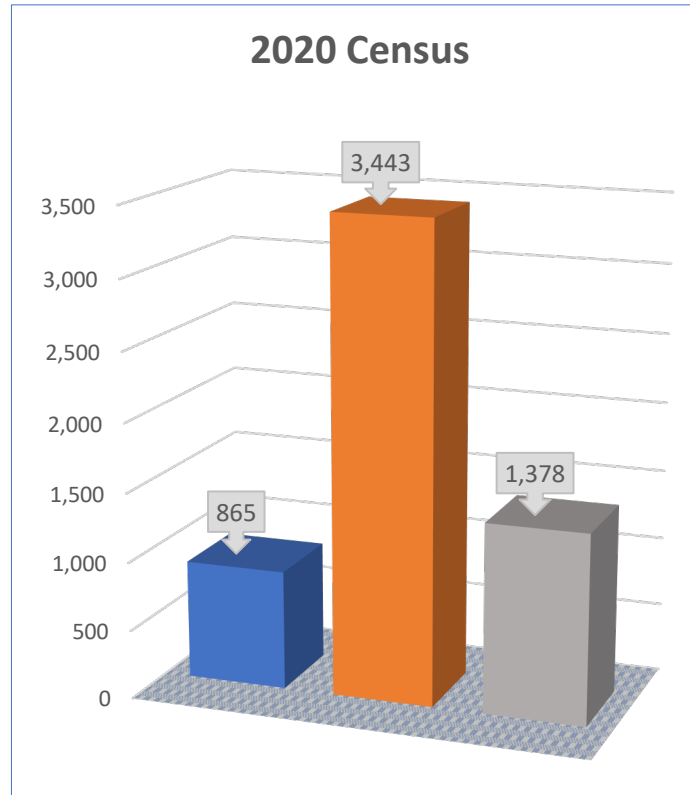
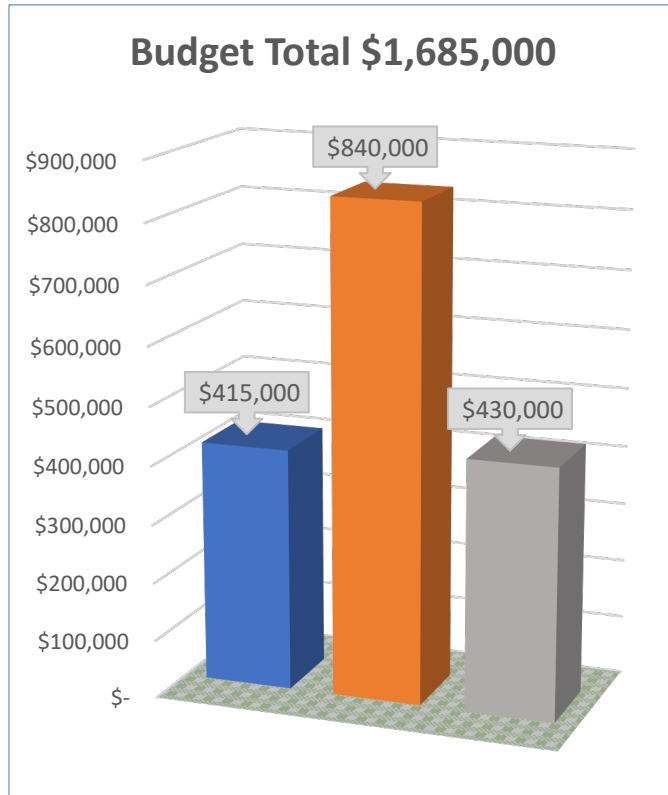


2023 Incidents by Area



Area	December 31	%
Saugatuck North	152	15.5
Saugatuck South	114	11.6
Douglas	256	26.1
Township North	204	20.8
Township South	184	18.8
Outside District	71	7.2
Total	981	100.0
Lake Michigan	2	0.2
I-196	38	3.9

