



# SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



3342 Blue Star Highway  
Saugatuck, MI 49453  
269 857-3000 / Fax: 269 857-1228  
E-mail: [info@saugatuckfire.org](mailto:info@saugatuckfire.org)

## FIRE DISTRICT BOARD MEETING

4:00pm – January 19<sup>th</sup>, 2026

### AGENDA

1. Call to Order:
2. Pledge of Allegiance (*Stand if you are able*):
3. Roll Call:
4. Reminder: It is requested the board silences cell phones and put them away for the duration of the meeting.
5. Approval of Agenda (*additions / deletions*):
6. Approval of Minutes:
  - A. **December 15<sup>th</sup>, 2025 – Regular Meeting - Page 2**
7. Public Comment on Agenda Items Only: (*The Fire Board requests that speakers respect the three-minute time limit for individual comments and the five-minute time limit for an individual speaking on behalf of a group. This is not a question-and-answer session, it is an opportunity to voice your thoughts with the Fire Board.*)
8. Special Guest Speaker
  - A. **None**
9. Request for Payment:
  - A. **Accounts Payable (Roll Call Vote) – Page 8**
  - B. **Financial Report – Page 12**
10. Fire Chief Comments:
  - A. **Incident Reports / EMS Reports/ Call to Date/ Overlapping Calls – See Summary**
  - B. **Incident Year-End Report – Page 13**
  - C. **Incident #251189 – I-196 Highway & Old Allegan Road**
  - D. **Rental Inspections, Annual Inspections, and Plan Review Status – Page 17**
11. Unfinished Business:
  - A. **Transport EMS Truck 2160 Status – Originally Ordered in February, 2025**
  - B. **Life EMS Contract – Update**
  - C. **CBA Policy Proposed Modifications – Collaboration between STFD and the Union**
12. New Business:
  - A. **International Code Council – Plan Review Contractor - Discussion**
  - B. **Incident Response Sign (Formally Known as Call Volume Sign) – Replace original 30-year-old designed call volume sign with digital sign - Design and quote in progress. Justification – Current sign is obsolete and does not meet incident call volume. Time consuming to update each incident**
13. Correspondence
  - A. **None**
14. Public Comments: (*The Fire Board requests that speakers respect the three-minute time limit for individual comments and the five-minute time limit for an individual speaking on behalf of a group. This is not a question-and-answer session, it is an opportunity to voice your thoughts with the Fire Board.*)
15. Fire Board Comments:
16. Adjournment:

#### NOTICE

Requests for accommodation or interpretive services must be made 48 hours prior to this meeting.  
Please contact Saugatuck Township Fire District at 269-857-3000 for further information.



# SAUGATUCK TOWNSHIP FIRE DISTRICT

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Item # 6A



3342 Blue Star Highway  
Saugatuck, MI 49453  
269 857-3000 / Fax: 269 857-1228  
E-mail: [info@saugatuckfire.org](mailto:info@saugatuckfire.org)

## FIRE DISTRICT BOARD MEETING

4:00pm – December 15<sup>th</sup>, 2025

### Draft Minutes

1. Call to Order: **Meeting called to order by Chair Verplank at 4:00pm**
2. Pledge of Allegiance (*Stand if you are able*):
3. Roll Call:  
**PRESENT: S. Aldrich, E. Beckman, D. Fox, J. Verplank, S. Phelps, T. Pullen, C. North**  
**ABSENT: None**  
**Also Present: Chief Greg Janik, P Stanislawski**
4. Reminder: It is requested the board silences cell phones and put them away for the duration of the meeting.
5. Approval of Agenda (*additions / deletions*):  
**Motion by Phelps, second by Pullen to approve the agenda as presented. No discussion, motion passes by unanimous voice vote.**
6. Approval of Minutes:
  - A. **November 17th, 2025 – Regular Meeting**  
**Motion by Beckman, second by North, approve the minutes of the 11/17/2025 Regular Meeting as presented. No discussion. Motion passes by unanimously by voice vote.**
  - B. **November 17<sup>th</sup>, 2025 – Closed Session Meeting**  
**Motion by Phelps, second by Fox, approve the minutes of the 11/17/2025 Closed Session Meeting as presented. No discussion. Motion passes by unanimously by voice vote.**
7. Public Comment on Agenda Items Only: (*The Fire Board requests that speakers respect the three-minute time limit for individual comments and the five-minute time limit for an individual speaking on behalf of a group. This is not a question-and-answer session, it is an opportunity to voice your thoughts with the Fire Board.*)
  - A. **None**
8. Special Guest
  - A. **None**
9. Request for Payment:
  - A. **Accounts Payable (Roll Call Vote) -Page 7**  
**Motion by Phelps, second by Fox, to pay the invoices in the amount of \$249,171.39**  
**no discussion.**  
**YAYS: Phelps, Fox, Aldrich, Beckman, Verplank, Pullen, North**  
**NAYS: None**  
**ABSENT: None**  
**Motion passes: 7:0.**
  - B. **Financial Report – Page 12**
    1. **Financial Report presented to the board by Peter Stanislawski**
10. Fire Chief Comments:



