



SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



3342 Blue Star Highway
Saugatuck, MI 49453
269 857-3000 / Fax: 269 857-1228
E-mail: info@saugatuckfire.org

FIRE DISTRICT BOARD MEETING

4:00pm – April 20th, 2026

AGENDA

1. Call to Order:
2. Pledge of Allegiance (*Stand if you are able*):
3. Roll Call:
4. Reminder: It is requested the board silences cell phones and put them away for the duration of the meeting.
5. Approval of Agenda (*additions / deletions*):
6. Approval of Minutes:
 - A. **January 28th, 2026 Closed Session and February 16th, 2026 Closed Session and March 16th, 2026 Regular Meeting – Page 2**
7. Public Comment on Agenda Items Only: (*The Fire Board requests that speakers respect the three-minute time limit for individual comments and the five-minute time limit for an individual speaking on behalf of a group. This is not a question-and-answer session, it is an opportunity to voice your thoughts with the Fire Board.*)
8. Special Guest Speaker
 - A. **None**
9. Request for Payment:
 - A. **Accounts Payable (Roll Call Vote) – Page 5**
 - B. **Financial Report – Page 10**
10. Fire Chief Comments:
 - A. **Incident Reports / EMS Reports/ Call to Date/ Overlapping Calls – Page 11**
 - B. **Cost Recovery**
 1. **None**
 - C. **ACSSN – Spring Training Conference – Page 15**
 - D. **Scheduling Active Violent Incident Training with Allegan County Sheriff's Department, Douglas PD, and Saugatuck Public Schools**
 - E. **Revising Employment Application for Experience Fire Officers for near future posting**
 - F. **Wellness Program – Physical and mental health components, shift exercise sessions - Documentation**
 - G. **2160 (New EMS Truck) – Update – Vinyl graphics and 800 MHz radio Installed, warranty work to be scheduled**
11. Unfinished Business:
 - A. **415 Wiley Rd - Update**
 1. **Meeting with two architect and construction firms – Two quotes received**
 2. **Meeting with third contractor in the week of April 13th**
 - B. **3342 Blue Star Hwy – Water Main/ Sewer Project - Update**
 1. **Met with Fleis and VandenBrink for design details for Water Main Extension on 3/25/2026 & 4/14/2026**
 - C. **Hydrant Ring GPM Identification Project Update – Douglas - rings designed and ordered. Township very interested.**
 - D. **MABAS Agreement – Chief Requesting authorization to sign agreement -Page 18**
12. New Business:
 - A. **Accidental Fund Audit (Workman's Compensation) – Report summary – Page 23**
 - B. **Volume of Short-Term Rental Applications Submitted to STFD – 83 applications in 30 days**
 - C. **ANNUAL FIRE DISTRICT BUDGET PRESENTATION – INVITATION TO ALL THREE MUNICIPALITY COUNCILS, TRUSTEES, MANAGERS and the PUBLIC ON MONDAY, MAY 18TH, 2026, at 4:00pm, at SAUGATUCK TOWNSHIP FIRE DISTRICT, 3342 Blue Star Highway**
13. Correspondence
 - A. **None**
14. Public Comments: (*The Fire Board requests that speakers respect the three-minute time limit for individual comments and the five-minute time limit for an individual speaking on behalf of a group. This is not a question-and-answer session, it is an opportunity to voice your thoughts with the Fire Board.*)
15. Fire Board Comments:
16. Adjournment:

NOTICE

Requests for accommodation or interpretive services must be made 48 hours prior to this meeting.
Please contact Saugatuck Township Fire District at 269-857-3000 for further information.



SAUGATUCK TOWNSHIP FIRE DISTRICT

Item #6A

Proudly serving : Douglas | Saugatuck | Saugatuck Township



53342 Blue Star Highway
Saugatuck, MI 49453
269 857-3000 / Fax: 269 857-1228
E-mail: info@saugatuckfire.org

FIRE DISTRICT BOARD MEETING

4:00pm – March 16th, 2026

Draft Minutes

1. Call to Order: **Meeting called to order by Chair Verplank at 4:00pm**
2. Pledge of Allegiance (*Stand if you are able*):
3. Roll Call:
PRESENT: S. Aldrich, E. Beckman, D. Fox, J. Verplank, T. Pullen
ABSENT: S. Phelps, C. North
Also Present: Chief Greg Janik, P. Stanslawski, W. Bales
4. Reminder: It is requested the board silences cell phones and put them away for the duration of the meeting.
5. Approval of Agenda (*additions / deletions*):
Motion by Aldrich second by Beckman, to approve the agenda without the Closed Session Minutes. No discussion, motion passes by unanimous voice vote.
6. Approval of Minutes:
 - A. **February 16th, 2026 – Regular Meeting – Page 2**
Motion by Pullen and second by Aldrich, to approve February 16th, 2026 Regular meeting minutes
7. Public Comment on Agenda Items Only: (*The Fire Board requests that speakers respect the three-minute time limit for individual comments and the five-minute time limit for an individual speaking on behalf of a group. This is not a question-and-answer session, it is an opportunity to voice your thoughts with the Fire Board.*)
 - A. **None**
8. Special Guest
 - A. **None**
9. Request for Payment:
 - A. **Accounts Payable (Roll Call Vote) -Page 7**
Motion by Beckman, second by Pullen, to pay the invoices in the amount of \$169,526.08 no discussion.
YAYS: Beckman, Pullen, Aldrich, Fox, Verplank
NAYS: None
ABSENT: S. Phelps, C. North
Motion passes:
 - B. **Financial Report – Page 11**
 1. **Financial Report presented to the board by Peter Stanislawski**
10. Fire Chief Comments:
 - A. **Incident Reports / EMS Report / Calls to Date / Overlapping Calls – Summary – Page 12**
 1. **New Data Charting Slide – Traffic Management Apparatus**
 - a. **Chief Janik gave an overview of the use of Traffic Management Apparatus**
 2. **Incidents – 54 to date with a difference of 18%.**
 3. **Response times 7:28 – Weather was a significant factor.**



