



SAUGATUCK TOWNSHIP FIRE DISTRICT



3342 Blue Star Highway
Saugatuck, MI 49453
Phone: 269 857-3000
E-mail: stfd-clerk@outlook.com

FIRE DISTRICT BOARD MEETING

6:30pm – April 18th, 2016

AGENDA

1. Call to Order / Roll Call:
2. Approval of Agenda (*additions / deletions*):
3. **Approval of Minutes:**
 - A. **March 21st, 2016**
 - B. **April 1st, 2016**
4. Correspondence:
 - A. **"Thank you"**
5. Fire Chief Comments:
 - A. **Incident Reports / Calls to Date**
 - B. **Inspections/Plan Reviews**
 - C. **Cost Recoveries**
 - D. **Canvas Donation**
 - E. **Address Sign Initiative**
 - F. **Generator Failed Load Testing - \$420.00**
 - G. **Consumers Energy LED Survey Cost/Benefit**
 - H. **Fire Academy**
6. Public Comment on Agenda Items: (Limit 3 minutes): **None.**
7. Request for Payment:
 - A. **Account Payables**
 - B. **Financial Report**
 - C. **Budget Approval Fiscal Year 2016/17**
8. Unfinished Business:
 - A. **SCBA – Status – Estimated delivery date May 1st, 2016**
 - B. **Fennville AMR Response Time Data will be extracted if required by Fire Board**
 - C. **Phragmites Prescribed Burn**
 - D. **Radio System Discussion**
 - E. **Truck #2171 – 2008 Ford F150 Sold for \$5,000 on 4/7/2016**
9. New Business:
 - A. **SCBA Filling Station – Room Ready, Compressor Scheduled to Arrive 4/16/2016**
 - B. **FEMA Grant Presentation – May 20th, 2016 at 2:00pm – Congressmen Fred Upton and Senator Tonya Schuitmaker scheduled to attend.**
10. Fire Board Comments
11. Public Comments: (Limit 3 minutes)
12. Adjournment:

NOTICE

This facility is wheel chair accessible with accessible parking spaces available. Request for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact Saugatuck Township Fire District at 269-857-3000 for further information.



FIRE DISTRICT BOARD MEETING

6:30pm - March 21st, 2016

MINUTES

1. Call to Order / Roll Call: **Called to order by J. Verplank at 6:32pm**
Present: E. Beckman J. Verplank, S. Phelps, H. Zavislak
Absent with prior notice: R. McIlwaine, J. Schmidt
Also Present: Chief Greg Janik, P. Stanislawski
Approval of Agenda (*additions / deletions*): **Motion by Phelps, 2nd by Beckman, All Approve.**
Addition under Chief's Comments: Add Item F under Chief's Comments for Appreciation Dinner April 14th & Insurance Discussion
2. **Approval of Minutes:**
 - A. **February 15th, 2016 – Motion by Phelps, 2nd by Beckman, All Approve.**
 - B. **February 24th, 2016 – Motion by Phelps, 2nd by Beckman, All Approve.**
 - C. **February 27th, 2016 – Motion by Phelps, 2nd by Beckman, All Approve.**
3. **Correspondence: None.**
4. **Fire Chief Comments:**
 - A. **Incident Reports / Calls to Date**
 1. **Incident Report Statistics to date were reviewed.**
 2. **5:58 average response time to date.**
 - B. **Inspections/Plan Reviews**
 1. **Inspections since the 2/15/16 board meeting were reviewed.**
 - C. **3 Cost Recoveries – Received Total \$4,710**
 1. **Cost recoveries as of 3/1/16, Collected \$6176.50 to date.**
 - D. **MMRMA Grant Awarded – Inspector 2 & Plan Review Classes - \$1,300**
 1. **Grant was received in 50% and are appealing to be 75% reimbursement.**
 - E. **Truck 2142 – Repairs - \$1,645**
 1. **Repairs to the oil cooler on Tanker 2142 Were Discussed.**
 - F. **Appreciation Dinner on April 14th, 2016**
 1. **Discussion about insurance and alcohol being served.**
 2. **Discussion about obtaining a copy of the liquor license. Chief to follow up.**
5. **Public Comment on Agenda Items: (Limit 3 minutes): None.**
6. **Request for Payment:**
 - A. **Budget Amendment**
 - a. **Budget Amendment from Journal Entry Page 39 Dated 3/18/2016 was reviewed.**
 - b. **Motion by Phelps, 2nd by Beckman to approve the Budget Adjustment #2.**
 - i. **YEAS: Beckman, Verplank, Phelps, Bekken**
 - ii. **NEAS: Zavislak**
 - iii. **ABSENT: McIlwaine, Schmidt**
 - B. **Account Payables – Motion by Phelps, 2nd by Beckman to pay the bills in the amount of \$344,678.68 – All Approve.**



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C. Financial Report

- a. Financial reports were reviewed and budget year to date.

