



SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



This public meeting will be held using Zoom video/audio conference technology due to the COVID-19 restrictions currently in place.

Zoom Meeting Info

Meeting ID: **869 8699 0760**

Password: **981642**

One-Touch Weblink:

<https://us02web.zoom.us/j/86986990760?pwd=WUlkYytkbjNaV3J3VHN2clNnLzVOQT09>

Dial by Phone: **(646) 558-8656**

3342 Blue Star Highway
Saugatuck, MI 49453
269 857-3000 / Fax: 269 857-1228
E-mail: info@saugatuckfire.org

FIRE DISTRICT BOARD MEETING

4:00pm – December 21st, 2020

AGENDA

1. Call to Order:
2. Pledge of Allegiance (*Stand if you are able*):
3. Roll Call:
4. Reminder: It is requested the board silences cell phones and put them away for the duration of the meeting.
5. Approval of Agenda (*additions / deletions*): **(Roll Call Vote)**
6. Approval of Minutes:
 - A. **November 16th, 2020 (Roll Call Vote)**
7. Public Comment on Agenda Items Only (Limit 3 minutes): *Use the "raise hand" button in the participants screen in Zoom or enter *9 if you are calling in by phone to raise hand. You will be recognized and unmuted to speak in the order received.:*
8. Request for Payment:
 - A. **Account Payables (Roll Call Vote)**
 - B. **Financial Report**
9. Fire Chief Comments:
 - A. **Incident Reports / Calls to Date / Overlapping Calls**
 - B. **Community Risk Reduction**
 1. **State of Michigan experienced 115 fatal fires year to date for 2020, 18 since last meeting.**
 - C. **Grant Updates**
 1. **MMRMA – Awarded \$1,013.00 for Plans Examiner & Inspector 2 Classes.**
 - D. **Tanker #2141 Project / Repair**
10. Unfinished Business:
 - A. **Covid-19**



SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



11. New Business:

- A. Insurances Services Office (ISO) PPC Rating Upgraded to 3/10.
- B. Funding Approval Request – Engine #2111 (*Roll Call Vote*)
- C. Schedule of Meetings 2021 Approval (*Roll Call Vote*)
- D. ACFCA Request to Use Station for Car Wash in 2021 (*Roll Call Vote*)
- E. Emergency Responder Radio Coverage in Saugatuck Public Schools (*Roll Call Vote*)
- F. IFC BOA Appeal – Discussion

12. Correspondence:

- A. Thank you – 143 Van Dalson St.

13. Public Comments: (Limit 3 minutes): *Use the “raise hand” button in the participants screen in Zoom or enter *9 if you are calling in by phone to raise hand. You will be recognized and unmuted to speak in the order received.:*

14. Fire Board Comments:

15. Adjournment:

NOTICE

Request for accommodations or interpretive services must be made 48 hours prior to this meeting.
Please contact Saugatuck Township Fire District at 269-857-3000 for further information.



SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



This public meeting will be held using Zoom video/audio conference technology due to the COVID-19 restrictions currently in place.

Zoom Meeting Info

Meeting ID: **869 8699 0760**

Password: **981642**

One-Touch Weblink:

<https://us02web.zoom.us/j/86986990760?pwd=WUlkYtKbjNaV3J3VHN2clNnLzVOQT09>

Dial by Phone: **(646) 558-8656**

3342 Blue Star Highway
Saugatuck, MI 49453
269 857-3000 / Fax: 269 857-1228
E-mail: info@saugatuckfire.org

FIRE DISTRICT BOARD MEETING

4:00pm – November 16th, 2020

DRAFT MINUTES

1. Call to Order: **Meeting called to order by J. Verplank at 4:01pm**
2. Pledge of Allegiance (*Stand if you are able*):
3. Roll Call:
PRESENT: S. Aldrich, E. Beckman, D. Fox, J. Verplank, S. Phelps, T. Pullen, A. Miller (Until 4:20)
ABSENT with Notice: None
Also Present: Chief Greg Janik, P. Stanislawski
4. Reminder: It is requested the board silences cell phones and put them away for the duration of the meeting.
5. Approval of Agenda (*additions / deletions*): **(Roll Call Vote)**
Motion by Pullen, 2nd by Phelps to approve the agenda as presented. No discussion.
YAYS: Pullen, Phelps, Fox, Aldrich, Beckman, Verplank, Miller
NAYS: None
ABSENT: None
Motion passes 7:0
6. Approval of Minutes:
 - A. **October 19th, 2020 (Roll Call Vote)**
Motion by Pullen, 2nd by Fox to approve the minutes of the 10/19/2020 meeting as presented. No discussion.
YAYS: Pullen, Fox, Aldrich, Verplank, Phelps, Pullen, Miller
NAYS: None
ABSENT: Beckman (Internet Connectivity)
Motion passes 6:0
7. Public Comment on Agenda Items Only (Limit 3 minutes): *Use the "raise hand" button in the participants screen in Zoom or enter *9 if you are calling in by phone to raise hand. You will be recognized and unmuted to speak in the order received.:* **None**



SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



8. Request for Payment:

A. Account Payables (*Roll Call Vote*)

Motion by Phelps, 2nd by Aldrich to pay the invoices in the amount of \$129,341.67. No discussion.

YAYS: Phelps, Aldrich, Beckman, Fox, Verplank, Pullen, Miller

NAYS: None

ABSENT: None

Motion passes 7:0

B. Financial Report

- i. Financial report reviewed by P. Stanislawski

9. Fire Chief Comments:

A. Incident Reports / Calls to Date / Overlapping Calls

1. Incident report statistics year to date were reviewed – 717 incidents year to date.
2. 5:21 – average response time year to date

B. Community Risk Reduction

1. State of Michigan experienced 97 fatal fires year to date for 2020, 8 since last meeting.
2. CO Alarm Save – 10/19/2020 – Run #2020683
3. CO Alarm Save – 10/26/2020 – Run #2020705

C. Thank you's

1. Hollandia Gardens – Boat Dock Landscaping Donation.
2. Axeman – Tree Clearing Donation.

D. Michigan House Bill 5992 Summary

1. Fox suggested that the SHS/MS bond project include the radio coverage. Chief Janik will reach out to Dr. Travis to ensure it is.

10. Unfinished Business:

A. Customer Service Survey

1. Formation of Survey Workgroup (Roll Call Vote)

All agree to form a workgroup to work through wording and punctuation of survey and bring back to a future board meeting. Workgroup will be comprised of Chief Janik, Dan Fox, Eric Beckman, and Aaron Miller.

B. Covid-19

1. Chief Janik assigned to Allegan County Health Covid-19 Community Vaccination Task Force
2. Staffing / Scheduling Impact
 1. Discussion ensued about the current impact of Covid. Board agrees that all non-essential services and projects such as the survey should be postponed to maintain minimum staffing levels, and be available for emergency responses.



SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



3. Vacation Payout Request (Roll Call Vote)

Motion by Pullen, 2nd by Beckman to pay out up to 40 hours/56 hours as applicable for full time personnel vacation time by 12/31/2020 for the 2020 calendar year, and reevaluate 2021 in 2021. No discussion.

YAYS: Pullen, Beckman, Aldrich, Fox, Verplank, Phelps

NAYS: None

ABSENT: Miller

Motion passes 6:0

11. New Business:

A. Municipal Employment Retirement System (MERS) Defined Benefit Approval (Roll Call Vote)

Motion by Pullen 2nd by Aldrich to approve the Municipal Employee Retirement System Defined Benefit plan as presented. No discussion.

YAYS: Pullen, Aldrich, Fox, Beckman, Verplank, Phelps

NAYS: None

ABSENT: Miller

Motion passes 6:0

B. Municipal Employment Retirement System (MERS) Defined Contribution Approval (Roll Call Vote)

Motion by Beckman, 2nd by Fox to approve the Municipal Employee Retirement System Defined Contribution plan as presented. No discussion.

YAYS: Beckman, Fox, Aldrich, Verplank, Phelps, Pullen

NAYS: None

ABSENT: Miller

Motion passes 6:0

12. Correspondence:

A. Lake Michigan Shore Association Letter to ACRC.

13. Public Comments: (Limit 3 minutes): Use the "raise hand" button in the participants screen in Zoom or enter *9 if you are calling in by phone to raise hand. You will be recognized and unmuted to speak in the order received.:

None

14. Fire Board Comments:

A. None

15. Adjournment:

A. Motion by Pullen, 2nd by Aldrich to adjourn the meeting at 5:01pm. No discussion.

YAYS: Pullen, Aldrich, Fox, Beckman, Verplank, Phelps

NAYS: None

ABSENT: Miller

Motion passes 6:0

NOTICE

Request for accommodations or interpretive services must be made 48 hours prior to this meeting.

Please contact Saugatuck Township Fire District at 269-857-3000 for further information.