SAUGATUCK TOWNSHIP FIRE DISTRICT

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B. Cost Recovery

1. 26-0073 Semi Incident – Paide \$1,213.50
2. 26-0119 – Underground Boring Company, Gas Line Strike – Paid \$1,050.00
3. 25-1030 – Underground Boring Company, Water Line Strike – Refusing full payment.

11. Unfinished Business:

A. 415 Wiley Rd

1. Received Two Architecture Firm Proposals- Under review, will meet with architectural firm's 3rd and 4th week in March.
 1. Chief Janik has a meeting scheduled for 3/17/2026 with another architecture company.

B. Life EMS MOU – Under legal review.

1. Have not received any further information from Mr. Meijer.

C. New EMS Truck - #2160

12. New Business:

A. None

13. Correspondence:

- A. Thank you – to crews, from family for patient care (See Thank you Card) – [Page 17](#)
- B. Thank you – to Chief Janik, from Michigan Public Safety Communications System Interoperability Board for presenting on the critical nature of Emergency Responder Communications System for in-side public safety radio communications. – [Page 18](#)

14. Public Comments: *(The Fire Board requests that speakers respect the three-minute time limit for individual comments and the five-minute time limit for an individual speaking on behalf of a group. This is not a question-and-answer session, it is an opportunity to voice your thoughts with the Fire Board.)*

15. Fire Board Comments:

- A. Aldrich – None
- B. Beckman – Question regarding Orchards at Douglas Cove
- C. Fox – None
- D. Verplank – None
- E. Phelps – Absent
- F. Pullen – None
- G. North – Absent

16. Adjournment:

- A. Meeting adjourned at 4:15pm.

NOTICE

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Please contact Saugatuck Township Fire District at 269-857-3000 for further information.

04/15/2026 CHECK REGISTER FOR SAUGATUCK FIRE DISTRICT				
CHECK DATE FROM 03/17/2026 - 04/20/2026				
Check Date	Check	Vendor Name	Description	Amount
Bank MAC MACATAWA BANK				
03/24/2026	EFT1845(E)	MERS	PAYROLL	8,490.15
03/27/2026	DD6530(A)	BERNHARDY, CHRISTOPHER	PAYROLL	2,163.98
03/27/2026	DD6531(A)	BETTS, MICHAEL	PAYROLL	2,332.17
03/27/2026	DD6532(A)	BRINK, CHAD	PAYROLL	1,259.92
03/27/2026	DD6533(A)	DALTON, PHIL	PAYROLL	1,470.04
03/27/2026	DD6534(A)	HOSIER, CALEB	PAYROLL	1,509.72
03/27/2026	DD6535(A)	JANIK, GREG	PAYROLL	2,778.77
03/27/2026	DD6536(A)	MANTELS, CHRISTOPHER	PAYROLL	15,357.00
03/27/2026	DD6537(A)	MEYER, KYLE	PAYROLL	1,999.33
03/27/2026	DD6538(A)	PEAK, ANDREW	PAYROLL	1,374.47
03/27/2026	DD6539(A)	STEVENS, KEVIN	PAYROLL	737.56
03/27/2026	DD6540(A)	WETZEL, EVAN	PAYROLL	1,374.47
03/27/2026	EFT1846(E)	MISDU	PAYROLL	828.92
03/27/2026	EFT1847(E)	INTERNAL REVENUE SERVICE	PAYROLL	16,532.68
03/27/2026	EFT1848(E)	MERS	PAYROLL	11,776.72
03/27/2026	EFT1849(E)	STATE OF MICHIGAN	PAYROLL	4,270.06
03/27/2026	EFT1850(E)	SAUGATUCK AREA PROFESSIONAL LOCAL 5	PAYROLL	100.00
03/30/2026	EFT1842(E)	457 MERS	PAYROLL	2,094.19
03/30/2026	EFT1843(E)	DEFINED CONTRIBUTION	PAYROLL	3,154.32
03/30/2026	EFT1844(E)	HEALTH SAVINGS PLAN	PAYROLL	606.44
03/31/2026	EFT1851(E)	STATE UNEMPLOYMENT	PAYROLL	5,189.28
04/01/2026	3847(E)	ELITE AMBULANCE SALES	AMBULANCE 2160	25,000.00
04/01/2026	3848(E)	VERIZON WIRELESS	CELL PHONES & MODEMS	450.00
04/01/2026	3849(E)	VERIZON WIRELESS	CELL PHONES & MODEMS	450.00
04/01/2026	EFT1852(E)	457 MERS	PAYROLL	1,373.54
04/01/2026	EFT1853(E)	DEFINED CONTRIBUTION	PAYROLL	1,087.95
04/02/2026	EFT1854(E)	457 MERS	PAYROLL	2,081.59
04/02/2026	EFT1855(E)	DEFINED CONTRIBUTION	PAYROLL	3,141.72
04/02/2026	EFT1856(E)	HEALTH SAVINGS PLAN	PAYROLL	606.44
04/03/2026	EFT1857(E)	457 MERS	PAYROLL	3,490.13
04/03/2026	EFT1858(E)	DEFINED CONTRIBUTION	PAYROLL	6,428.30
04/03/2026	EFT1859(E)	HEALTH SAVINGS PLAN	PAYROLL	1,075.96
04/09/2026	DD6541(A)	ALDRICH, STACEY	PAYROLL	43.05
04/09/2026	DD6542(A)	BALES, WENDY	PAYROLL	2,946.87
04/09/2026	DD6543(A)	BECKMAN, ERIC	PAYROLL	43.05
04/09/2026	DD6544(A)	BEEK, HEATHER	PAYROLL	582.22
04/09/2026	DD6545(A)	BERNHARDY, CHRISTOPHER	PAYROLL	219.92
04/09/2026	DD6546(A)	BETTS, MICHAEL	PAYROLL	2,848.74
04/09/2026	DD6547(A)	BLATT, DAVID	PAYROLL	410.05
04/09/2026	DD6548(A)	BLOK, MICHAEL	PAYROLL	835.84