7. Unfinished Business:

A. SCBA – Status – Cylinders Arrived

- a. Carbon cylinders have arrived saving \$15,000.
- b. Officers met and are willing to remove telemetry and save \$12,000 from SCBA order to put towards duty officer vehicle. Also recommend canceling the 6 – 1 hour SCBA cylinders and save approximately \$6,000.
- c. We cannot function with one duty officer vehicle and officers are using their personal vehicles.
- d. B. Van Oss briefed board on what telemetry system is and does.
- e. Officers had concerns about staffing the computer for telemetry, but still would like to embrace technology if we can afford it.
- f. Motion by Zavislak, 2nd by Beckman to leave the telemetry in the SCBA package at a cost of \$12,000

YEAS: Beckman, Verplank, Phelps, Zavislak, Bekken

NEAS: None

ABSENT: McIlwaine, Schmidt

B. Roofing Project Status – Snow guards - \$1750

- a. Due to slope of roof and snow sliding, gutters were damaged.
- b. Holland Roofing repaired gutters once and will only do it once.
- c. Recommendation to install snow guards in next budget year at a cost of \$1,750. Motion by Phelps, 2nd by Zavislak to install the snow guards in the next budget year at a cost of \$1,750. All Approve.

C. Full Time Fire Fighter / Clerk Position

- a. Recommendation to vote on the position and either keep the full time position or keep it as a part time clerk position.
- b. It was the decision of the Chief to hire a Firefighter/EMT to fill the fire clerk's position and more adequately staff our 783 annual calls. Chief Janik's opinion is that we need the staffing we currently have with 4.75 personnel.
- c. Motion by Phelps, 2nd by Beckman to Approve the Full Time Firefighter/Clerk Position.

YEAS: Beckman, Verplank, Phelps, Bekken

NEAS: Zavislak

ABSENT: McIlwaine, Schmidt

8. New Business:

A. Elect Fire District Fire Board Officers

- a. Motion by Beckman, 2nd by Phelps to keep the following board positions the same for the 2016 calendar year. All Approve.
- b. Chair – Jane Verplank
- c. Vice Chair – E. Beckman
- d. Secretary – Roy McIlwaine
- e. Vice-Secretary – Scott Phelps

B. Phragmites – Labor

- a. Discussion about burning Phragmites in Douglas on public property of 8.3 acres.



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- b. Incident Action Plan will take approximately 20 hours of time to complete.
 - c. It was discovered that a lot of the property is actually private.
 - d. Get Douglas City to provide information about who the property owners are, and who will pay for the fire department. We will not bill for public property at this time.
 - C. Allegan County Fire Chief's Association – Radio System Decision/Recommendation
 - a. The existing system has reached its useful lifespan.
 - b. After a lot of research, the majority of the Chief's want to go with an 800 MHz radio on the Michigan Public Safety Communication System (MPSCS). Details about how to pay for the system and the radios will need to be sorted out, but the important part is that the Chief's association are willing to move forward with MPSCS system only. They are not willing to use a proprietary 800 MHz system.
 - c. Radio testing with 800 MHz has been done and it seems to work very well with both analog and digital channels in our area.
 - D. Truck #2171 Repair/Replacement Discussion
 - a. Discussion about current condition of truck.
 - b. Discussion to replace truck seemed like a more cost effective program.
 - c. Obtain pricing and hold special board meeting to vote on purchase.
 - E. AMR 2015 Year End Response Times
 - a. Priority 1 – 11:47
 - b. Priority 2 – 22:22
 - c. Priority 3 – 13:28
 - F. Review HME Sale and KME Purchase
 - a. Board Members provided information that was needed.
 - G. Discussion of Roles & Responsibilities and Revised Meeting Schedule
 - a. It is difficult to get a quorum during the winter season while board members are on vacation.
 - b. If you are not here to vote, then you live with the decision the board makes without you.
 - c. The board does not feel it is necessary to meet twice per month.
 9. Fire Board Comments:
 - a. Discussion about donation from Ken Denison.
 - b. No injuries of personnel or public since last meeting.
 - c. Open Meetings Act. Suggestion to not communicate as entire board via email as recommended by the Fire Department's Attorney.
 - d. H. Zavislak discussed a case St. Aubin vs. Ishpeming City Council.
 - e. J. Verplank recommends to never email as an entire group to avoid violation of the Open Meetings Act.
 - f. Requests for information should be made to the Fire Chief.
 10. Public Comments: (Limit 3 minutes)
 - a. Recognize J. Verplank for her time and efforts to purchase the KME.
 - b. Recognize the entire board for time and special meetings to purchase KME.
 11. Adjournment: Motion to adjourn by G. Bekken at 8:49pm.



FIRE DISTRICT "SPECIAL" BOARD MEETING

10:00am – April 1st, 2016

MINUTES

1. **Call to Order / Roll Call:** Called to order at 10:01am by J. Verplank
Members Present: R. Milwaine, J. Verplank, S. Phelps, H. Zavislak, G. Bekken
Absent with prior notice: E. Beckman, J. Schmidt
2. **Approval of Agenda (additions / deletions):**
Motion by S. Phelps , 2nd by H. Zavislak to approve the agenda for the April 1st, 2016 Fire Board Meeting. All approve
3. **Correspondence:** None
4. **Fire Chief Comments:** None
5. **Public Comment on Agenda Items: (Limit 3 minutes):** None
6. **Request for Payment:** None
7. **Unfinished Business:** None
8. **New Business:**
 - A. **Funding Approval Form – Replacement Duty Officer Vehicle - #2171**
 - a. Discussion about existing 2008 F150 mechanical problems that began this process.
 - b. Duty Officer vehicle would be better suited with an aluminum utility body.
 - c. Pricing was researched with Oakland County, State Contracts, and pricing of proposed truck was in line with State Contract pricing.
 - d. Difficult working off of one duty officer truck now due to current staffing.