# SAUGATUCK TOWNSHIP FIRE DISTRICT

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- A. Incident Reports / EMS Report / Calls to Date / Overlapping Calls - Summary– [Page 12](#)
    - 1. Incidents – 1,105 year to date with an increase by 4.2% compared to last year.
    - 2. Response times 6:26 – overall average of 6:56.
  - B. MDOT Pre-Winter Meeting – Attended by 8 Agencies
    - 1. MDOT requested a meeting with 8 Agencies to discuss strategies for winter road incidents.
  - C. Share Visual of the Rescue Strut Package – October Agenda Item
  - D. R.I.C.H (Respect, Integrity, Commitment, Honesty) – Presentation by Chief Janik for Allegan County
11. Unfinished Business:
- A. 415 Wiley Road – Update
    - 1. Chief Janik discussed the next steps of the bond agreement.
    - 2. Timeline approximately 6 weeks.
    - 3. The City of Douglas offered the Fire Department furniture from the old Douglas City Hall.
  - B. Life EMS MOU for Services – Motion to Approve/ Deny the MOU and Payment. (Roll Call Vote)  
Motion Aldrich, second by Beckman, to send draft to legal with the contingency to move forward after legal approval.
12. New Business:
- A. MMRMA Appraisal – Motion to Approve or Deny MMRMA CBIZ Increased Appraisal and Amounts & Premium Increase of \$2,000.00, pro-rated at \$1,700.00 Per CBIZ Insurance Valuation Report Dated April 25, 2025 (Roll Call Vote) – [Page 16](#)  
Motion by North, second by Fox, to approve the MMRMA CBIZ Increased Appraisal and Amounts & Premium Increase of \$2,000.00, pro-rated at \$1,700.00 Per CBIZ Insurance Valuation Report Dated April 25, 2025 (Roll Call Vote)  
YAYS: North, Fox, Aldrich, Beckman, Verplank, Phelps, Pullen  
NAYS: None  
ABSENT: None  
Motion passes: 7.0
  - B. Motion to Approve/Deny Splitting the Cost of Creating the Master Deed – Not to Exceed \$18,000.00 – Discussion (Roll Call Vote) – [Page 30](#)  
Motion by Beckman, second by Pullen Splitting the Cost of Creating the Master Deed- Not to Exceed \$18,000.00.  
YAYS: Beckman, Pullen, Aldrich, Fox, Verplank, Phelps  
ABSTAINED: North  
NAYS: None  
ABSENT: None  
Motion passes: 6.0
  - C. Discussion on the Engineering and Design Cost of the Water Retention Areas Associated with Addition – Need Estimate.
    - 1. Moved to discuss on the January 2026 meeting.
  - D. Approve 2026 Fire Board Meeting Schedule (Roll Call Vote) – [Page 33](#)  
Motion by Pullen, second by Aldrich, to approve the 2026 Fire Board Meeting Schedule with the deletion of Monday, September 7, 2026.  
YAYS: Pullen, Aldrich, Beckman, Fox, Verplank, Phelps, North  
NAYS: None  
Absent: None  
Motion Passes: 7.0.
13. Correspondence:
- A. None



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14. Public Comments: *(The Fire Board requests that speakers respect the three-minute time limit for individual comments and the five-minute time limit for an individual speaking on behalf of a group. This is not a question-and-answer session, it is an opportunity to voice your thoughts with the Fire Board.)*
- A. Chief Janik discussed the structure fire at the laundry mat. There were no Knox boxes and forcible entry was made into the building. DPD protected the water supply hose that was across the street on Blue Star Highway. There were challenges with turning the power and gas off to the building. Contact was made with Consumers and Michigan Gas to turn off utilities. It was a fast stop on the fire and there were no injuries. The cause of fire is still under investigation.
15. Fire Board Comments:
- A. Aldrich – None
  - B. Beckman – None
  - C. Fox – None
  - D. Verplank – Wanted to thank the first responders for coming to her aid.
  - E. Phelps – None
  - F. Pullen – Questions regarding the workshop meetings.
  - G. North – Merry Christmas and Happy New Year.
16. Adjournment:
- A. Meeting adjourned at 5:05pm.

## NOTICE

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Please contact Saugatuck Township Fire District at 269-857-3000 for further information.

01/15/2026 CHECK REGISTER FOR SAUGATUCK FIRE DISTRICT				
CHECK DATE FROM 12/16/2025 - 01/19/2026				
Check Date	Check	Vendor Name	Description	Amount
Bank MAC MACATAWA BANK				
12/19/2025	DD6354(A)	BERNHARDY, CHRISTOPHER	PAYROLL	2,146.91
12/19/2025	DD6355(A)	BETTS, MICHAEL	PAYROLL	2,320.97
12/19/2025	DD6356(A)	BRINK, CHAD	PAYROLL	1,254.47
12/19/2025	DD6357(A)	CAPEL, RILEY	PAYROLL	1,627.16
12/19/2025	DD6358(A)	DALTON, PHIL	PAYROLL	1,464.60
12/19/2025	DD6359(A)	HOSIER, CALEB	PAYROLL	1,504.30
12/19/2025	DD6360(A)	JANIK, GREG	PAYROLL	2,761.70
12/19/2025	DD6361(A)	MANTELS, CHRISTOPHER	PAYROLL	3,032.92
12/19/2025	DD6362(A)	MEYER, KYLE	PAYROLL	1,982.24
12/19/2025	DD6363(A)	PEAK, ANDREW	PAYROLL	1,369.03
12/19/2025	DD6364(A)	STEVENS, KEVIN	PAYROLL	784.84
12/19/2025	DD6365(A)	WETZEL, EVAN	PAYROLL	1,369.04
12/19/2025	EFT1791(E)	457 MERS	PAYROLL	2,220.70
12/19/2025	EFT1792(E)	MISDU	PAYROLL	826.20
12/19/2025	EFT1793(E)	INTERNAL REVENUE SERVICE	PAYROLL	8,133.57
12/19/2025	EFT1794(E)	MERS	PAYROLL	9,139.30
12/19/2025	EFT1795(E)	DEFINED CONTRIBUTION	PAYROLL	3,280.83
12/19/2025	EFT1796(E)	HEALTH SAVINGS PLAN	PAYROLL	652.81
12/19/2025	EFT1797(E)	STATE OF MICHIGAN	PAYROLL	5,582.62
01/02/2026	DD6366(A)	BERNHARDY, CHRISTOPHER	PAYROLL	2,113.99
01/02/2026	DD6367(A)	BETTS, MICHAEL	PAYROLL	2,281.85
01/02/2026	DD6368(A)	BRINK, CHAD	PAYROLL	1,209.92
01/02/2026	DD6369(A)	CAPEL, RILEY	PAYROLL	1,582.59
01/02/2026	DD6370(A)	DALTON, PHIL	PAYROLL	1,420.04
01/02/2026	DD6371(A)	HOSIER, CALEB	PAYROLL	1,459.73
01/02/2026	DD6372(A)	JANIK, GREG	PAYROLL	2,778.77
01/02/2026	DD6373(A)	MANTELS, CHRISTOPHER	PAYROLL	2,794.79
01/02/2026	DD6374(A)	MEYER, KYLE	PAYROLL	1,949.33
01/02/2026	DD6375(A)	PEAK, ANDREW	PAYROLL	1,324.47
01/02/2026	DD6376(A)	STEVENS, KEVIN	PAYROLL	737.56
01/02/2026	DD6377(A)	WETZEL, EVAN	PAYROLL	1,324.47
01/02/2026	EFT1798(E)	457 MERS	PAYROLL	2,220.70
01/02/2026	EFT1799(E)	MISDU	PAYROLL	828.92
01/02/2026	EFT1800(E)	INTERNAL REVENUE SERVICE	PAYROLL	8,022.54
01/02/2026	EFT1801(E)	DEFINED CONTRIBUTION	PAYROLL	3,280.83
01/02/2026	EFT1802(E)	HEALTH SAVINGS PLAN	PAYROLL	652.81
01/02/2026	EFT1803(E)	SAUGATUCK AREA PROFESSIONAL LO	PAYROLL	550.00
01/13/2026	3749(A)	AEROS IT GROUP	COMPUTER SERVICES	979.50