CHECK DATE FROM 03/17/2026 - 04/20/2026

Check Date	Check	Vendor Name	Description	Amount
04/09/2026	DD6549(A)	BRINK, CHAD	PAYROLL	536.73
04/09/2026	DD6550(A)	CLEMONS, JACOB	PAYROLL	103.08
04/09/2026	DD6551(A)	DALTON, PHIL	PAYROLL	642.12
04/09/2026	DD6552(A)	GARGANO, MARK	PAYROLL	1,081.86
04/09/2026	DD6553(A)	GROENDYKE, BRET	PAYROLL	174.20
04/09/2026	DD6554(A)	HOSIER, CALEB	PAYROLL	336.62
04/09/2026	DD6555(A)	HUNDERMAN, MARCIE	PAYROLL	396.75
04/09/2026	DD6556(A)	JANIK, GREG	PAYROLL	1,313.64
04/09/2026	DD6557(A)	KIRCHERT, ERIK	PAYROLL	672.12
04/09/2026	DD6558(A)	MARR, SEAN	PAYROLL	143.13
04/09/2026	DD6559(A)	MEISTE, JAMES	PAYROLL	542.77
04/09/2026	DD6560(A)	MEYER, KYLE	PAYROLL	1,113.88
04/09/2026	DD6561(A)	PEAK, ANDREW	PAYROLL	325.84
04/09/2026	DD6562(A)	PULLEN, TARUE	PAYROLL	44.05
04/09/2026	DD6563(A)	SEYMOUR, SCOTT	PAYROLL	992.26
04/09/2026	DD6564(A)	STARRING, LINUS	PAYROLL	1,121.07
04/09/2026	DD6565(A)	STEVENS, KEVIN	PAYROLL	326.68
04/09/2026	DD6566(A)	VERPLANK, JANE	PAYROLL	44.05
04/09/2026	DD6567(A)	WETZEL, EVAN	PAYROLL	27.76
04/09/2026	DD6568(A)	WHITE, JOSH	PAYROLL	569.27
04/09/2026	DD6569(A)	WIERENGA, DOUGLAS	PAYROLL	531.23
04/09/2026	DD6570(A)	WILKINSON, ERIN	PAYROLL	673.04
04/09/2026	EFT1860(E)	457 MERS	PAYROLL	1,690.52
04/09/2026	EFT1861(E)	MISDU	PAYROLL	385.75
04/09/2026	EFT1862(E)	INTERNAL REVENUE SERVICE	PAYROLL	5,600.09
04/09/2026	EFT1863(E)	DEFINED CONTRIBUTION	PAYROLL	1,359.43
04/09/2026	EFT1864(E)	SAUGATUCK AREA PROFESSIONAL LOCAL 5	PAYROLL	450.00
04/09/2026	STUB126(A)	ESQUIVEL, BRADLEY	PAYROLL	0.00
04/10/2026	3850(A)	APPLIED INNOVATION	COPIER USE	570.50
04/10/2026	3851(A)	AQUAFINE OF WEST MICHIGAN INC	WATER COOLER	37.70
04/10/2026	3852(A)	BLOOM SLUGGETT PC	LEGAL FEES	14,296.16
04/10/2026	3853(A)	FIRESERVICE MANAGEMENT	TURN OUT GEAR	133.50
04/10/2026	3854(A)	KLEYN MOBILE REPAIR	2142 REPAIR	10,577.43
04/10/2026	3855(A)	LIFE EMS	MEDICAL	14,250.00
04/10/2026	3856(A)	MIKA MEYERS PLC	PROFESSIONAL FEES	5,000.00
04/10/2026	3857(A)	SECURE N SAFE LLC	CAMERAS TRAINING	1,525.00
04/10/2026	3858(A)	STANDARD	INSURANCE	1,287.19
04/10/2026	3859(A)	WEST MICHIGAN FLEET PARTS INC	PARTS	56.77
04/10/2026	3860(A)	WM UNIFORM	SHOP TOWELS	231.08
04/10/2026	3861(A)	XTREME AUTO	2160 GRAPHICS	4,194.62
04/10/2026	DD6571(A)	BERNHARDY, CHRISTOPHER	PAYROLL	2,113.99
04/10/2026	DD6572(A)	BETTS, MICHAEL	PAYROLL	2,282.17
04/10/2026	DD6573(A)	BRINK, CHAD	PAYROLL	1,209.92

