



SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



3342 Blue Star Highway
Saugatuck, MI 49453
269 857-3000 / Fax: 269 857-1228
E-mail: info@saugatuckfire.org

FIRE DISTRICT BOARD MEETING

4:00pm –September 16th, 2024

AGENDA

1. Call to Order:
2. Pledge of Allegiance (*Stand if you are able*):
3. Roll Call:
4. Reminder: It is requested the board silences cell phones and put them away for the duration of the meeting.
5. Approval of Agenda (*additions / deletions*):
6. Approval of Minutes:
 - A. **August 19th, 2024 – Regular Meeting**
7. Public Comment on Agenda Items Only: (*The Fire Board requests that speakers respect the three-minute time limit for individual comments and the five-minute time limit for an individual speaking on behalf of a group. This is not a question-and-answer session, it is an opportunity to voice your thoughts with the Fire Board.*)
8. Request for Payment:
 - A. **Account Payables (Roll Call Vote)**
 - B. **Financial Report**
9. Fire Chief Comments:
 - A. **Incident Reports / EMS Report / Calls to Date / Overlapping Calls**
 - B. **Community Risk Reduction**
 1. **Department of Fire Prevention – Monthly Report**
 2. **Michigan Fire Inspectors Society - Fatal Fire Statistics**
 - C. **Cost Recovery Update**
 1. **3 Cases Filed**
 2. **Update provided in the packet**
 - D. **Grant Applications**
 1. **Awarded \$21,000 from the MI EGRAMS Grant for Full Time Firefighters Turnout Gear**
10. Unfinished Business:
 - A. **Special Event Fee Committee Recommendation on Fees (Roll Call Vote)**
 - B. **Stair Lift or Elevator for ADA – Update**
 - C. **Funding Approval Request - Chairs for the Board/Training Room (Roll Call Vote)**
11. New Business:
 - A. **Collective Bargaining Agreement – Attorney Discussion**
 1. **Closed session to discuss strategy related to the ongoing negotiation of the collective bargaining agreement with the Saugatuck Area Professional Fire Fighters Union, Local 5291, pursuant to MCL 15.268(1)(c)(being Section 8(1)(c) of the Open Meetings Act).**
 2. **Motion to enter closed session. (Roll Call Vote)**
 3. **Motion to exit closed session. (Roll Call Vote)**
 4. **Motion to approve/deny any action per the closed session. (Roll Call Vote)**



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12. Correspondence:

A. Commercial Record Article, Letter to Editor from Sarah Rüter

13. Public Comments: *(The Fire Board requests that speakers respect the three-minute time limit for individual comments and the five-minute time limit for an individual speaking on behalf of a group. This is not a question-and-answer session, it is an opportunity to voice your thoughts with the Fire Board.)*

14. Fire Board Comments:

15. Adjournment:

NOTICE

Requests for accommodation or interpretive services must be made 48 hours prior to this meeting.
Please contact Saugatuck Township Fire District at 269-857-3000 for further information.



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Item #6A



3342 Blue Star Highway
Saugatuck, MI 49453
269 857-3000 / Fax: 269 857-1228
E-mail: info@saugatuckfire.org

FIRE DISTRICT BOARD MEETING

4:00pm – August 19th, 2024

DRAFT MINUTES

1. Call to Order: **Meeting called to order by E. Beckman at 4:00pm**
2. Pledge of Allegiance (*Stand if you are able*):
3. Roll Call:
PRESENT: S. Aldrich, E. Beckman, D. Fox, S. Phelps, T. Pullen, C. North
ABSENT: S. Aldrich, J. Verplank
Also Present: Chief Greg Janik, D.C. Mantels, W. Bales, P. Stanislawski
4. Reminder: It is requested the board silences cell phones and put them away for the duration of the meeting.
5. Approval of Agenda (*additions / deletions*):
Motion by Phelps, 2nd by Fox, to approve the agenda as presented. No discussion. Motion passes by unanimous by voice vote.
6. Approval of Minutes:
 - A. **July 15th, 2024 – Regular Meeting**
Motion by Pullen, 2nd by Phelps, to approve the minutes of the 7/15/2024 regular meeting as corrected reflecting North being absent when she was. No discussion. Motion passes by unanimous by voice vote.
 - B. **July 15th, 2024 – Closed Session Meeting**
Motion by Phelps, 2nd by Pullen, to approve the minutes of the 7/15/2024 closed session as presented. No discussion. Motion passes by unanimous by voice vote.
7. Public Comment on Agenda Items Only: (*The Fire Board requests that speakers respect the three-minute time limit for individual comments and the five-minute time limit for an individual speaking on behalf of a group. This is not a question-and-answer session, it is an opportunity to voice your thoughts with the Fire Board.*)
 - A. **None**
8. Request for Payment:
 - A. **Account Payables (Roll Call Vote)**
Motion by Phelps, 2nd by Fox, to pay the invoices in the amount of \$306,196.62. No discussion.
YAYS: Phelps, Fox, Beckman, Fox, Pullen, North
NAYS: None
ABSENT: Aldrich, Verplank
Motion passes: 5:0.
 - B. **Financial Report**
 - i. **Financial Report was reviewed by P. Stanislawski.**
9. Fire Chief Comments:
 - A. **Incident Reports / EMS Report / Calls to Date / Overlapping Calls**
 1. **Incidents – 675 year to date**
 2. **Average Response Time year to date – 7:00**
 - B. **Community Risk Reduction**
 1. **Department of Fire Prevention – Monthly Report**
 2. **Michigan Fire Inspectors Society - Fatal Fire Statistics**
 - C. **Cost Recovery Update**
 1. **None**