Motion by H. Zavislak to approve the purchase of the new duty officer replacement truck in the amount of \$56,709 , 2nd by Phelps.
YEAS: Zavislak, Phelps, Milwaine, Verplank, Bekken
NEAS: None
ABSENT: E. Beckman, J. Schmidt



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- B. Equipment Disposal Approval Form – 2008 Ford F150 Pickup Truck**
Motion by Zavislak, to accept no less than \$1,500 for the sale of the 2008 F150 Pickup truck. 2nd by Phelps. All approve.

9. Fire Board Comments:

- a. Request to eliminate paper copies of agendas for board personnel.

10. Public Comments: (Limit 3 minutes)

- a. C. Mantels thanks the board for allowing us to purchase a new truck.
b. L. Starring is appreciative as the duty officer vehicle has always been near and dear to his heart and he is thankful to continue that plan.

- 11. Adjournment:** Motion to adjourn at 10:22am by G. Bekken.

NOTICE

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Vendor Name	Description	Amount
1. ALARM 5	SCBA BOTTLES	33,390.00
2. ANDREW SLAGH	VOLTAGE TESTERS	200.00
3. APPLIED IMAGING	COPIER LEASE	156.36
4. BACK ROADS SERVICES	ANNUAL MAINTENANCE	2,800.16
5. BLOOM SLUGGETT MORGAN	LEGAL FEES	55.50
6. CHRIS MANTELS	TRAINING	206.12
	SUPPLIES	131.78
	TOTAL	337.90
7. CITY OF SAUGATUCK	GASOLINE	149.35
	FINANCE SERVICES	1,000.00
	TOTAL	1,149.35
8. COMCAST	PHONES	198.75
9. CONSUMERS ENERGY	BOAT SLIP	24.90
	FIRE BARN	444.16
	TOTAL	469.06
10. COUNTRYSIDE ELECTRIC INC	FIRE ALARM	573.26
11. DAVID MANTELS	2131 TOPPER	100.00
12. DICKINSON WRIGHT LLC	LEGAL	4,000.00
13. DUNES VIEW KWIK SHOP INC	DIESEL & GASOLINE	394.65
	DIESEL & GASOLINE	378.06
	TOTAL	772.71
14. ETNA SUPPLY	PVC PIPE	218.62
15. FIRST BANKCARD	SUPPLIES	35.98
16. FIRST IMPRESSIONS PRINTING	POSTAGE, APPRECIATION & SUPPLIES	988.34
17. GRAINGER	UNIFORMS	40.95
	LABEL	19.89
	SUPPLIES	23.10
	BATTERIES	26.34
	TOTAL	110.28
18. HEALTH SAVINGS ACCOUNT	HEALTH SAVINGS ACCOUNTS	1,875.00
19. IHLE AUTO PARTS	SUPPLIES	115.15
20. JESSICA BRUNSTING	TRAINING	625.00
21. KEVIN VAN DEN BOSCH	SCBA STATION	1,489.36
22. LORRIE PASTOOR		

Vendor Name	Description	Amount
23. MENARDS	CLEANING	160.00
	SCBA PROJECT	1,453.51
	SUPPLIES	75.24
	TOTAL	1,528.75
24. MFE INC	HELMET	315.48
25. MICHIGAN GAS UTILITIES	NATURAL GAS	396.06
26. MOORE MEDICAL LLC	MEDICAL SUPPIES	82.00
27. OFFICE DEPOT	OFFICE SUPPLIES	88.26
28. OVERISEL LUMBER CO	SUPPLIES	57.33
29. PRAXAIR	CYLINDER BOTTLES	65.77
30. PRIORITY HEALTH	INSURANCE	3,601.71
31. REPUBLIC SERVICES 240	TRASH	121.36
32. RESCUE RESOURCES LLC	TRAINING	250.00
33. SISTERS IN INK	UNIFORMS	225.00
34. SOMETHING DIFFERENT SIGNS	REMOVAL LETTERING & INSTALLATION	1,430.00
35. STANDARD	INSURANCE	412.46
36. TELE RAD INC	UNIFORMS	115.98
	CHROME CAP	16.00
	TOTAL	131.98
37. TIME EMERGENCY EQUIPMENT	HOSE	12,770.00
38. TYCO	BUILDING SECURITY	318.00
39. WEST MICHIGAN UNIFORM	SHOP TOWELS	23.00
TOTAL - ALL VENDORS		71,637.94
FUND TOTALS:		
Fund 206 - FIRE FUND		71,637.94