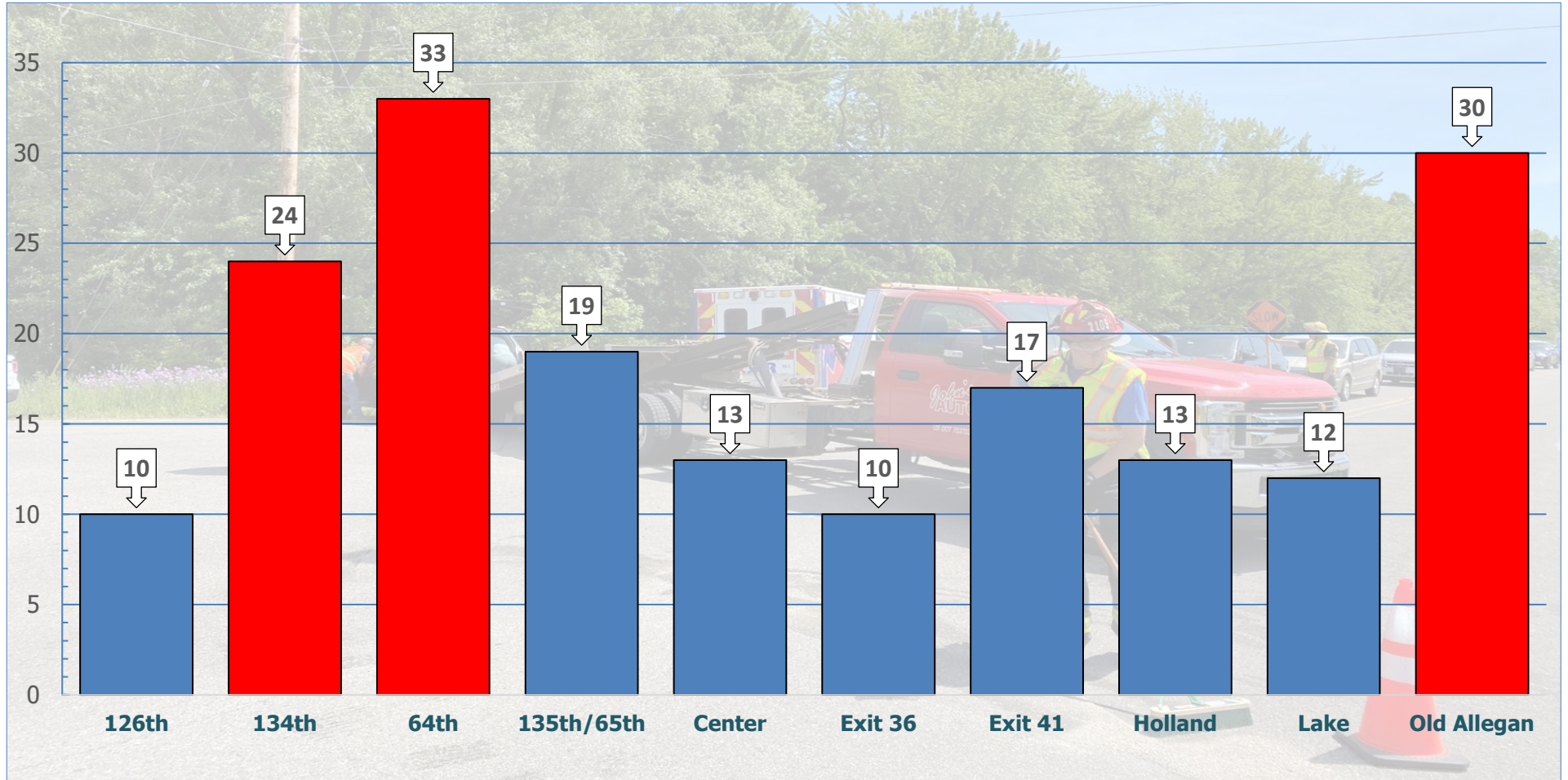
2023 Key numbers for Tri-Community



	Square Miles	Budget	%	2020 Census	%	Call Volume	%
Saugatuck City	1.47	\$ 415,000	24.6	865	15.2	266	29.2
Saugatuck Township	24.21	\$ 840,000	49.9	3,443	60.6	388	42.6
City of Douglas	1.98	\$ 430,000	25.5	1,378	24.2	256	28.1
Total	27.66	\$ 1,685,000	100.0	5,686	100.0	910	100.0

