



# SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



3342 Blue Star Highway  
Saugatuck, MI 49453  
269 857-3000 / Fax: 269 857-1228  
E-mail: [info@saugatuckfire.org](mailto:info@saugatuckfire.org)

## FIRE DISTRICT BOARD MEETING

4:00pm – April 21<sup>st</sup>, 2025

### AGENDA

1. Call to Order:
2. Pledge of Allegiance (*Stand if you are able*):
3. Roll Call:
4. Reminder: It is requested the board silences cell phones and put them away for the duration of the meeting.
5. Approval of Agenda (*additions / deletions*):
6. Approval of Minutes:
  - A. **March 17<sup>th</sup>, 2025 – Regular – page 2**
  - B. **April 7<sup>th</sup>, 2025 – Workshop – page 4**
7. Public Comment on Agenda Items Only: (*The Fire Board requests that speakers respect the three-minute time limit for individual comments and the five-minute time limit for an individual speaking on behalf of a group. This is not a question-and-answer session, it is an opportunity to voice your thoughts with the Fire Board.*)
8. Request for Payment:
  - A. **Budget Amendment #1 – page 7**
  - B. **Accounts Payable (Roll Call Vote) -page 8**
  - C. **Financial Report – page 16**
9. Fire Chief Comments:
  - A. **Incident Reports / EMS Reports/ Call to Date/ Overlapping Calls**
  - B. **Cost Recovery Updates**
    1. **Payments Received – Run #24-0351, #25-0044, #25-0151, and #25-0165 totaling \$8,693.00**
  - C. **Community Risk Reduction - Riding for Ryan – Bike Flag Distribution – D.C. Mantels – page 18**
10. Unfinished Business:
  - A. **None**
11. New Business:
  - A. **Fiscal Year – 2025-26 Requested Budget (Roll Call Vote) – page 19**
  - B. **Proposed Cost Recovery Fee Structure FY 2025/26 (Roll Call Vote) – page 26**
  - C. **Proposed Rental Inspection Fee Structure FY 2025/26 (Roll Call Vote) -page 27**
  - D. **Plan Review & Inspection Fee Structure with Revisions to Food Truck Inspection Fee FY 2025-26 (Roll Call Vote) – page 29**
  - E. **Schedule Budget Public Hearing with Saugatuck City, Saugatuck Township and The Village of Douglas City.**
  - F. **Life EMS ALS Service Agreement - Discussion**
  - G. **Gas Interruption Post Incident Debriefing – Group Photo -page 32**
  - H. **Missing Persons/ Water Incident Post Incident Debriefing – Overhead Google Earth Photo**
12. Correspondence:
  - A. **None**
13. Public Comments: (*The Fire Board requests that speakers respect the three-minute time limit for individual comments and the five-minute time limit for an individual speaking on behalf of a group. This is not a question-and-answer session, it is an opportunity to voice your thoughts with the Fire Board.*)
14. Fire Board Comments:
15. Adjournment:

### NOTICE

Requests for accommodation or interpretive services must be made 48 hours prior to this meeting.  
Please contact Saugatuck Township Fire District at 269-857-3000 for further information.

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## FIRE DISTRICT BOARD MEETING

4:00pm – March 17<sup>th</sup>, 2025

### DRAFT MINUTES

1. Call to Order: **Meeting called to order by Chair Verplank at 4:00pm**
2. Pledge of Allegiance (*Stand if you are able*):
3. Roll Call:  
**PRESENT: E. Beckman, D. Fox, J. Verplank T. Pullen, C. North**  
**ABSENT: S. Aldrich, S. Phelps**  
**Also Present: Chief Greg Janik, D.C. Mantels, W. Bales, P. Stanislawski**
4. Reminder: It is requested the board silences cell phones and put them away for the duration of the meeting.
5. Approval of Agenda (*additions / deletions*):
  - A. **Motion by Pullen, 2<sup>nd</sup> by Fox to approve the agenda as presented. No discussion, motion passes by unanimous voice vote.**
6. Special Guest:
  - A. **Audit Review – Dan Veldhuizen of Siegfried Crandall P.C. – [Page 2](#)**
    - a. **The District is always a pleasure to work the District as Chief Janik and Chris are always easy to communicate with.**
    - b. **As you know, Peter does an excellent job as the District’s accountant and is up at the top of the list of accountants Siegfried Crandall works with.**
    - c. **Auditors report was reviewed.**
    - d. **Few minor adjustments needed to be made to net pension liability and payables.**
    - e. **Currently have 67% set aside in the fund balance which is a little over six months and is right where we want to be.**
    - f. **51% of the accrual basis is in personnel costs, and Dan outlined that is a little bit on the light comparatively to other fire departments. 51% is really quite good, and many police and fire departments are closer to 70% in personnel costs.**
    - g. **All debt is currently paid off which is a terrific position for a fire department.**
    - h. **MERS DC is 88% funded and MERS likes 80% funded so in a great position.**
    - i. **The Fire District staff are always a pleasure to work with and very responsive.**
    - j. **Overall the District is in a great financial position.**
7. Approval of Minutes:
  - A. **February 17<sup>th</sup>, 2025 – Regular – [Page 35](#)**  
**Motion by Beckman, 2<sup>nd</sup> by Fox, approve the minutes of the 2/17/2025 regular meeting as presented. No discussion. Motion passes by unanimous by voice vote.**
  - B. **March 3<sup>rd</sup>, 2025 – Workshop – [Page 37](#)**  
**Motion by Fox, 2<sup>nd</sup> by Pullen, approve the minutes of the 3/3/2025 workshop meeting as presented. No discussion. Motion passes by unanimous by voice vote.**
8. Public Comment on Agenda Items Only: (*The Fire Board requests that speakers respect the three-minute time limit for individual comments and the five-minute time limit for an individual speaking on behalf of a group. This is not a question-and-answer session, it is an opportunity to voice your thoughts with the Fire Board.*)
  - A. **None**



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- 2. Chief Janik proposed an increase in Re-Inspection Fees.
  - 3. The Fire Board will review on April 21<sup>st</sup>, 2025, meeting.
  - E. Plan Review & Inspection Fee Structure FY 2025-26 [Page 14](#)
    - 1. Chief Janik presented the Plan Review & Inspection Fees Structure for FY 2025/26.
    - 2. Special Events and tent inspections fees discussion.
    - 3. The Fire Board will review and vote on April 21<sup>st</sup>, 2025 meeting.
10. Correspondence:
- A. None
11. Public Comments: *(The Fire Board requests that speakers respect the three-minute time limit for individual comments and the five-minute time limit for an individual speaking on behalf of a group. This is not a question-and-answer session, it is an opportunity to voice your thoughts with the Fire Board.)*
12. Fire Board Comments:
- S. Aldrich- None
  - E. Beckman-None
  - D. Fox- None
  - J. Verplank- Budget purposed presentation to the municipalities May 2025.
  - S. Phelps- None
  - T. Pullen – Thought the purpose of the Fire Board Workshop was for Fire Department expansion.
  - C. North - None
13. Adjournment:
- A. Meeting adjourned at 5:08

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## FIRE DISTRICT BOARD MEETING

4:00pm – April 7<sup>th</sup>, 2025

### DRAFT MINUTES

1. Call to Order: **Meeting called to order by J. Verplank at 4:01**
2. Pledge of Allegiance (*Stand if you are able*):
3. Roll Call:  
**Present: S. Aldrich, E. Beckman, D. Fox, J. Verplank, S. Phelps, T. Pullen, C. North**  
**Absent: None**  
**Also Present: Chief Greg Janik, W. Bales**
4. Reminder: It is requested the board silences cell phones and put them away for the duration of the meeting.
5. Approval of Agenda (*additions / deletions*):  
**Motion by Phelps, second by Beckman, to approve the agenda as presented. No discussion. Motion passes by unanimous by voice vote.**
6. Public Comment on Agenda Items Only: (*The Fire Board requests that speakers respect the three-minute time limit for individual comments and the five-minute time limit for an individual speaking on behalf of a group. This is not a question-and-answer session, it is an opportunity to voice your thoughts with the Fire Board.*)
  - A. None
7. Fire Chief Comments:
  - A. Lakeshore Dr Inspection – Representative Huizinga, Township Staff, Chief Janik, Allegan County Road Commission for Federal Funding
    1. Updated the status of the proposed project for the Reconnecting Lakeshore Drive project.
8. Unfinished Business:
  - A. Cost Recovery - Reimbursement Percentage Review [Page 2](#)
    1. Chief Janik presented updated Cost Recovery collected, and Cost Recovery not recovered as of today's date.
9. New Business:
  - A. Review Incident Mapping [Page 5](#)
    1. Chief Janik presented Incident Mapping from 2023 to present date to illustrate where Saugatuck Fire Township District responses to incidents in the area are.
  - B. Fiscal Year – 2025-26 [Page 8](#)
    1. Chief Janik presented the proposed budget for Fiscal Year 2025-26 with a 5% increase not including the impact from tariffs.
    - 2.
  - C. Proposed Cost Recovery Fee Structure FY 2025/26 [Page 11](#)
    1. Chief Janik presented the Proposed the Cost Recovery Fee Structure. The Fee Structure for Cost Recovery would be a 5% increase.
    - 2.
  - D. Proposed Rental Inspection Fee Structure FY 2025/26 [Page 12](#)
    1. Chief Janik present the Proposed Rental Inspection Fee Structure for FY 2025/26.