04/14/2016

CHECK REGISTER FOR SAUGATUCK FIRE DISTRICT

CHECK DATE FROM 03/22/2016 - 04/18/2016

Check Date	Check	Vendor Name	Description	Amount
Bank MAC MACATAWA BANK				
03/25/2016	DD785(A)	BETTS, MICHAEL	PAYROLL	782.14
03/25/2016	DD786(A)	JANIK, GREG	PAYROLL	1,657.31
03/25/2016	DD787(A)	MANTELS, CHRISTOPHER	PAYROLL	1,413.83
03/25/2016	DD788(A)	MILESKIEWICZ, JOHN	PAYROLL	827.14
03/25/2016	DD789(A)	VAN OSS, BRENT	PAYROLL	1,468.91
03/25/2016	EFT177(E)	457 MERS	PAYROLL	921.33
03/25/2016	EFT178(E)	MISDU	PAYROLL	217.86
03/25/2016	EFT179(E)	IRS	PAYROLL	2,196.42
03/25/2016	EFT180(E)	MERS	PAYROLL	1,584.38
03/25/2016	EFT181(E)	STATE OF MICHIGAN	PAYROLL	1,057.43
04/04/2016	475(A)	JESSICA BRUNSTING	TRAINING	625.00
04/04/2016	476(A)	CHRIS MANTELS	TRAINING	206.12
04/04/2016	477(A)	PRAXAIR	CYLINDER BOTTLES	65.77
04/04/2016	478(A)	SISTERS IN INK	UNIFORMS	225.00
04/04/2016	479(A)	TELE RAD INC	UNIFORMS	115.98
04/04/2016	19132	KEVIN VAN DEN BOSCH	SCBA STATION	1,489.36
04/04/2016	19133	STANDARD	INSURANCE	412.46
04/07/2016	19136	DAVID MANTELS	2131 TOPPER	100.00
04/07/2016	DD790(A)	BECKMAN, ERIC	PAYROLL	25.82
04/07/2016	DD791(A)	BEEK, HEATHER	PAYROLL	78.16
04/07/2016	19134	BEKKEN, GEROLD	PAYROLL	52.86
04/07/2016	DD792(A)	BERNHARDY, CHRISTOPHER	PAYROLL	163.06
04/07/2016	DD793(A)	BETTS, MICHAEL	PAYROLL	251.99
04/07/2016	DD794(A)	BLATT, DAVID	PAYROLL	212.53
04/07/2016	DD795(A)	BLOK, MICHAEL	PAYROLL	275.73
04/07/2016	DD796(A)	BRUNSTING, JESSICA	PAYROLL	46.18
04/07/2016	DD797(A)	DALTON, PHIL	PAYROLL	177.37
04/07/2016	DD798(A)	DIAZ, DANIEL	PAYROLL	315.08
04/07/2016	DD799(A)	DORNBUSH, JEFFREY	PAYROLL	20.00
04/07/2016	DD800(A)	ENGLAND, MICHAEL	PAYROLL	96.36
04/07/2016	DD801(A)	GARGANO, CHRISTINE	PAYROLL	144.12
04/07/2016	DD802(A)	GARGANO, MARK	PAYROLL	230.31
04/07/2016	DD803(A)	GROENDYKE, BRET	PAYROLL	130.65
04/07/2016	DD804(A)	KERRIDGE, ADAM	PAYROLL	93.15
04/07/2016	DD805(A)	KIRCHERT, ERIK	PAYROLL	695.40
04/07/2016	DD806(A)	MANTELS, CHRISTOPHER	PAYROLL	202.45
04/07/2016	DD807(A)	MC ILWAINE, ROY	PAYROLL	26.42
04/07/2016	DD808(A)	MEYER, KYLE	PAYROLL	534.78
04/07/2016	DD809(A)	MILESKIEWICZ, JOHN	PAYROLL	236.18
04/07/2016	DD810(A)	MOKMA, WAYNE	PAYROLL	193.22
04/07/2016	19135	PHELPS, DONALD	PAYROLL	52.86