Accidents at Blue Star Intersections 1999-2023

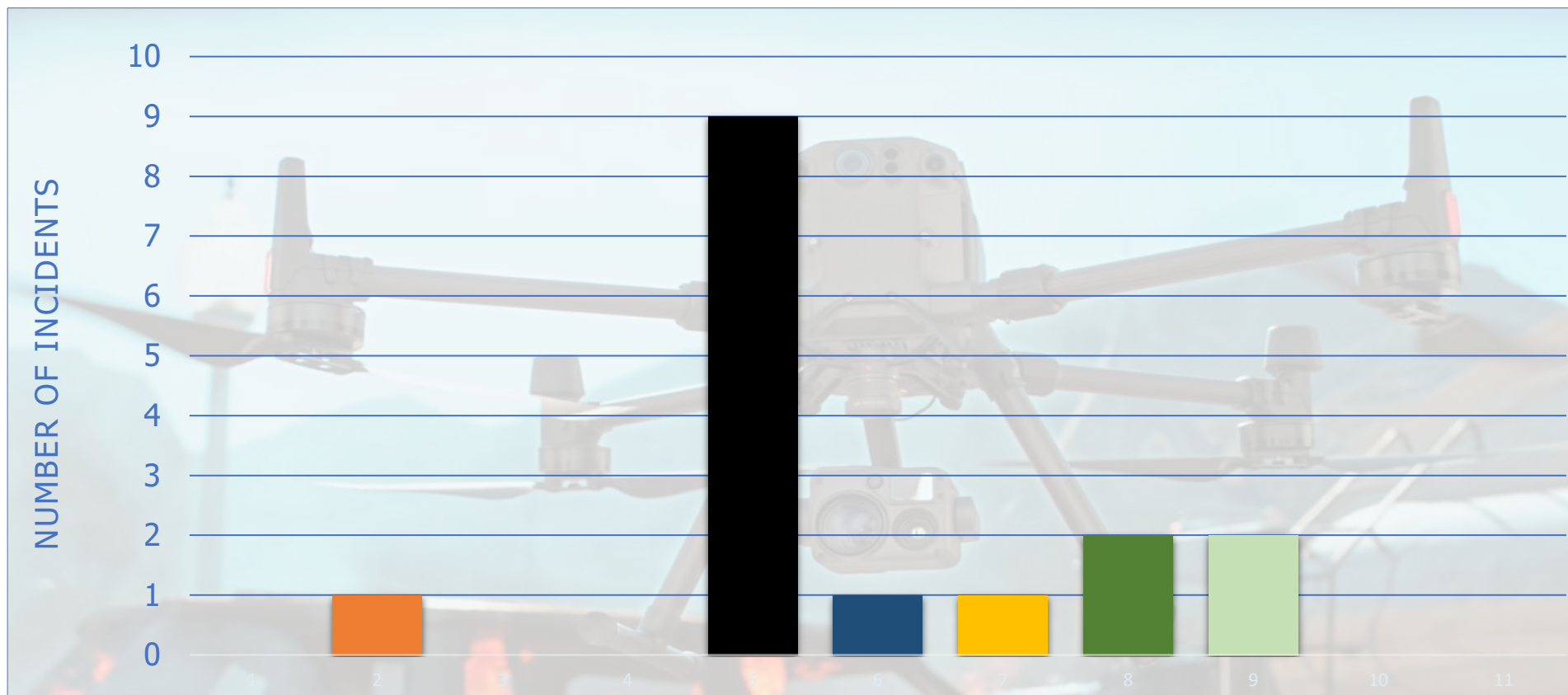
Total All 28 Intersections: 267



126th	134th	64th	135th/65th	Center	Exit 36	Exit 41	Holland	Lake	Old Allegan
10	24	33	19	13	10	17	13	12	30