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- D. Grant Applications
 - 1. Awarded \$21,000 from the MI EGRAMS Grant for Full Time Firefighters Turnout Gear
- E. Certifications
 - 1. Emergency Medical Technician – National Registry Test – MDHHS Licensed EMT
 - i. Ryan Post
 - ii. Josh Danielson
- 10. Unfinished Business:
 - A. Special Event Fee Committee Update – In Progress
 - 1. Tarue, Stacey, and Scott. Chief has been busy
 - B. Office Chairs – Reviews of Options – In Progress
 - 1. Trying to locate chairs that are large enough and nest or stack.
 - C. Stair Lift or Elevator for ADA –awaiting quotes – In Progress
 - 1. Waiting on quotes from the vendor.
 - D. Fee Schedule Update – In Progress
 - 1. Working to update the fee schedule until after the CBA is completed and updated wages are determined.
- 11. New Business:
 - A. NFPA 291 Hydrant Color Ring Request
 - 1. Chief outlined NFPA 291
 - 2. It was a recommendation of the KLSWA engineer years ago to add the Gallon Per Minute (GPM) identifications to the hydrants and it has not been implemented yet.
 - 3. The Chief showed the different rings that we are exploring for hydrants.
 - 4. Discussion that KLSWA needs to complete current flow tests before we order rings so they are accurate.
 - 5. Motion by Pullen, 2nd by Phelps to move forward with the hydrant classification color ring project and provide further information. No further discussion, motion carries by unanimous voice vote.
 - B. Saugatuck Public Schools – VHF Radio Repeater
 - 1. Chief explained that the school busses lack communication and we allowed them to test a VHF repeater on the existing abandoned VHF antenna on our radio tower. If we allow them to permanently install the repeater it will allow them to have communication between the schools and the buses.
 - 2. Motion by Fox, 2nd by Pullen to allow Saugatuck Public Schools to use the existing VHF antenna and wiring on the radio tower for the repeater to have communication with their buses and the Fire Board also requests that the Saugatuck Public Schools Administration provides a mutual commitment to public safety by providing buses when they can to assist in blocking roads and intersections for special events. No discussion, motion carries by unanimous voice vote.
 - C. Holland/Zeeland Community Foundation Donation – Gerald & Jeannette Bekken Fund - \$8,467.00 received.
 - 1. This is year three of five years of donations from the Bekken family. This will be used for additional equipment for Engine #2110.



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D. Finance Director – Employment Agreement (Roll Call Vote)

Motion by Pullen, 2nd by North, to approve the Financial Management Services Agreement as presented between Peter Stanislawski and the Saugatuck Township Fire District and to authorize the Fire Chief to sign the agreement on behalf of the Fire District. No discussion.

YAYS: Pullen, North, Fox, Beckman, Phelps,

NAYS: None

ABSENT: Aldrich, Verplank

Motion passes: 5:0.

12. Correspondence:

A. None

13. Public Comments: *(The Fire Board requests that speakers respect the three-minute time limit for individual comments and the five-minute time limit for an individual speaking on behalf of a group. This is not a question-and-answer session, it is an opportunity to voice your thoughts with the Fire Board.)*

A. None

14. Fire Board Comments:

Beckman – Asked how the CBA is coming. Chief updated that he met with the attorney for some things to clarify. Asked if there would be any benefit to having a board member sit in on the meetings. Met with two union members last week and had a good discussion to start going through it.

Fox – Saugatuck Citizen asked about 126th Avenue and discussion ensued about the washout.

Phelps – None

Pullen – None

North – Thank the Fire District for working so closely with Douglas to do the best we all can to get through Ferry Street. Awaiting permits and engineering to get started.

Chief outlined that when construction starts and Ferry is closed, we will likely need to stage an Engine and medical vehicle on that side of the culvert. May need to rent a room or rent a house along with a heated membrane structure to park fire trucks in.

15. Adjournment:

A. Meeting adjourned at 5:21pm.

NOTICE

Requests for accommodation or interpretive services must be made 48 hours prior to this meeting. Please contact Saugatuck Township Fire District at 269-857-3000 for further information.