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## 9. Request for Payment:

### A. Account Payables (*Roll Call Vote*) – [Page 39](#)

Motion by Beckman, 2<sup>nd</sup> by Fox, to pay the invoices in the amount of \$185,698.16. No discussion.

YAYS: Beckman, Fox, Verplank, Pullen, North

NAYS: None

ABSENT: Aldrich, Phelps

Motion passes: 5:0.

### B. Financial Report – [Page 44](#)

#### A. Financial Report was reviewed by P. Stanislaski

- i. Awaiting the delinquent tax payments from the county treasurer expected in May.
- ii. Discussion ensued regarding inspection and plan review fees an the increased revenue.
- iii. The revenue from the rental inspections should cover the additional wages.
- iv. Discussion ensued regarding the re-inspections costing more in the form of a fine if it is legal to do so.
- v. Discussion ensued about the capacity of the inspection division and that we keep up on rentals but fail at the commercial inspections and they suffer.
- vi. Discussion ensued regarding the need for additional fire inspector(s) to handle the workload.
- vii. Request by Fox to have a data sheet for Cost Recovery filings over a few year period to show how much revenue we capture in all areas we can.

## 10. Fire Chief Comments:

### A. Incident Reports / EMS Report / Calls to Date / Overlapping Calls

1. Incidents – 174 year to date
2. Average Response Time year to date – 7:04

### B. Cost Recovery Updates

1. Payment Received – Run #24-0422 - \$752.50
2. Payment Received - Run #25-0115 - \$1,382.50

## 11. Unfinished Business:

### A. Funding Approval Request – Card Access System Replacement (*Roll Call Vote*) – [Page 46](#)

Motion by Fox, 2<sup>nd</sup> by Pullen, to authorize Fire District staff purchase the replacement Unifi Card Access system with a not to exceed amount of \$17,500.00.

YAYS: Fox , Pullen, Beckman, Verplank, North

NAYS: None

ABSENT: Aldrich, Phelps

Motion passes: 5:0.

## 12. New Business:

### A. 3342 Blue Star Hwy – Fire Station – Water & Sewer Estimates/Drawings – Discussion – [Page 48](#)

1. Three options from F&V Engineering were reviewed for both cost and draft layouts to bring in water and sewer.
2. Boring under Blue Star is more expensive, but the distance is shorter so pricing is comparable.
3. The Township is currently looking at installing sewer along Blue Star Hwy and that may be a potential connection point.
4. Chief will have F&V re-quote the sewer to connect to Blue Star Hwy.
5. Discussion ensued about budgeting for a timeline as the price will continue to increase.

## 13. Correspondence:

### A. Thank you – Structure Fire at Saugatuck Drug Store – Daniel Alexander & Mark Barnes – [Page 54](#)



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14. Public Comments: *(The Fire Board requests that speakers respect the three-minute time limit for individual comments and the five-minute time limit for an individual speaking on behalf of a group. This is not a question-and-answer session, it is an opportunity to voice your thoughts with the Fire Board.)*

**A. None**

15. Fire Board Comments:

**A. Beckman – None**

**B. Fox – None**

**C. Verplank – None**

**D. Pullen - None**

**E. North – None.**

16. Adjournment:

**A. Meeting adjourned at 5:23pm.**

**NOTICE**

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Please contact Saugatuck Township Fire District at 269-857-3000 for further information.

DRAFT

SAUGATUCK FIRE DISTRICT  
 JOURNAL ENTRY  
 JE: 277

Item 8A

Post Date: 04/15/2025  
 Entry Date: 04/15/2025  
 Description: BUDGET ADJUSTMENT

Entered By: BSA  
 Journal: BA

GL #	Description	Increase/ (Decrease)
206-000-402.000	SAUGATUCK TOWNSHIP	(5,793.69)
206-000-403.000	DOUGLAS CITY	(332.55)
206-000-450.000	FIRE SERVICES	2,000.00
206-000-460.000	INSPECTION & PLAN REVIEW FEES	40,000.00
206-000-465.000	COST RECOVERY	30,000.00
206-000-560.000	GRANTS & DONATIONS	39,000.00
206-000-665.000	INTEREST	30,000.00
206-336-704.000	CHIEF SALARY	5,000.00
206-336-730.000	PROFESSIONAL SERVICES	10,000.00
206-336-767.000	DUES & SUBSCRIPTIONS	1,000.00
206-336-771.000	TECHNOLOGY	16,000.00
206-336-985.000	LONG TERM CAPITAL	230,000.00
	Revenue Change:	134,873.76
	Expenditure Change:	262,000.00
	Budgeted Change To Fund Balance:	(127,126.24)

APPROVED BY: \_\_\_\_\_

04/16/2025 CHECK REGISTER FOR SAUGATUCK FIRE DISTRICT				
CHECK DATE FROM 03/18/2025 - 04/21/2025				
Check Date	Check	Vendor Name	Description	Amount
Bank MAC MACATAWA BANK				
03/28/2025	DD5864(A)	BERNHARDY, CHRISTOPHER	PAYROLL	1,906.82
03/28/2025	DD5865(A)	BETTS, MICHAEL	PAYROLL	2,046.96
03/28/2025	DD5866(A)	BLATT, DAVID	PAYROLL	535.23
03/28/2025	DD5867(A)	CAPEL, RILEY	PAYROLL	1,424.81
03/28/2025	DD5868(A)	DALTON, PHIL	PAYROLL	1,191.98
03/28/2025	DD5869(A)	HOSIER, CALEB	PAYROLL	1,271.92
03/28/2025	DD5870(A)	JANIK, GREG	PAYROLL	2,761.70
03/28/2025	DD5871(A)	MANTELS, CHRISTOPHER	PAYROLL	2,543.77
03/28/2025	DD5872(A)	MEYER, KYLE	PAYROLL	1,762.99
03/28/2025	DD5873(A)	STEVENS, KEVIN	PAYROLL	680.58
03/31/2025	3455(E)	ARROWWASTE	TRASH	39.75
03/31/2025	3456(E)	VERIZON WIRELESS	CELL PHONES & MODEMS	569.42
03/31/2025	EFT1615(E)	457 MERS	PAYROLL	1,643.69
03/31/2025	EFT1616(E)	MISDU	PAYROLL	720.94
03/31/2025	EFT1617(E)	INTERNAL REVENUE SERVICE	PAYROLL	6,063.03
03/31/2025	EFT1618(E)	MERS	PAYROLL	6,400.72
03/31/2025	EFT1619(E)	DEFINED CONTRIBUTION	PAYROLL	2,526.84
03/31/2025	EFT1620(E)	HEALTH SAVINGS PLAN	PAYROLL	959.58
03/31/2025	EFT1621(E)	STATE OF MICHIGAN	PAYROLL	3,023.04
04/04/2025	DD5874(A)	DALTON, PHIL	PAYROLL	3,971.66
04/04/2025	DD5875(A)	HOSIER, CALEB	PAYROLL	3,914.88
04/04/2025	DD5876(A)	STEVENS, KEVIN	PAYROLL	4,301.58
04/04/2025	EFT1623(E)	457 MERS	PAYROLL	810.47
04/04/2025	EFT1624(E)	INTERNAL REVENUE SERVICE	PAYROLL	6,070.40
04/04/2025	EFT1625(E)	DEFINED CONTRIBUTION	PAYROLL	810.47
04/09/2025	DD5877(A)	ALDRICH, STACEY	PAYROLL	43.05
04/09/2025	DD5878(A)	BALES, WENDY	PAYROLL	2,644.43
04/09/2025	DD5879(A)	BECKMAN, ERIC	PAYROLL	43.04
04/09/2025	DD5880(A)	BEEK, HEATHER	PAYROLL	1,061.71
04/09/2025	DD5881(A)	BERNHARDY, CHRISTOPHER	PAYROLL	36.45
04/09/2025	DD5882(A)	BETTS, MICHAEL	PAYROLL	468.05
04/09/2025	DD5883(A)	BLATT, DAVID	PAYROLL	417.67
04/09/2025	DD5884(A)	BLOK, MICHAEL	PAYROLL	723.69
04/09/2025	DD5885(A)	BRINK, CHAD	PAYROLL	1,073.17
04/09/2025	DD5886(A)	DALTON, PHIL	PAYROLL	3.53
04/09/2025	DD5887(A)	ESQUIVEL, BRADLEY	PAYROLL	502.45
04/09/2025	DD5888(A)	GARGANO, MARK	PAYROLL	871.52
04/09/2025	DD5889(A)	GROENDYKE, BRET	PAYROLL	43.55