Item # 9A

CHECK DATE FROM 03/17/2026 - 04/20/2026				
Check Date	Check	Vendor Name	Description	Amount
04/10/2026	DD6574(A)	DALTON, PHIL	PAYROLL	1,420.04
04/10/2026	DD6575(A)	HOSIER, CALEB	PAYROLL	1,459.72
04/10/2026	DD6576(A)	JANIK, GREG	PAYROLL	2,778.78
04/10/2026	DD6577(A)	MEYER, KYLE	PAYROLL	1,949.33
04/10/2026	DD6578(A)	PEAK, ANDREW	PAYROLL	1,324.47
04/10/2026	DD6579(A)	STARRING, LINUS	PAYROLL	704.17
04/10/2026	DD6580(A)	STEVENS, KEVIN	PAYROLL	737.56
04/10/2026	DD6581(A)	WETZEL, EVAN	PAYROLL	1,324.47
04/10/2026	EFT1865(E)	457 MERS	PAYROLL	1,885.50
04/10/2026	EFT1866(E)	MISDU	PAYROLL	828.92
04/10/2026	EFT1867(E)	INTERNAL REVENUE SERVICE	PAYROLL	6,630.28
04/10/2026	EFT1868(E)	DEFINED CONTRIBUTION	PAYROLL	2,613.81
04/10/2026	EFT1869(E)	HEALTH SAVINGS PLAN	PAYROLL	523.49
04/10/2026	EFT1870(E)	SAUGATUCK AREA PROFESSIONAL LOCAL 5	PAYROLL	450.00
04/15/2026	20892	IHLE AUTO PARTS	FILTERS	1,885.27
04/15/2026	20893	LAKE VISTA SUPERVALUE	SUPPLIES	333.65
04/15/2026	20894	RENEW BIO MEDICAL	AED	80.00
04/20/2026	3862(E)	ARROWASTE	TRASH	91.74
04/20/2026	3863(E)	BLUE CROSS BLUE SHIELD	HEALTH INSURANCE	12,518.68
04/20/2026	3864(E)	COMCAST	INTERNET	184.13
04/20/2026	3865(E)	CONSUMERS ENERGY	BOAT DOCK	31.86
04/20/2026	3866(E)	CONSUMERS ENERGY	FIRE STATION	675.18
04/20/2026	3867(E)	FIRST BANKCARD	SUPPLIES	390.78
04/20/2026	3868(E)	HEALTH SAVINGS ACCOUNT	HEALTH SAVINGS	6,942.00
04/20/2026	3869(E)	KAL LAKE SEWER WATER	WATER	123.69
04/20/2026	3870(E)	KAL LAKE SEWER WATER	WATER	686.10
04/20/2026	3871(E)	MICHIGAN GAS UTILITIES	NATURAL GAS	386.22
04/20/2026	3872(E)	OIT LLC	TELEPHONES	400.19
04/20/2026	3873(E)	SHELL	GASOLINE & DIESEL	1,284.95
04/20/2026	3874(E)	VERIZON WIRELESS	CELL PHONES & MODEMS	450.00
04/20/2026	3875(A)	AEROS IT GROUP	COMPUTER SERVICES	1,367.00
04/20/2026	3876(A)	BEAVER RESEARCH COMPANY	SUPPLIES	222.35
04/20/2026	3877(A)	BLOOM SLUGGETT PC	LEGAL FEES	6,349.50
04/20/2026	3878(A)	LINUS STARRING	2160 DELIVERY	1,013.25
04/20/2026	3879(A)	PETER STANISLAWSKI	FINANCE SERVICES	1,010.38
Total of 118 Checks:				278,536.99
Less 0 Void Checks:				0.00
Total of 118 Disbursements:				278,536.99