09/13/2024 CHECK REGISTER FOR SAUGATUCK FIRE DISTRICT				
CHECK DATE FROM 08/20/2024 - 09/16/2024				
Check Date	Check	Vendor Name	Description	Amount
Bank MAC MACATAWA BANK				
08/23/2024	3233(A)	OFFICE DEPOT	OFFICE SUPPLIES	148.37
08/30/2024	DD5501(A)	BERNHARDY, CHRISTOPHER	PAYROLL	1,898.09
08/30/2024	DD5502(A)	BETTS, MICHAEL	PAYROLL	2,042.11
08/30/2024	DD5503(A)	CAPEL, RILEY	PAYROLL	1,422.71
08/30/2024	DD5504(A)	DALTON, PHIL	PAYROLL	1,110.32
08/30/2024	DD5505(A)	HOSIER, CALEB	PAYROLL	1,190.25
08/30/2024	DD5506(A)	JANIK, GREG	PAYROLL	2,452.98
08/30/2024	DD5507(A)	MANTELS, CHRISTOPHER	PAYROLL	2,747.57
08/30/2024	DD5508(A)	MARR, SEAN	PAYROLL	142.96
08/30/2024	DD5509(A)	MEYER, KYLE	PAYROLL	1,754.26
08/30/2024	DD5510(A)	STEVENS, KEVIN	PAYROLL	678.48
08/30/2024	EFT1495(E)	457 MERS	PAYROLL	1,638.79
08/30/2024	EFT1496(E)	MISDU	PAYROLL	720.94
08/30/2024	EFT1497(E)	INTERNAL REVENUE SERVICE	PAYROLL	6,255.77
08/30/2024	EFT1498(E)	MERS	PAYROLL	9,477.96
08/30/2024	EFT1499(E)	DEFINED CONTRIBUTION	PAYROLL	2,521.94
08/30/2024	EFT1500(E)	HEALTH SAVINGS PLAN	PAYROLL	1,065.71
08/30/2024	EFT1501(E)	STATE OF MICHIGAN	PAYROLL	4,063.61
09/13/2024	DD5511(A)	BERNHARDY, CHRISTOPHER	PAYROLL	1,848.07
09/13/2024	DD5512(A)	BETTS, MICHAEL	PAYROLL	1,992.12
09/13/2024	DD5513(A)	CAPEL, RILEY	PAYROLL	1,372.72
09/13/2024	DD5514(A)	DALTON, PHIL	PAYROLL	1,139.88
09/13/2024	DD5515(A)	HOSIER, CALEB	PAYROLL	1,219.82
09/13/2024	DD5516(A)	JANIK, GREG	PAYROLL	2,452.96
09/13/2024	DD5517(A)	MANTELS, CHRISTOPHER	PAYROLL	2,489.58
09/13/2024	DD5518(A)	MEYER, KYLE	PAYROLL	1,704.26
09/13/2024	DD5519(A)	STEVENS, KEVIN	PAYROLL	628.48
09/13/2024	EFT1502(E)	457 MERS	PAYROLL	1,643.69
09/13/2024	EFT1503(E)	MISDU	PAYROLL	720.94
09/13/2024	EFT1504(E)	INTERNAL REVENUE SERVICE	PAYROLL	6,295.01
09/13/2024	EFT1505(E)	DEFINED CONTRIBUTION	PAYROLL	2,526.84
09/13/2024	EFT1506(E)	SAUGATUCK AREA PROFESSIONAL LOCAL	PAYROLL	400.00
09/16/2024	3234(E)	ACCIDENT FUND	WORKER COMP INSURANCE	22,089.75
09/16/2024	3235(E)	ARROWASTE	TRASH	85.23
09/16/2024	3236(E)	COMCAST	INTERNET	184.13
09/16/2024	3237(E)	CONSUMERS ENERGY	FIRE STATION	848.42
09/16/2024	3238(E)	CONSUMERS ENERGY	BOAT DOCK	42.41
09/16/2024	3239(E)	FIRST BANKCARD	SUPPLIES, MAINTENANCE & TRAINING	5,180.15

09/13/2024 CHECK REGISTER FOR SAUGATUCK FIRE DISTRICT				
CHECK DATE FROM 08/20/2024 - 09/16/2024				
Check Date	Check	Vendor Name	Description	Amount
09/16/2024	3240(E)	KAL LAKE SEWER WATER	WATER	293.65
09/16/2024	3241(E)	MENARDS	SUPPLIES	892.43
09/16/2024	3242(E)	MICHIGAN GAS UTILITIES	NATURAL GAS	58.79
09/16/2024	3243(E)	OIT LLC	TELEPHONES	433.93
09/16/2024	3244(E)	PRIORITY HEALTH	HEALTH INSURANCE	6,826.81
09/16/2024	3245(E)	SHELL	GASOLINE & DIESEL	1,617.06
09/16/2024	3246(A)	AEROS IT GROUP	COMPUTER SERVICES	2,075.50
09/16/2024	3247(A)	ALLEGAN TREASURER	TAX CHARGE BACK	139.46
09/16/2024	3248(A)	ALLIED FIRE SALES & SERVICE LLC	SENSOR	258.25
09/16/2024	3249(A)	APPLIED IMAGING	COPIER USE	355.18
09/16/2024	3250(A)	BLOOM SLUGGETT PC	LEGAL FEES	5,834.50
09/16/2024	3251(A)	BREATHING AIR SYSTEMS INC	ANNUAL	726.92
09/16/2024	3252(A)	GALLS LLC	UNIFORMS	79.67
09/16/2024	3253(A)	GROUND MANAGEMENT SOLUTIONS LLC	LAWN MAINTANENCE	79.00
09/16/2024	3254(A)	MOTOROLA SOLUTIONS INC	NEW TRUCK RADIO	5,878.59
09/16/2024	3255(A)	PETER STANISLAWSKI	FINANCE SERVICES	980.00
09/16/2024	3256(A)	RELIABLE ROAD SERVICE INC	TIRES 2161	3,112.96
09/16/2024	3257(A)	SOUND OFF SIGNAL	LIGHT	811.48
09/16/2024	3258(A)	SPENCER MANUFACTURING INC	2151 PUMP	1,107.05
09/16/2024	3259(A)	STANDARD	INSURANCE	1,117.68
09/16/2024	3260(A)	WEST MICHIGAN UNIFORM	SHOP TOWELS	223.05
09/16/2024	3261(A)	XTREME AUTO	BOAT	89.42
09/16/2024	20758	PHELPS, DONALD	PAYROLL	44.04
09/16/2024	20759	ARNOLD SALES	SYMPPLICITY DUET	216.93
09/16/2024	20760	FIRE SUPPRESSION PRODUCTS	FOAM	1,530.00
09/16/2024	20761	HAMILTON FIRE	DRONE MAINTENANCE	269.57
09/16/2024	20762	IHLE AUTO PARTS	PARTS	71.80
09/16/2024	20763	BENTON HARBOR PUBLIC SAFETY	TRAINING	200.00
09/16/2024	20764	OVERISEL LUMBER CO	SUPPLIES	215.40
09/16/2024	DD5520(A)	BALES, WENDY	PAYROLL	2,700.17
09/16/2024	DD5521(A)	BECKMAN, ERIC	PAYROLL	43.04
09/16/2024	DD5522(A)	BEEK, HEATHER	PAYROLL	778.37
09/16/2024	DD5523(A)	BERNHARDY, CHRISTOPHER	PAYROLL	546.18
09/16/2024	DD5524(A)	BETTS, MICHAEL	PAYROLL	507.31
09/16/2024	DD5525(A)	BLOK, MICHAEL	PAYROLL	944.92
09/16/2024	DD5526(A)	BRINK, CHAD	PAYROLL	1,131.20
09/16/2024	DD5527(A)	BROWN, CLAIRE	PAYROLL	182.21
09/16/2024	DD5528(A)	CAPEL, RILEY	PAYROLL	12.20
09/16/2024	DD5529(A)	DALTON, PHIL	PAYROLL	183.65
09/16/2024	DD5530(A)	DANIELSON, JOSHUA	PAYROLL	216.65