01/15/2026 CHECK REGISTER FOR SAUGATUCK FIRE DISTRICT				
CHECK DATE FROM 12/16/2025 - 01/19/2026				
Check Date	Check	Vendor Name	Description	Amount
01/13/2026	3750(A)	APPLIED IMAGING	COPIER	353.78
01/13/2026	3751(A)	AQUAFINE OF WEST MICHIGAN INC	WATER COOLER	139.45
01/13/2026	3752(A)	BLOOM SLUGGETT PC	LEGAL FEES	4,360.50
01/13/2026	3753(A)	ELITE AMBULANCE SALES	2160 NEW TRUCK	50,000.00
01/13/2026	3754(A)	GREG JANIK	SUPPLIES	25.43
01/13/2026	3755(A)	J & B MEDICAL	MEDICAL SUPPLIES	36.50
01/13/2026	3756(A)	KLEYN MOBILE REPAIR	2151 REPAIRS	898.46
01/13/2026	3757(A)	MIKA MEYERS PLC	PROFESSIONAL FEES	7,787.00
01/13/2026	3758(A)	PURITY CYLINDER GASES INC	CYLINDER GAS	53.17
01/13/2026	3759(A)	SENSIT TECHNOLOGIES LLC	SUPPLIES	300.91
01/13/2026	3760(A)	STANDARD	INSURANCE	1,578.73
01/13/2026	3761(A)	SUMMIT COMPANIES	EXTINGUISHER MAINTENANCE	1,377.10
01/13/2026	3762(A)	WEST MICHIGAN FLEET PARTS INC	SUPPLIES	128.47
01/13/2026	3763(A)	WM UNIFORM	SHOP TOWELS	231.08
01/15/2026	20873	PHELPS, DONALD	PAYROLL	44.04
01/15/2026	DD6378(A)	ALDRICH, STACEY	PAYROLL	43.04
01/15/2026	DD6379(A)	BALES, WENDY	PAYROLL	3,010.38
01/15/2026	DD6380(A)	BECKMAN, ERIC	PAYROLL	43.04
01/15/2026	DD6381(A)	BEEK, HEATHER	PAYROLL	298.15
01/15/2026	DD6382(A)	BERNHARDY, CHRISTOPHER	PAYROLL	531.11
01/15/2026	DD6383(A)	BETTS, MICHAEL	PAYROLL	1,872.83
01/15/2026	DD6384(A)	BLATT, DAVID	PAYROLL	430.70
01/15/2026	DD6385(A)	BLOK, MICHAEL	PAYROLL	785.61
01/15/2026	DD6386(A)	BRINK, CHAD	PAYROLL	1,060.57
01/15/2026	DD6387(A)	CAPEL, RILEY	PAYROLL	8,591.14
01/15/2026	DD6388(A)	DALTON, PHIL	PAYROLL	1,456.36
01/15/2026	DD6389(A)	ESQUIVEL, BRADLEY	PAYROLL	13.87
01/15/2026	DD6390(A)	GARGANO, MARK	PAYROLL	1,345.03
01/15/2026	DD6391(A)	HOSIER, CALEB	PAYROLL	1,060.81
01/15/2026	DD6392(A)	HUNDERMAN, MARCIE	PAYROLL	160.85
01/15/2026	DD6393(A)	JANIK, GREG	PAYROLL	930.04
01/15/2026	DD6394(A)	KIRCHERT, ERIK	PAYROLL	801.08
01/15/2026	DD6395(A)	LOVELL, BROCK	PAYROLL	83.97
01/15/2026	DD6396(A)	MARR, SEAN	PAYROLL	1,222.13
01/15/2026	DD6397(A)	MEISTE, JAMES	PAYROLL	711.01
01/15/2026	DD6398(A)	MEYER, KYLE	PAYROLL	2,371.48
01/15/2026	DD6399(A)	NORTH, CATHY	PAYROLL	43.04
01/15/2026	DD6400(A)	PEAK, ANDREW	PAYROLL	320.67
01/15/2026	DD6401(A)	POST, RYAN	PAYROLL	192.79
01/15/2026	DD6402(A)	PULLEN, TARUE	PAYROLL	44.04