12/18/2020 CHECK REGISTER FOR SAUGATUCK FIRE DISTRICT				
CHECK DATE FROM 11/17/2020 - 12/21/2020				
Check Date	Check	Vendor Name	Description	Amount
Bank MAC MACATAWA BANK				
11/23/2020	1915(A)	ETNA SUPPLY	LIVE FIRE	34.50
11/23/2020	1916(A)	FLEIS & VANDENBRINK	PLAN REVIEW	704.50
11/23/2020	1917(A)	OFFICE DEPOT	OFFICE SUPPLIES	152.43
11/23/2020	1918(A)	SHAGS-SHOP INC	LIVE FIRE	1,100.00
11/27/2020	DD3189(A)	BERNHARDY, CHRISTOPHER	PAYROLL	1,366.06
11/27/2020	DD3190(A)	BETTS, MICHAEL	PAYROLL	1,280.48
11/27/2020	DD3191(A)	JANIK, GREG	PAYROLL	2,142.10
11/27/2020	DD3192(A)	MANTELS, CHRISTOPHER	PAYROLL	1,905.78
11/27/2020	DD3193(A)	MEYER, KYLE	PAYROLL	1,265.45
11/27/2020	DD3194(A)	MILESKEWICZ, JOHN	PAYROLL	1,300.82
11/27/2020	EFT817(E)	457 MERS	PAYROLL	1,624.67
11/27/2020	EFT818(E)	MISDU	PAYROLL	217.86
11/27/2020	EFT819(E)	IRS	PAYROLL	3,239.59
11/27/2020	EFT820(E)	MERS	PAYROLL	3,501.06
11/27/2020	EFT821(E)	STATE OF MICHIGAN	PAYROLL	2,127.27
11/27/2020	20257	SAUGATUCK AREA PROFESSIONAL LO	PAYROLL	125.00
12/04/2020	DD3195(A)	ALDRICH, STACEY	PAYROLL	43.04
12/04/2020	DD3196(A)	BALES, WENDY	PAYROLL	1,768.90
12/04/2020	DD3197(A)	BECKMAN, ERIC	PAYROLL	43.04
12/04/2020	DD3198(A)	BEEK, HEATHER	PAYROLL	245.19
12/04/2020	DD3199(A)	BETTS, MICHAEL	PAYROLL	696.45
12/04/2020	DD3200(A)	BLATT, DAVID	PAYROLL	1,163.14
12/04/2020	DD3201(A)	BLOK, MICHAEL	PAYROLL	506.95
12/04/2020	DD3202(A)	BRINK, CHAD	PAYROLL	207.33
12/04/2020	DD3203(A)	DEMOND, KALEB	PAYROLL	713.71
12/04/2020	DD3204(A)	DORNBUSH, KALEIGH	PAYROLL	282.71
12/04/2020	DD3205(A)	DYKSTRA, TOM	PAYROLL	2,901.87
12/04/2020	DD3206(A)	ENGLAND, MICHAEL	PAYROLL	615.64
12/04/2020	DD3207(A)	ESQUIVEL, BRADLEY	PAYROLL	274.33
12/04/2020	DD3208(A)	GARGANO, CHRISTINE	PAYROLL	537.42
12/04/2020	DD3209(A)	GARGANO, MARK	PAYROLL	588.42
12/04/2020	DD3210(A)	GREEN, MICHELLE	PAYROLL	321.80
12/04/2020	DD3211(A)	GROENDYKE, BRET	PAYROLL	133.27
12/04/2020	DD3212(A)	JANIK, GREG	PAYROLL	1,833.67
12/04/2020	DD3213(A)	KIRCHERT, ERIK	PAYROLL	552.82
12/04/2020	DD3214(A)	MANTELS, CHRISTOPHER	PAYROLL	1,264.87
12/04/2020	DD3215(A)	MARR, SEAN	PAYROLL	580.11
12/04/2020	DD3216(A)	MCGOWAN, WILLIAM	PAYROLL	346.85
12/04/2020	DD3217(A)	MEISTE, JAMES	PAYROLL	516.15
12/04/2020	DD3218(A)	MEYER, KYLE	PAYROLL	722.07
12/04/2020	DD3219(A)	MILESKEWICZ, JOHN	PAYROLL	152.05

12/18/2020 CHECK REGISTER FOR SAUGATUCK FIRE DISTRICT				
CHECK DATE FROM 11/17/2020 - 12/21/2020				
Check Date	Check	Vendor Name	Description	Amount
12/04/2020	DD3220(A)	MILLER, AARON	PAYROLL	43.04
12/04/2020	DD3221(A)	MOKMA, WAYNE	PAYROLL	407.19
12/04/2020	20269	PHELPS, DONALD	PAYROLL	44.04
12/04/2020	DD3222(A)	PULLEN, TARUE	PAYROLL	44.04
12/04/2020	DD3223(A)	SEYMOUR, SCOTT	PAYROLL	645.42
12/04/2020	DD3224(A)	SHERER, MISTY	PAYROLL	184.38
12/04/2020	DD3225(A)	STARRING, LINUS	PAYROLL	798.92
12/04/2020	DD3226(A)	STURM, ELLIOTT	PAYROLL	341.32
12/04/2020	DD3227(A)	STURM, KATHRYN	PAYROLL	161.75
12/04/2020	DD3228(A)	VAN AUKEN, LAUREL	PAYROLL	575.09
12/04/2020	DD3229(A)	VERPLANK, JANE	PAYROLL	44.05
12/04/2020	EFT822(E)	457 MERS	PAYROLL	2,003.61
12/04/2020	EFT823(E)	MISDU	PAYROLL	217.86
12/04/2020	EFT824(E)	IRS	PAYROLL	5,626.16
12/11/2020	DD3230(A)	BERNHARDY, CHRISTOPHER	PAYROLL	1,366.05
12/11/2020	DD3231(A)	BETTS, MICHAEL	PAYROLL	1,280.47
12/11/2020	DD3232(A)	JANIK, GREG	PAYROLL	2,142.11
12/11/2020	DD3233(A)	MANTELS, CHRISTOPHER	PAYROLL	1,905.78
12/11/2020	DD3234(A)	MEYER, KYLE	PAYROLL	1,265.44
12/11/2020	DD3235(A)	MILESKIEWICZ, JOHN	PAYROLL	1,300.81
12/11/2020	EFT825(E)	457 MERS	PAYROLL	1,624.67
12/11/2020	EFT826(E)	MISDU	PAYROLL	217.86
12/11/2020	EFT827(E)	IRS	PAYROLL	3,239.65
12/11/2020	EFT828(E)	SAUGATUCK AREA PROFESSIONAL LO	PAYROLL	125.00
12/14/2020	20269	RICK TROUTMAN	BACK BUILDING	550.00
12/21/2020	20271	CRESCENT ELECTRIC SUPPLY CO	BACK BARN	118.18
12/21/2020	20272	GALLS LLC	UNIFORMS	2,294.48
12/21/2020	20273	IHLE AUTO PARTS	PARTS	1,594.67
12/21/2020	20274	MFE INC	2132/2133 SUPER AUTO	602.71
12/21/2020	20275	HOLLAND READY ROOFING CO	ROOF CLEANING	225.00
12/21/2020	20276	ALLEGAN COUNTY FIRE TRAINING	FIRE ACADEMY	500.00
12/21/2020	20277	FOREST VIEW EXECUTIVE SERVICES	IRRIGATION SERVICES	145.00
12/21/2020	20278	NITE BEAM PRODUCTS LLC	SAFETY VEST	162.30
12/21/2020	20279	PETER STANISLAWSKI	FIRE PREVENTION	80.00
12/21/2020	20280	ULINE	SHELVING	379.33
12/21/2020	20281	OVERISEL LUMBER CO	SUPPLIES	455.54
12/21/2020	20282	RESCUE RESOURCES LLC	RESCUE TOOLS	33,349.00
12/21/2020	20283	SIEGFRIED CRANDALL PC	AUDIT	500.00
12/21/2020	20284	SOUTHSIDE BODY & FABRICATION IN	TRAINING	25,339.98
12/21/2020	20285	STANDARD	INSURANCE	707.46
12/21/2020	20286	NEWCOMER PLOW & HITCH	SNOW PLOW SHOES	5,775.93
12/21/2020	20287	WOLF MARINE INC	BOAT TRAILER	3,600.00
12/21/2020	20288	ZORO	COVID PPE	1,861.12