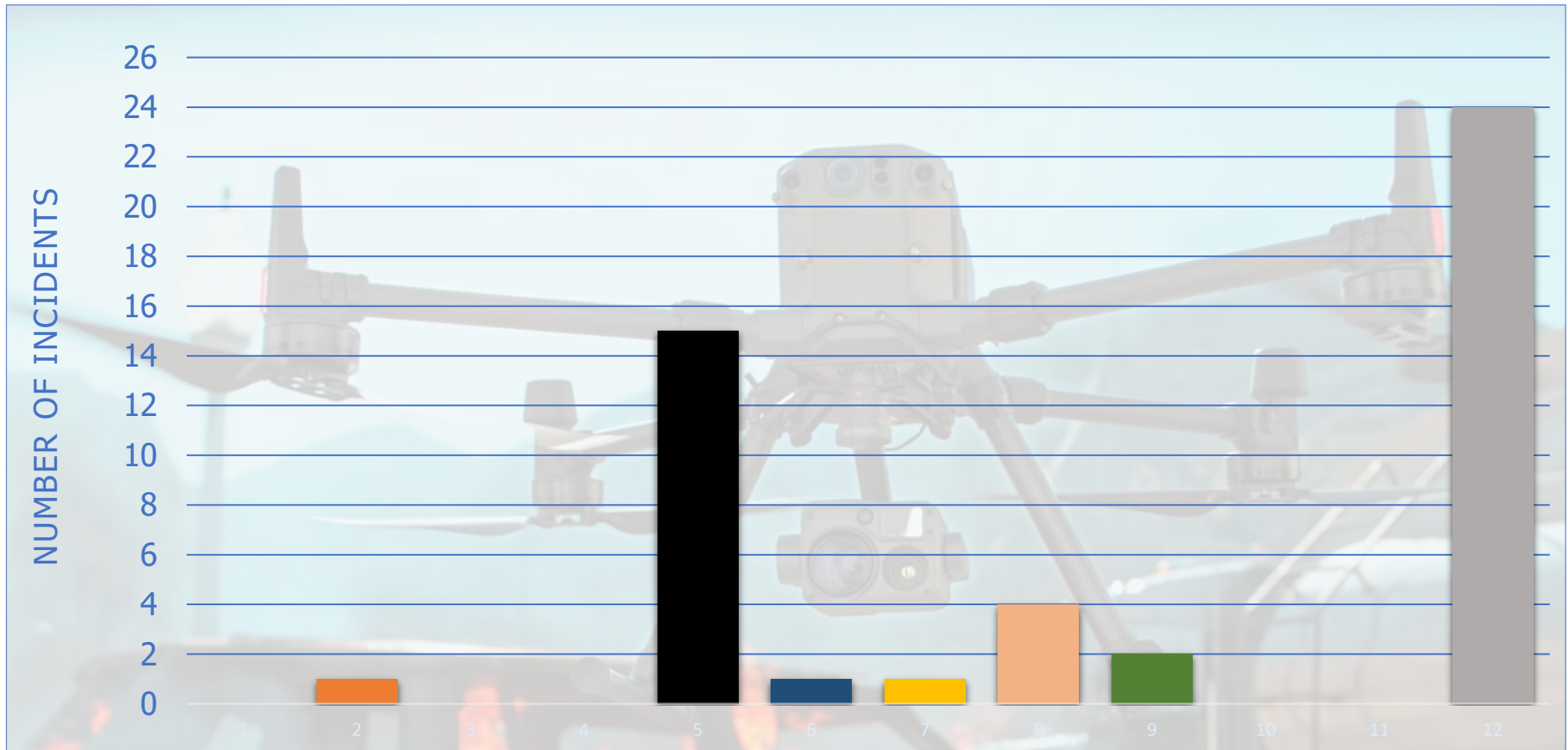
Since fall 2021 when the traffic control devices was put in place, we have tracked only one motor vehicle accident at BSH and OAR. No injuries were reported in this incident. Saugatuck Townships implementation of digital speed signs on BSH and the flashing STOP sign at OAR have greatly reduced MVI's. This a great example of Community Risk Reduction process by Saugatuck Township. Strong and effective Township leadership identified and prioritized local risks, integrated collaborative resources and took action to mitigate the loss of life and property.

2023 Drone Responses



Structure Fire	0	Road Incident	1	Totals as of: 12/31/2024
Wildland Fire	1	Events	2	16
Water Rescue	0	Drone Training	2	
Boating Incident	0	General Training	0	
Missing Person	9	Work Detail	0	
EMS	1			

2022-2023 Drone Responses



Structure Fire	0	Road Incident	1	2022-2023 Totals 24
Wildland Fire	1	Events	4	
Water Rescue	0	Drone Training	2	
Boating Incident	0	General Training	0	
Missing Person	15	Work Detail	0	