01/15/2026 CHECK REGISTER FOR SAUGATUCK FIRE DISTRICT				
CHECK DATE FROM 12/16/2025 - 01/19/2026				
Check Date	Check	Vendor Name	Description	Amount
01/15/2026	DD6403(A)	SEGVICH, BLAKE	PAYROLL	473.58
01/15/2026	DD6404(A)	SEYMOUR, SCOTT	PAYROLL	995.09
01/15/2026	DD6405(A)	STARRING, LINUS	PAYROLL	1,563.59
01/15/2026	DD6406(A)	STEVENS, KEVIN	PAYROLL	445.46
01/15/2026	DD6407(A)	VERPLANK, JANE	PAYROLL	44.04
01/15/2026	DD6408(A)	WETZEL, EVAN	PAYROLL	919.13
01/15/2026	DD6409(A)	WIERENGA, DOUGLAS	PAYROLL	1,198.76
01/15/2026	DD6410(A)	WILKINSON, ERIN	PAYROLL	1,210.33
01/15/2026	EFT1804(E)	457 MERS	PAYROLL	2,960.12
01/15/2026	EFT1805(E)	INTERNAL REVENUE SERVICE	PAYROLL	14,141.68
01/15/2026	EFT1806(E)	DEFINED CONTRIBUTION	PAYROLL	2,742.25
01/15/2026	EFT1807(E)	HEALTH SAVINGS PLAN	PAYROLL	314.16
01/15/2026	EFT1808(E)	SAUGATUCK AREA PROFESSIONAL LO	PAYROLL	500.00
01/16/2026	DD6411(A)	BERNHARDY, CHRISTOPHER	PAYROLL	2,163.99
01/16/2026	DD6412(A)	BETTS, MICHAEL	PAYROLL	2,331.84
01/16/2026	DD6413(A)	BRINK, CHAD	PAYROLL	1,494.57
01/16/2026	DD6414(A)	DALTON, PHIL	PAYROLL	1,470.04
01/16/2026	DD6415(A)	HOSIER, CALEB	PAYROLL	1,509.73
01/16/2026	DD6416(A)	JANIK, GREG	PAYROLL	3,176.25
01/16/2026	DD6417(A)	MANTELS, CHRISTOPHER	PAYROLL	3,544.80
01/16/2026	DD6418(A)	MEYER, KYLE	PAYROLL	1,999.33
01/16/2026	DD6419(A)	PEAK, ANDREW	PAYROLL	1,374.47
01/16/2026	DD6420(A)	STEVENS, KEVIN	PAYROLL	787.56
01/16/2026	DD6421(A)	WETZEL, EVAN	PAYROLL	1,374.47
01/16/2026	EFT1809(E)	457 MERS	PAYROLL	2,165.59
01/16/2026	EFT1810(E)	MISDU	PAYROLL	828.92
01/16/2026	EFT1811(E)	INTERNAL REVENUE SERVICE	PAYROLL	7,678.85
01/16/2026	EFT1812(E)	DEFINED CONTRIBUTION	PAYROLL	3,141.72
01/16/2026	EFT1813(E)	HEALTH SAVINGS PLAN	PAYROLL	606.44
01/16/2026	EFT1814(E)	SAUGATUCK AREA PROFESSIONAL LO	PAYROLL	50.00
01/19/2026	3764(E)	ARROWASTE	TRASH	89.00
01/19/2026	3765(E)	BLUE CROSS BLUE SHIELD	HEALTH INSURANCE	18,610.52
01/19/2026	3766(E)	COMCAST	INTERNET	368.28
01/19/2026	3767(E)	CONSUMERS ENERGY	BOAT DOCK	31.67
01/19/2026	3768(E)	CONSUMERS ENERGY	FIRE STATION	612.03
01/19/2026	3769(E)	FIRST BANKCARD	TRAINING, DUES & MAINTENANCE	3,501.02
01/19/2026	3770(E)	KAL LAKE SEWER WATER	WATER	342.30
01/19/2026	3771(E)	KAL LAKE SEWER WATER	WATER	55.62
01/19/2026	3772(E)	MENARDS	MAINTENANCE	216.27
01/19/2026	3773(E)	MICHIGAN GAS UTILITIES	NATURAL GAS	907.23

01/15/2026 CHECK REGISTER FOR SAUGATUCK FIRE DISTRICT				
CHECK DATE FROM 12/16/2025 - 01/19/2026				
Check Date	Check	Vendor Name	Description	Amount
01/19/2026	3774(E)	SHELL	GASOLINE & DIESEL	1,643.88
01/19/2026	3775(A)	GREG JANIK	SUPPLIES	25.43
01/19/2026	3776(A)	J & B MEDICAL	MEDICAL SUPPLIES	10.10
01/19/2026	3777(A)	MASTER MEDICAL EQUIPMENT	AED PADS	1,770.00
01/19/2026	3778(A)	PETER STANISLAWSKI	FINANCE SERVICES	1,010.38
01/19/2026	20874	CHRIS GARGANO	SUPPLIES	74.12
01/19/2026	20875	FIRE SUPPRESSION PRODUCTS	FOAM	1,530.00
01/19/2026	20876	IHLE AUTO PARTS	SUPPLIES	304.86
01/19/2026	20877	LAKE VISTA SUPERVALUE	SUPPLIES	283.37
01/19/2026	20878	RB MARINE SERVICES	BOAT MAINTENANCE 2194	836.57
01/19/2026	20879	SOUTHSIDE BODY & FABRICATION INC	TAIL LIGHT BOXES	5,380.00
Total of 129 Checks:				284,514.79
Less 0 Void Checks:				0.00
Total of 129 Disbursements:				284,514.79