User: BSA

EXP CHECK RUN DATES 03/17/2026 - 04/20/2026

DB: Stfd

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

Vendor Name	Description	Amount
1. AEROS IT GROUP	COMPUTER SERVICES	979.50
	COMPUTER SERVICES	387.50
	TOTAL	1,367.00
2. APPLIED INNOVATION	COPIER USE	570.50
3. AQUAFINE OF WEST MICHIGAN INC	WATER COOLER	37.70
4. ARROWASTE	TRASH	91.74
5. BEAVER RESEARCH COMPANY	SUPPLIES	222.35
6. BLOOM SLUGGETT PC	LEGAL FEES	14,296.16
	LEGAL FEES	6,349.50
	TOTAL	20,645.66
7. BLUE CROSS BLUE SHIELD	HEALTH INSURANCE	12,518.68
8. COMCAST	INTERNET	184.13
9. CONSUMERS ENERGY	FIRE STATION	675.18
	BOAT DOCK	31.86
	TOTAL	707.04
10. ELITE AMBULANCE SALES	AMBULANCE FINAL	25,000.00
11. FIRESERVICE MANAGEMENT	TURN OUT GEAR	133.50
12. FIRST BANKCARD	SUPPLIES	390.78
13. HEALTH SAVINGS ACCOUNT	HEALTH SAVINGS	6,942.00
14. IHLE AUTO PARTS	PARTS	18.01
	FILTERS	1,867.26
	TOTAL	1,885.27
15. KAL LAKE SEWER WATER	WATER	123.69
	WATER	686.10
	TOTAL	809.79
16. KLEYN MOBILE REPAIR	2110 REPAIR	1,251.56
	2111 REPAIR	998.45
	2151 REPAIR	1,059.69
	2161 REPAIR	1,043.12
	2141 REPAIR	842.57
	2142 REPAIR	1,136.83
	2112 REPAIR	1,322.63
	2120 REPAIR	810.17
	2142 ANNUAL	192.50
	2141 ANNUAL	192.50
	2111 ANNUAL	572.41
	2110 ANNUAL	385.00
	2112 ANNUAL	385.00
	2151 ANNUAL	385.00

Vendor Name	Description	Amount
	TOTAL	10,577.43
17. LAKE VISTA SUPERVALUE	SUPPLIES	333.65
18. LIFE EMS	MEDICAL	14,250.00
19. LINUS STARRING	2160 DELIVERY	1,013.25
20. MICHIGAN GAS UTILITIES	NATURAL GAS	386.22
21. MIKA MEYERS PLC	PROFESSIONAL FEES	5,000.00
22. OIT LLC	TELEPHONES	400.19
23. PETER STANISLAWSKI	FINANCE SERVICES	1,010.38
24. RENEW BIO MEDICAL	AED	80.00
25. SECURE N SAFE LLC	DVR CAMERAS	1,225.00
	CAMERAS TRAINING	300.00
	TOTAL	1,525.00
26. SHELL	GASOLINE & DIESEL	1,284.95
27. STANDARD	INSURANCE	1,287.19
28. VERIZON WIRELESS	CELL PHONES & MODEMS	450.00
	CELL PHONES & MODEMS	450.00
	CELL PHONES & MODEMS	450.00
	TOTAL	1,350.00
29. WEST MICHIGAN FLEET PARTS INC	PARTS	56.77
30. WM UNIFORM	SHOP TOWELS	231.08
31. XTREME AUTO	2160 GRAPHICS	4,194.62
TOTAL - ALL VENDORS		114,486.87