04/16/2025 CHECK REGISTER FOR SAUGATUCK FIRE DISTRICT				
CHECK DATE FROM 03/18/2025 - 04/21/2025				
Check Date	Check	Vendor Name	Description	Amount
04/09/2025	DD5890(A)	HOSIER, CALEB	PAYROLL	606.97
04/09/2025	DD5891(A)	HUNDERMAN, MARCIE	PAYROLL	1,054.21
04/09/2025	DD5892(A)	JANIK, GREG	PAYROLL	1,583.80
04/09/2025	DD5893(A)	KIRCHERT, ERIK	PAYROLL	549.34
04/09/2025	DD5894(A)	LOVELL, BROCK	PAYROLL	643.42
04/09/2025	DD5895(A)	MANTELS, CHRISTOPHER	PAYROLL	36.82
04/09/2025	DD5896(A)	MARR, SEAN	PAYROLL	473.28
04/09/2025	DD5897(A)	MEISTE, JAMES	PAYROLL	605.09
04/09/2025	DD5898(A)	MEYER, KYLE	PAYROLL	166.30
04/09/2025	DD5899(A)	NORTH, CATHY	PAYROLL	43.04
04/09/2025	DD5900(A)	PEAK, ANDREW	PAYROLL	729.86
04/09/2025	DD5901(A)	POST, RYAN	PAYROLL	501.27
04/09/2025	DD5902(A)	PULLEN, TARUE	PAYROLL	88.10
04/09/2025	DD5903(A)	SEYMOUR, SCOTT	PAYROLL	545.39
04/09/2025	DD5904(A)	STARRING, LINUS	PAYROLL	929.83
04/09/2025	DD5905(A)	STEVENS, KEVIN	PAYROLL	177.23
04/09/2025	DD5906(A)	VERPLANK, JANE	PAYROLL	88.10
04/09/2025	DD5907(A)	WETZEL, EVAN	PAYROLL	1,914.78
04/10/2025	EFT1626(E)	457 MERS	PAYROLL	1,407.96
04/10/2025	EFT1627(E)	INTERNAL REVENUE SERVICE	PAYROLL	4,857.01
04/10/2025	EFT1628(E)	DEFINED CONTRIBUTION	PAYROLL	1,085.41
04/10/2025	EFT1629(E)	SAUGATUCK AREA PROFESSIONAL L	PAYROLL	350.00
04/11/2025	DD5908(A)	BERNHARDY, CHRISTOPHER	PAYROLL	1,856.82
04/11/2025	DD5909(A)	BETTS, MICHAEL	PAYROLL	1,996.96
04/11/2025	DD5910(A)	CAPEL, RILEY	PAYROLL	1,324.81
04/11/2025	DD5911(A)	DALTON, PHIL	PAYROLL	1,281.05
04/11/2025	DD5912(A)	HOSIER, CALEB	PAYROLL	1,361.00
04/11/2025	DD5913(A)	JANIK, GREG	PAYROLL	2,761.71
04/11/2025	DD5914(A)	MANTELS, CHRISTOPHER	PAYROLL	2,493.76
04/11/2025	DD5915(A)	MEYER, KYLE	PAYROLL	1,712.98
04/11/2025	DD5916(A)	STEVENS, KEVIN	PAYROLL	780.07
04/11/2025	EFT1630(E)	457 MERS	PAYROLL	1,669.90
04/11/2025	EFT1631(E)	MISDU	PAYROLL	720.94
04/11/2025	EFT1632(E)	INTERNAL REVENUE SERVICE	PAYROLL	6,114.53
04/11/2025	EFT1633(E)	SAUGATUCK AREA PROFESSIONAL L	PAYROLL	450.00
04/11/2025	EFT1634(E)	DEFINED CONTRIBUTION	PAYROLL	2,553.05
04/21/2025	3457(E)	ARROWASTE	TRASH	84.68
04/21/2025	3458(E)	BLUE CROSS BLUE SHIELD	HEALTH INSURANCE	8,141.83
04/21/2025	3459(E)	COMCAST	INTERNET	184.11
04/21/2025	3460(E)	CONSUMERS ENERGY	BOAT DOCK	31.09

04/16/2025 CHECK REGISTER FOR SAUGATUCK FIRE DISTRICT				
CHECK DATE FROM 03/18/2025 - 04/21/2025				
Check Date	Check	Vendor Name	Description	Amount
04/21/2025	3461(E)	CONSUMERS ENERGY	FIRE STATION	590.79
04/21/2025	3462(E)	FIRST BANKCARD	TRAINING, SUPPLIES & CRR	3,785.29
04/21/2025	3463(E)	HEALTH SAVINGS ACCOUNT	HEALTH SAVINGS	5,990.40
04/21/2025	3464(E)	KAL LAKE SEWER WATER	WATER	313.90
04/21/2025	3465(E)	KAL LAKE SEWER WATER	WATER	67.61
04/21/2025	3466(E)	MENARDS	MAINTENANCE & CRR	594.43
04/21/2025	3467(E)	MICHIGAN GAS UTILITIES	NATURAL GAS	331.62
04/21/2025	3468(E)	MCKESSON	MEDICAL SUPPLIES	429.53
04/21/2025	3469(E)	OIT LLC	TELEPHONES	403.19
04/21/2025	3470(E)	SHELL	GASOLINE & DIESEL	1,300.88
04/21/2025	3471(E)	ZORO	ELECTRODES	175.35
04/21/2025	3472(A)	AEROS IT GROUP	COMPUTER SERVICES	949.00
04/21/2025	3473(A)	ALLEGAN TREASURER	TAX CHARGE BACK	390.07
04/21/2025	3474(A)	APPLIED IMAGING	COPIER USE	517.75
04/21/2025	3475(A)	BEAVER RESEARCH COMPANY	SUPPLIES	482.20
04/21/2025	3476(A)	BLOOM SLUGGETT PC	LEGAL FEES	286.00
04/21/2025	3477(A)	DIESEL HAVEN LLC	2174 MAINTENANCE	325.00
04/21/2025	3478(A)	FLEIS & VANDENBRINK	WATER & SEWER	924.00
04/21/2025	3479(A)	DEBRA FROSTY	MEDICAL BAG LABELS	220.00
04/21/2025	3480(A)	KNOX COMPANY	KNOX SYSTEM	13,799.00
04/21/2025	3481(A)	MAC QUEEN EQUIPMENT LLC	SCBA FLOW TEST	2,645.25
04/21/2025	3482(A)	MASTER MEDICAL EQUIPMENT	AED	2,624.50
04/21/2025	3483(A)	PETER STANISLAWSKI	FINANCE SERVICES	980.00
04/21/2025	3484(A)	PURITY CYLINDER GASES INC	CYLINDER GAS	50.13
04/21/2025	3485(A)	CITY OF SAUGATUCK	TAX OVERPAYMENT	351.75
04/21/2025	3486(A)	SENSIT TECHNOLOGIES LLC	SENSIT SENSORS	562.46
04/21/2025	3487(A)	STANDARD	INSURANCE	1,158.21
04/21/2025	3488(A)	WEST MICHIGAN UNIFORM	SHOP TOWELS	212.36
04/21/2025	20808	GRAPHIX EMBROIDERY INC	UNIFORMS	16.00
04/21/2025	20809	IHLE AUTO PARTS	SUPPLIES	22.14
04/21/2025	20810	RONALD JANIK	SUPPLIES	230.00
04/21/2025	20811	RATHCO	911 SIGNS	441.75
04/21/2025	20812	WINDWOOD PROPERTY SERVICES L	LAWN MAINTENANCE	180.00
Total of 111 Checks:				161,192.60
Less 0 Void Checks:				0.00
Total of 111 Disbursements:				161,192.60