04/14/2016 CHECK REGISTER FOR SAUGATUCK FIRE DISTRICT				
CHECK DATE FROM 03/22/2016 - 04/18/2016				
Check Date	Check	Vendor Name	Description	Amount
04/07/2016	DD811(A)	REWA, LANDON	PAYROLL	281.16
04/07/2016	STUB16(A)	SCHRECKENGUST, DANE	PAYROLL	0.00
04/07/2016	STUB17(A)	SCHRECKENGUST, DAWN	PAYROLL	0.00
04/07/2016	DD812(A)	SEYMOUR, SCOTT	PAYROLL	293.79
04/07/2016	DD813(A)	STARRING, LINUS	PAYROLL	680.38
04/07/2016	STUB18(A)	STURM, ELLIOTT	PAYROLL	0.00
04/07/2016	DD814(A)	VAN AUKEN, LAUREL	PAYROLL	20.22
04/07/2016	DD815(A)	VAN OSS, BRENT	PAYROLL	270.29
04/07/2016	DD816(A)	VERPLANK, JANE	PAYROLL	52.86
04/07/2016	DD817(A)	ZAVISLAK, HENRY	PAYROLL	52.86
04/07/2016	EFT182(E)	457 MERS	PAYROLL	1,675.34
04/07/2016	EFT183(E)	MISDU	PAYROLL	342.73
04/07/2016	EFT184(E)	IRS	PAYROLL	1,749.20
04/08/2016	DD818(A)	BETTS, MICHAEL	PAYROLL	782.14
04/08/2016	DD819(A)	JANIK, GREG	PAYROLL	1,657.32
04/08/2016	DD820(A)	MANTELS, CHRISTOPHER	PAYROLL	1,413.83
04/08/2016	DD821(A)	MILESKIEWICZ, JOHN	PAYROLL	827.14
04/08/2016	DD822(A)	VAN OSS, BRENT	PAYROLL	1,468.92
04/08/2016	EFT185(E)	457 MERS	PAYROLL	921.33
04/08/2016	EFT186(E)	MISDU	PAYROLL	217.86
04/08/2016	EFT187(E)	IRS	PAYROLL	2,196.38
04/18/2016	480(E)	COMCAST	PHONES	198.75
04/18/2016	481(E)	CONSUMERS ENERGY	BOAT SLIP	24.90
04/18/2016	482(E)	CONSUMERS ENERGY	FIRE BARN	444.16
04/18/2016	483(E)	FIRST BANKCARD	SUPPLIES	35.98
04/18/2016	484(E)	HEALTH SAVINGS ACCOUNT	HEALTH SAVINGS ACCOUNTS	1,875.00
04/18/2016	485(E)	MICHIGAN GAS UTILITIES	NATURAL GAS	396.06
04/18/2016	486(E)	PRIORITY HEALTH	INSURANCE	3,601.71
04/18/2016	487(E)	REPUBLIC SERVICES 240	TRASH	121.36
04/18/2016	488(E)	TYCO	BUILDING SECURITY	318.00
04/18/2016	489(A)	COUNTRYSIDE ELECTRIC INC	FIRE ALARM	573.26
04/18/2016	490(A)	DICKINSON WRIGHT LLC	LEGAL	4,000.00
04/18/2016	491(A)	CHRIS MANTELS	SUPPLIES	131.78
04/18/2016	492(A)	LORRIE PASTOOR	CLEANING	160.00
04/18/2016	493(A)	CITY OF SAUGATUCK	FINANCE SERVICES	1,149.35
04/18/2016	494(A)	TELE RAD INC	CHROME CAP	16.00
04/18/2016	495(A)	TIME EMERGENCY EQUIPMENT	HOSE	12,770.00
04/18/2016	496(A)	WEST MICHIGAN UNIFORM	SHOP TOWELS	23.00
04/18/2016	19137	ALARM 5	SCBA BOTTLES	33,390.00
04/18/2016	19138	APPLIED IMAGING	COPIER LEASE	156.36
04/18/2016	19139	BACK ROADS SERVICES	ANNUAL MAINTENANCE	2,800.16
04/18/2016	19140	BLOOM SLUGGETT MORGAN	LEGAL FEES	55.50
04/18/2016	19141	DUNES VIEW KWIK SHOP INC	DIESEL & GASOLINE	772.71

04/14/2016

CHECK REGISTER FOR SAUGATUCK FIRE DISTRICT

CHECK DATE FROM 03/22/2016 - 04/18/2016

Check Date	Check	Vendor Name	Description	Amount
04/18/2016	19142	FIRST IMPRESSIONS PRINTING	POSTAGE, APPRECIATION & SUPP	988.34
04/18/2016	19143	GRAINGER	LABEL	110.28
04/18/2016	19144	IHLE AUTO PARTS	SUPPLIES	115.15
04/18/2016	19145	MENARDS	SUPPLIES	1,528.75
04/18/2016	19146	MFE INC	HELMET	315.48
04/18/2016	19147	ANDREW SLAGH	VOLTAGE TESTERS	200.00
04/18/2016	19148	RESCUE RESOURCES LLC	TRAINING	250.00
04/18/2016	19149	ETNA SUPPLY	PVC PIPE	218.62
04/18/2016	19150	MOORE MEDICAL LLC	MEDICAL SUPPIES	82.00
04/18/2016	19151	OFFICE DEPOT	OFFICE SUPPLIES	88.26
04/18/2016	19152	OVERISEL LUMBER CO	SUPPLIES	57.33
04/18/2016	19153	SOMETHING DIFFERENT SIGNS	REMOVAL LETTERING & INSTALL	1,430.00
Total of 96 Checks:				102,923.12
Less 0 Void Checks:				0.00
Total of 96 Disbursements:				102,923.12