09/13/2024 CHECK REGISTER FOR SAUGATUCK FIRE DISTRICT				
CHECK DATE FROM 08/20/2024 - 09/16/2024				
Check Date	Check	Vendor Name	Description	Amount
09/16/2024	DD5531(A)	ESQUIVEL, BRADLEY	PAYROLL	285.68
09/16/2024	DD5532(A)	GARGANO, MARK	PAYROLL	1,290.33
09/16/2024	DD5533(A)	HOSIER, CALEB	PAYROLL	117.84
09/16/2024	DD5534(A)	HUNDERMAN, MARCIE	PAYROLL	1,486.88
09/16/2024	DD5535(A)	JANIK, GREG	PAYROLL	197.75
09/16/2024	DD5536(A)	KIRCHERT, ERIK	PAYROLL	646.22
09/16/2024	DD5537(A)	LOVELL, BROCK	PAYROLL	640.35
09/16/2024	DD5538(A)	MANTELS, CHRISTOPHER	PAYROLL	344.33
09/16/2024	DD5539(A)	MARR, SEAN	PAYROLL	458.43
09/16/2024	DD5540(A)	MEISTE, JAMES	PAYROLL	659.66
09/16/2024	DD5541(A)	MEYER, KYLE	PAYROLL	324.52
09/16/2024	DD5542(A)	MOKMA, WAYNE	PAYROLL	419.74
09/16/2024	DD5543(A)	NORTH, CATHY	PAYROLL	43.05
09/16/2024	DD5544(A)	POST, RYAN	PAYROLL	1,251.33
09/16/2024	DD5545(A)	PULLEN, TARUE	PAYROLL	44.05
09/16/2024	DD5546(A)	SEYMOUR, SCOTT	PAYROLL	960.81
09/16/2024	DD5547(A)	STARRING, LINUS	PAYROLL	745.54
09/16/2024	DD5548(A)	STEVENS, KEVIN	PAYROLL	128.17
09/16/2024	DD5549(A)	WETZEL, EVAN	PAYROLL	2,278.51
09/16/2024	EFT1507(E)	457 MERS	PAYROLL	1,668.64
09/16/2024	EFT1508(E)	INTERNAL REVENUE SERVICE	PAYROLL	5,673.81
09/16/2024	EFT1509(E)	DEFINED CONTRIBUTION	PAYROLL	1,204.62
09/16/2024	EFT1510(E)	SAUGATUCK AREA PROFESSIONAL LOCA	PAYROLL	400.00
09/16/2024	STUB116(A)	MINNIEAR, HARRY	PAYROLL	0.00
Total of 102 Checks:				160,252.56
Less 0 Void Checks:				0.00
Total of 102 Disbursements:				160,252.56

User: BSA

POST DATES 08/20/2024 - 09/16/2024

DB: Stfd

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

Item #8A

Vendor Name	Description	Amount
1. ACCIDENT FUND		
	WORKER COMP INSURANCE	22,089.75
2. AEROS IT GROUP		
	COMPUTER SERVICES	814.00
	COMPUTER SERVICES	1,261.50
	TOTAL	2,075.50
3. ALLEGAN TREASURER		
	TAX CHARGE BACK	139.46
4. ALLIED FIRE SALES & SERVICE LLC		
	SENSOR	258.25
5. APPLIED IMAGING		
	COPIER USE	355.18
6. ARNOLD SALES		
	SYMPPLICITY DUET	216.93
7. ARROWASTE		
	TRASH	85.23
8. BENTON HARBOR PUBLIC SAFETY		
	TRAINING	200.00
9. BLOOM SLUGGETT PC		
	LEGAL FEES	3,724.50
	LEGAL FEES	196.00
	LEGAL FEES	1,914.00
	TOTAL	5,834.50
10. BREATHING AIR SYSTEMS INC		
	ANNUAL	726.92
11. COMCAST		
	INTERNET	184.13
12. CONSUMERS ENERGY		
	FIRE STATION	848.42
	BOAT DOCK	42.41
	TOTAL	890.83
13. FIRE SUPPRESSION PRODUCTS		
	FOAM	1,530.00
14. FIRST BANKCARD		
	SUPPLIES, MAINTENANCE & TRAINING	5,180.15
15. GALLS LLC		
	UNIFORMS	79.67
16. GROUND MANAGEMENT SOLUTIONS LLC		
	LAWN MAINTANENCE	79.00
17. HAMILTON FIRE		
	DRONE MAINTENANCE	269.57
18. IHLE AUTO PARTS		
	PARTS	71.80
19. KAL LAKE SEWER WATER		
	WATER	293.65
20. MENARDS		
	SUPPLIES	892.43
21. MICHIGAN GAS UTILITIES		
	NATURAL GAS	58.79
22. MOTOROLA SOLUTIONS INC		
	NEW TRUCK RADIO	5,878.59
23. OFFICE DEPOT		
	OFFICE SUPPLIES	148.37
24. OIT LLC		
	TELEPHONES	433.93
25. OVERISEL LUMBER CO		
	SUPPLIES	215.40
26. PETER STANISLAWSKI		