04/16/2025 CHECK REGISTER FOR SAUGATUCK FIRE DISTRICT				
CHECK DATE FROM 03/18/2025 - 04/21/2025				
Check Date	Check	Vendor Name	Description	Amount
Bank MAC MACATAWA BANK				
03/28/2025	DD5864(A)	BERNHARDY, CHRISTOPHER	PAYROLL	1,906.82
03/28/2025	DD5865(A)	BETTS, MICHAEL	PAYROLL	2,046.96
03/28/2025	DD5866(A)	BLATT, DAVID	PAYROLL	535.23
03/28/2025	DD5867(A)	CAPEL, RILEY	PAYROLL	1,424.81
03/28/2025	DD5868(A)	DALTON, PHIL	PAYROLL	1,191.98
03/28/2025	DD5869(A)	HOSIER, CALEB	PAYROLL	1,271.92
03/28/2025	DD5870(A)	JANIK, GREG	PAYROLL	2,761.70
03/28/2025	DD5871(A)	MANTELS, CHRISTOPHER	PAYROLL	2,543.77
03/28/2025	DD5872(A)	MEYER, KYLE	PAYROLL	1,762.99
03/28/2025	DD5873(A)	STEVENS, KEVIN	PAYROLL	680.58
03/31/2025	3455(E)	ARROWASTE	TRASH	39.75
03/31/2025	3456(E)	VERIZON WIRELESS	CELL PHONES & MODEMS	569.42
03/31/2025	EFT1615(E)	457 MERS	PAYROLL	1,643.69
03/31/2025	EFT1616(E)	MISDU	PAYROLL	720.94
03/31/2025	EFT1617(E)	INTERNAL REVENUE SERVICE	PAYROLL	6,063.03
03/31/2025	EFT1618(E)	MERS	PAYROLL	6,400.72
03/31/2025	EFT1619(E)	DEFINED CONTRIBUTION	PAYROLL	2,526.84
03/31/2025	EFT1620(E)	HEALTH SAVINGS PLAN	PAYROLL	959.58
03/31/2025	EFT1621(E)	STATE OF MICHIGAN	PAYROLL	3,023.04
04/04/2025	DD5874(A)	DALTON, PHIL	PAYROLL	3,971.66
04/04/2025	DD5875(A)	HOSIER, CALEB	PAYROLL	3,914.88
04/04/2025	DD5876(A)	STEVENS, KEVIN	PAYROLL	4,301.58
04/04/2025	EFT1623(E)	457 MERS	PAYROLL	810.47
04/04/2025	EFT1624(E)	INTERNAL REVENUE SERVICE	PAYROLL	6,070.40
04/04/2025	EFT1625(E)	DEFINED CONTRIBUTION	PAYROLL	810.47
04/09/2025	DD5877(A)	ALDRICH, STACEY	PAYROLL	43.05
04/09/2025	DD5878(A)	BALES, WENDY	PAYROLL	2,644.43
04/09/2025	DD5879(A)	BECKMAN, ERIC	PAYROLL	43.04
04/09/2025	DD5880(A)	BEEK, HEATHER	PAYROLL	1,061.71
04/09/2025	DD5881(A)	BERNHARDY, CHRISTOPHER	PAYROLL	36.45
04/09/2025	DD5882(A)	BETTS, MICHAEL	PAYROLL	468.05
04/09/2025	DD5883(A)	BLATT, DAVID	PAYROLL	417.67
04/09/2025	DD5884(A)	BLOK, MICHAEL	PAYROLL	723.69
04/09/2025	DD5885(A)	BRINK, CHAD	PAYROLL	1,073.17
04/09/2025	DD5886(A)	DALTON, PHIL	PAYROLL	3.53
04/09/2025	DD5887(A)	ESQUIVEL, BRADLEY	PAYROLL	502.45
04/09/2025	DD5888(A)	GARGANO, MARK	PAYROLL	871.52
04/09/2025	DD5889(A)	GROENDYKE, BRET	PAYROLL	43.55

04/16/2025 CHECK REGISTER FOR SAUGATUCK FIRE DISTRICT				
CHECK DATE FROM 03/18/2025 - 04/21/2025				
Check Date	Check	Vendor Name	Description	Amount
04/09/2025	DD5890(A)	HOSIER, CALEB	PAYROLL	606.97
04/09/2025	DD5891(A)	HUNDERMAN, MARCIE	PAYROLL	1,054.21
04/09/2025	DD5892(A)	JANIK, GREG	PAYROLL	1,583.80
04/09/2025	DD5893(A)	KIRCHERT, ERIK	PAYROLL	549.34
04/09/2025	DD5894(A)	LOVELL, BROCK	PAYROLL	643.42
04/09/2025	DD5895(A)	MANTELS, CHRISTOPHER	PAYROLL	36.82
04/09/2025	DD5896(A)	MARR, SEAN	PAYROLL	473.28
04/09/2025	DD5897(A)	MEISTE, JAMES	PAYROLL	605.09
04/09/2025	DD5898(A)	MEYER, KYLE	PAYROLL	166.30
04/09/2025	DD5899(A)	NORTH, CATHY	PAYROLL	43.04
04/09/2025	DD5900(A)	PEAK, ANDREW	PAYROLL	729.86
04/09/2025	DD5901(A)	POST, RYAN	PAYROLL	501.27
04/09/2025	DD5902(A)	PULLEN, TARUE	PAYROLL	88.10
04/09/2025	DD5903(A)	SEYMOUR, SCOTT	PAYROLL	545.39
04/09/2025	DD5904(A)	STARRING, LINUS	PAYROLL	929.83
04/09/2025	DD5905(A)	STEVENS, KEVIN	PAYROLL	177.23
04/09/2025	DD5906(A)	VERPLANK, JANE	PAYROLL	88.10
04/09/2025	DD5907(A)	WETZEL, EVAN	PAYROLL	1,914.78
04/10/2025	EFT1626(E)	457 MERS	PAYROLL	1,407.96
04/10/2025	EFT1627(E)	INTERNAL REVENUE SERVICE	PAYROLL	4,857.01
04/10/2025	EFT1628(E)	DEFINED CONTRIBUTION	PAYROLL	1,085.41
04/10/2025	EFT1629(E)	SAUGATUCK AREA PROFESSIONAL L	PAYROLL	350.00
04/11/2025	DD5908(A)	BERNHARDY, CHRISTOPHER	PAYROLL	1,856.82
04/11/2025	DD5909(A)	BETTS, MICHAEL	PAYROLL	1,996.96
04/11/2025	DD5910(A)	CAPEL, RILEY	PAYROLL	1,324.81
04/11/2025	DD5911(A)	DALTON, PHIL	PAYROLL	1,281.05
04/11/2025	DD5912(A)	HOSIER, CALEB	PAYROLL	1,361.00
04/11/2025	DD5913(A)	JANIK, GREG	PAYROLL	2,761.71
04/11/2025	DD5914(A)	MANTELS, CHRISTOPHER	PAYROLL	2,493.76
04/11/2025	DD5915(A)	MEYER, KYLE	PAYROLL	1,712.98
04/11/2025	DD5916(A)	STEVENS, KEVIN	PAYROLL	780.07
04/11/2025	EFT1630(E)	457 MERS	PAYROLL	1,669.90
04/11/2025	EFT1631(E)	MISDU	PAYROLL	720.94
04/11/2025	EFT1632(E)	INTERNAL REVENUE SERVICE	PAYROLL	6,114.53
04/11/2025	EFT1633(E)	SAUGATUCK AREA PROFESSIONAL L	PAYROLL	450.00
04/11/2025	EFT1634(E)	DEFINED CONTRIBUTION	PAYROLL	2,553.05
04/21/2025	3457(E)	ARROWASTE	TRASH	84.68
04/21/2025	3458(E)	BLUE CROSS BLUE SHIELD	HEALTH INSURANCE	8,141.83
04/21/2025	3459(E)	COMCAST	INTERNET	184.11
04/21/2025	3460(E)	CONSUMERS ENERGY	BOAT DOCK	31.09

04/16/2025 CHECK REGISTER FOR SAUGATUCK FIRE DISTRICT				
CHECK DATE FROM 03/18/2025 - 04/21/2025				
Check Date	Check	Vendor Name	Description	Amount
04/21/2025	3461(E)	CONSUMERS ENERGY	FIRE STATION	590.79
04/21/2025	3462(E)	FIRST BANKCARD	TRAINING, SUPPLIES & CRR	3,785.29
04/21/2025	3463(E)	HEALTH SAVINGS ACCOUNT	HEALTH SAVINGS	5,990.40
04/21/2025	3464(E)	KAL LAKE SEWER WATER	WATER	313.90
04/21/2025	3465(E)	KAL LAKE SEWER WATER	WATER	67.61
04/21/2025	3466(E)	MENARDS	MAINTENANCE & CRR	594.43
04/21/2025	3467(E)	MICHIGAN GAS UTILITIES	NATURAL GAS	331.62
04/21/2025	3468(E)	MCKESSON	MEDICAL SUPPLIES	429.53
04/21/2025	3469(E)	OIT LLC	TELEPHONES	403.19
04/21/2025	3470(E)	SHELL	GASOLINE & DIESEL	1,300.88
04/21/2025	3471(E)	ZORO	ELECTRODES	175.35
04/21/2025	3472(A)	AEROS IT GROUP	COMPUTER SERVICES	949.00
04/21/2025	3473(A)	ALLEGAN TREASURER	TAX CHARGE BACK	390.07
04/21/2025	3474(A)	APPLIED IMAGING	COPIER USE	517.75
04/21/2025	3475(A)	BEAVER RESEARCH COMPANY	SUPPLIES	482.20
04/21/2025	3476(A)	BLOOM SLUGGETT PC	LEGAL FEES	286.00
04/21/2025	3477(A)	DIESEL HAVEN LLC	2174 MAINTENANCE	325.00
04/21/2025	3478(A)	FLEIS & VANDENBRINK	WATER & SEWER	924.00
04/21/2025	3479(A)	DEBRA FROSTY	MEDICAL BAG LABELS	220.00
04/21/2025	3480(A)	KNOX COMPANY	KNOX SYSTEM	13,799.00
04/21/2025	3481(A)	MAC QUEEN EQUIPMENT LLC	SCBA FLOW TEST	2,645.25
04/21/2025	3482(A)	MASTER MEDICAL EQUIPMENT	AED	2,624.50
04/21/2025	3483(A)	PETER STANISLAWSKI	FINANCE SERVICES	980.00
04/21/2025	3484(A)	PURITY CYLINDER GASES INC	CYLINDER GAS	50.13
04/21/2025	3485(A)	CITY OF SAUGATUCK	TAX OVERPAYMENT	351.75
04/21/2025	3486(A)	SENSIT TECHNOLOGIES LLC	SENSIT SENSORS	562.46
04/21/2025	3487(A)	STANDARD	INSURANCE	1,158.21
04/21/2025	3488(A)	WEST MICHIGAN UNIFORM	SHOP TOWELS	212.36
04/21/2025	20808	GRAPHIX EMBROIDERY INC	UNIFORMS	16.00
04/21/2025	20809	IHLE AUTO PARTS	SUPPLIES	22.14
04/21/2025	20810	RONALD JANIK	SUPPLIES	230.00
04/21/2025	20811	RATHCO	911 SIGNS	441.75
04/21/2025	20812	WINDWOOD PROPERTY SERVICES L	LAWN MAINTENANCE	180.00
Total of 111 Checks:				161,192.60
Less 0 Void Checks:				0.00
Total of 111 Disbursements:				161,192.60