User: BSA

DB: Stfd

PERIOD ENDING 04/30/2026

GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDG USED
		06/30/2025	2025-26	04/30/2026	MONTH 04/30/26	BALANCE	
		NORM (ABNORM)	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	
Fund 206 - FIRE FUND							
Revenues							
Dept 000							
206-000-401.000	SAUGATUCK CITY	559,346.97	714,000.00	684,891.57	0.00	29,108.43	95.92
206-000-402.000	SAUGATUCK TOWNSHIP	1,191,206.31	1,489,000.00	1,434,073.74	0.00	54,926.26	96.31
206-000-403.000	DOUGLAS CITY	594,167.45	737,000.00	693,112.23	0.00	43,887.77	94.05
206-000-450.000	FIRE SERVICES	2,780.00	1,000.00	4,659.83	340.09	(3,659.83)	465.98
206-000-460.000	INSPECTION & PLAN REVIEW FEES	65,735.00	25,000.00	42,613.75	0.00	(17,613.75)	170.46
206-000-465.000	COST RECOVERY	42,506.81	3,000.00	58,449.20	0.00	(55,449.20)	1,948.31
206-000-528.000	OTHER FEDERAL GRANTS	0.00	1,000.00	0.00	0.00	1,000.00	0.00
206-000-560.000	GRANTS & DONATIONS	59,787.48	1,000.00	9,092.49	0.00	(8,092.49)	909.25
206-000-665.000	INTEREST	46,739.72	10,000.00	30,036.70	0.00	(20,036.70)	300.37
206-000-669.000	INSURANCE PROCEEDS	0.00	0.00	8,964.15	0.00	(8,964.15)	100.00
206-000-685.000	SALES OF ASSETS	0.00	5,000.00	0.00	0.00	5,000.00	0.00
206-000-686.000	FUND BALANCE TRANSFER IN	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		2,562,269.74	2,986,000.00	2,965,893.66	340.09	20,106.34	99.33
TOTAL REVENUES		2,562,269.74	2,986,000.00	2,965,893.66	340.09	20,106.34	99.33
Expenditures							
Dept 336 - FIRE FUND							
206-336-702.000	BOARD SALARY	5,300.00	10,000.00	3,250.00	200.00	6,750.00	32.50
206-336-704.000	CHIEF SALARY	126,678.37	133,000.00	96,244.53	4,846.15	36,755.47	72.36
206-336-705.000	OFFICER SALARIES	8,896.07	10,000.00	6,750.18	750.02	3,249.82	67.50
206-336-708.000	CAREER FIREFIGHTER	571,581.49	700,000.00	573,622.32	21,328.19	126,377.68	81.95
206-336-709.000	OPERATIONAL WAGES	124,177.80	116,000.00	121,384.33	13,511.93	(5,384.33)	104.64
206-336-709.500	PAID ON CALL STIPEND	78,881.61	100,000.00	50,907.31	4,225.55	49,092.69	50.91
206-336-710.000	FIRE CALLS	55,601.17	70,000.00	41,560.03	3,138.83	28,439.97	59.37
206-336-711.000	MEDICAL CALLS	40,419.70	40,000.00	28,087.58	2,976.39	11,912.42	70.22
206-336-712.000	TRAINING	23,558.21	35,000.00	14,741.49	2,391.49	20,258.51	42.12
206-336-713.000	SPECIAL EVENTS	8,050.94	15,000.00	7,067.33	0.00	7,932.67	47.12
206-336-720.000	PAYROLL TAXES	83,628.27	125,000.00	78,448.94	4,141.37	46,551.06	62.76
206-336-721.000	EMPLOYEE INSURANCE BENEFITS	142,640.85	150,000.00	165,344.10	21,447.87	(15,344.10)	110.23
206-336-722.000	WORKER COMP INSURANCE	50,039.85	100,000.00	68,144.00	0.00	31,856.00	68.14
206-336-723.000	RETIREMENT	162,214.08	150,000.00	154,835.55	7,221.55	(4,835.55)	103.22
206-336-727.000	OPERATING SUPPLIES	29,592.91	26,500.00	25,334.54	824.78	1,165.46	95.60
206-336-728.000	GAS & OIL	18,066.46	20,000.00	10,571.86	1,284.95	9,428.14	52.86
206-336-730.000	PROFESSIONAL SERVICES	41,822.40	35,000.00	77,777.18	26,656.04	(42,777.18)	222.22
206-336-742.000	TESTING, REPAIR & REPLACEMENT	6,303.51	23,000.00	10,832.45	0.00	12,167.55	47.10
206-336-745.000	STATION TOOLS	264.18	4,000.00	558.75	0.00	3,441.25	13.97
206-336-746.000	FIRE FIGHTER TOOLS	8,414.39	20,000.00	584.88	0.00	19,415.12	2.92
206-336-751.000	PHONES	15,388.52	20,000.00	12,644.33	1,154.32	7,355.67	63.22
206-336-752.000	UTILITIES	17,131.42	21,500.00	14,861.53	1,994.79	6,638.47	69.12
206-336-760.000	VEHICLE/ EQUIP REP & MAINTENANCE	74,429.61	75,000.00	51,883.26	12,519.47	23,116.74	69.18
206-336-761.000	BOAT MAINTENANCE	21,504.75	20,000.00	25,212.42	0.00	(5,212.42)	126.06
206-336-762.000	RADIO & PAGER R&R	503.56	10,000.00	1,246.30	0.00	8,753.70	12.46
206-336-763.000	BUILDING REPAIR & MAINTENANCE	38,742.86	35,000.00	18,775.46	1,525.00	16,224.54	53.64
206-336-764.000	BUILDING SECURITY	2,639.00	2,500.00	0.00	0.00	2,500.00	0.00
206-336-767.000	DUES & SUBSCRIPTIONS	5,102.56	4,000.00	1,801.77	0.00	2,198.23	45.04
206-336-770.000	OFFICE EXPENSES	10,643.22	10,000.00	7,771.17	961.28	2,228.83	77.71
206-336-771.000	TECHNOLOGY	34,613.51	32,000.00	28,287.19	1,367.00	3,712.81	88.40
206-336-775.000	BUILDING INSPECTIONS	1,806.69	5,000.00	1,947.17	0.00	3,052.83	38.94
206-336-780.000	UNIFORMS	5,706.13	13,500.00	5,112.66	0.00	8,387.34	37.87
206-336-781.000	TURN OUT GEAR	48,498.28	40,000.00	255.00	133.50	39,745.00	0.64
206-336-785.000	EDUCATION	9,547.28	33,000.00	12,486.88	0.00	20,513.12	37.84

User: BSA

DB: Stfd

PERIOD ENDING 04/30/2026

GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		06/30/2025	2025-26	04/30/2026	MONTH 04/30/26	BALANCE	
		NORM (ABNORM)	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	
Fund 206 - FIRE FUND							
Expenditures							
206-336-791.000	MEDICAL SUPPLY	10,332.11	25,000.00	21,403.64	14,330.00	3,596.36	85.61
206-336-795.000	COMMUNITY RISK REDUCTION	5,943.52	15,000.00	934.74	0.00	14,065.26	6.23
206-336-796.000	PHYSICALS	12,698.00	15,000.00	12,533.00	0.00	2,467.00	83.55
206-336-815.000	GENERAL INSURANCE	34,306.43	44,000.00	32,829.00	0.00	11,171.00	74.61
206-336-861.000	TAX CHARGE BACK	636.22	1,000.00	41.50	0.00	958.50	4.15
206-336-975.000	TRUCK PAYMENT	0.00	0.00	0.00	0.00	0.00	0.00
206-336-980.000	SMALL CAPITAL	0.00	0.00	0.00	0.00	0.00	0.00
206-336-985.000	LONG TERM CAPITAL	296,701.59	682,000.00	225,769.09	5,207.87	456,230.91	33.10
206-336-986.000	CAPITAL FUND TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 336 - FIRE FUND		2,233,007.52	2,986,000.00	2,011,843.46	154,138.34	974,156.54	67.38
TOTAL EXPENDITURES		2,233,007.52	2,986,000.00	2,011,843.46	154,138.34	974,156.54	67.38
Fund 206 - FIRE FUND:							
TOTAL REVENUES		2,562,269.74	2,986,000.00	2,965,893.66	340.09	20,106.34	99.33
TOTAL EXPENDITURES		2,233,007.52	2,986,000.00	2,011,843.46	154,138.34	974,156.54	67.38
NET OF REVENUES & EXPENDITURES		329,262.22	0.00	954,050.20	(153,798.25)	(954,050.20)	100.00
BEG. FUND BALANCE		1,240,670.54	1,569,932.76	1,569,932.76			
END FUND BALANCE		1,569,932.76	1,569,932.76	2,523,982.96			