12/18/2020 CHECK REGISTER FOR SAUGATUCK FIRE DISTRICT				
CHECK DATE FROM 11/17/2020 - 12/21/2020				
Check Date	Check	Vendor Name	Description	Amount
12/21/2020	1919(E)	ACCIDENT FUND	WORKER COMP INSURANCE	13,738.00
12/21/2020	1920(E)	COMCAST	TELEPHONES & INTERNET	305.17
12/21/2020	1921(E)	CONSUMERS ENERGY	FIRE STATION	561.06
12/21/2020	1922(E)	CONSUMERS ENERGY	BOAT DOCK	146.75
12/21/2020	1923(E)	FIRST BANKCARD	LIVE FIRE, SUPPLIES & MAINTENANCE	6,109.54
12/21/2020	1924(E)	KAL LAKE SEWER WATER	WATER	194.24
12/21/2020	1925(E)	KAL LAKE SEWER WATER	WATER	208.37
12/21/2020	1926(E)	MENARDS	FIRE PREVENTION & MAINTENANCE	769.52
12/21/2020	1927(E)	MICHIGAN GAS UTILITIES	NATURAL GAS	19.70
12/21/2020	1928(E)	PRIORITY HEALTH	HEALTH INSURANCE	3,507.01
12/21/2020	1929(E)	REPUBLIC SERVICES 240	TRASH & RECYCLING	123.72
12/21/2020	1930(E)	SHELL	GASOLINE & DIESEL	546.23
12/21/2020	1931(E)	VERIZON WIRELESS	CELL PHONES & MODEMS	471.35
12/21/2020	1932(A)	APPLIED IMAGING	COPIER USE	154.27
12/21/2020	1933(A)	BLOOM SLUGGETT PC	LEGAL FEES	2,387.00
12/21/2020	1934(A)	DEBRA FROSTY	UNIFORMS	90.00
12/21/2020	1935(A)	GALLS LLC	UNIFORMS	337.28
12/21/2020	1936(A)	IHLE'S SERVICE LLC	2132 RADIATOR REPAIR	782.22
12/21/2020	1937(A)	GREG JANIK	BACK PACK BLOWER REPAIR	33.27
12/21/2020	1938(A)	J & B MEDICAL	MEDICAL SUPPLIES	1,343.74
12/21/2020	1939(A)	CHRIS MANTELS	BLUE PRINT CABINETS	45.00
12/21/2020	1940(A)	MASTER MEDICAL EQUIPMENT	AED BATTERIES	260.00
12/21/2020	1941(A)	MMRMA	INSURANCE	8,397.25
12/21/2020	1942(A)	MCKESSON	MEDICAL SUPPLIES	130.46
12/21/2020	1943(A)	OFFICE DEPOT	OFFICE SUPPLIES	120.04
12/21/2020	1944(A)	LORRIE PASTOOR	CLEANING	180.00
12/21/2020	1945(A)	RAF ELECTRIC INC	BACK BARN	4,560.44
12/21/2020	1946(A)	RELIABLE ROAD SERVICE INC	2132/2133 TIRES	576.50
12/21/2020	1947(A)	SPENCER MANUFACTURING INC	2141 RUBBER FENDER	255.00
12/21/2020	1948(A)	SUMMIT COMPANIES	RECHARGE EXT	1,203.00
12/21/2020	1949(A)	TRIDENT EMERGENCY PRODUCTS LLC	2141 HANDLE	68.29
12/21/2020	1950(A)	WEST MICHIGAN UNIFORM	SHOP TOWELS	172.50
Total of 116 Checks:				190,741.70
Less 0 Void Checks:				0.00
Total of 116 Disbursements:				190,741.70

Vendor Name	Description	Amount
1. ACCIDENT FUND	WORKER COMP INSURANCE	13,738.00
2. ALLEGAN COUNTY FIRE TRAINING	FIRE ACADEMY	500.00
3. APPLIED IMAGING	COPIER USE	154.27
4. BLOOM SLUGGETT PC	LEGAL FEES	164.00
	LEGAL FEES	175.00
	LEGAL FEES	1,312.00
	LEGAL FEES	736.00
	TOTAL	2,387.00
5. CHRIS MANTELS	BLUE PRINT CABINETS	45.00
6. COMCAST	TELEPHONES & INTERNET	305.17
7. CONSUMERS ENERGY	BOAT DOCK	146.75
	FIRE STATION	561.06
	TOTAL	707.81
8. CRESCENT ELECTRIC SUPPLY CO	2101 REPAIR	23.43
	BACK BARN	94.75
	TOTAL	118.18
9. DEBRA FROSTY	UNIFORMS	90.00
10. ETNA SUPPLY	LIVE FIRE	34.50
11. FIRST BANKCARD	DUES	145.00
	LIVE FIRE, SUPPLIES & MAINTENANCE	3,506.89
	SUPPLIES, TRAINING & REPAIRS	2,457.65
	TOTAL	6,109.54
12. FLEIS & VANDENBRINK	PLAN REVIEW	704.50
13. FOREST VIEW EXECUTIVE SERVICES	IRRIGATION SERVICES	145.00
14. GALLS LLC	UNIFORMS	1,137.83
	UNIFORMS	839.06
	UNIFORMS	337.28
	UNIFORMS	55.33
	UNIFORMS	262.26
	TOTAL	2,631.76
15. GREG JANIK	TRAILER PARTS	9.53
	BACK PACK BLOWER REPAIR	23.74
	TOTAL	33.27
16. HOLLAND READY ROOFING CO	ROOF CLEANING	225.00
17. IHLE AUTO PARTS	PARTS	21.93
	FILTERS & REPAIRS	1,572.74

Vendor Name	Description	Amount
	TOTAL	1,594.67
18. IHLE'S SERVICE LLC	2132 RADIATOR REPAIR	782.22
19. J & B MEDICAL	MEDICAL SUPPLIES	678.38
	MEDICAL SUPPLIES	339.20
	MEDICAL SUPPLIES	326.16
	TOTAL	1,343.74
20. KAL LAKE SEWER WATER	WATER	208.37
	WATER	194.24
	TOTAL	402.61
21. LORRIE PASTOOR	CLEANING	180.00
22. MASTER MEDICAL EQUIPMENT	AED BATTERIES	260.00
23. MCKESSON	MEDICAL SUPPLIES	85.46
	MEDICAL SUPPLIES	4.56
	MEDICAL SUPPLIES	27.28
	MEDICAL SUPPLIES	13.16
	TOTAL	130.46
24. MENARDS	FIRE PREVENTION & MAINTENANCE	769.52
25. MFE INC	2132/2133 SUPER AUTO	602.71
26. MICHIGAN GAS UTILITIES	NATURAL GAS	19.70
27. MMRMA	INSURANCE	7,147.25
	INSURANCE	1,250.00
	TOTAL	8,397.25
28. NEWCOMER PLOW & HITCH	SNOW PLOW SHOES	394.43
	SNOW PLOW	5,381.50
	TOTAL	5,775.93
29. NITE BEAM PRODUCTS LLC	SAFETY VEST	162.30
30. OFFICE DEPOT	OFFICE SUPPLIES	152.43
	OFFICE SUPPLIES	88.90
	OFFICE SUPPLIES	31.14
	TOTAL	272.47
31. OVERISEL LUMBER CO	SUPPLIES	455.54
32. PETER STANISLAWSKI	FIRE PREVENTION	80.00
33. PRIORITY HEALTH	HEALTH INSURANCE	3,507.01
34. RAF ELECTRIC INC	BACK BARN	4,560.44
35. RELIABLE ROAD SERVICE INC	2132/2133 TIRES	576.50

BOTH OPEN AND PAID

Vendor Name	Description	Amount
36. REPUBLIC SERVICES 240	TRASH & RECYCLING	123.72
37. RESCUE RESOURCES LLC	RESCUE TOOLS	33,349.00
38. RICK TROUTMAN	BACK BUILDING	550.00
39. SHAGS-SHOP INC	LIVE FIRE	1,100.00
40. SHELL	GASOLINE & DIESEL	546.23
41. SIEGFRIED CRANDALL PC	AUDIT	500.00
42. SOUTHSIDE BODY & FABRICATION INC	TRAINING	1,706.00
	2132/2133 BRUSH TRUCKS	3,262.00
	BOAT DOCK	380.98
	2141 CABINETS	19,991.00
	TOTAL	25,339.98
43. SPENCER MANUFACTURING INC	2141 RUBBER FENDER	255.00
44. STANDARD	INSURANCE	707.46
45. SUMMIT COMPANIES	EXT RE CHARGES	325.00
	EXT NEW & RE CHARGES	630.00
	RECHARGE EXT	48.00
	BUCKEYE WATER CAN	200.00
	TOTAL	1,203.00
46. TRIDENT EMERGENCY PRODUCTS LLC	2141 HANDLE	68.29
47. ULINE	SHELVING	379.33
48. VERIZON WIRELESS	CELL PHONES & MODEMS	471.35
49. WEST MICHIGAN UNIFORM	SHOP TOWELS	172.50
50. WOLF MARINE INC	BOAT TRAILER	3,600.00
51. ZORO	PADLOCKS & FILTERS	406.74
	EXTENSION CORD	73.99
	US FLAG PATCHES	58.00
	BATTERY CHARGERS	945.57
	COVID PPE	206.70
	COVID PPE	142.13
	SUPPLIES	27.99
	TOTAL	1,861.12
TOTAL - ALL VENDORS		128,029.05
FUND TOTALS:		
Fund 206 - FIRE FUND		126,093.55
Fund 210 - REGIONAL TRAINING CENTER		1,935.50