Vendor Name	Description	Amount
1. AEROS IT GROUP	COMPUTER SERVICES	905.50
	COMPUTER SERVICES	43.50
	TOTAL	949.00
2. ALLEGAN TREASURER	TAX CHARGE BACK	390.07
3. APPLIED IMAGING	COPIER USE	517.75
4. ARROWASTE	TRASH	84.68
	TRASH	39.75
	TOTAL	124.43
5. BEAVER RESEARCH COMPANY	SUPPLIES	482.20
6. BLOOM SLUGGETT PC	LEGAL FEES	286.00
7. BLUE CROSS BLUE SHIELD	HEALTH INSURANCE	8,141.83
8. CITY OF SAUGATUCK	TAX OVERPAYMENT	351.75
9. COMCAST	INTERNET	184.11
10. CONSUMERS ENERGY	FIRE STATION	590.79
	BOAT DOCK	31.09
	TOTAL	621.88
11. DEBRA FROSTY	MEDICAL BAG LABELS	220.00
12. DIESEL HAVEN LLC	2174 MAINTENANCE	325.00
13. FIRST BANKCARD	TRAINING, SUPPLIES & CRR	3,785.29
14. FLEIS & VANDENBRINK	WATER & SEWER	924.00
15. GRAPHIX EMBROIDERY INC	UNIFORMS	16.00
16. HEALTH SAVINGS ACCOUNT	HEALTH SAVINGS	5,990.40
17. IHLE AUTO PARTS	SUPPLIES	22.14
18. KAL LAKE SEWER WATER	WATER	313.90
	WATER	67.61
	TOTAL	381.51
19. KNOX COMPANY	KNOX SYSTEM	13,799.00
20. MAC QUEEN EQUIPMENT LLC	SCBA FLOW TEST	2,645.25
21. MASTER MEDICAL EQUIPMENT	AED	1,259.50
	AED	1,365.00
	TOTAL	2,624.50
22. MCKESSON	MEDICAL SUPPLIES	429.53
23. MENARDS		

Vendor Name	Description	Amount
24. MICHIGAN GAS UTILITIES	MAINTENANCE & CRR	594.43
	NATURAL GAS	331.62
25. OIT LLC	TELEPHONES	403.19
26. PETER STANISLAWSKI	FINANCE SERVICES	980.00
27. PURITY CYLINDER GASES INC	CYLINDER GAS	50.13
28. RATHCO	911 SIGNS	441.75
29. RONALD JANIK	SUPPLIES	230.00
30. SENSIT TECHNOLOGIES LLC	SENSIT SENSORS	562.46
31. SHELL	GASOLINE & DIESEL	1,300.88
32. STANDARD	INSURANCE	1,158.21
33. VERIZON WIRELESS	CELL PHONES & MODEMS	569.42
34. WEST MICHIGAN UNIFORM	SHOP TOWELS	212.36
35. WINDWOOD PROPERTY SERVICES LLC	LAWN MAINTENANCE	180.00
36. ZORO	ELECTRODES	175.35
TOTAL - ALL VENDORS		50,401.44

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PERIOD ENDING 04/30/2025

GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		06/30/2024	2024-25	04/30/2025	MONTH 04/30/25	BALANCE	
		NORM (ABNORM)	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	
Fund 206 - FIRE FUND							
Revenues							
Dept 000							
206-000-401.000	SAUGATUCK CITY	518,829.93	559,500.00	527,066.26	(351.75)	32,433.74	94.20
206-000-402.000	SAUGATUCK TOWNSHIP	1,069,709.31	1,191,206.31	1,191,206.31	59,795.54	0.00	100.00
206-000-403.000	DOUGLAS CITY	546,472.68	594,167.45	594,167.45	31,223.40	0.00	100.00
206-000-450.000	FIRE SERVICES	1,190.00	3,000.00	2,745.00	20.00	255.00	91.50
206-000-460.000	INSPECTION & PLAN REVIEW FEES	38,800.00	50,000.00	42,587.50	7,375.00	7,412.50	85.18
206-000-465.000	COST RECOVERY	35,960.83	31,000.00	30,052.86	8,065.90	947.14	96.94
206-000-560.000	GRANTS & DONATIONS	130,987.59	40,000.00	38,787.48	0.00	1,212.52	96.97
206-000-665.000	INTEREST	34,662.28	35,000.00	28,182.47	0.00	6,817.53	80.52
206-000-669.000	INSURANCE PROCEEDS	4,400.00	0.00	0.00	0.00	0.00	0.00
206-000-685.000	SALES OF ASSETS	67,467.52	0.00	0.00	0.00	0.00	0.00
Total Dept 000		2,448,480.14	2,503,873.76	2,454,795.33	106,128.09	49,078.43	98.04
TOTAL REVENUES		2,448,480.14	2,503,873.76	2,454,795.33	106,128.09	49,078.43	98.04
Expenditures							
Dept 336 - FIRE FUND							
206-336-702.000	BOARD SALARY	3,350.00	5,000.00	3,550.00	350.00	1,450.00	71.00
206-336-704.000	CHIEF SALARY	110,000.02	125,000.00	96,923.00	4,846.15	28,077.00	77.54
206-336-705.000	OFFICER SALARIES	7,479.36	10,000.00	6,646.01	750.02	3,353.99	66.46
206-336-708.000	CAREER FIREFIGHTER	488,197.56	615,000.00	434,311.04	36,554.68	180,688.96	70.62
206-336-709.000	OPERATIONAL WAGES	96,817.83	110,000.00	90,355.09	9,481.18	19,644.91	82.14
206-336-709.500	PAID ON CALL STIPEND	88,946.75	95,000.00	60,580.82	6,955.97	34,419.18	63.77
206-336-710.000	FIRE CALLS	56,934.06	70,000.00	41,689.81	3,391.55	28,310.19	59.56
206-336-711.000	MEDICAL CALLS	34,289.42	35,000.00	30,329.08	2,688.09	4,670.92	86.65
206-336-712.000	TRAINING	23,550.63	35,000.00	15,453.39	1,788.08	19,546.61	44.15
206-336-713.000	SPECIAL EVENTS	14,029.92	15,000.00	7,547.04	89.25	7,452.96	50.31
206-336-720.000	PAYROLL TAXES	72,244.55	111,000.00	63,946.83	5,123.50	47,053.17	57.61
206-336-721.000	EMPLOYEE INSURANCE BENEFITS	107,430.92	150,000.00	120,318.45	15,990.44	29,681.55	80.21
206-336-722.000	WORKER COMP INSURANCE	48,485.06	100,000.00	50,039.85	0.00	49,960.15	50.04
206-336-723.000	RETIREMENT	142,000.00	150,000.00	121,582.85	9,591.84	28,417.15	81.06
206-336-727.000	OPERATING SUPPLIES	15,097.26	25,000.00	23,257.88	1,693.43	1,742.12	93.03
206-336-728.000	GAS & OIL	19,391.54	20,000.00	13,870.05	1,468.16	6,129.95	69.35
206-336-730.000	PROFESSIONAL SERVICES	43,954.74	40,000.00	33,931.40	2,190.00	6,068.60	84.83
206-336-742.000	TESTING, REPAIR & REPLACEMENT	19,148.87	22,000.00	5,328.51	2,645.25	16,671.49	24.22
206-336-745.000	STATION TOOLS	1,103.22	3,250.00	264.18	0.00	2,985.82	8.13
206-336-746.000	FIRE FIGHTER TOOLS	10,244.35	10,000.00	3,359.48	0.00	6,640.52	33.59
206-336-751.000	PHONES	13,509.91	19,000.00	12,069.12	759.44	6,930.88	63.52
206-336-752.000	UTILITIES	14,922.01	20,000.00	13,161.53	1,419.69	6,838.47	65.81
206-336-760.000	VEHICLE/ EQUIP REP & MAINTENANCE	66,034.10	70,000.00	35,766.72	419.14	34,233.28	51.10
206-336-761.000	BOAT MAINTENANCE	11,543.09	19,000.00	15,736.28	401.05	3,263.72	82.82
206-336-762.000	RADIO & PAGER R&R	7,416.17	10,000.00	316.06	0.00	9,683.94	3.16
206-336-763.000	BUILDING REPAIR & MAINTENANCE	26,544.12	33,000.00	16,352.65	1,144.56	16,647.35	49.55
206-336-764.000	BUILDING SECURITY	1,669.20	2,000.00	389.00	0.00	1,611.00	19.45
206-336-767.000	DUES & SUBSCRIPTIONS	3,845.89	5,000.00	4,333.17	0.00	666.83	86.66
206-336-770.000	OFFICE EXPENSES	9,874.34	12,000.00	8,551.72	1,189.33	3,448.28	71.26
206-336-771.000	TECHNOLOGY	22,568.46	36,000.00	32,441.05	949.00	3,558.95	90.11
206-336-775.000	BUILDING INSPECTIONS	75.00	2,500.00	0.00	0.00	2,500.00	0.00
206-336-780.000	UNIFORMS	10,989.89	12,000.00	5,611.41	348.10	6,388.59	46.76
206-336-781.000	TURN OUT GEAR	0.00	40,000.00	116.50	0.00	39,883.50	0.29
206-336-785.000	EDUCATION	25,787.42	33,000.00	9,212.28	643.26	23,787.72	27.92
206-336-791.000	MEDICAL SUPPLY	13,512.97	20,000.00	9,382.82	883.56	10,617.18	46.91
206-336-795.000	COMMUNITY RISK REDUCTION	12,760.89	15,000.00	5,387.34	1,302.54	9,612.66	35.92