Vendor Name	Description	Amount
1. AEROS IT GROUP	COMPUTER SERVICES	979.50
2. APPLIED IMAGING	COPIER	353.78
3. AQUAFINE OF WEST MICHIGAN INC	WATER COOLER	139.45
4. ARROWASTE	TRASH	89.00
5. BLOOM SLUGGETT PC	LEGAL FEES	4,360.50
6. BLUE CROSS BLUE SHIELD	HEALTH INSURANCE	18,610.52
7. CHRIS GARGANO	SUPPLIES	74.12
8. COMCAST	INTERNET	184.13
	INTERNET	184.15
	TOTAL	368.28
9. CONSUMERS ENERGY	BOAT DOCK	31.67
	FIRE STATION	612.03
	TOTAL	643.70
10. ELITE AMBULANCE SALES	2160 NEW TRUCK	50,000.00
11. FIRE SUPPRESSION PRODUCTS	FOAM	1,530.00
12. FIRST BANKCARD	TRAINING, DUES & MAINTENANCE	3,501.02
13. GREG JANIK	SUPPLIES	25.43
	SUPPLIES	25.43
	TOTAL	50.86
14. IHLE AUTO PARTS	SUPPLIES	96.33
	SUPPLIES	208.53
	TOTAL	304.86
15. J & B MEDICAL	MEDICAL SUPPLIES	36.50
	MEDICAL SUPPLIES	10.10
	TOTAL	46.60
16. KAL LAKE SEWER WATER	WATER	342.30
	WATER	55.62
	TOTAL	397.92
17. KLEYN MOBILE REPAIR	2151 REPAIRS	898.46
18. LAKE VISTA SUPERVALUE	SUPPLIES	283.37
19. MASTER MEDICAL EQUIPMENT	AED PADS	1,770.00
20. MENARDS	MAINTENANCE	216.27
21. MICHIGAN GAS UTILITIES	NATURAL GAS	227.92

Vendor Name	Description	Amount
	NATURAL GAS	679.31
	TOTAL	907.23
22. MIKA MEYERS PLC	PROFESSIONAL FEES	7,787.00
23. PETER STANISLAWSKI	FINANCE SERVICES	1,010.38
24. PURITY CYLINDER GASES INC	CYLINDER GAS	53.17
25. RB MARINE SERVICES	BOAT MAINTENANCE 2194	836.57
26. SENSIT TECHNOLOGIES LLC	SUPPLIES	300.91
27. SHELL	GASOLINE & DIESEL	1,643.88
28. SOUTHSIDE BODY & FABRICATION INC	TAIL LIGHT BOXES	610.00
	2191 BOAT MAINTENANCE	75.00
	2191 BOAT MAINTENANCE	4,695.00
	TOTAL	5,380.00
29. STANDARD	INSURANCE	1,578.73
30. SUMMIT COMPANIES	EXTINGUISHER MAINTENANCE	1,377.10
31. WEST MICHIGAN FLEET PARTS INC	SUPPLIES	128.47
32. WM UNIFORM	SHOP TOWELS	231.08
TOTAL - ALL VENDORS		105,852.73