PERIOD ENDING 12/31/2020

Item # 8B

		2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
		12/31/2020	12/31/2020	MONTH 12/31/2020	BALANCE	% BDGT
GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 206 - FIRE FUND						
Revenues						
Dept 000						
206-000-401.000	SAUGATUCK CITY	364,000.00	21,777.25	21,328.47	342,222.75	5.98
206-000-402.000	SAUGATUCK TOWNSHIP	747,000.00	0.00	0.00	747,000.00	0.00
206-000-403.000	DOUGLAS CITY	380,000.00	33,415.10	33,415.10	346,584.90	8.79
206-000-450.000	FIRE SERVICES	6,000.00	4,724.75	36.75	1,275.25	78.75
206-000-460.000	INSPECTION & PLAN REVIEW FEES	5,000.00	3,725.00	0.00	1,275.00	74.50
206-000-465.000	COST RECOVERY	7,000.00	6,942.20	1,038.20	57.80	99.17
206-000-528.000	OTHER FEDERAL GRANTS	85,948.00	85,948.00	0.00	0.00	100.00
206-000-560.000	GRANTS & DONATIONS	4,000.00	3,021.90	0.00	978.10	75.55
206-000-665.000	INTEREST	500.00	316.77	0.00	183.23	63.35
206-000-685.000	SALES OF ASSETS	0.00	0.00	0.00	0.00	0.00
Total Dept 000		1,599,448.00	159,870.97	55,818.52	1,439,577.03	10.00
TOTAL REVENUES		1,599,448.00	159,870.97	55,818.52	1,439,577.03	10.00
Expenditures						
Dept 336 - FIRE FUND						
206-336-702.000	BOARD SALARY	5,250.00	1,400.00	300.00	3,850.00	26.67
206-336-704.000	CHIEF SALARY	80,000.00	35,702.20	4,286.84	44,297.80	44.63
206-336-705.000	OFFICER SALARIES	9,000.00	2,241.63	564.99	6,758.37	24.91
206-336-708.000	CAREER FIREFIGHTER	306,000.00	114,111.87	10,204.86	191,888.13	37.29
206-336-709.000	OPERATIONAL WAGES	87,000.00	63,982.96	9,856.11	23,017.04	73.54
206-336-709.500	PAID ON CALL STIPEND	75,000.00	33,681.36	6,721.58	41,318.64	44.91
206-336-710.000	FIRE CALLS	60,000.00	18,171.42	4,019.76	41,828.58	30.29
206-336-711.000	MEDICAL CALLS	30,000.00	12,456.86	2,056.52	17,543.14	41.52
206-336-712.000	TRAINING	30,000.00	14,272.72	214.20	15,727.28	47.58
206-336-713.000	SPECIAL EVENTS	10,000.00	1,266.76	0.00	8,733.24	12.67
206-336-720.000	PAYROLL TAXES	55,000.00	22,999.18	3,031.36	32,000.82	41.82
206-336-721.000	EMPLOYEE INSURANCE BENEFITS	75,000.00	34,527.36	5,614.47	40,472.64	46.04
206-336-722.000	WORKER COMP INSURANCE	45,000.00	35,338.76	13,738.00	9,661.24	78.53
206-336-723.000	RETIREMENT	73,000.00	33,693.68	3,450.67	39,306.32	46.16
206-336-727.000	OPERATING SUPPLIES	22,000.00	9,085.22	2,637.04	12,914.78	41.30
206-336-728.000	GAS & OIL	12,000.00	3,048.09	696.49	8,951.91	25.40
206-336-730.000	PROFESSIONAL SERVICES	20,000.00	24,236.52	3,067.00	(4,236.52)	121.18
206-336-742.000	TESTING, REPAIR & REPLACEMENT	15,000.00	7,813.56	0.00	7,186.44	52.09
206-336-745.000	STATION TOOLS	3,000.00	415.25	85.96	2,584.75	13.84
206-336-746.000	FIRE FIGHTER TOOLS	10,000.00	0.00	0.00	10,000.00	0.00
206-336-751.000	PHONES	12,000.00	4,959.19	960.67	7,040.81	41.33
206-336-752.000	UTILITIES	14,000.00	5,874.33	1,253.84	8,125.67	41.96
206-336-760.000	VEHICLE/ EQUIP REP & MAINTENANCE	40,000.00	28,333.71	4,256.76	11,666.29	70.83
206-336-761.000	BOAT MAINTENANCE	15,000.00	14,061.99	1,143.06	938.01	93.75
206-336-762.000	RADIO & PAGER R&R	6,500.00	857.86	23.43	5,642.14	13.20
206-336-763.000	BUILDING REPAIR & MAINTENANCE	20,000.00	23,369.77	1,815.67	(3,369.77)	116.85
206-336-764.000	BUILDING SECURITY	2,000.00	260.00	0.00	1,740.00	13.00
206-336-767.000	DUES & SUBSCRIPTIONS	3,500.00	1,297.99	270.00	2,202.01	37.09
206-336-770.000	OFFICE EXPENSES	10,000.00	2,215.65	326.26	7,784.35	22.16
206-336-771.000	TECHNOLOGY	12,000.00	9,960.59	0.00	2,039.41	83.00
206-336-775.000	BUILDING INSPECTIONS	2,500.00	67.50	0.00	2,432.50	2.70
206-336-780.000	UNIFORMS	12,000.00	4,047.05	2,779.76	7,952.95	33.73
206-336-781.000	TURN OUT GEAR	25,000.00	5,185.99	162.30	19,814.01	20.74
206-336-785.000	EDUCATION	18,000.00	4,988.53	541.16	13,011.47	27.71
206-336-791.000	MEDICAL SUPPLY	10,000.00	7,387.55	4,032.43	2,612.45	73.88
206-336-795.000	FIRE PREVENTION	10,000.00	476.96	426.96	9,523.04	4.77

Page 12 of 32

User: Peter

DB: Stfd

PERIOD ENDING 12/31/2020

		2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	12/31/2020	MONTH 12/31/2020	BALANCE	% BDGT
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 206 - FIRE FUND						
Expenditures						
206-336-796.000	PHYSICALS	11,000.00	0.00	0.00	11,000.00	0.00
206-336-815.000	GENERAL INSURANCE	32,000.00	23,592.00	8,397.25	8,408.00	73.73
206-336-861.000	TAX CHARGE BACK	500.00	416.22	0.00	83.78	83.24
206-336-975.000	LOAN PAYMENT	42,100.00	0.00	0.00	42,100.00	0.00
206-336-980.000	SMALL CAPITAL	0.00	0.00	0.00	0.00	0.00
206-336-985.000	LONG TERM CAPITAL	200,000.00	129,044.16	74,129.39	70,955.84	64.52
206-336-986.000	CAPITAL FUND TRANSFER	12,150.00	0.00	0.00	12,150.00	0.00
Total Dept 336 - FIRE FUND		1,532,500.00	734,842.44	171,064.79	797,657.56	47.95
TOTAL EXPENDITURES		1,532,500.00	734,842.44	171,064.79	797,657.56	47.95
Fund 206 - FIRE FUND:						
TOTAL REVENUES		1,599,448.00	159,870.97	55,818.52	1,439,577.03	10.00
TOTAL EXPENDITURES		1,532,500.00	734,842.44	171,064.79	797,657.56	47.95
NET OF REVENUES & EXPENDITURES		66,948.00	(574,971.47)	(115,246.27)	641,919.47	858.83
BEG. FUND BALANCE		885,554.97	885,554.97			
END FUND BALANCE		952,502.97	310,583.50			



Grants Received 2014-2020

Item # 9C



Year	Grantor/Donor	Purpose	Grant \$	Donation \$
2014	Michigan Municipal Risk Management Agency	Overhead door reversing sensors	\$ 1,490	
	Michigan Gas & Utilities		\$ 1,000	
		2014 Total	\$ 2,490	\$ -
2015	Michigan Municipal Risk Management Agency	Digital cameras and security	\$ 2,982	
	Home Sprinkler Coalition	Promote residential sprinklers	\$ 1,000	
		2015 Total	\$ 3,982	\$ -
2016	Michigan Municipal Risk Management Agency	Fire Inspector class	\$ 562	
	Michigan Municipal Risk Management Agency	NFPA Examiner and Inspector II Class	\$ 1,950	
	Michigan Municipal Risk Management Agency	Back station fire alarm	\$ 1,695	
	Michigan Municipal Risk Management Agency	Thermal imaging cameras	\$ 2,500	
	Michigan Municipal Risk Management Agency	Back-up cameras for fire apparatus	\$ 1,079	
	Federal Emergency Management Agency	SCBA replacement	\$ 137,620	
		2016 Total	\$ 145,406	\$ -
2017	Federal Emergency Management Agency	Smoke detectors and CO alarms	\$ 21,143	
	Federal Emergency Management Agency	Large diameter hose	\$ 42,000	
	Michigan Municipal Risk Management Agency	CCTV & Security Card Access System	\$ 5,878	
	AAA	Battery Operated Extrication Tools	\$ 9,051	
	Saugatuck Douglas Foundation	Live Fire Training Facility		\$ 4,000
	Mermaid Restaurant	Live Fire Training Facility		\$ 4,000
	What Not Inn	Live Fire Training Facility		\$ 6,000
	Fae Whitman Foundation	Live Fire Training Facility		\$ 4,025
		2017 Total	\$ 78,072	\$ 18,025



Grants Received 2014-2020



Year	Grantor/Donor	Purpose	Grant \$	Donation \$
2018	Allegan County Community Foundation	Live Fire Training Facility	\$ 10,000	
	Michigan Fire Fighter Training Council	Instructor 1 Course	\$ 3,600	
	The Padnos Family	Live Fire Training Facility		\$ 10,000
	Jeff Padnos	Live Fire Training Facility		\$ 7,010
	2018 Total		\$ 13,600	\$ 17,010
2019	Michigan Fire Fighter Training Council	Agricultural Machine Rescue Course	\$ 1,760	
	Michigan Fire Fighter Training Council	Pump Operator and Tanker Shuttle Courses	\$ 2,640	
	Michigan Fire Fighter Training Council	Forcible Entry Training Props	\$ 14,085	
	Michigan Municipal Risk Management Agency	Arrowboard for 2141	\$ 3,205	
	Michigan Municipal Risk Management Agency	Fence for LFTF Lot	\$ 3,150	
	Federal Emergency Management Agency	Radios and Headsets	\$ 123,558	
	SA. Mormon	Live Fire Training Facility		\$ 1,890
	Hamilton Concrete	Live Fire Training Facility		\$ 1,500
	2019 Total		\$ 148,398	\$ 3,390