Vendor Name	Description	Amount
27. PRIORITY HEALTH	FINANCE SERVICES	980.00
28. RELIABLE ROAD SERVICE INC	HEALTH INSURANCE	6,826.81
29. SHELL	TIRES 2161	3,112.96
30. SOUND OFF SIGNAL	GASOLINE & DIESEL	1,617.06
31. SPENCER MANUFACTURING INC	LIGHT	811.48
32. STANDARD	2151 PUMP	1,107.05
33. WEST MICHIGAN UNIFORM	INSURANCE	1,117.68
34. XTREME AUTO	SHOP TOWELS	223.05
	BOAT	89.42
TOTAL - ALL VENDORS		64,073.54

User: BSA

DB: Stfd

PERIOD ENDING 09/30/2024

Item #8B

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	09/30/2024	MONTH 09/30/2024	NORMAL (ABNORMAL)	BALANCE	
Fund 206 - FIRE FUND								
Revenues								
Dept 000								
206-000-401.000	SAUGATUCK CITY	559,500.00	0.00	0.00		559,500.00	0.00	
206-000-402.000	SAUGATUCK TOWNSHIP	1,197,000.00	0.00	0.00		1,197,000.00	0.00	
206-000-403.000	DOUGLAS CITY	594,500.00	0.00	0.00		594,500.00	0.00	
206-000-450.000	FIRE SERVICES	1,000.00	0.00	0.00		1,000.00	0.00	
206-000-460.000	INSPECTION & PLAN REVIEW FEES	10,000.00	8,062.50	1,050.00		1,937.50	80.63	
206-000-465.000	COST RECOVERY	1,000.00	0.00	0.00		1,000.00	0.00	
206-000-560.000	GRANTS & DONATIONS	1,000.00	8,467.48	0.00		(7,467.48)	846.75	
206-000-665.000	INTEREST	5,000.00	5,457.19	0.00		(457.19)	109.14	
Total Dept 000		2,369,000.00	21,987.17	1,050.00		2,347,012.83	0.93	
TOTAL REVENUES		2,369,000.00	21,987.17	1,050.00		2,347,012.83	0.93	
Expenditures								
Dept 336 - FIRE FUND								
206-336-702.000	BOARD SALARY	5,000.00	500.00	200.00		4,500.00	10.00	
206-336-704.000	CHIEF SALARY	120,000.00	24,230.75	4,846.15		95,769.25	20.19	
206-336-705.000	OFFICER SALARIES	10,000.00	1,291.70	645.85		8,708.30	12.92	
206-336-708.000	CAREER FIREFIGHTER	615,000.00	94,453.86	19,144.63		520,546.14	15.36	
206-336-709.000	OPERATIONAL WAGES	110,000.00	17,180.10	7,445.18		92,819.90	15.62	
206-336-709.500	PAID ON CALL STIPEND	95,000.00	12,798.63	6,262.62		82,201.37	13.47	
206-336-710.000	FIRE CALLS	70,000.00	9,228.57	4,441.67		60,771.43	13.18	
206-336-711.000	MEDICAL CALLS	35,000.00	8,967.00	4,913.26		26,033.00	25.62	
206-336-712.000	TRAINING	35,000.00	1,778.45	1,528.19		33,221.55	5.08	
206-336-713.000	SPECIAL EVENTS	15,000.00	4,572.56	206.18		10,427.44	30.48	
206-336-720.000	PAYROLL TAXES	111,000.00	13,358.53	3,822.98		97,641.47	12.03	
206-336-721.000	EMPLOYEE INSURANCE BENEFITS	150,000.00	33,446.43	8,644.49		116,553.57	22.30	
206-336-722.000	WORKER COMP INSURANCE	100,000.00	22,089.75	22,089.75		77,910.25	22.09	
206-336-723.000	RETIREMENT	150,000.00	28,486.19	6,344.86		121,513.81	18.99	
206-336-727.000	OPERATING SUPPLIES	25,000.00	9,984.75	3,575.23		15,015.25	39.94	
206-336-728.000	GAS & OIL	20,000.00	3,856.91	1,644.76		16,143.09	19.28	
206-336-730.000	PROFESSIONAL SERVICES	30,000.00	8,357.00	6,814.50		21,643.00	27.86	
206-336-742.000	TESTING, REPAIR & REPLACEMENT	22,000.00	1,073.67	943.85		20,926.33	4.88	
206-336-745.000	STATION TOOLS	3,250.00	264.18	0.00		2,985.82	8.13	
206-336-746.000	FIRE FIGHTER TOOLS	10,000.00	258.25	258.25		9,741.75	2.58	
206-336-751.000	PHONES	19,000.00	2,818.49	698.06		16,181.51	14.83	
206-336-752.000	UTILITIES	20,000.00	2,592.88	1,328.50		17,407.12	12.96	
206-336-760.000	VEHICLE/ EQUIP REP & MAINTENANCE	70,000.00	9,183.91	5,645.94		60,816.09	13.12	
206-336-761.000	BOAT MAINTENANCE	19,000.00	1,388.81	89.42		17,611.19	7.31	
206-336-762.000	RADIO & PAGER R&R	10,000.00	0.00	0.00		10,000.00	0.00	
206-336-763.000	BUILDING REPAIR & MAINTENANCE	33,000.00	3,449.09	370.24		29,550.91	10.45	
206-336-764.000	BUILDING SECURITY	2,000.00	389.00	0.00		1,611.00	19.45	
206-336-767.000	DUES & SUBSCRIPTIONS	4,000.00	1,271.63	109.99		2,728.37	31.79	
206-336-770.000	OFFICE EXPENSES	12,000.00	1,104.02	588.67		10,895.98	9.20	
206-336-771.000	TECHNOLOGY	20,000.00	9,462.90	2,075.50		10,537.10	47.31	
206-336-775.000	BUILDING INSPECTIONS	2,500.00	0.00	0.00		2,500.00	0.00	
206-336-780.000	UNIFORMS	12,000.00	306.20	79.67		11,693.80	2.55	
206-336-781.000	TURN OUT GEAR	40,000.00	116.50	0.00		39,883.50	0.29	
206-336-785.000	EDUCATION	33,000.00	977.38	200.00		32,022.62	2.96	
206-336-791.000	MEDICAL SUPPLY	20,000.00	165.90	93.55		19,834.10	0.83	
206-336-795.000	COMMUNITY RISK REDUCTION	15,000.00	951.48	878.77		14,048.52	6.34	
206-336-796.000	PHYSICALS	15,000.00	0.00	0.00		15,000.00	0.00	
206-336-815.000	GENERAL INSURANCE	40,000.00	13,097.50	0.00		26,902.50	32.74	