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PERIOD ENDING 04/30/2025

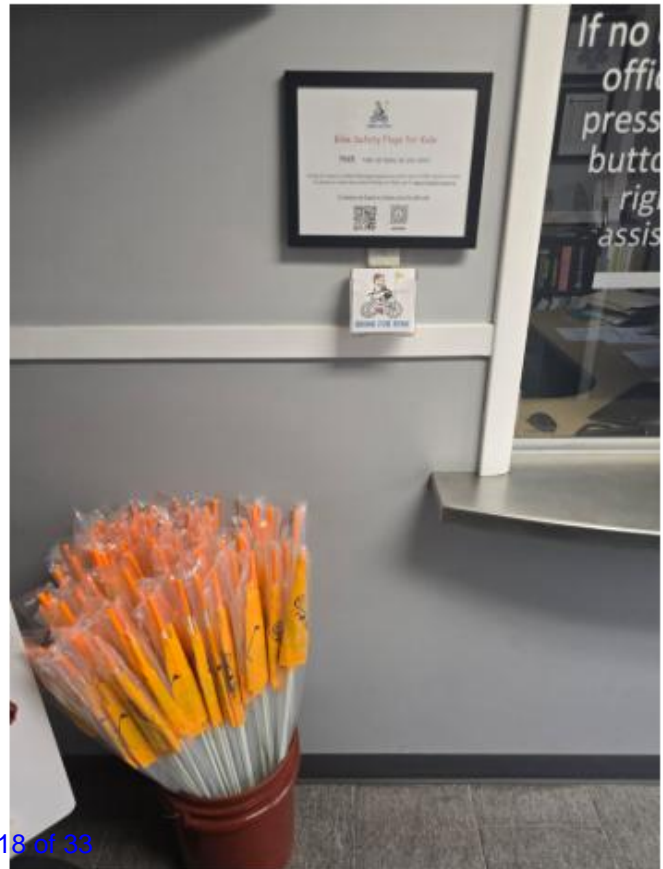
GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE		ACTIVITY FOR MONTH 04/30/25 INCR (DECR)	AVAILABLE		% BDGT USED
		06/30/2024 NORM (ABNORM)	2024-25 AMENDED BUDGET	04/30/2025 NORM (ABNORM)			NORM (ABNORM)		
Fund 206 - FIRE FUND									
Expenditures									
206-336-796.000	PHYSICALS	0.00	15,000.00	12,698.00		0.00		2,302.00	84.65
206-336-815.000	GENERAL INSURANCE	38,073.00	40,000.00	34,306.43		0.00		5,693.57	85.77
206-336-861.000	TAX CHARGE BACK	811.09	1,000.00	636.22		390.07		363.78	63.62
206-336-985.000	LONG TERM CAPITAL	171,320.86	480,250.00	268,110.38		13,799.00		212,139.62	55.83
Total Dept 336 - FIRE FUND		1,853,954.01	2,631,000.00	1,707,863.44		129,246.33		923,136.56	64.91
TOTAL EXPENDITURES		1,853,954.01	2,631,000.00	1,707,863.44		129,246.33		923,136.56	64.91
Fund 206 - FIRE FUND:									
TOTAL REVENUES		2,448,480.14	2,503,873.76	2,454,795.33		106,128.09		49,078.43	98.04
TOTAL EXPENDITURES		1,853,954.01	2,631,000.00	1,707,863.44		129,246.33		923,136.56	64.91
NET OF REVENUES & EXPENDITURES		594,526.13	(127,126.24)	746,931.89		(23,118.24)		(874,058.13)	587.55

### FREE Bicycle Safety Flags

*Riding for Ryan* was founded in memory of 7-year-old Ryan, who tragically lost his life in a bicycle accident in 2019. In response to this heartbreaking loss, Ryan's parents launched the organization to raise awareness about bicycle safety and increase visibility for young riders. The bright orange *Riding for Ryan* flags attach to the rear axle of a child's bicycle and are designed to be tall enough to catch the attention of drivers, helping to prevent future tragedies.

These safety flags are **free of charge** and available for pickup in the lobby of our Fire Station, located at **3342 Blue Star Highway**, Monday through Friday between **9:00 a.m. and 5:00 p.m.**

To learn more about *Riding for Ryan* or to support their mission with a donation, please visit [www.ridingforryan.org](http://www.ridingforryan.org).



04/17/2025

BUDGET REPORT FOR SAUGATUCK FIRE DISTRICT  
 Calculations as of 06/30/2025

GL NUMBER	DESCRIPTION	2023-24	2024-25	2024-25	2024-25	2025-26
		ACTIVITY	AMENDED	PROJECTED	ACTIVITY	REQUESTED
			BUDGET	ACTIVITY	THRU 04/16/2025	BUDGET
ESTIMATED REVENUES						
Dept 000						
206-000-401.000	SAUGATUCK CITY	518,829.93	559,500.00	559,500.00	527,066.26	616,000.00
206-000-402.000	SAUGATUCK TOWNSHIP	1,069,709.31	1,191,206.31	1,191,206.31	1,191,206.31	1,285,000.00
206-000-403.000	DOUGLAS CITY	546,472.68	594,167.45	594,167.45	594,167.45	636,000.00
206-000-450.000	FIRE SERVICES	1,190.00	3,000.00	3,000.00	2,745.00	1,000.00
206-000-460.000	INSPECTION & PLAN REVIEW FEES	38,800.00	50,000.00	50,000.00	42,587.50	25,000.00
206-000-465.000	COST RECOVERY	35,960.83	31,000.00	31,000.00	30,052.86	3,000.00
206-000-528.000	OTHER FEDERAL GRANTS					1,000.00
206-000-560.000	GRANTS & DONATIONS	130,987.59	40,000.00	40,000.00	38,787.48	1,000.00
206-000-665.000	INTEREST	34,662.28	35,000.00	35,000.00	28,182.47	10,000.00
206-000-669.000	INSURANCE PROCEEDS	4,400.00				
206-000-685.000	SALES OF ASSETS	67,467.52				5,000.00
Totals for dept 000 -		2,448,480.14	2,503,873.76	2,503,873.76	2,454,795.33	2,583,000.00
TOTAL ESTIMATED REVENUES		2,448,480.14	2,503,873.76	2,503,873.76	2,454,795.33	2,583,000.00

APPROPRIATIONS						
Dept 336 - FIRE FUND						
206-336-702.000	BOARD SALARY	3,350.00	5,000.00	5,000.00	3,550.00	10,000.00
206-336-704.000	CHIEF SALARY	110,000.02	125,000.00	125,000.00	96,923.00	133,000.00
206-336-705.000	OFFICER SALARIES	7,479.36	10,000.00	10,000.00	6,646.01	10,000.00
206-336-708.000	CAREER FIREFIGHTER	488,197.56	615,000.00	615,000.00	434,311.04	700,000.00
206-336-709.000	OPERATIONAL WAGES	96,817.83	110,000.00	110,000.00	90,355.09	116,000.00
206-336-709.500	PAID ON CALL STIPEND	88,946.75	95,000.00	95,000.00	60,580.82	100,000.00
206-336-710.000	FIRE CALLS	56,934.06	70,000.00	70,000.00	41,689.81	70,000.00
206-336-711.000	MEDICAL CALLS	34,289.42	35,000.00	35,000.00	30,329.08	40,000.00
206-336-712.000	TRAINING	23,550.63	35,000.00	35,000.00	15,453.39	35,000.00
206-336-713.000	SPECIAL EVENTS	14,029.92	15,000.00	15,000.00	7,547.04	15,000.00
206-336-720.000	PAYROLL TAXES	72,244.55	111,000.00	111,000.00	63,946.83	125,000.00
206-336-721.000	EMPLOYEE INSURANCE BENEFITS	107,430.92	150,000.00	150,000.00	120,318.45	150,000.00
206-336-722.000	WORKER COMP INSURANCE	48,485.06	100,000.00	100,000.00	50,039.85	100,000.00
206-336-723.000	RETIREMENT	142,000.00	150,000.00	150,000.00	121,582.85	150,000.00
206-336-727.000	OPERATING SUPPLIES	15,097.26	25,000.00	25,000.00	23,257.88	26,500.00
206-336-728.000	GAS & OIL	19,391.54	20,000.00	20,000.00	13,870.05	20,000.00
206-336-730.000	PROFESSIONAL SERVICES	43,954.74	40,000.00	40,000.00	33,931.40	35,000.00
206-336-742.000	TESTING, REPAIR & REPLACEMENT	19,148.87	22,000.00	22,000.00	5,328.51	23,000.00
206-336-745.000	STATION TOOLS	1,103.22	3,250.00	3,250.00	264.18	4,000.00
206-336-746.000	FIRE FIGHTER TOOLS	10,244.35	10,000.00	10,000.00	3,359.48	20,000.00
206-336-751.000	PHONES	13,509.91	19,000.00	19,000.00	12,069.12	20,000.00
206-336-752.000	UTILITIES	14,922.01	20,000.00	20,000.00	13,161.53	21,500.00
206-336-760.000	VEHICLE/ EQUIP REP & MAINTENANCE	66,034.10	70,000.00	70,000.00	35,766.72	75,000.00
206-336-761.000	BOAT MAINTENANCE	11,543.09	19,000.00	19,000.00	15,736.28	20,000.00
206-336-762.000	RADIO & PAGER R&R	7,416.17	10,000.00	10,000.00	316.06	10,000.00
206-336-763.000	BUILDING REPAIR & MAINTENANCE	26,544.12	33,000.00	33,000.00	16,352.65	35,000.00
206-336-764.000	BUILDING SECURITY	1,669.20	2,000.00	2,000.00	389.00	2,500.00
206-336-767.000	DUES & SUBSCRIPTIONS	3,845.89	5,000.00	5,000.00	4,333.17	4,000.00
206-336-770.000	OFFICE EXPENSES	9,874.34	12,000.00	12,000.00	8,551.72	10,000.00
206-336-771.000	TECHNOLOGY	22,568.46	36,000.00	36,000.00	32,441.05	32,000.00