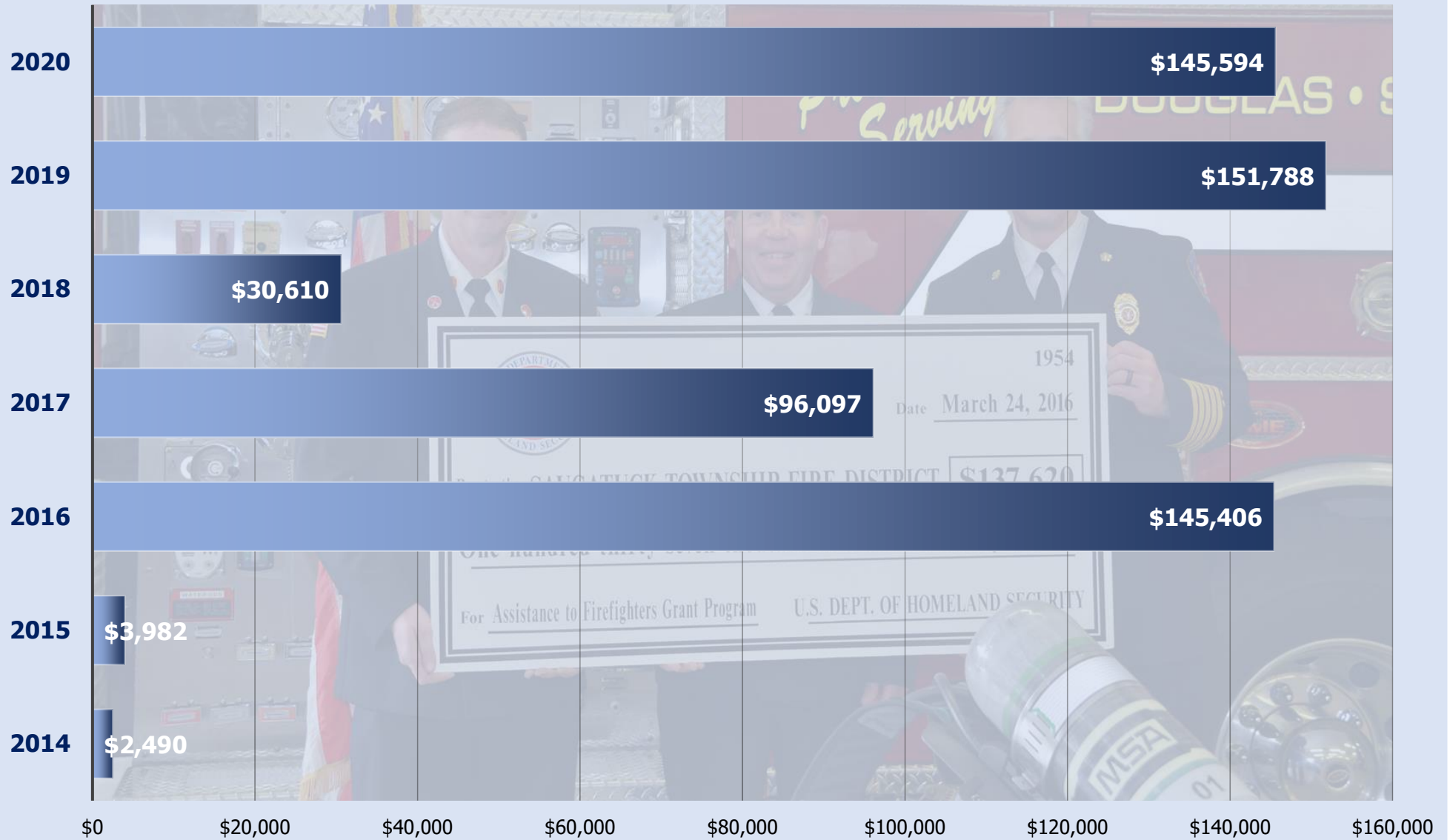
Grants Received 2014-2020

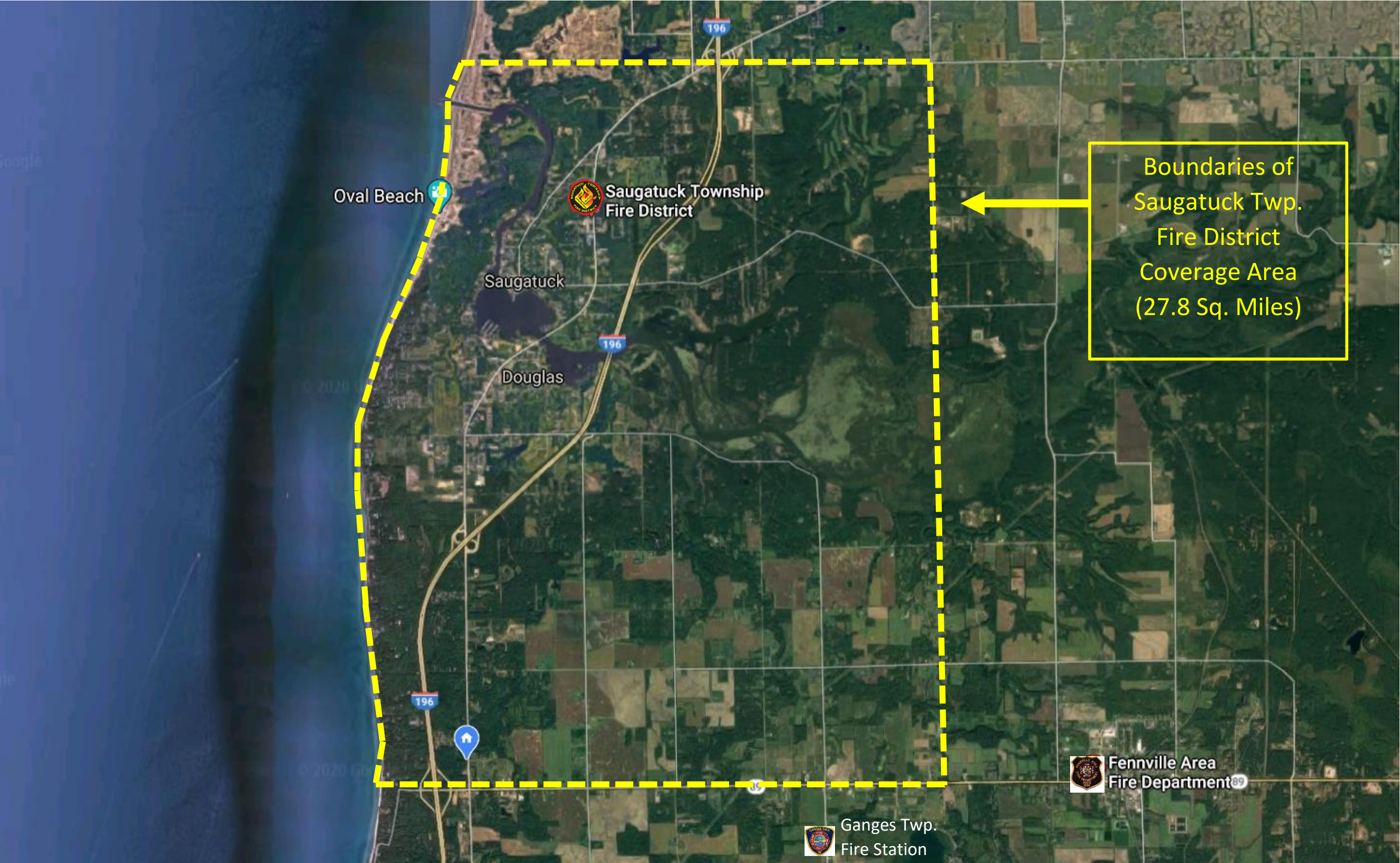


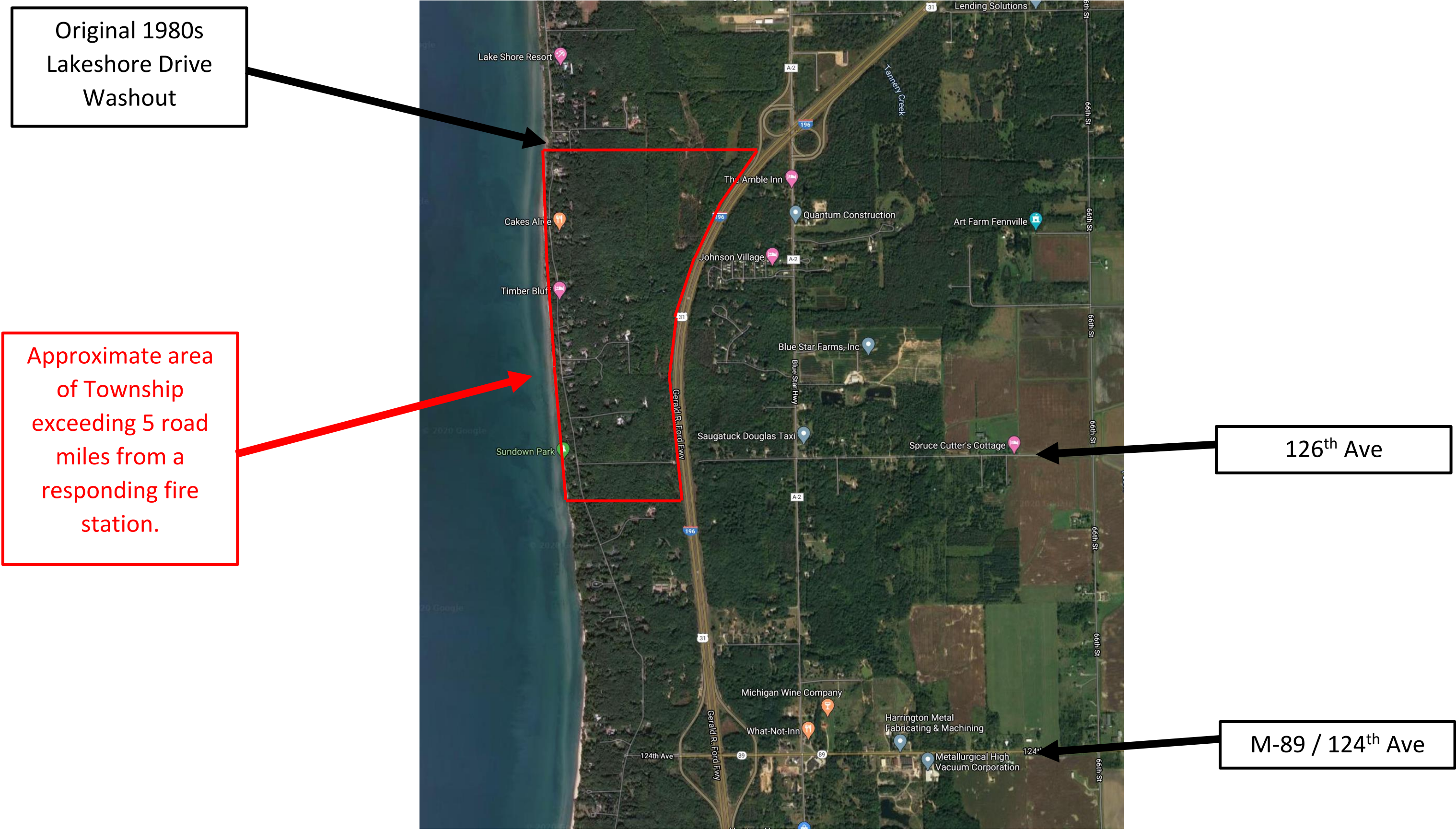
Year	Grantor/Donor	Purpose	Grant \$	Donation \$
2020	Michigan Municipal Risk Management Agency	Chevron for apparatus	\$ 1,655	
	Michigan Municipal Risk Management Agency	Fire Inspector Class	\$ 3,563	
	Entergy	Fence for LFTF lot	\$ 6,301	
	Federal Emergency Management Agency	PPE extractor and dryer	\$ 26,190	
	Federal Emergency Management Agency	PPE reimbursement	\$ 4,974	
	Home Sprinkler Coalition	Sprinkler...	\$ 500	
	Michigan Fire Fighter Training Council	LFTF plating	\$ 10,000	
	Michigan Fire Fighter Training Council	Excelsior bales	\$ 5,450	
	Michigan Department of Treasury	FRHPPP - First Responder Hazard Pay	\$ 27,000	
	Michigan Department of Treasury	Public Safety Payroll Reimbursement	\$ 58,948	
	Michigan Municipal Risk Management Agency	Certification Reimbursement	\$ 1,013	
			2020 Total \$ 145,594	\$ -
			Grand Total \$ 537,542	\$ 38,425

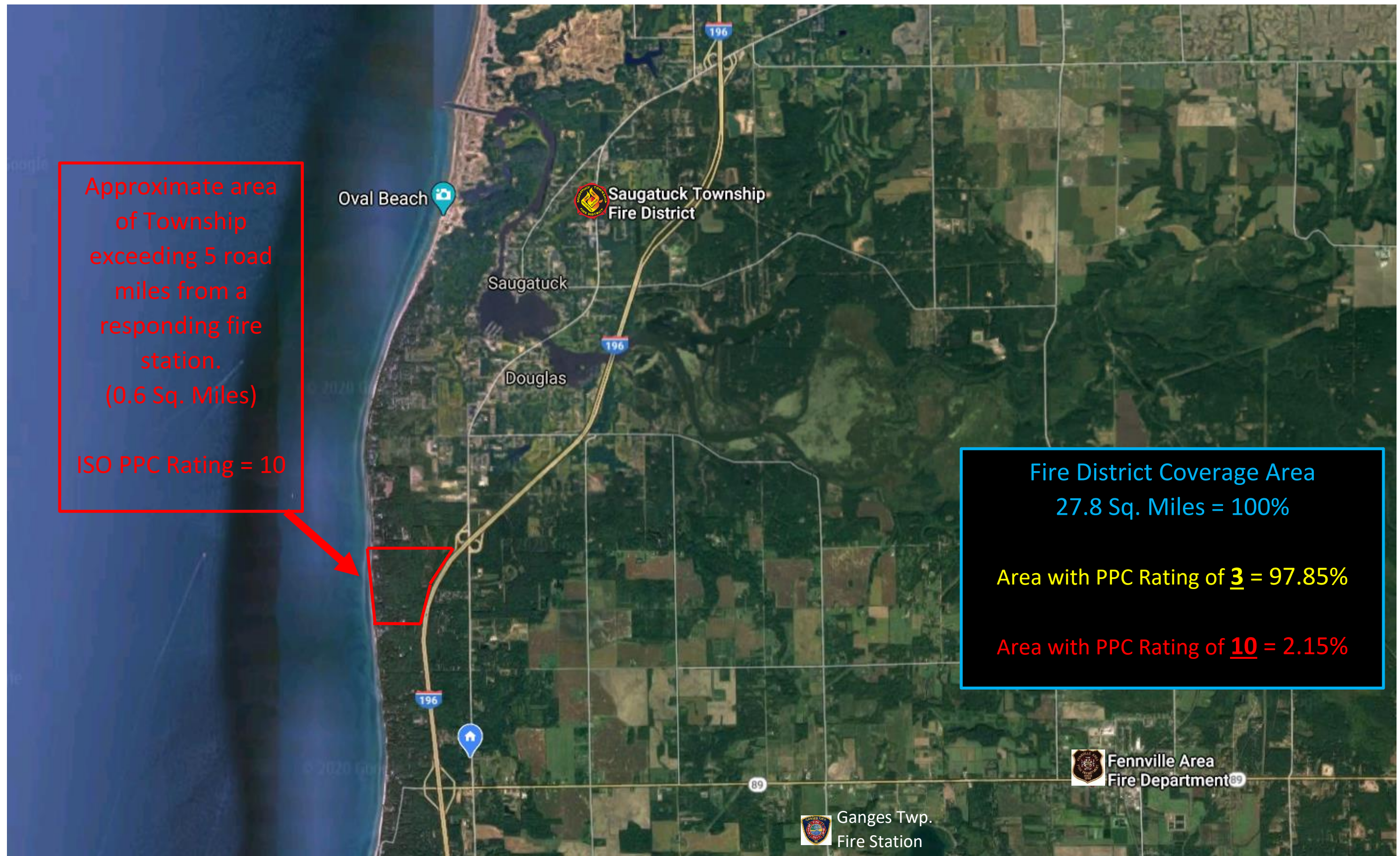