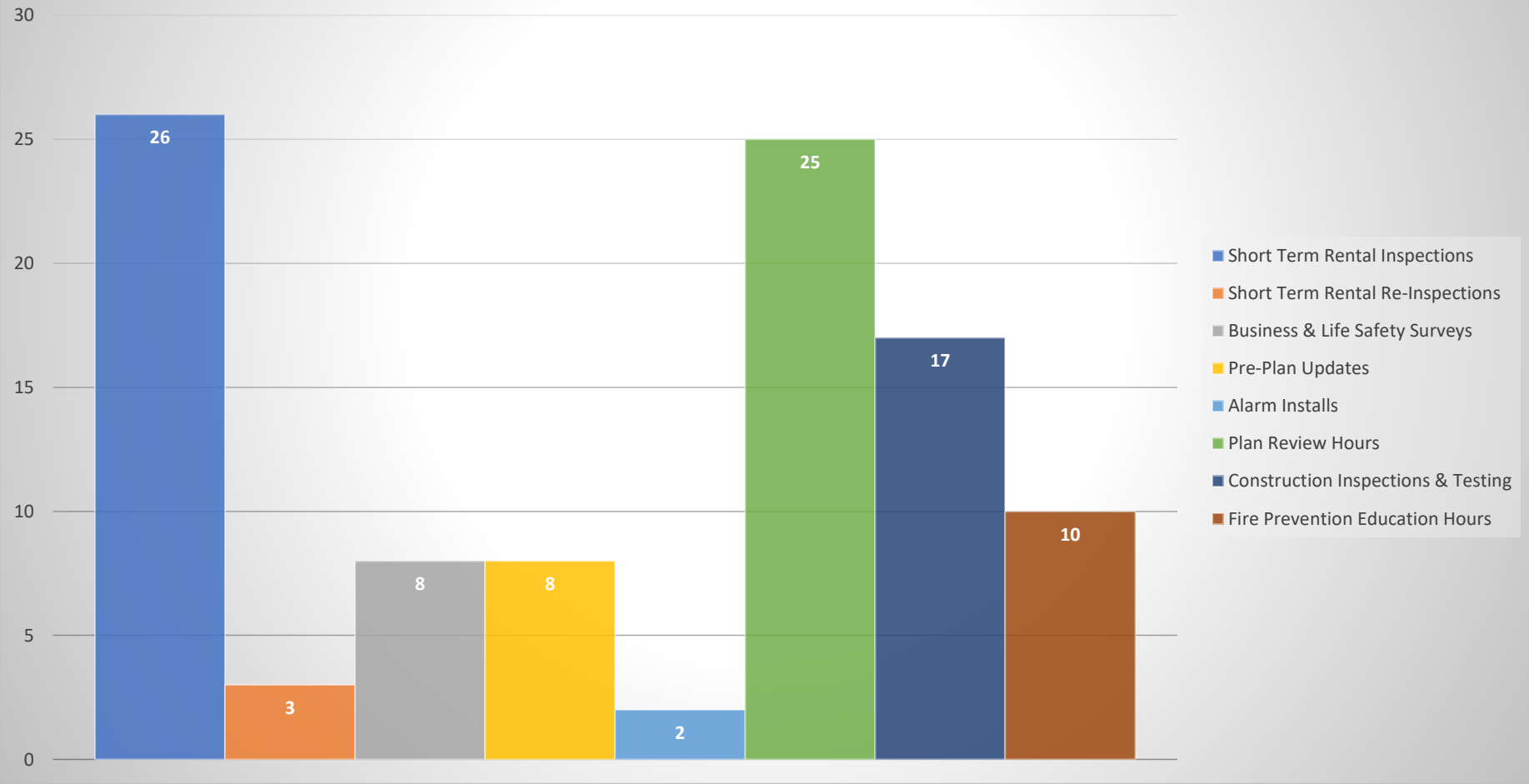
User: BSA

DB: Stfd

PERIOD ENDING 09/30/2024

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	09/30/2024	MONTH 09/30/2024	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 206 - FIRE FUND						
Expenditures						
206-336-861.000	TAX CHARGE BACK	1,000.00	139.46	139.46	860.54	13.95
206-336-985.000	LONG TERM CAPITAL	250,250.00	8,436.57	8,436.57	241,813.43	3.37
Total Dept 336 - FIRE FUND		2,369,000.00	352,029.00	124,506.74	2,016,971.00	14.86
TOTAL EXPENDITURES		2,369,000.00	352,029.00	124,506.74	2,016,971.00	14.86
Fund 206 - FIRE FUND:						
TOTAL REVENUES		2,369,000.00	21,987.17	1,050.00	2,347,012.83	0.93
TOTAL EXPENDITURES		2,369,000.00	352,029.00	124,506.74	2,016,971.00	14.86
NET OF REVENUES & EXPENDITURES		0.00	(330,041.83)	(123,456.74)	330,041.83	100.00