206-336-775.000	BUILDING INSPECTIONS	75.00	2,500.00	2,500.00		5,000.00
206-336-780.000	UNIFORMS	10,989.89	12,000.00	12,000.00	5,611.41	13,500.00
206-336-781.000	TURN OUT GEAR		40,000.00	40,000.00	116.50	40,000.00
206-336-785.000	EDUCATION	25,787.42	33,000.00	33,000.00	9,212.28	33,000.00
206-336-791.000	MEDICAL SUPPLY	13,512.97	20,000.00	20,000.00	9,382.82	25,000.00
206-336-795.000	COMMUNITY RISK REDUCTION	12,760.43	15,000.00	15,000.00	5,387.34	15,000.00
206-336-796.000	PHYSICALS		15,000.00	15,000.00	12,698.00	15,000.00
206-336-815.000	GENERAL INSURANCE	38,073.00	40,000.00	40,000.00	34,306.43	44,000.00
206-336-861.000	TAX CHARGE BACK	811.09	1,000.00	1,000.00	636.22	1,000.00
206-336-985.000	LONG TERM CAPITAL	171,320.86	480,250.00	480,250.00	268,110.38	279,000.00
Totals for dept 336 - FIRE FUND		1,853,954.01	2,631,000.00	2,631,000.00	1,707,863.44	2,583,000.00
TOTAL APPROPRIATIONS		1,853,954.01	2,631,000.00	2,631,000.00	1,707,863.44	2,583,000.00

NET OF REVENUES/APPROPRIATIONS - FUND 206	594,526.13	(127,126.24)	(127,126.24)	746,931.89	
BEGINNING FUND BALANCE	646,144.41	1,240,670.54	1,240,670.54	1,240,670.54	1,113,544.30
ENDING FUND BALANCE	1,240,670.54	1,113,544.30	1,113,544.30	1,987,602.43	1,113,544.30

Fund 210 - REGIONAL TRAINING CENTER

ESTIMATED REVENUES						
Dept 000						
210-000-560.000	GRANTS & DONATIONS	6,000.00			6,000.00	
210-000-561.000	REGIONAL TRAINING CENTER	6,500.00			6,250.00	
Totals for dept 000 -		12,500.00			12,250.00	
TOTAL ESTIMATED REVENUES		12,500.00			12,250.00	

APPROPRIATIONS						
Dept 338 - TRAINING CENTER						
210-338-730.000	PROFESSIONAL SERVICES	4,300.00				
210-338-805.000	REGIONAL TRAINING CENTER	3,976.93			13,878.49	
Totals for dept 338 - TRAINING CENTER		8,276.93			13,878.49	
TOTAL APPROPRIATIONS		8,276.93			13,878.49	

NET OF REVENUES/APPROPRIATIONS - FUND 210	4,223.07			(1,628.49)	
BEGINNING FUND BALANCE	23,219.54	27,442.61	27,442.61	27,442.61	27,442.61
ENDING FUND BALANCE	27,442.61	27,442.61	27,442.61	25,814.12	27,442.61

ESTIMATED REVENUES - ALL FUNDS	2,460,980.14	2,503,873.76	2,503,873.76	2,467,045.33	2,583,000.00
APPROPRIATIONS - ALL FUNDS	1,862,230.94	2,631,000.00	2,631,000.00	1,721,741.93	2,583,000.00
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS	598,749.20	(127,126.24)	(127,126.24)	745,303.40	
BEGINNING FUND BALANCE - ALL FUNDS	669,363.95	1,268,113.15	1,268,113.15	1,268,113.15	1,140,986.91
ENDING FUND BALANCE - ALL FUNDS	1,268,113.15	1,140,986.91	1,140,986.91	2,013,416.55	1,140,986.91



# SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township

Item 11B



Increase to

## Incident #24-

Apparatus/Personnel-Overtime as Applicable	Units/Hours	Total Units	Cost per hour/container	Total	New Rate 2025
0 Chief Officer(s) - Chief	1	0	\$ 82.00	#NAME?	86
0 Chief Officer(s) - D.C	1	0	\$ 68.00	\$ -	70
0 Chief Officer(s) - A.C.	1	0	\$ 50.00	\$ -	51
0 Fire Officer(s) - Captain	1	0	\$ 45.00	\$ -	47
0 Fire Officer(s) - Lieutenant & Sergeant	1	0	\$ 40.00	\$ -	42
0 Firefighter(s)	1	0	\$ 35.00	\$ -	37
0 2110 - Engine #1	1	0	\$ 515.00	\$ -	541
0 2111 - Engine #3	1	0	\$ 300.00	\$ -	315
0 2112 - Engine #2	1	0	\$ 275.00	\$ -	290
0 2141 - Tanker #1	1	0	\$ 200.00	\$ -	210
0 2142 - Tanker #2	1	0	\$ 200.00	\$ -	210
0 2151 - Aerial Ladder Truck	1	0	\$ 400.00	\$ -	420
0 2161 - Rescue	1	0	\$ 275.00	\$ -	290
0 2171 - Command #1	1	0	\$ 85.00	\$ -	90
0 2173 - Command #3	1	0	\$ 75.00	\$ -	80
0 2174 - Command #4	1	0	\$ 85.00	\$ -	90
0 2131 - Brush #1	1	0	\$ 85.00	\$ -	90
0 2132 - Brush #2	1	0	\$ 65.00	\$ -	68
0 2133 - Brush #3	1	0	\$ 65.00	\$ -	68
0 2120 - TMA	1	0	\$ 275.00	\$ -	290
0 2121 - Utility Truck (Mule)	1	0	\$ 100.00	\$ -	105
0 2122 - Light Tower	1	0	\$ 100.00	\$ -	105
0 2123 - Traffic Control Trailer	1	0	\$ 100.00	\$ -	105
0 2124 - (MDOT Trailer)	1	0	\$ 100.00	\$ -	105
0 2191 - Fire Boat #1	1	0	\$ 350.00	\$ -	368
0 2193 - Fire Boat	1	0	\$ 100.00	\$ -	105
0 2194 - Fire Boat	1	0	\$ 175.00	\$ -	184
0 2199 - Drone	1	0	\$ 150.00	\$ -	158
0 Salvage Covers	1	0	\$ 47.25	\$ -	50
0 Foam	1	0	\$ 30.00	\$ -	32
0 Oil Dry Bags	1	0	\$ 15.45	\$ -	16.22
0 Cone Replacement(s)	1	0	\$ 35.00	\$ -	37
0 Postage fee	1	0	\$ 20.00	\$ -	21
1 Document Preparation	1	0	\$ 50.00	\$ -	52.5
<b>Total:</b>				<b>#NAME?</b>	



# SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township

Item  
11C



3342 Blue Star Highway  
Saugatuck, MI 49453  
269 857-3000 / Fax: 269 857-1228  
E-mail: [info@saugatuckfire.org](mailto:info@saugatuckfire.org)

## Proposed Rental Inspection Fee Structure FY 2025/26

### Initial Inspection

Application Paperwork, Emails & Scheduling – 20 minutes  
Inspection Software Location Creation / [Verification](#) – 15 minutes  
Drive to Inspection Site – 5-15 minutes  
Initial Inspection – 15 – 30 minutes  
Drive back from site – 5-15 minutes  
Report Emailing & Paperwork – 15 minutes  
TOTAL INITIAL TIME – 110 minutes or 1.875 hours  
1.875 hours @ \$65.00 / hour = \$121.87