Grants and Donations 2014-2020



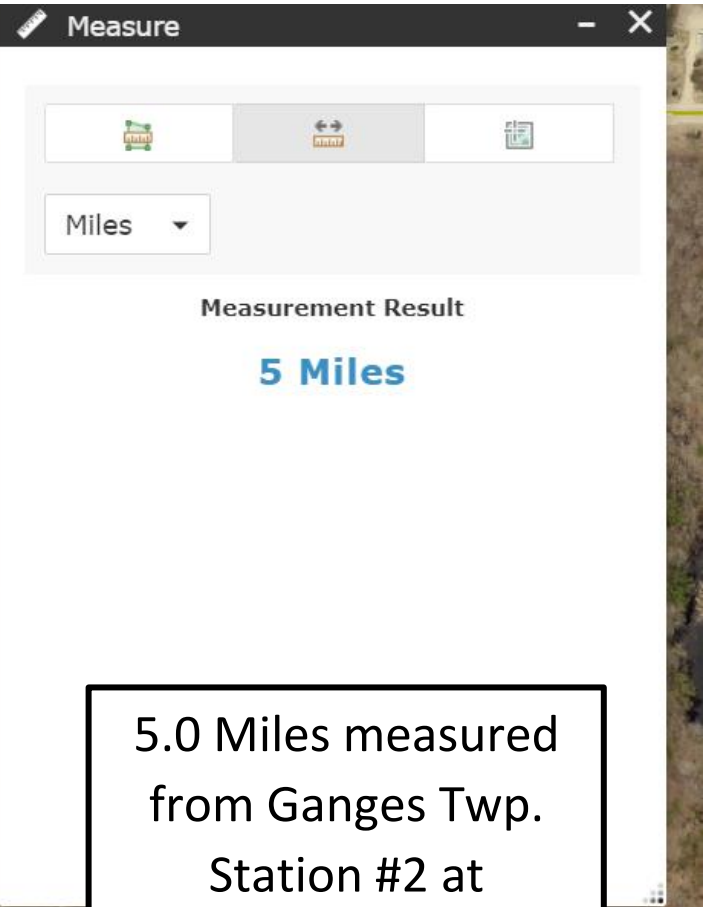






Approximate boundary
exceeding 5 road miles
from a responding fire
station.
ISO PPC Rating = 10

Approximate
boundary within 5
road miles from a
responding fire
station.
ISO PPC Rating = 3



5.0 Miles measured
from Ganges Twp.
Station #2 at
2300 62nd Street
Fennville, MI 49408

As measured using
Allegan County
Parcel Viewer 2.0
12/10/2020



SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township

Item # 11B



3342 Blue Star Highway
Saugatuck, MI 49453
269 857-3000 / Fax: 269 857-1228
E-mail: info@saugatuckfire.org

December 16th, 2020

Funding Approval Form

ITEM DESCRIPTION:

Truck #2111 – Purchase 2021/22 Spartan/Spencer to replace 2008 Spartan/Spencer Engine

PRIORITY:

Medium



Engine #2111
scheduled for
replacement
in FY 2021/22

QUALITY FACTORS:

The 2008 Spartan/Spencer Engine was purchased new in 2008 and has served the District very well. Per the Capital Plan, the goal is to sell large equipment at the +/- 15-year-old threshold, while they still maintain some value.