Department of Fire Prevention Monthly Report to Fire Board August 2024 to September 2024



MICHIGAN FATAL FIRE STATISTICS 2024



2024 Current Fire Deaths

70 Deaths in 67 Fires
 (as of September 7, 2024)
12% Decrease YTD Deaths
 Compared to 2017-2023 Average
0% Decrease YTD Fires
 Compared to 2017-2023 Average

Victims

64% Male 36% Female
 30% Reported as Disabled
 13% Reported as on Oxygen
 70% Between 40 and 79 Years Old



Location and Cause

Reported Areas of Origin

- #1 Living Area (37%)
- #2 Kitchen (19%)
- #3 Bedroom (17%)

Reported Fire Causes

- #1 Smoking (39%)
- #2 Heating (19%)
- #3 Explosion (19%)

Alarm Status

No Working Alarms (48% Fires / 47% Victims)
 Working Alarms (21% Fires / 20% Victims)
 Unknown Status (31% Fires / 33% Victims)



Time and Day

Deadliest Time of Day

- 6am - 6pm (54%)
- 6pm - 6am (46%)

Deadliest Day of Week (Deaths)

- #1 Monday (20%)
- #2 Tuesday (14%)
- #2 Saturday (14%)

Cost Recovery Filings 2024

Item #9C

	Description	Incident #	Incident Date	Date of Filing	Follow up date	Amount Requested	Amount STFD	Shared	Date Received
0	Garbage Truck Fire - Douglas	230312	05/15/2023	05/25/2023	09/26/2023	\$ 1,600			
1	PD I-196 SB 38 MM	240045	01/16/2024	01/16/2024		\$ 3,235	\$ 3,235		02/06/2024
2	PD I-196 SB 36 MM	240049	01/16/2024	01/16/2024		\$ 5,968	\$ 5,968		02/12/2024
3	PD I-196 SB 36 MM	240051	01/17/2024	01/17/2024		\$ 5,410	\$ 5,410		02/12/2024
4	OWI Blue Star and Clearbrook	240106	02/09/2024	02/13/2024	03/12/2024	\$ 3,400	\$ 3,400		03/25/2024
5	OWI Blue Star and I-196	240198	03/13/2024	03/15/2024	04/29/2024	\$ 910			
6	EMS Priority 3 - Cove	240241	03/28/2024	04/01/2024	05/01/2024	\$ 375			
7	PD -196 NB 41 MM	240275	04/12/2024	04/12/2024	05/12/2024	\$ 810			
8	Illegal Burn - Township	240282	04/13/2024	04/13/2024	05/13/2024	\$ 1,735	\$ 1,735		05/30/2024
9	PD - Blue Star Hwy	240351	05/10/2024	05/28/2024	06/28/2024	\$ 740			
10	Gas Leak - Douglas	240420	05/31/2024	05/31/2024	06/30/2024	\$ 753			
11	Marine Rescue - Kalamazoo	240432	06/02/2024	06/03/2024	07/03/2024	\$ 1,000			
12	Illegal Burn - Township	240572	07/05/2024	07/05/2024	08/05/2024	\$ 1,400			
13	OWI - 66 Street	240680	08/02/2024	08/05/2024	09/05/2024	\$ 1,083	\$ 1,083		08/16/2024
14	PI - 124 and 64	240687	08/03/2024	08/06/2024	09/06/2024	\$ 2,437			
15	Boating/Marine - Douglas	240742	08/15/2024	09/03/2024	09/15/2024	\$ 5,348			
16	BSH - Gas Leak	240801	08/30/2024	09/04/2024	10/04/2024	\$ 4,438			
17	OWI - BSH and 126	240821	09/05/2024	09/09/2024	10/09/2024	\$ 1,060			
18	OWI - OAR and Shagway	240830	09/08/2024	09/09/2024	10/09/2024	\$ 940			
19									
20									
21									
22									
23									
24									
						\$ 42,641	\$ 20,831	\$ 0	

- Paid
- Negotiated/Payplan
- Rejected/Dismissed
- In Progress
- Last Year Filing/Outstanding



SAUGATUCK TOWNSHIP FIRE DISTRICT

Item #10A

Proudly serving : Douglas | Saugatuck | Saugatuck Township



September 12, 2024

MEMO

To: The Saugatuck Township Fire District Administrative Board

From: Greg Janik, Fire Chief

Subject: SPECIAL EVENT FEES

Requesting Saugatuck Township Fire District Administrative Board review the comments and recommendations from the Special Event Fee Committee and provide direction on the fee schedule for special events.

Special Event Fee Committee Comments and Recommendations:

- Fees are based on actual wages and benefits for firefighters, emergency medical personnel, Fire Officers, and mutual aid assistance. Past special event average costs have been established.
- Fees would *not* be charged for special events authorized and held on the following recognized holidays and sponsored by one or more of the three District jurisdictions.:
 - New Years Day
 - Martin Luther Kings Birthday
 - Independence Day
 - Labor Day
 - Veterans' Day
 - Thanksgiving Day
 - Christmas Day
- Fees typically would *not* be charged for apparatus, vehicles or equipment, (only actual wages and benefits).
- There are 10 more special events that could potentially be charged fees.
- The Saugatuck Township Fire District Administrative Board reserves the right to reduce, remove or impose fees for special events.
- Special event requests for STFD apparatus and personnel, or when required for EMS & Fire standby, or for traffic event safety management, will be subject to approval by, and at the sole discretion of, the fire chief. Possible last-minute cancellations of initially approved requests may occur with no or little notice warning due to department mission-fulfillment needs.
- Upon request by the fire chief, special-events sponsors will be responsible for securing and scheduling civilian personnel and blocking vehicles for assistance in event-site security.