GL NUMBER	DESCRIPTION	2015-16		YTD BALANCE		ACTIVITY FOR		AVAILABLE	
		AMENDED BUDGET	04/30/2016 NORMAL (ABNORMAL)	04/30/2016 NORMAL (ABNORMAL)	04/30/2016 INCREASE (DECREASE)	BALANCE	NORMAL (ABNORMAL)	% BDC	USED
Fund 206 - FIRE FUND									
Revenues									
Dept 000									
206-000-401.000	SAUGATUCK CITY	221,672.00	211,048.69		0.00	10,623.31		95.21	
206-000-402.000	SAUGATUCK TOWNSHIP	447,567.00	431,032.68		0.00	16,534.32		96.31	
206-000-403.000	DOUGLAS CITY	228,265.00	211,327.09		0.00	16,937.91		92.58	
206-000-450.000	FIRE SERVICES	4,000.00	1,478.00		420.00	522.00		73.90	
206-000-460.000	INSPECTION & PLAN REVIEW FEES	4,000.00	3,655.00		75.00	345.00		91.38	
206-000-465.000	COST RECOVERY	20,000.00	17,513.75		0.00	2,486.25		87.57	
206-000-560.000	GRANTS & DONATIONS	150,200.00	150,257.45		0.00	(57.45)		100.00	
206-000-565.000	FINANCE/ LOANS	200,000.00	200,000.00		0.00	0.00		100.00	
206-000-665.000	INTEREST	750.00	41.78		0.00	708.22		5.57	
206-000-685.000	SALES OF ASSETS	143,500.00	148,500.00		5,000.00	(5,000.00)		103.48	
Total Dept 000		1,417,954.00	1,374,854.44		5,495.00	43,099.56		96.96	
TOTAL Revenues		1,417,954.00	1,374,854.44		5,495.00	43,099.56		96.96	
Expenditures									
Dept 336-FIRE FUND									
206-336-702.000	BOARD SALARY	3,000.00	2,010.00		300.00	990.00		67.00	
206-336-704.000	CHIEF SALARY	61,000.00	46,846.08		2,346.15	14,153.92		76.80	
206-336-705.000	OFFICER SALARIES	7,500.00	5,427.01		658.32	2,072.99		72.36	
206-336-707.000	CLERICAL/ADMIN WAGES	6,008.00	6,007.50		0.00	0.50		99.99	
206-336-708.000	CAREER FIREFIGHTER	114,300.00	83,670.25		5,016.15	30,629.75		73.20	
206-336-709.000	OPERATIONAL WAGES	63,000.00	47,102.39		2,291.50	15,897.61		74.77	
206-336-710.000	FIRE CALLS	34,000.00	31,871.50		2,422.50	2,128.50		93.74	
206-336-711.000	MEDICAL CALLS	25,000.00	16,838.00		1,581.00	8,162.00		67.35	
206-336-712.000	TRAINING	20,000.00	17,310.00		1,820.00	2,690.00		86.55	
206-336-713.000	SPECIAL EVENTS	5,300.00	4,041.80		0.00	1,258.20		76.26	
206-336-720.000	PAYROLL TAXES	24,282.48	20,282.48		1,333.84	4,217.52		82.79	
206-336-721.000	EMPLOYEE INSURANCE BENEFITS	61,000.00	51,305.36		5,889.17	9,694.64		84.11	
206-336-722.000	WORKER COMP INSURANCE	18,911.00	18,910.36		0.00	0.64		100.00	
206-336-723.000	RETIREMENT	37,700.00	29,056.47		1,618.37	8,643.53		77.07	
206-336-725.000	PAID ON CALL ANNUITY	0.00	0.00		0.00	0.00		0.00	
206-336-727.000	OPERATING SUPPLIES	9,100.00	8,235.37		652.71	864.63		90.50	
206-336-728.000	GAS & OIL	10,000.00	6,371.53		922.06	3,628.47		63.72	
206-336-730.000	PROFESSIONAL SERVICES	19,000.00	14,281.00		1,215.50	4,719.00		75.16	
206-336-742.000	TESTING, REPAIR & REPLACEMENT	11,500.00	11,499.39		578.00	0.61		99.99	
206-336-745.000	STATION TOOLS	2,500.00	1,574.60		0.00	925.40		62.98	
206-336-746.000	FIRE FIGHTER TOOLS	4,900.00	2,372.41		300.00	2,527.59		48.42	
206-336-751.000	PHONES	9,000.00	8,059.25		428.75	940.75		89.55	
206-336-752.000	UTILITIES	11,000.00	9,534.15		218.62	1,465.85		86.67	
206-336-759.000	HYDRANT MAINTENANCE	500.00	231.34		3,842.67	268.66		46.27	
206-336-760.000	VEHICLE/ EQUIP REP & MAINTENANCE	36,000.00	29,641.09		0.00	6,358.91		82.34	
206-336-761.000	BOAT MAINTENANCE	10,000.00	3,835.77		0.00	6,164.23		38.36	
206-336-762.000	RADIO & PAGER R&R	3,500.00	3,015.90		0.00	484.10		86.17	
206-336-763.000	BUILDING REPAIR & MAINTENANCE	15,000.00	9,204.86		459.80	5,795.14		61.37	
206-336-764.000	BUILDING SECURITY	4,500.00	2,748.62		318.00	1,751.38		61.08	
206-336-767.000	DUES & SUBSCRIPTIONS	900.00	865.20		0.00	34.80		96.13	
206-336-770.000	OFFICE EXPENSES	7,000.00	5,601.89		301.04	1,398.11		80.03	
206-336-771.000	TECHNOLOGY	9,600.00	9,187.79		277.84	412.21		95.71	
206-336-775.000	BUILDING INSPECTIONS	500.00	219.04		0.00	280.96		43.81	
206-336-780.000	UNIFORMS	7,000.00	5,296.10		381.93	1,703.90		75.66	
206-336-781.000	TURN OUT GEAR	5,000.00	3,891.70		315.48	1,108.30		77.83	
206-336-785.000	EDUCATION	15,000.00	14,690.10		1,081.12	309.90		97.93	