Per the National Fire Protection Association (NFPA) 1911 Standard for Inspection, Maintenance, Testing, and Retirement of In-Service Emergency Vehicles, it is recommended that fire departments seriously consider the risk of keeping fire apparatus more than 15 years old in first-line service. If we follow the capital plan, we will be able to remove the existing engine #2111 from first line service upon delivery of the proposed replacement.

At the September 21st, 2020 Fire Board meeting, the capital plan was reviewed. Staff were given direction from the Fire Board to solicit bids for the upcoming replacement of Engine #2111. The Command Officer's met and derived a list of goals and objectives for the proposed replacement engine. Based on these goals and objectives, a request for proposal (RFP) was created.

The RFP was sent out to the following fire apparatus manufacturers on October 8th, 2020, with responses due by November 15th, 2020.

Ferrara / REV Group – Returned a bid of \$678,942.00 on November 14th, 2020

KME / Payette Sales – Returned a bid of \$746,404.00 on November 17th, 2020

Pierce Manufacturing – Returned a refusal to bid on October 27th, 2020

Rosenbauer America – Never responded to any communication attempts.

Spencer Manufacturing – Returned a bid of \$664,697.00 on November 15th, 2020

The Command Officer's met virtually on December 3rd, 2020 to review the three proposals, specifications, and designs in detail. Rather quickly, the staff were able to narrow the options down to Ferrara and Spencer Manufacturing. Both manufacturers build a high-quality product, and they were relatively competitive in their bidding.



SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



Many of the options in the RFP were safety oriented, such as: a top mount pump panel to keep the operator out of the lane of traffic on the highway. Pull out trays in all compartments to prevent lifting injuries to personnel. An arrow board on the top of the truck for initial scene safety on the highway. Additionally, we are increasing the water tank capacity from 1,000 to 1,600 gallons of water for rural fires, with a 2,000gpm Hale Qmax pump. Spencer did an excellent job of incorporating all the RFP requests into the project and managed to come in as the low bidder as well.

After much discussion, and review, the Command Officers, unanimously voted to recommend that the Fire Board consider purchasing the Spencer Engine for the #2111 replacement. The staff felt that keeping the business in South Haven, MI has many benefits. It affords the staff the opportunity to keep a much closer oversight on the build, keeps West Michigan employed, and affords the District much easier avenues for future service and repair as needed. Additionally, the Spencer proposal encompassed almost all of the request the staff had in the project.

BUDGETED:

\$685,000 – Amended Capital Plan – 2021/22 Fiscal Year

FUNDING SOURCE(S):

Capital Plan – 2021/22 Fiscal Year.

Currently, the District has \$450,000 in capital savings for this project. Between increased tax revenue, expiring loan payment from Engine #2112, and the amended capital plan, it is anticipated that the District will have the cash on hand and available to purchase the Engine when the build is completed in approximately 12-18 months. \$260,000 will be due upon chassis delivery to South Haven, with the balance due at final delivery.

EXISTING ENGINE #2111 (2008 Spartan/Spencer):

Fire District staff are currently researching options for the existing Engine #2111. In talking with fire truck brokers, they recommend waiting until closer to the arrival of the replacement Engine, to consider listing it for sale. If the Fire Board opts to sell the engine, staff would desire to retrieve \$125,000 to \$150,000 for its sale, however the used fire truck market is continually fluctuating. There may be some benefits to consider keeping it as well, as we would receive 0.5 additional points for a Reserve Engine in our next Insurance Services Officer (ISO) Survey. Currently, Fire District staff are recommending that we do not make a decision with the current 2008 Spartan/Spencer Engine and bring it back to the Fire Board at a future date, closer to delivery of the replacement engine.

COST:

\$664,697.00 – See attached Spencer Proposal

\$19,940.91 – 3% Contingency for Change Orders and unknown expenses

Total = \$684,637.91

Cost Changes after January 1st, 2021:

In discussing the proposals with all the manufacturers, they indicated there are annual price increases every January 1st of approximately 3% to 5%. A 3% increase would add \$19,940.91 to the estimated cost, and a 5% increase could add up to \$33,234.85 to the estimated costs. This does not include the 3%



SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



contingency for change orders either. It is the staff's recommendation, that if the Fire Board intends to move forward with the project, that it is approved prior to December 31st, 2020.

REQUESTERS:

Chief Greg Janik and Deputy Chief Chris Mantels

SAMPLE MOTION:

I _____ motion to authorize Fire District staff to execute the contract and agreements with Spencer Manufacturing, Inc. for the purchase of the 2021/22 Spartan/Spencer Custom Pumper Tanker per the enclosed Proposal and Payment Terms, including the 3% contingency, with a not to exceed amount of \$685,000.00. for anticipated delivery in Spring/Summer of 2022.

I _____ 2nd the Motion. (Roll Call Vote)

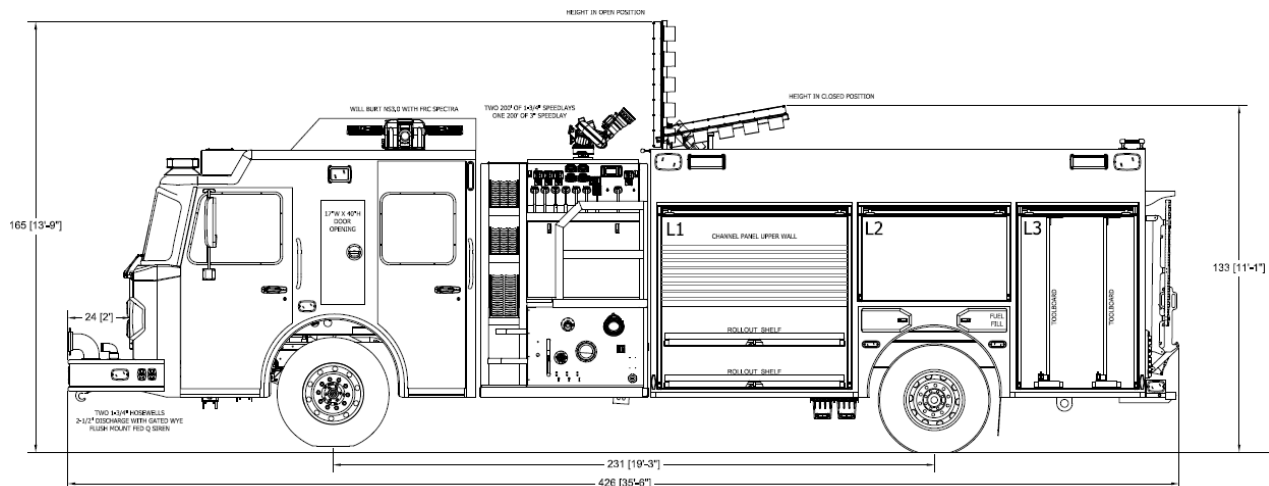
Fire Board Vote - Date:

Motion: _____

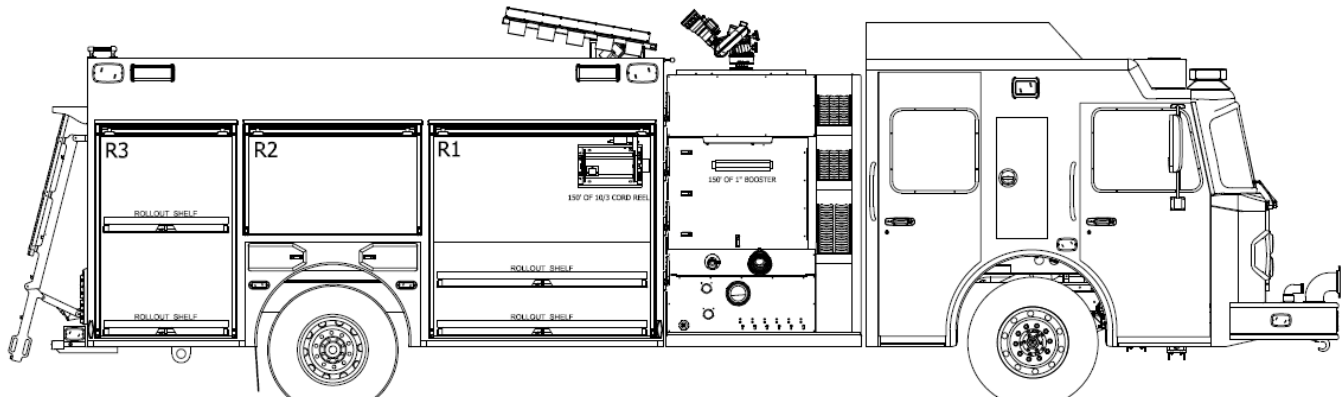
YEAS: _____

NAYS: _____

ABSENT: _____



Samples of specification sheets from Spencer proposal.