2022-2023 - List of Totals

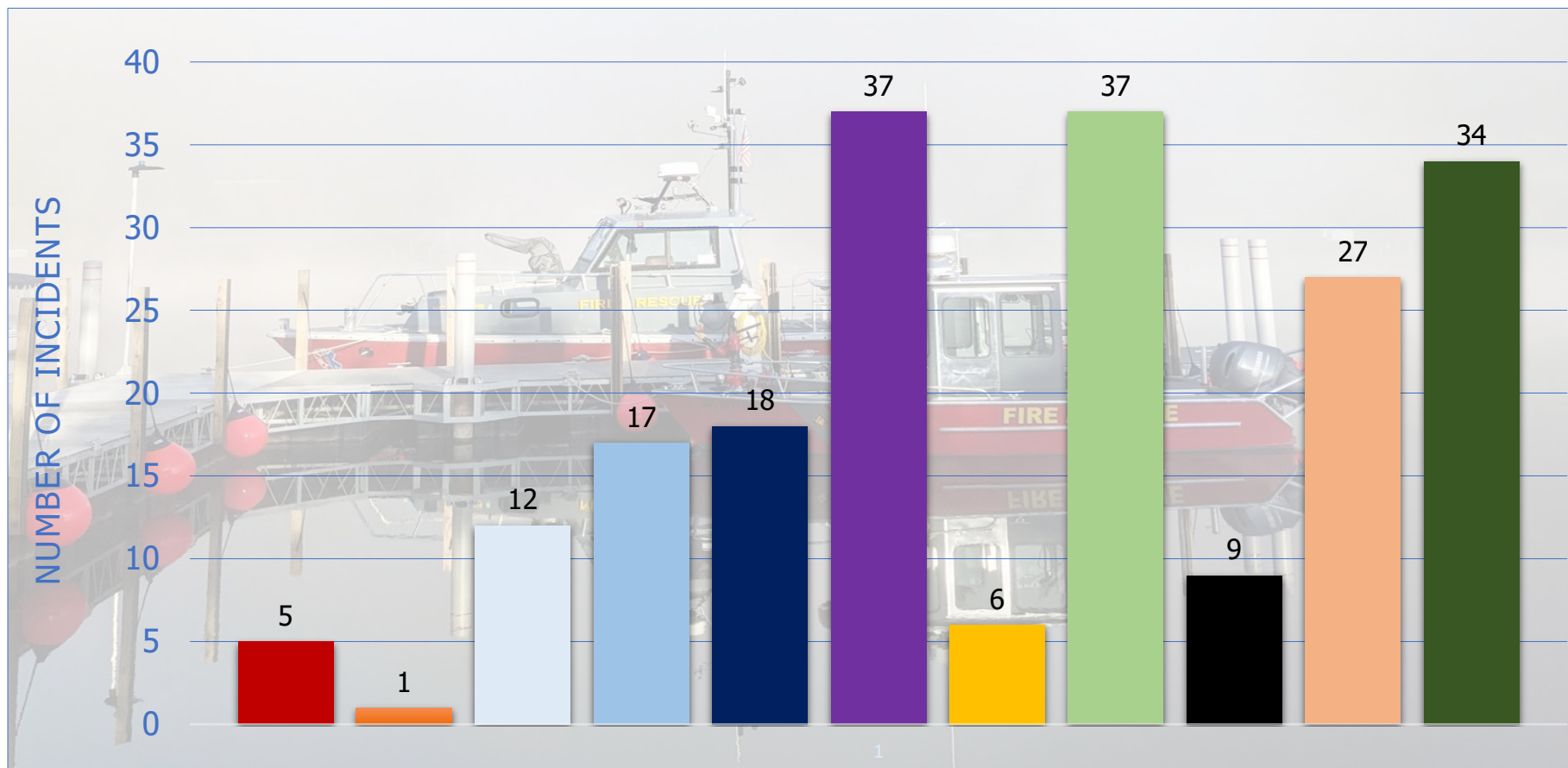
Emergencies								Non-Emergencies					Totals		
Structure Fire	Wildland Fire	Water Rescue	Boating Incident	Missing Person	EMS	Road Incident	Total	Events	Drone Training	General Training	Work Detail	Total	Year Grand Total	Percent from Previous Year	Year
0	1	0	0	9	1	1	12	2	2	0	0	4	16	100%	2023
0	0	0	0	6	0	0	6	2	0	0	0	2	8	0%	2022
Totals by Category															
0	1	0	0	15	1	1	18	4	2	0	0	6	24		2

2023 Marine Responses



Boat Fire	0	Hazards	1	Totals as of: 10/31/2023
Fire (On shore)	0	Events	2	
Water Rescue	0	Dive Training	1	
EMS	0	Training	1	
Missing Person	0	Work Detail	2	
Boat in Distress	0			