PERIOD ENDING 04/30/2016

GL NUMBER	DESCRIPTION	2015-16		YTD BALANCE		ACTIVITY FOR		AVAILABLE		
		AMENDED BUDGET	NORMAL (ABNORMAL)	04/30/2016	04/30/2016	MONTH 04/30/2016	INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE	% BDTG USED
Fund 206 - FIRE FUND										
Expenditures										
206-336-791.000	MEDICAL SUPPLY	3,500.00		1,524.08		82.00		1,975.92		43.55
206-336-795.000	FIRE PREVENTION	8,100.00		5,618.50		0.00		2,481.50		69.36
206-336-796.000	PHYSICALS	3,000.00		390.23		0.00		2,609.77		13.01
206-336-799.000	CONTINGENCY	0.00		0.00		0.00		0.00		0.00
206-336-815.000	GENERAL INSURANCE	(4,250.00)		(4,278.00)		0.00		28.00		100.66
206-336-861.000	TAX CHARGE BACK	500.00		118.34		0.00		381.66		23.67
206-336-975.000	LOAN PAYMENT	86,705.00		86,704.50		0.00		0.50		100.00
206-336-980.000	SMALL CAPITAL	47,000.00		45,852.73		2,026.77		1,147.27		97.56
206-336-985.000	LONG TERM CAPITAL	510,454.00		361,989.73		51,590.00		148,464.27		70.92
Total Dept 336-FIRE FUND		1,327,728.00		1,028,956.41		92,255.77		298,771.59		77.50
TOTAL Expenditures		1,327,728.00		1,028,956.41		92,255.77		298,771.59		77.50
Fund 206 - FIRE FUND:										
TOTAL REVENUES		1,417,954.00		1,374,854.44		5,495.00		43,099.56		96.96
TOTAL EXPENDITURES		1,327,728.00		1,028,956.41		92,255.77		298,771.59		77.50
NET OF REVENUES & EXPENDITURES		90,226.00		345,898.03		(86,760.77)		(255,672.03)		383.37
TOTAL REVENUES - ALL FUNDS										
TOTAL EXPENDITURES - ALL FUNDS		1,417,954.00		1,374,854.44		5,495.00		43,099.56		96.96
NET OF REVENUES & EXPENDITURES		1,327,728.00		1,028,956.41		92,255.77		298,771.59		77.50
NET OF REVENUES & EXPENDITURES		90,226.00		345,898.03		(86,760.77)		(255,672.03)		383.37

BUDGET REPORT FOR SAUGATUCK FIRE DISTRICT
 Fund: 206 FIRE FUND
 Calculations as of 06/30/2016

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 06/30/16	2015-16 PROJECTED ACTIVITY	2016-17 REQUESTED BUDGET
ESTIMATED REVENUES						
Dept 000						
206-000-401.000	SAUGATUCK CITY	185,473.75	221,672.00	211,048.69	221,500.00	226,620.00
206-000-402.000	SAUGATUCK TOWNSHIP	377,202.46	447,567.00	431,032.68	447,500.00	466,485.00
206-000-403.000	DOUGLAS CITY	192,724.53	228,265.00	211,327.09	228,200.00	236,329.00
206-000-450.000	FIRE SERVICES	37,650.20	2,000.00	1,478.00	2,000.00	1,000.00
206-000-460.000	INSPECTION & PLAN REVIEW FEES	5,625.00	4,000.00	3,655.00	4,000.00	4,000.00
206-000-465.000	COST RECOVERY	33,512.25	20,000.00	17,513.75	20,000.00	4,000.00
206-000-560.000	GRANTS & DONATIONS		150,200.00	150,257.45	150,257.00	4,000.00
206-000-565.000	FINANCE/ LOANS		200,000.00	200,000.00	200,000.00	1,000.00
206-000-665.000	INTEREST	703.36	750.00	41.78	750.00	750.00
206-000-685.000	SALES OF ASSETS	2,800.00	143,500.00	148,500.00	148,500.00	500.00
Totals for dept 000-		835,691.55	1,417,954.00	1,374,854.44	1,422,707.00	940,684.00
TOTAL ESTIMATED REVENUES						
		835,691.55	1,417,954.00	1,374,854.44	1,422,707.00	940,684.00