March 2026 Incident Summary

Overall Call Volume

- March 2026 incidents: 70
 - In line with the long-term March average (69)
 - Slightly lower than March 2025 (73)
 - 2026 YTD (Jan–Mar) total: 211
 - Down 14.6% compared to the same period in 2025 (247 calls)
-

Response & Operations

- Average emergent response time (March): 8:08
 - Higher than the 2026 YTD average of 6:51
 - Emergent (lights & sirens) calls: 25
 - Lower than March 2025 (31)
 - ALS (LIFE) ambulance wait times:
 - Ranged from 3:41 to 10:39, depending on location
 - Overlapping calls: 20
 - 29% of all March calls
 - Up from 16 overlaps in March 2025
-

Temporal Patterns

- Busiest days: Thursday through Monday
 - Saturday highest with 39 calls
 - Slowest days: Tuesday and Wednesday (19–21 calls)
 - Peak hours: 8:00 AM – 9:00 PM
-

Call Type Breakdown

- Total EMS & MVC calls: 39
- Top EMS categories:
 - a. Breathing problems
 - b. Sick person
 - c. Falls (20 incidents)
- Motor Vehicle Incidents (MVI): 4
 - a. Significant slowdown compared to earlier months
 - b. 2026 YTD MVI total: 27

Fire & Hazard Incidents

- Total fires: 8
 - Included structure fires, vegetation fires, and vehicle fires
 - Hazardous situations: 7
 - Primarily gas leaks and carbon monoxide incidents
-

Geographic Distribution

- Saugatuck Township (incl. I-196): 100 calls (51%)
 - Douglas: 61 calls (29%)
 - Saugatuck City: 37 calls (19%)
 - Outside district: 13 calls
 - I-196 alone: 28 incidents
-

EMS Patient Statistics (March)

- Total EMS patients: 130
 - Top patient complaints:
 - Breathing problems – 17.7%
 - Sick person – 15.4%
 - Falls – 15.4%
 - Chest pain – 10.0%
 - EMS runs account for: 62% of all incidents
-

Alcohol & Drug Involvement

- Alcohol-related incidents: 4
 - Marijuana-related incidents: 0
 - Notable decrease compared to prior years
-

Staffing & Leadership

- Total incidents staffed: 211
- Chief's responses: 16
 - 7 outside normal response windows
 - 11 outside normal hours

Key Takeaways

- Call volume is stable for March but down significantly YTD versus 2025.
- Overlapping incidents increased, indicating higher operational pressure despite fewer total calls.
- Response times ticked up in March, worth monitoring.
- EMS demand remains dominant, especially respiratory issues, falls, and general illness.
- Motor vehicle incidents declined sharply, improved road conditions and perhaps less traffic due to high gas prices?

Assignments and Roles:

Crisis Counseling	Jen Hamman Becky Huberty Emily Stough Eric Hoffman Jessica Zayac	rhuberty@alleganfoundation.org estough@onpointallegan.org ehoffman@onpointallegan.org jzayac@onpointallegan.org
Notification Room	Carmen Kucinch Heidi Rosenberger Tracey Keefauver Marcus Rivard	hrosenberger@onpointallegan.org trapoza@allegancounty.org mrivard@onpointallegan.org
LE Interview Room	Craig Gardiner Alan Klein Jason Kruitoff	
First Aid Room	Markie McGowan Trevor Beilby EMS/Fire Attendee EMS/Fire Attendee	mmcgowan@lifeems.com chief401@hopkinsareafire.org

EXERCISE FIRST RESPONDER ASSIGNMENTS/CONFERENCE EXERCISE

Police Assignments/Operations

- Police assignments/exercise will be assigned as required including participating as a parent role player if necessary
- Police will observe, monitor and answer questions when necessary if assigned to a station, etc.
- Police assignment will be established for the LE Interview room
- Craig Gardiner will provide SCENARIO INJECTS for police officers attending the exercise.
- Injects will be provided
- 1-2 officers should be assigned to Craig Gardiner in the LE room
- Tech Center EMS students will role play for LE interviews

Fire Assignments/Operations

- Fire assignments will be assigned by Chief Janik, his designee or ACSSN staff.
- Assist in EMS room with student, parent or staff injuries
- Chief Janik or designee will observe, monitor and answer questions when necessary.
- Chief Janik or designee, will provide SCENARIO INJECTS for first responders.
- ACSSN Facilitators will observe, monitor and answer questions when necessary.
- Fire personnel attendees may be assigned as a parent or student role player