2011-2023 Marine Responses

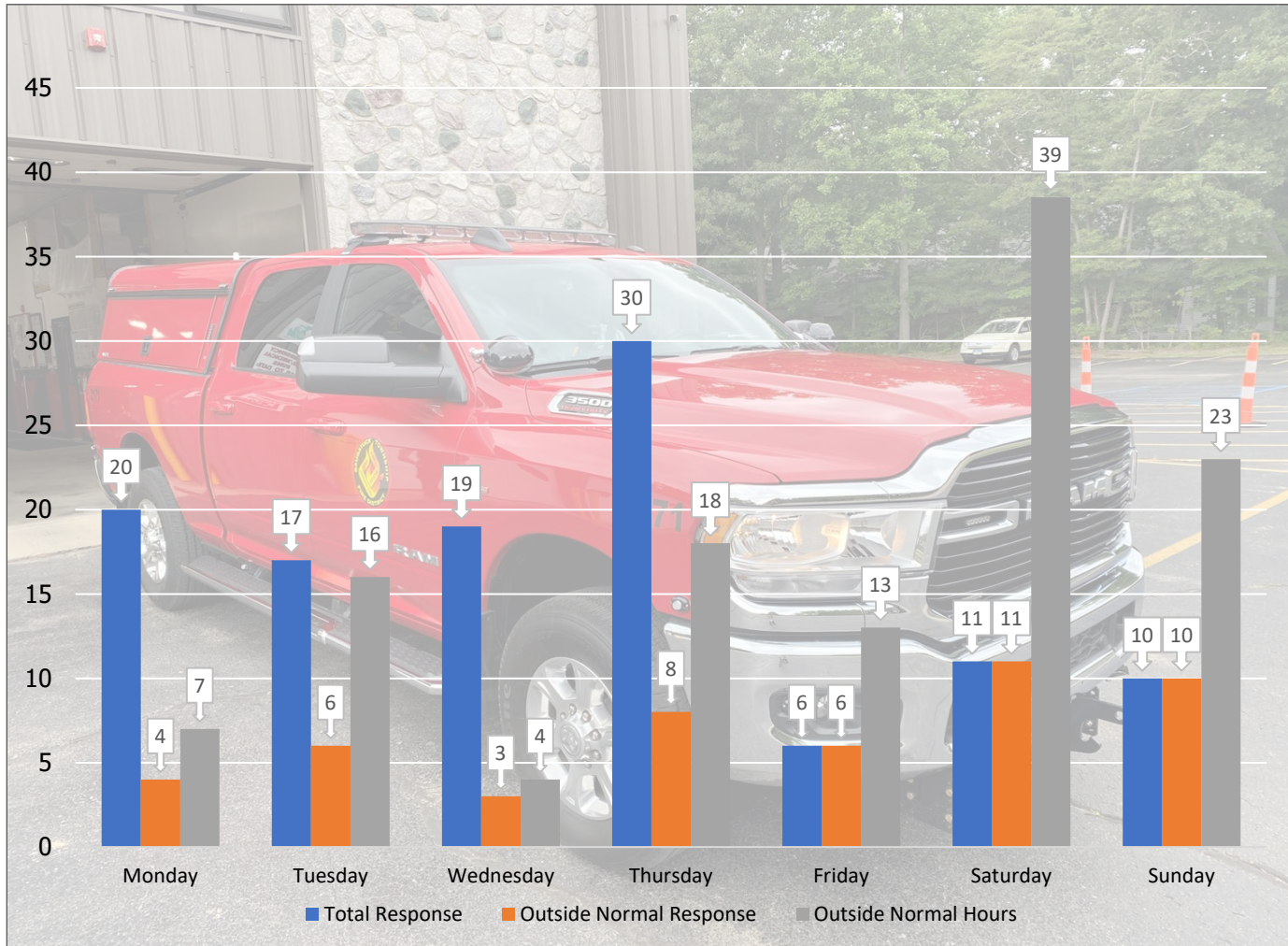


Boat Fire	5	Hazards	6	2011-2023 Totals
Fire (On shore)	1	Events	37	203
Water Rescue	12	Dive Training	9	
EMS	17	Training	27	
Missing Person	18	Work Detail	34	
Boat in Distress	37			

2011-2023 - List of Totals

Emergencies								Non-Emergencies					Totals		
Boat Fires	Fires (On Shore)	Water Rescues	EMS	Missing Persons	Boat in Distress	Hazards	Total	Events	Dive Training ACSO	Training	Work Details	Total	Year Grand Total	Percent from Previous Year	Year
0	0	0	0	0	0	1	1	2	1	1	2	6	7	-50%	2023
0	0	0	1	2	6	1	10	2	0	0	2	4	14	-44%	2022
0	1	1	3	3	5	2	15	2	0	5	3	10	25	32%	2021
1	0	3	1	1	7	2	15	1	0	1	2	4	19	46%	2020
0	0	0	0	0	2	0	2	4	1	2	4	11	13	-35%	2019
0	0	1	1	4	5	0	11	3	1	3	2	9	20	-17%	2018
1	0	1	5	1	3	0	11	4	0	2	7	13	24	60%	2017
3	0	1	0	1	1	0	6	4	0	3	2	9	15	36%	2016
0	0	1	2	0	1	0	4	3	0	2	2	7	11	10%	2015
0	0	0	0	0	1	0	1	3	2	2	2	9	10	-17%	2014
0	0	0	1	0	2	0	3	3	2	2	2	9	12	-20%	2013
0	0	3	1	0	2	0	6	3	2	2	2	9	15	-21%	2012
0	0	1	2	6	3	0	12	3	0	2	2	7	19	-	2011
Totals by Category															
5	1	12	17	18	38	6	97	37	9	27	34	107	204		13