User: BSA

DB: Stfd

PERIOD ENDING 01/31/2026

GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDG USED
		06/30/2025	2025-26	01/31/2026	MONTH 01/31/26	BALANCE	
		NORM (ABNORM)	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	
Fund 206 - FIRE FUND							
Revenues							
Dept 000							
206-000-401.000	SAUGATUCK CITY	559,346.97	714,000.00	428,942.74	210,501.69	285,057.26	60.08
206-000-402.000	SAUGATUCK TOWNSHIP	1,191,206.31	1,489,000.00	311,597.05	311,232.86	1,177,402.95	20.93
206-000-403.000	DOUGLAS CITY	594,167.45	737,000.00	217,116.13	216,781.73	519,883.87	29.46
206-000-450.000	FIRE SERVICES	2,780.00	1,000.00	3,450.00	450.00	(2,450.00)	345.00
206-000-460.000	INSPECTION & PLAN REVIEW FEES	65,735.00	25,000.00	32,463.75	200.00	(7,463.75)	129.86
206-000-465.000	COST RECOVERY	42,506.81	3,000.00	14,509.00	0.00	(11,509.00)	483.63
206-000-528.000	OTHER FEDERAL GRANTS	0.00	1,000.00	0.00	0.00	1,000.00	0.00
206-000-560.000	GRANTS & DONATIONS	59,787.48	1,000.00	9,092.49	0.00	(8,092.49)	909.25
206-000-665.000	INTEREST	46,739.72	10,000.00	23,410.06	0.00	(13,410.06)	234.10
206-000-669.000	INSURANCE PROCEEDS	0.00	0.00	8,964.15	0.00	(8,964.15)	100.00
206-000-685.000	SALES OF ASSETS	0.00	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 000		2,562,269.74	2,986,000.00	1,049,545.37	739,166.28	1,936,454.63	35.15
TOTAL REVENUES		2,562,269.74	2,986,000.00	1,049,545.37	739,166.28	1,936,454.63	35.15
Expenditures							
Dept 336 - FIRE FUND							
206-336-702.000	BOARD SALARY	5,300.00	10,000.00	2,500.00	300.00	7,500.00	25.00
206-336-704.000	CHIEF SALARY	126,678.37	133,000.00	67,167.63	9,692.30	65,832.37	50.50
206-336-705.000	OFFICER SALARIES	8,896.07	10,000.00	4,500.12	750.02	5,499.88	45.00
206-336-708.000	CAREER FIREFIGHTER	571,581.49	700,000.00	401,439.34	68,977.82	298,560.66	57.35
206-336-709.000	OPERATIONAL WAGES	124,177.80	116,000.00	78,029.91	16,400.42	37,970.09	67.27
206-336-709.500	PAID ON CALL STIPEND	78,881.61	100,000.00	36,741.34	4,916.48	63,258.66	36.74
206-336-710.000	FIRE CALLS	55,601.17	70,000.00	32,156.05	9,654.58	37,843.95	45.94
206-336-711.000	MEDICAL CALLS	40,419.70	40,000.00	19,086.63	1,931.63	20,913.37	47.72
206-336-712.000	TRAINING	23,558.21	35,000.00	9,244.51	803.56	25,755.49	26.41
206-336-713.000	SPECIAL EVENTS	8,050.94	15,000.00	7,067.33	249.56	7,932.67	47.12
206-336-720.000	PAYROLL TAXES	83,628.27	125,000.00	54,118.12	12,608.23	70,881.88	43.29
206-336-721.000	EMPLOYEE INSURANCE BENEFITS	142,640.85	150,000.00	111,139.12	20,295.17	38,860.88	74.09
206-336-722.000	WORKER COMP INSURANCE	50,039.85	100,000.00	55,089.75	0.00	44,910.25	55.09
206-336-723.000	RETIREMENT	162,214.08	150,000.00	107,543.59	19,146.21	42,456.41	71.70
206-336-727.000	OPERATING SUPPLIES	29,592.91	26,500.00	18,170.11	5,247.72	8,329.89	68.57
206-336-728.000	GAS & OIL	18,066.46	20,000.00	7,831.53	1,643.88	12,168.47	39.16
206-336-730.000	PROFESSIONAL SERVICES	41,822.40	35,000.00	28,794.78	13,157.88	6,205.22	82.27
206-336-742.000	TESTING, REPAIR & REPLACEMENT	6,303.51	23,000.00	10,052.45	300.91	12,947.55	43.71
206-336-745.000	STATION TOOLS	264.18	4,000.00	0.00	0.00	4,000.00	0.00
206-336-746.000	FIRE FIGHTER TOOLS	8,414.39	20,000.00	584.88	0.00	19,415.12	2.92
206-336-751.000	PHONES	15,388.52	20,000.00	7,685.12	304.13	12,314.88	38.43
206-336-752.000	UTILITIES	17,131.42	21,500.00	9,289.41	1,412.01	12,210.59	43.21
206-336-760.000	VEHICLE/ EQUIP REP & MAINTENANCE	74,429.61	75,000.00	34,133.18	803.90	40,866.82	45.51
206-336-761.000	BOAT MAINTENANCE	21,504.75	20,000.00	22,700.46	4,770.00	(2,700.46)	113.50
206-336-762.000	RADIO & PAGER R&R	503.56	10,000.00	1,156.30	0.00	8,843.70	11.56
206-336-763.000	BUILDING REPAIR & MAINTENANCE	38,742.86	35,000.00	13,906.07	114.67	21,093.93	39.73
206-336-764.000	BUILDING SECURITY	2,639.00	2,500.00	0.00	0.00	2,500.00	0.00
206-336-767.000	DUES & SUBSCRIPTIONS	5,102.56	4,000.00	1,346.77	82.89	2,653.23	33.67
206-336-770.000	OFFICE EXPENSES	10,643.22	10,000.00	4,905.06	1,003.91	5,094.94	49.05
206-336-771.000	TECHNOLOGY	34,613.51	32,000.00	23,762.54	979.50	8,237.46	74.26
206-336-775.000	BUILDING INSPECTIONS	1,806.69	5,000.00	1,947.17	0.00	3,052.83	38.94
206-336-780.000	UNIFORMS	5,706.13	13,500.00	4,141.66	0.00	9,358.34	30.68
206-336-781.000	TURN OUT GEAR	48,498.28	40,000.00	0.00	0.00	40,000.00	0.00
206-336-785.000	EDUCATION	9,547.28	33,000.00	12,092.23	0.00	20,907.77	36.64
206-336-791.000	MEDICAL SUPPLY	19,822.41	25,000.00	8,249.60	1,816.60	16,750.40	33.00

REVENUE AND EXPENDITURE REPORT FOR SAUGATUCK FIRE DISTRICT

PERIOD ENDING 01/31/2026

GL NUMBER	DESCRIPTION	END BALANCE	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD
		06/30/2025		AMENDED BUDGET		01/31/2026	
		NORM (ABNORM)		NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	
Fund 206 - FIRE FUND							
Expenditures							
206-336-795.000	COMMUNITY RISK REDUCTION	5,943.52	15,000.00	934.74	101.60	14,065.26	6.23
206-336-796.000	PHYSICALS	12,698.00	15,000.00	12,533.00	0.00	2,467.00	83.55
206-336-815.000	GENERAL INSURANCE	34,306.43	44,000.00	32,829.00	0.00	11,171.00	74.61
206-336-861.000	TAX CHARGE BACK	636.22	1,000.00	0.00	0.00	1,000.00	0.00
206-336-985.000	LONG TERM CAPITAL	296,701.59	682,000.00	150,242.22	50,000.00	531,757.78	22.03
Total Dept 336 - FIRE FUND		2,233,007.52	2,986,000.00	1,393,111.72	247,465.58	1,592,888.28	46.65
TOTAL EXPENDITURES		2,233,007.52	2,986,000.00	1,393,111.72	247,465.58	1,592,888.28	46.65
Fund 206 - FIRE FUND:							
TOTAL REVENUES		2,562,269.74	2,986,000.00	1,049,545.37	739,166.28	1,936,454.63	35.15
TOTAL EXPENDITURES		2,233,007.52	2,986,000.00	1,393,111.72	247,465.58	1,592,888.28	46.65
NET OF REVENUES & EXPENDITURES		329,262.22	0.00	(343,566.35)	491,700.70	343,566.35	100.00