RECOMMENDATION:

The Fire Chief has reviewed the comments and recommendations, and requests direction from the Saugatuck Township Fire District Administrative Board.

LEGAL REVIEW:

N/A.

SAMPLE MOTION:

Motion to **approve/deny** the Fire District to apply the actual costs, in accordance with the current approved fee schedule, for qualifying special events starting in January 1, 2025.

Special Events Cost Average 2022/2023

Memorial Day Parade	\$1,710.00
Town Crier Race	\$605.00
Ihles Car Show	\$1,140.00
4th of July Parade	\$1,169.00
4th of the July Fire Works	\$3,147.50
Ox Bow - REIMBURSED	\$560.00
Music in The Park	\$5,351.00
Venetian Beer Tent	\$1,975.00
Venetian Fire Works	\$1,827.50
Movie In The Park	\$964.00
Sidewalk Sale Saugatuck	\$1,387.50
Labor Day Bridge Walk	\$825.00
Mt Baldy Challenge	\$2,764.00
Retro Boats Commercial	\$270.00
Saugatuck HS Football Games	\$875.00
Glow in The Park	\$1,710.00
COW Hill Chili Cook Off	\$1,200.00
Homecoming Parade Saugatuck HS	\$451.50
Holland Fire Prevention Week Parade	\$1,017.50
Smore's Beery Field	\$890.00
Halloween Trick Treat Saugatuck	\$430.00
Douglas Halloween Parade	\$1,942.50
Turkey Trot	\$140.00
Christmas Parade Sagatuck	\$831.50
Fennville Christmas Parade	\$140.00
Burn Camp	\$700.00

Special Events Cost 2024

Memorial Day Parade	\$	1,005.00
Pride Parade and Beer Tent	\$	435.00
Wish Bone Charity Event-Reimbursed	\$	337.50
Town Crier	\$	-
Ihles Car Show Set-up	\$	195.00
4th of July Parade	\$	1,905.00
4th of July Fireworks	\$	3,460.00
Venetian Beer Tent	\$	2,592.50
Venetian Boat Parade and Fireworks	\$	2,737.50
Movie in the Park	\$	-
Sidewalk Sale	\$	320.00
Mt. Baldhead Challenge	\$	1,845.00

TOTAL \$ **14,832.50**



SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



Funding Approval Form

September 13th, 2024

ITEM DESCRIPTION:

Office Chairs for Board and Staff

PRIORITY:

Medium

QUALITY FACTORS:

After evaluating numerous options and pricing different chairs at Haworth, Herman Miller, and West Michigan Office Interiors, staff are recommending the Fire Board approves purchasing twelve (12) of the SitOnIt Focus 2.0 Highback Task Chairs and an estimated cost of \$494.00 each. Two of these chairs have been tested by staff for approximately 1.5 years and they are very happy with them.

We will continue to evaluate the larger quantity of chairs for the training room with nestable options in the future. By purchasing 12 now, it allows both the Board and Staff to sit in a chair that is much needed to replace the current stackable red ones.

We feel that the current estimated cost of \$494.00 each is reasonable and equitable as one of the local municipalities recently paid \$828.48 per chair including the vendor discount. As we continue to explore the building addition, the 12 chairs can be repurposed to the future small conference room that is proposed in the draft sketches Fire District staff crafted and have shared with the board previously.

COST:

12 – SitOnIt Focus 2.0 Highback Task Chairs - \$5,928.00

10% Contingency - \$592.80

TOTAL - \$6,520.80

FUNDING SOURCE(S):

Budget – \$6,520.80 - 2024/25 Budget Year

REQUESTER:

Deputy Chief Chris Mantels & Chief Greg Janik

SAMPLE MOTION:

I _____ motion to Approve/Deny authorizing Fire District staff to purchase the twelve (12) SitOnIt Focus 2.0 Highback Task Chairs and coordinate associated delivery and assembly with not to exceed amount of \$6,520.80. I _____ 2nd the Motion. (Roll Call Vote)

Fire Board Vote - Date: _____

Motion: _____

YEAS: _____

NAYS: _____

ABSENT: _____

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them not one current STR license holder will lose

of this, or more than the usual turnover of busi-

sides of their own home a licensed STR? Is their

Saugatuck resident/
Douglas business owner

p,
o-
he

Need calls, caring people there

1
7

To the editor,
Earlier this week, my 70-year-old Dad fell backwards off a 3-foot scaffolding while doing repairs on our garage. His head hit the ground first. It was terrifying.

I immediately called 911 and a kind, calm woman talked me through what to do to try to control the bleeding pouring out of his head. I don't who I was talking to Central Dispatch, but *thank you!*

Within minutes our amazing local first responders were attending to my father. They were kind, professional, reassuring and communicative — not only to me, but mother and very upset 7-year-old daughter who witnessed the fall.

Not only that, but my neighbor told me next day one of the first responders actually stopped by my home that evening (I was still at the hospital with my father) to check

on us.

My family and I are blessed to live in a community with such caring first responders. I don't know who any of you are, but I am so grateful you were there!

Dad is doing OK thanks to the excellent care he received and is now back at home.

Sarah Ruiter
Douglas



LIFE AS PERFORMANCE ART