This picture is intended to be an example only, not actual size, paint color, or body configuration.



PROPOSAL

SAUGATUCK TOWNSHIP FIRE DISTRICT

SPENCER CUSTOM PUMPER TANKER

We hereby propose to furnish you, subject to proper execution of a signed contract by you, with acknowledgement by this Company, the following apparatus and equipment to be built in accordance with the following proposal:

One (1) Spencer CUSTOM PUMPER TANKER for a total cost of:

\$664,697.00

This proposal will expire in 30 days. This expiration date may be extended in writing by the discretion of the Company.

Spencer Manufacturing, Inc.

A handwritten signature in black ink, appearing to read "Grant Spencer", written over a horizontal line.

Grant Spencer, Vice President



PAYMENT TERMS

SAUGATUCK TOWNSHIP FIRE DISTRICT

SPENCER CUSTOM PUMPER TANKER

ALTERNATE PAYMENT TERMS, PRE-PAYMENT DISCOUNTS and LEASING are available.

Payment of the apparatus shall be as follows:

Progress payment at chassis delivery: **\$260,000.00**

The remaining balance shall be paid at the time of final delivery: **\$404,697.00**

CONTRACT TOTAL: **\$664,697.00**

Delivery will be scheduled at the pre-construction conference meeting. Delivery will be within **365** days after pre-construction change order approval.

Lead time may vary due to unforeseen issues caused by COVID-19.

Spencer Manufacturing, Inc.

A handwritten signature in black ink, appearing to read "Grant Spencer", written over a horizontal line.

Grant Spencer, Vice President



SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township

Item # 11C



3342 Blue Star Highway
Saugatuck, MI 49453
269 857-3000 / Fax: 269 857-1228
E-mail: info@saugatuckfire.org

Fire District Board - Agenda Item Report

FROM: Deputy Chief Chris Mantels

MEETING DATE: December 21st, 2020

SUBJECT: Fire Board Schedule of Meetings for 2021

DESCRIPTION:

The Fire District is required to post a meeting schedule including dates, times, locations of the regular meetings. The proposed meeting schedule has been enclosed in the board packets for review.

SAMPLE MOTION:

I _____ motion to approve the Saugatuck Township Fire District Fire District Administrative Board Schedule of Meetings for 2021 as presented. I _____ 2nd the Motion. (Roll Call Vote)



SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



3342 Blue Star Highway
Saugatuck, MI 49453
Phone: 269 857-3000
E-mail: info@saugatuckfire.org

SAUGATUCK TOWNSHIP FIRE DISTRICT FIRE DISTRICT ADMINISTRATIVE BOARD SCHEDULE OF MEETINGS

Meetings are held at
Saugatuck Township Fire District, 3342 Blue Star Highway, Saugatuck, MI 49453 or
via Video Conferences as permitted by the Covid-19 Pandemic Orders
at **4:00 p.m.** on the 3rd Monday of each Month.

2021 Fire Board Meeting Dates

- Monday January 18, 2021 —
- Monday February 15, 2021 —
- Monday March 15, 2021 —
- Monday April 19, 2021 —
- Monday May 17, 2021 —
- Monday June 21, 2021 —
- Monday July 19, 2021 —
- Monday August 16, 2021 —
- Monday September 20, 2021 —
- Monday October 18, 2021 —
- Monday November 15, 2021 —
- Monday December 20, 2021 —

If required by MDHHS or Legislative orders, the 2021 public meetings will be held using Zoom video/audio conference technology due to the COVID-19 restrictions currently in place.

Zoom Meeting Info

Meeting ID: **869 8699 0760**

Password: **981642**

One-Touch Weblink:

<https://us02web.zoom.us/j/86986990760?pwd=WUlkYytkbjNaV3J3VHN2c1NnLzVOQT09>

Dial by Phone: **(646) 558-8656**

NOTICE

Request for accommodations or interpretive services must be made 48 hours prior to this meeting.
Please contact Saugatuck Township Fire District at 269-857-3000 for further information.



SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township

Item # 11D



3342 Blue Star Highway
Saugatuck, MI 49453
269 857-3000 / Fax: 269 857-1228
E-mail: info@saugatuckfire.org

Fire District Board - Agenda Item Report

FROM: Chief Greg Janik

MEETING DATE: December 21st, 2020

SUBJECT: Allegan County Fire Chief's Association Request to use Station for Car Wash in 2021

DESCRIPTION:

The Allegan County Fire Chiefs Association (ACFCA), a 501c3 organization, serves 20 Allegan County Fire Departments by promoting, advocating, coordinating, representing, and supporting the interests of the member fire departments and the citizens they serve with a focus on high quality firefighter education, and supporting Community-Based Risk Reduction Efforts, including fire, rescue, medical, and other emergency services.

To support their mission, the ACFCA conducts multiple fundraising efforts annually, such as spaghetti dinners or pancake breakfast. At the recent 12/16/2020 meeting, the ACFCA contributed \$5,250.00 to the training committee to host Instructor and Officer classes for the county firefighters. Allegan County fire departments continue to step up and each take their part in hosting fundraising efforts that ultimately benefit the taxpayers we serve with better educated and trained firefighters.

The ACFCA would like to request permission to utilize the Fire District station, similar to that of the Avery Betts car wash fundraiser from a few years ago, to host a car wash fundraiser.

SAMPLE MOTION:

I _____ motion to permit the Allegan County Fire Chief's Association the use of the Saugatuck Township Fire District facility, to host a car wash fundraiser in 2021.

I _____ 2nd the Motion. (Roll Call Vote)



SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township

Item # 11E



3342 Blue Star Highway
Saugatuck, MI 49453
269 857-3000 / Fax: 269 857-1228
E-mail: info@saugatuckfire.org

Fire District Board - Agenda Item Report

FROM: Chief Greg Janik

MEETING DATE: December 21st, 2020

SUBJECT: Emergency Responder Radio Coverage in Saugatuck Public Schools

DESCRIPTION:

As the board may be aware, the Fire District is a major supporter of ensuring public safety officials have access to reliable emergency responder radio coverage (ERRC) within the schools for the safety and wellbeing of our students and staff. In 2009, the Michigan Building Code (MBC) was revised to include approved radio coverage for emergency responders within a building as the result of the failed radio communications following the tragic events of 911. However, currently there is no requirement for ERRC within schools. This critical information is not well understood by many, including first responders and the building code process. In an effort to address this serious void in requirements for reliable radio coverage in Michigan schools, Chief Janik and Deputy Chief Mantels assisted in drafting House Bill 5992, which would require ERRC in all new schools, as well as schools undergoing major renovations. HB 5992 will be presented in early 2021 by State Representative Mary Whiteford.

It was discussed at the November Fire Board, meeting, and suggested that Chief Janik reach out to Dr. Travis, Saugatuck Public Schools Superintendent, to see if Saugatuck Public Schools are willing to include ERRC in the school construction projects at Douglas Elementary and Saugatuck High and Middle schools. Chief Janik met with school administration and their engineering firm, GMB and contractor GDK. Chief Janik is very pleased to report that they were very willing and supportive of adding ERRC systems to the schools if needed based on coverage performance testing.

Notwithstanding the lack building code requirements for ERRC in schools, Saugatuck Public Schools has directed engineers and architects to provide for reliable radio communications with both school's products. The Fire District feels that the SPS administration commitment to the safety of our students exemplifies community risk reduction and the core values of SPS.

ACTION ITEM:

It is the recommendation to the Fire Board by Chief Janik to request a Fire Board member to draft a letter to the editor to acknowledge this significant achievement in public safety and community risk reduction by Saugatuck Public Schools.

SAMPLE MOTION:

I _____ motion to permit Fire Board Secretary Dan Fox, with the support of Chief Janik to send a Letter to the Editor, and Saugatuck Public School Board, on behalf of the Fire Board recognizing the major achievement in public safety by providing a reliable Emergency Responder Radio Coverage system in Saugatuck Public Schools. I _____ 2nd the Motion. (Roll Call Vote)

Dear Chief Greg & the Sauvagutuck Fire dept:

Thank you for your kindness & professionalism at 142 Van Dalton on 12.6 Words can't express how grateful we are to have a team like yours keeping us safe during crisis. I hope you enjoy these cookies (molasses spice & chocolate chip sea salt) with a tall glass of milk (or a cold beer). I hope you have a lovely holiday stay safe & healthy!

All the best,

Surah, Maya, Ethan, & Nicolas

PS: The cookies are both nut free & were baked on 12.7

(cleaner)

GONNA need a bigger chimney!

MERRY CHRISTMAS