# Summary 2025

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## Overall Call Volume

- **Total incidents:** 1,193 (up 4.1% from 2024's 1,146; new record high).
  - **Overlapping calls:** 367 (31% of total), up from 351 in 2024.
  - **Emergent calls (lights and siren):** 448, highest in 3 years.
  - **Motor Vehicle Incidents (MVIs):** 76 (down from 82 in 2024).
- 

## Response and Dispatch Times

- **Average response time:** 6:56 (slightly slower than 6:49 in 2024).
  - **December response time:** 7:05 (similar to last year).
  - **Dispatch times:** Average 89 seconds for emergent calls.
- 

## Call Types

- **Top EMS categories:**
    - Falls: 157 (21.6%)
    - Sickness: 114 (15.6%)
    - Unconscious: 66 (9.1%)
    - Breathing problems: 48 (6.6%)
  - **Fire-related incidents:** 30 total.
  - **Hazardous conditions:** 49.
  - **False alarms:** 88.
  - **Severe weather:** 70.
- 

## Geographic Distribution

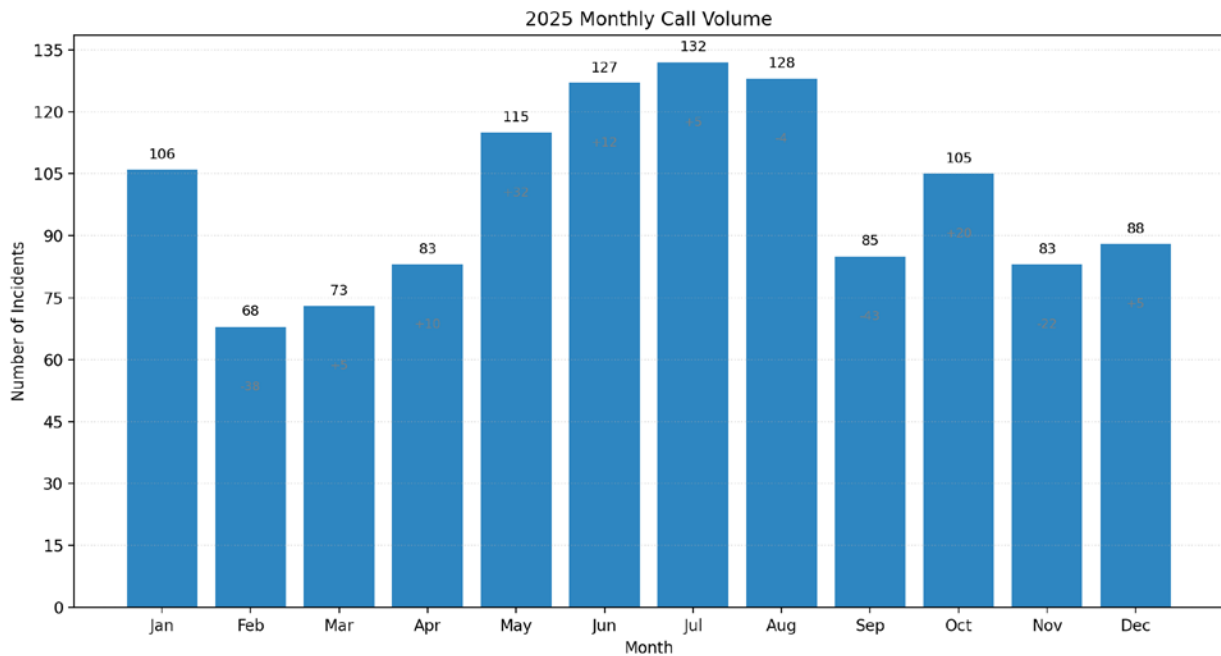
- **Douglas:** 376 calls (31.5%) 90 for Douglas Cove.
- **Saugatuck Township:** 459 calls (41%).
- **Saugatuck City:** 275 calls (24.8%).
- **Outside jurisdiction:** 83 calls.

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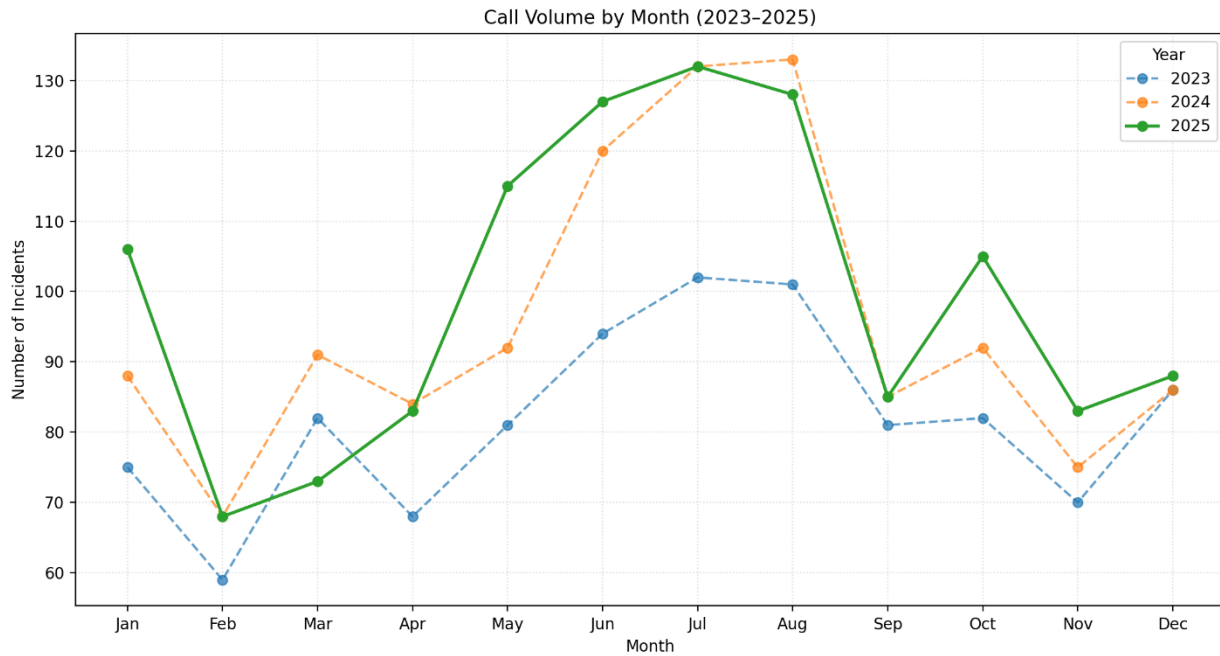
## Trends & Highlights