User: Peter

DB: Stfd

Fund: 206 FIRE FUND

Calculations as of 06/30/2016

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 06/30/16	2015-16 PROJECTED ACTIVITY	2016-17 REQUESTED BUDGET
APPROPRIATIONS						
Dept 336-FIRE FUND						
206-336-702.000	BOARD SALARY	2,355.00	3,000.00	2,010.00	2,650.00	3,000.00
206-336-704.000	CHIEF SALARY	58,999.98	61,000.00	46,846.08	61,000.00	65,000.00
206-336-705.000	OFFICER SALARIES	9,125.04	7,500.00	5,427.01	7,500.00	10,300.00
206-336-707.000	CLERICAL/ADMIN WAGES	25,468.50	6,008.00	6,007.50	6,008.00	
206-336-708.000	CAREER FIREFIGHTER	48,700.05	114,300.00	83,670.25	114,300.00	136,375.00
206-336-709.000	OPERATIONAL WAGES	57,979.10	63,000.00	47,102.39	63,000.00	63,000.00
206-336-710.000	FIRE CALLS	39,704.40	34,000.00	31,871.50	34,000.00	36,000.00
206-336-711.000	MEDICAL CALLS	27,336.50	25,000.00	16,838.00	25,000.00	27,000.00
206-336-712.000	TRAINING	21,097.59	20,000.00	17,310.00	20,000.00	20,000.00
206-336-713.000	SPECIAL EVENTS		5,300.00	4,041.80	5,300.00	5,000.00
206-336-720.000	PAYROLL TAXES	29,503.23	24,500.00	20,282.48	24,500.00	27,750.00
206-336-721.000	EMPLOYEE INSURANCE BENEFITS	43,871.46	61,000.00	51,305.36	61,000.00	63,000.00
206-336-722.000	WORKER COMP INSURANCE	16,238.00	18,911.00	18,910.36	18,911.00	20,000.00
206-336-723.000	RETIREMENT	12,238.47	37,700.00	29,056.47	37,700.00	40,000.00
206-336-725.000	PAID ON CALL ANNUITY	10,425.00				
206-336-727.000	OPERATING SUPPLIES	11,564.98	9,100.00	8,235.37	9,100.00	10,000.00
206-336-728.000	GAS & OIL	12,052.91	10,000.00	6,371.53	8,000.00	10,000.00
206-336-730.000	PROFESSIONAL SERVICES	12,370.94	19,000.00	14,281.00	17,000.00	18,000.00
206-336-742.000	TESTING, REPAIR & REPLACEMENT	12,284.18	11,500.00	11,499.39	11,500.00	11,500.00
206-336-745.000	STATION TOOLS	2,490.94	2,500.00	1,574.60	2,500.00	2,500.00
206-336-746.000	FIRE FIGHTER TOOLS	6,512.92	4,900.00	2,372.41	4,900.00	4,900.00
206-336-751.000	PHONES	7,847.62	9,000.00	8,059.25	9,000.00	9,000.00
206-336-752.000	UTILITIES	13,215.53	11,000.00	9,534.15	11,000.00	11,000.00
206-336-759.000	HYDRANT MAINTENANCE	200.54	500.00	231.34	500.00	500.00
206-336-760.000	VEHICLE/ EQUIP REP & MAINTENANCE	37,142.89	36,000.00	29,641.09	36,000.00	36,000.00
206-336-761.000	BOAT MAINTENANCE	11,731.85	10,000.00	3,835.77	10,000.00	10,000.00
206-336-762.000	RADIO & PAGER R&R	646.01	3,500.00	3,015.90	3,500.00	3,500.00
206-336-763.000	BUILDING REPAIR & MAINTENANCE	10,213.06	15,000.00	9,204.86	15,000.00	15,000.00
206-336-764.000	BUILDING SECURITY	4,746.62	4,500.00	2,748.62	4,500.00	4,500.00
206-336-767.000	DUES & SUBSCRIPTIONS	835.00	900.00	865.20	900.00	900.00
206-336-770.000	OFFICE EXPENSES	6,191.11	7,000.00	5,601.89	7,000.00	7,000.00
206-336-771.000	TECHNOLOGY	3,381.20	9,600.00	9,187.79	9,600.00	9,600.00
206-336-775.000	BUILDING INSPECTIONS	311.47	500.00	219.04	500.00	500.00
206-336-780.000	UNIFORMS	7,427.80	7,000.00	5,296.10	7,000.00	7,000.00
206-336-781.000	TURN OUT GEAR	5,844.73	5,000.00	3,891.70	5,000.00	5,000.00
206-336-785.000	EDUCATION	12,761.08	15,000.00	14,690.10	15,000.00	15,000.00
206-336-791.000	MEDICAL SUPPLY	3,131.74	3,500.00	1,524.08	3,500.00	3,500.00
206-336-795.000	FIRE PREVENTION	4,820.28	8,100.00	5,618.50	8,100.00	8,000.00
206-336-796.000	PHYSICALS	3,287.09	3,000.00	390.23	3,000.00	3,000.00
206-336-799.000	CONTINGENCY	2,131.31				
206-336-815.000	GENERAL INSURANCE	19,458.00	(4,250.00)	(4,278.00)		
206-336-861.000	TAX CHARGE BACK	115.51	500.00	118.34	500.00	500.00
206-336-975.000	LOAN PAYMENT	29,258.99	86,705.00	86,704.50	86,705.00	40,000.00
206-336-980.000	SMALL CAPITAL	35,390.75	47,000.00	45,852.73	47,000.00	20,000.00
206-336-985.000	LONG TERM CAPITAL	192,574.43	510,454.00	361,989.73	510,454.00	137,859.00
Totals for dept 336-FIRE FUND		872,983.80	1,327,728.00	1,028,956.41	1,327,628.00	940,684.00
TOTAL APPROPRIATIONS		872,983.80	1,327,728.00	1,028,956.41	1,327,628.00	940,684.00
NET OF REVENUES/APPROPRIATIONS - FUND 206		(37,292.25)	90,226.00	345,898.03	95,079.00	
BEGINNING FUND BALANCE		573,655.22	536,362.97	536,362.97	536,362.97	631,441.97
ENDING FUND BALANCE		536,362.97	626,588.97	882,261.00	631,441.97	631,441.97