Chief Janik's Response 2023



Normal Hours:
Monday-Thursday 6AM-5PM

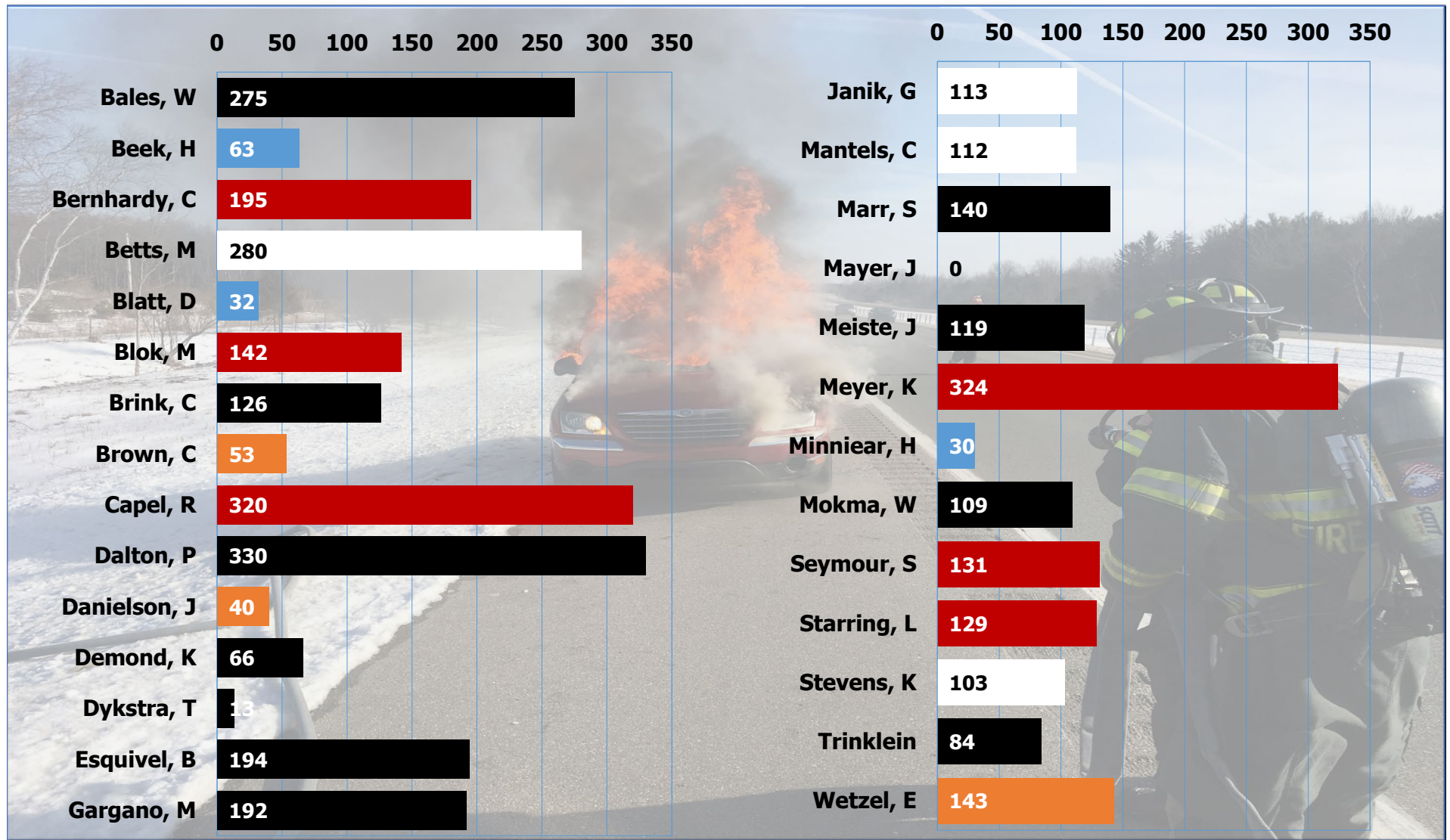
Total Response:
All calls during the week.

Outside Normal Response:
Number of calls between the hours of 5PM to 6AM, Monday thru Thursday and Thursday 5PM to Monday 6AM.

Outside Normal Hours:
Total accrued hours according to above schedule.

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
Total Response	20	17	19	30	6	11	10	113
Outside Normal Response	4	6	3	8	6	11	10	48
Outside Normal Hours	7	16	4	18	13	39	23	120

2023 Personnel Response to Incidents



Total Incidents: 981

Chiefs

Officers

Firefighters

EMS

Probationary



SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township

Item #12D



3342 Blue Star Highway
Saugatuck, MI 49453
269 857-3000 / Fax: 269 857-1228
E-mail: info@saugatuckfire.org

January 10th, 2024

Equipment Disposal Approval Form

ITEM DESCRIPTION:

2011 KME – International Pumper - #2112

PRIORITY:

Low

QUALITY FACTORS:

Engine #2112 has served us well for the past five years since its purchase. When we ordered Engine #2110, we discussed at the time that we would postpone any decision to sell an Engine until a future date. The primary need to sell Engine 2112 is so that we can utilize the proceeds from the sale towards the purchase of the Traffic Management Apparatus as well as the replacement of first responder vehicles with potential transport units. We anticipate listing the apparatus for sale for approximately \$250,000 but would like a little negotiation room to list the truck for sale and accept offers. The Command staff have opted to keep the two Spencer engines as they have more compartment space and mirror one another more closely, making training and functionality more alike.

SELLING COST:

Accept no less than \$175,000 as is.