Truck Fee ( ~~85,000~~ \$95,000 / 7 years / 800 Rentals) - ~~\$16.00~~ \$17.00  
Truck Fee ( ~~85,000~~ \$95,000 / 7 years / 800 Rentals) - ~~\$16.00~~ \$17.00  
Fuel Cost – \$10.00  
Software Cost ~~\$3,500~~ \$5,000 - / 800 rentals - ~~\$4.50~~ \$6.25  
Computer Cost (~~\$6,000~~ \$12,000 / 3 years / 800 rentals) – ~~\$2.50~~ \$5.00  
Inspector Training x 2 Inspectors (\$5,000 / 800) – \$6.25  
Inspector Training Backfill Staffing ( ~~\$5,000~~ \$6,000 / 800) – ~~\$6.25~~ \$7.50  
Code Book Updates ( ~~500.00~~ \$2,500 / 800) - ~~\$0.625~~ \$3.13

Labor Fee – \$121.87  
Associated Expenses - ~~\$46.13~~ \$72.13  
**TOTAL INITIAL FEE = ~~\$168.00~~ \$194.00**

**Commencing ~~7/1/2024~~ 7/1/2025 the fee will increase to ~~\$175.00~~ \$200.00 for 1<sup>st</sup> Rental Inspection**

### Re-inspection

Correspondence & Scheduling – 10 minutes  
Drive to Inspection Site – 5-15 minutes  
Re-Inspection – 15 minutes  
Drive Back from Site – 5-15 minutes  
Paperwork & Emails – 15 minutes  
TOTAL Re-Inspection Time – 70 minutes – 1.16 hours

1.16 hours @ \$65.00 / hour = \$75.40  
Associated Expenses - ~~\$46.13~~ \$72.13  
**TOTAL RE-INSPECTION FEE = ~~\$121.53~~ \$147.53**

**Commencing ~~7/1/2024~~ 7/1/2025 the fee will increase to ~~\$125.00~~ \$150.00 for each rental re-inspection.**

Revised 3/27/2025 - CM



# SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



3342 Blue Star Highway  
Saugatuck, MI 49453  
269 857-3000 / Fax: 269 857-1228  
E-mail: [info@saugatuckfire.org](mailto:info@saugatuckfire.org)

## Rental Inspection Fee Structure

### Initial Inspection

Application Paperwork, Emails & Scheduling – 20 minutes  
Inspection Software Location Creation / Verification – 15 minutes  
Drive to Inspection Site – 5-15 minutes  
Initial Inspection – 15 – 30 minutes  
Drive back from site – 5-15 minutes  
Report Emailing & Paperwork – 15 minutes  
TOTAL INITIAL TIME – 110 minutes or 1.875 hours  
1.875 hours @ \$65.00 / hour = \$121.87

Truck Fee (\$95,000 / 7 years / 800 Rentals) - \$17.00  
Truck Fee (\$95,000 / 7 years / 800 Rentals) - \$17.00  
Fuel Cost – \$10.00  
Software Cost (\$5,000 - / 800 rentals) - \$6.25  
Computer Cost (\$12,000 / 3 years / 800 rentals) – \$5.00  
Inspector Training x 2 Inspectors (\$5,000 / 800) – \$6.25  
Inspector Training Backfill Staffing (\$6,000 / 800) – \$7.50  
Code Book Updates (\$2,500 / 800) - \$3.13  
Inspector License Renewals (\$1,000 / 800) – \$1.25

Labor Fee – \$121.87  
Associated Expenses - \$73.38  
**TOTAL INITIAL FEE = \$195.25**

**Commencing 7/1/2025 the fee will increase to \$200.00 for 1<sup>st</sup> Rental Inspection**

### Re-inspection

Correspondence & Scheduling – 10 minutes  
Drive to Inspection Site – 5-15 minutes  
Re-Inspection – 15 minutes  
Drive Back from Site – 5-15 minutes  
Paperwork & Emails – 15 minutes  
TOTAL Re-Inspection Time – 70 minutes – 1.16 hours

1.16 hours @ \$65.00 / hour = \$75.40  
Associated Expenses - \$73.38  
**TOTAL RE-INSPECTION FEE = \$148.58**

**Commencing 7/1/2025 the fee will increase to \$150.00 for each rental re-inspection.**



# SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township

Item 11D



3342 Blue Star Highway  
Saugatuck, MI 49453  
269 857-3000 / Fax: 269 857-1228  
E-mail: [info@saugatuckfire.org](mailto:info@saugatuckfire.org)

## Calculation for Plan Review & Inspection Fees - FY 2025/26

### Plan Review

\$75.00 / hour

### Onsite Inspections (average of 100 system projects annually)

Truck Fee ( \$95,000 / 7 years / 700 over 7 years) - \$13.50

Fuel Cost – \$10.00

Software Cost ( \$1,000 - / 100 annually) - \$10.00

Computer Cost (\$6,000 / 3 years / 300 over 3 years) – \$6.67

Inspector Training x 2 Inspectors (\$2,500 / 300 over 3 years) – \$8.50

Inspector Training Backfill Staffing (\$3,000 / 300 over 3 years) – \$10.00

Inspector License Renewals (\$1000 / 300 over 3 years) - \$1.11

Labor Fee – \$75.00 / hr

Associated Expenses - \$59.78

**TOTAL INITIAL FEE = \$134.78**

**Commencing 7/1/2025 the fee will increase to \$135.00 / hour for onsite inspections**

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Revised 3/27/2025 – CM/GJ



# SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



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Saugatuck, MI 49453  
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## Plan Review & Inspection Fee Schedule

Fire Alarm Plan Review	<del>\$50.00 / hour</del> \$75.00 / hour
Fire Alarm Inspection / Testing (1 <sup>st</sup> Visit)	<del>\$75.00 / hour</del> \$135.00 / hour
Food Truck Inspections	\$135.00 / hour
<del>Fire Alarm Inspection / Testing (Return Visits)</del>	<del>\$100.00 / hour</del>
Hood System Plan Review	<del>\$50.00 / hour</del> \$75.00 / hour
Hood Inspection and/or Testing (1 <sup>st</sup> Visit)	<del>\$75.00 / hour</del> \$135.00 / hour
<del>Hood Inspection and/or Testing (2<sup>nd</sup> Visit)</del>	<del>\$100.00 / hour</del>
Fire Suppression Plan Review	<del>\$50.00 / hour</del> \$75.00 / hour
Fire Suppression Inspection / Testing (1 <sup>st</sup> Visit)	<del>\$75.00 / hour</del> \$135.00 / hour
<del>Fire Suppression Inspection / Testing (Return Visits)</del>	<del>\$100.00 / hour</del>
Site Plan / Plan Reviews <i>(First 1.5 1.0 hours per project is free of charge for single-family dwellings)</i>	\$50 \$75 / hr after 1.5 1 hr
Tent Inspection (1 <sup>st</sup> Visit)	<del>\$75.00 / hour</del> \$135.00 / hour
<del>Tent Inspection (Return Visits)</del>	<del>\$100.00 / hour \$135.00 / hr</del>
Rental Inspections (1 <sup>st</sup> Visit)	<del>\$175.00 / ea</del> \$200.00 / each
Rental Inspections (Re-Inspection Visits) inspection	<del>\$125.00</del> \$150.00 / per re-
3 <sup>rd</sup> Party Plan Reviewers	Billed at actual cost
Fire District Legal Counsel Review	Billed at actual cost

*All inspections are invoiced at a minimum of one hour. Inspections are completed during normal business hours. Any inspections requested after hours or on weekends will be at 1.5 times the posted hourly rates above. Plan Reviews are reviewed in the order in which they are received and can be 30 business days from date of receipt to date of review, and completion is contingent on public safety demands. After hours or weekend inspections are contingent on the availability of fire inspectors.*



# SAUGATUCK TOWNSHIP FIRE DISTRICT

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## Plan Review & Inspection Fee Schedule

Fire Alarm Plan Review	\$75.00 / hour
Fire Alarm Inspection / Testing	\$135.00 / hour
Food Truck Inspections	\$135.00 / hour
Hood System Plan Review	\$75.00 / hour
Hood Inspection and/or Testing	\$135.00 / hour
Fire Suppression Plan Review	\$75.00 / hour
Fire Suppression Inspection / Testing	\$135.00 / hour
Site Plan / Plan Reviews <i>(First 1.0 hours per project is free of charge for single-family dwellings)</i>	\$75 / hour after 1 hour
Tent Inspection	\$135.00 / hour
Rental Inspections (1 <sup>st</sup> Visit)	\$200.00 / each
Rental Inspections (Re-Inspection Visits)	\$150.00 / per re-inspection
3 <sup>rd</sup> Party Plan Reviewers	Billed at actual cost
Fire District Legal Counsel Review	Billed at actual cost

*All inspections are invoiced at a minimum of one hour. Inspections are completed during normal business hours. Any inspections requested after hours or on weekends will be at 1.5 times the posted hourly rates above. Plan Reviews are reviewed in the order in which they are received and can be 30 business days from date of receipt to date of review, and completion is contingent on public safety demands. After hours or weekend inspections are contingent on the availability of fire inspectors.*