- Friday was the busiest day (217 calls).
  - Peak hours: 8 AM–8 PM.
  - Alcohol/Marijuana-related incidents: 33 (down 6% from 2024).
  - Marine responses: 20 (up from 13 in 2024).
  - Drone responses: 27 (up 13% from 2024).
- 

## 2025 monthly call volume



## Call volume by month (2023–2025 comparison)



### Quick takeaways (2025):

- **Peak: July (132)** calls; sustained summer surge across **Jun–Aug (127–132)**.
- **Low: February (68)** calls.
- **Total 2025: 1,193** calls (matches your year-end total).
- Biggest month-to-month swings: **May→Jun +12**, **Aug→Sep -43**.

# 2025 MICHIGAN FATAL FIRE STATISTICS



**106** PEOPLE

lost their lives in **90** fires



**12am - 12pm**  
Fatal fires **peaked**  
during these hours

ONLY  
**29%**



of homes with fatal fires  
were reported as having  
working smoke alarms

**69%**

People **age 50+**  
represent the majority  
of **fatal fire victims**.

**50%** **49%**

Fatal fires **impacted**  
both men and women  
almost equally

*(1% Not reported)*



**25%** fatal fire  
victims had a  
reported disability

Most fatal fires occurred on **Saturday, Monday & Friday's**

## TOP 3 FATAL FIRE CAUSES



**SMOKING**  
Discarded  
materials can  
ignite furniture.



**ELECTRICAL**  
Overloads and  
faulty wiring  
spark fires.



**HEATING**  
Placing too  
close to  
combustibles.

## TOP 3 AREAS OF ORIGIN



**LIVING ROOM**  
Upholstered  
furniture ignites  
easily.



**KITCHEN**  
Unattended  
cooking starts  
fires.



**BEDROOM**  
Fires start  
while occupants  
sleep.

## FIRE PREVENTION



**SMOKE SAFELY**  
Always use deep ashtrays and fully extinguish smoking  
materials. Never smoke in bed or near furniture.



**PLAN YOUR ESCAPE**  
Fires move fast. Practice an escape plan with two  
exits from each room and a meeting place outside.



**TEST YOUR ALARMS**  
Install smoke alarms on every level of your  
home and near bedrooms. Test them monthly.

## MI PREVENTION HOME SAFETY VISITS

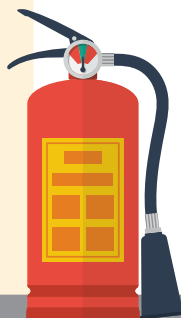
**10,743**  
TOTAL

Installed  
**46,970**  
SMOKE ALARMS

**6,156**  
CO ALARMS

**233**  
DISABILITY ALARMS

**1**  
SMART BURNER  
ALARM



Get out, stay out,  
and call 911.





Inspection Stats

From Chris Bernhardt <cbernhardt@saugatuckfire.org>
Date Thu 1/15/2026 2:47 PM
To Greg Janik <gjanik@saugatuckfire.org>
Cc Wendy Bales <wbales@saugatuckfire.org>

Chief,

As per your request, for the Fire Board meeting. Regarding plan reviews over the past two months, I have somewhere in the neighborhood of 60 hours, give or take.

Note: There are hundreds of inspections and hours not accounted for in this chart.

Inspection Report

Table with 2 columns: Insp. Type, # of Insp. Rows include All (479), Short Term Rental (415), Commercial (64), New Hire Rental Insp. (2 months) (27).

Table with 2 columns: By Individual, # of Insp. Rows include Captain Bernhardt (371), Captain Meyer (91), DC Mantels (17).

\*Does not include sprinkler insp., fire alarm insp., rough-ins, occupancy insp., plan reviews, driveway insp., or food trucks

Thank you,

Christopher T. Bernhardt

Captain / Fire Inspector
Saugatuck Township Fire District
3342 Blue Star Hwy.
Saugatuck, MI. 49453

Work: 269.857.3000
Cell: 616.218.9245
cbernhardt@saugatuckfire.org



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**Fw: Inspections & Plan Fees**

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**From** Greg Janik <gjanik@saugatuckfire.org>  
**Date** Mon 1/12/2026 3:23 PM  
**To** Wendy Bales <wbales@saugatuckfire.org>

Wendy,  
Please add to the FB agenda.  
Chief comments.  
Thanks,  
Chief

*Greg Janik*

Fire Chief/Fire Marshal  
3342 Blue Star Highway  
Saugatuck, MI 49453

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**From:** Peter Stanislawski <peter@saugatuckfire.org>  
**Sent:** Monday, January 12, 2026 2:54:29 PM  
**To:** Greg Janik <gjanik@saugatuckfire.org>; Chris Bernhardt <cbernhardy@saugatuckfire.org>  
**Subject:** Inspections & Plan Fees

As of today. July 1<sup>st</sup>, 2025 I have invoiced/ collected \$32,263

All of fiscal year 2025 (July 1<sup>st</sup> 2024 – June 30<sup>th</sup>, 2025) we invoiced/ collected \$65,735

,  
Kindest regards

Peter Stanislawski  
269.906.0595