BUDGETED:

None

FUNDING SOURCE(S):

N/A

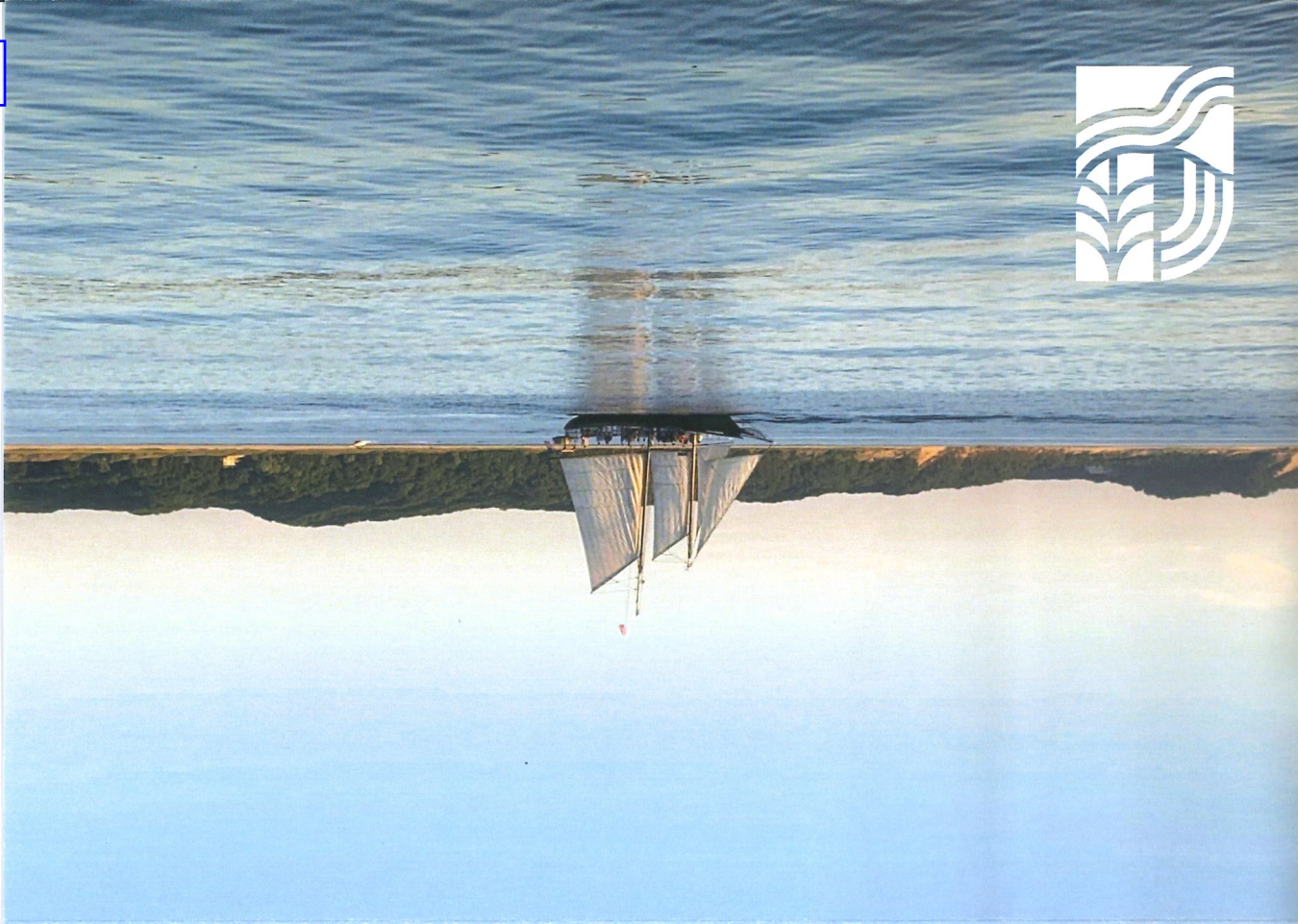
REQUESTER:

Chief Greg Janik and Deputy Chief Chris Mantels



SAMPLE MOTION:

I _____ motion to authorize Fire District staff to sell the 2011 KME International Engine #2112 and to accept no less than \$175,000 for its sale, while attempting to obtain the highest dollar possible. I _____ 2nd the Motion. (Roll Call Vote)



**Saugatuck
Township**

269.857.7721

saugatucktownshipmi.gov

3461 Blue Star Hwy | P.O. Box 100 | Saugatuck, MI 49453

Dear Chief Janik and Fire District Staff,

We are pleased to announce that Saugatuck Township's Blue Star Non-Motorized Trail project was recommended to receive a \$300,000 DNR Trust Fund grant.

On behalf of all of us at Saugatuck Township,
thank you for your continued support!

Best Wishes,

Daniel Detzner