EMS Assignments/Operations

- EMS assignments will be assigned by TBD or ACSSN staff

- ACSSN Facilitators will observe, monitor and answer questions when necessary. TBD will provide SCENARIO INJECTS for EMS personnel
- May be assigned as a parent or student role player
- Additional EMS/EMT/Fire may be assigned to Markie or designee in the First Aid Room
- Injects will be provided
- Tech Center EMS students will role play for First Aid room

AAESA STUDENT ASSIGNMENTS (Jodie McLean/Kari Kolff EMS Class)

- EMS student briefing March 18
- Tech Center EMS students to assist with role-playing of SCENARIO INJECTS
- Jodie and Kari will manage EMS students on site
- Students will arrive on site at 8.30 or 930. (?)
- This group will not reunite with a parent unless there is a lack of attendee student role players / adjustments will be made mid-exercise if necessary
- Counseling Room, LE Interviews and First Aid Room will be pulling EMS role players into their areas/rooms for sub-scenario experience.
 - EMS students will be grouped into these areas by Jodie prior to event
- Provide lunch/snacks for student participants??
- Any student movement should be conducted by 2 adult scenario players or facilitators
- TNT will not use EMS student role players for this exercise – attendee role players only

Notification Room

- The notification room is where families will be directed when their student is not available for pick up. This may be due to numerous circumstances such as injuries and receiving care, being interviewed as a witness, arrested, and missing. A student is confirmed or suspected to be deceased but not necessarily if one of the other circumstances exists. The notification room should be staffed with individuals prepared to deliver potentially devastating news and to assist families with their trauma (e.g. counselors, social workers, etc.).
- Trauma notification room will be established at the designated classroom lower level of the church.
- Staffed by ACSSN micro team member
- TNT will provide their specific injects for sub-scenario
- Players should or will be brought to the Counselling room for further inject by Counsellors
- Consider contacting the Allegan County Critical Incident Stress Management Team (CISM) to request the assistance of individuals with Critical Incident Stress Management training.

Crisis Counselling Room

- During a larger reunification, and especially for those occurring due to a violent event, a district-level mental health supervisor should be put in place to oversee mental health services at the reunification site. This Supervisor should work with the incident command staff to ensure mental health services are available for students and staff. Often, those can be placed in or near the student assembly area. Additionally, mental health professionals need to be made available for parents/guardians who are waiting in line. Finally, they should also be at the check-in area to assist families who are notified that their student is not at the reunification site.
- Ensure counseling services are available and establish a counseling area at the reunification site. Direct staff to escort caregivers of any injured, missing, or deceased student to the area so that staff can provide private notification.
- Many schools have mental health professionals as part of their team, and they can be an incredible asset during any type of reunification. An evacuation and reunification can cause stress or anxiety regardless of the reason it was conducted. Therefore, it is important that mental health professionals are on-site and ready to assist.
- Crisis Counseling room will provide their specific sub-scenario/injects.

LE Interview Room

- LE should be aware, along with school officials, when a student is “pulled” from the student assembly area to interview – student assembly area supervisor must mark down the student went with LE so there is no confusion on the student’s location. Mark the student present when the student comes back to the assembly area. – parent should also be notified if LE needs to talk with a student and allowed to be present if LE allows
- LE Position to conduct interviews or notifications
- LE assigned staff will provide specific injects/sub-scenario for room
- Assigned by pre-determined LE officer and managed by ACSSN member
- Facilitators should monitor how staff react to retrieving 2 students from assembly and bringing them to LE interview room.

First Aid Room

- Assigned by pre-determined EMS officer and managed by ACSSN member
- Inject given to assigned team member to interview 2-3 students with injuries
- Need mock injury cards or actual fake minor injuries for students
- Facilitators should monitor how staff react to retrieving 2 students from assembly and bringing them to First Aid room.
- EMS/Fire – medical triage/treatment
- Fire and EMS will establish Casualty Collection, Triage and Transport areas. Many fire departments are also willing to assist in the transport and reunification process, if they are not actively responding to the crisis.



SAUGATUCK TOWNSHIP FIRE DISTRICT

Item # 11D

Proudly serving : Douglas | Saugatuck | Saugatuck Township



Dear Local Unit\Fire Official,

I hope this letter finds you well. I am writing (in collaboration with the Fire Chief's Association and Central Dispatch) to provide an overview of the **Mutual Aid Box Alarm System (MABAS)**, a crucial fire and emergency services community resource designed to enhance coordination and response efforts during critical incidents. Some local fire agencies have considered participating in MABAS for several years. Each local unit can choose whether to participate in MABAS at any time. The interest has grown to many local fire agencies expressing a willingness to participate in MABAS. While one or many agencies can be joined into an existing MABAS division and be dispatched by an existing MABAS dispatch center, the system is most effective when a county has enough participation to form its own MABAS division. Given the current level of interest, Central Dispatch is also evaluating its ability to serve as a MABAS division dispatch center.

It already has representatives registered for training so we can make an informed assessment. Over the coming weeks you may be requested by your fire chief to consider signing a MABAS participation agreement. Again, the decision is up to each unit; however, the benefits of mutual aid and the protection provided under this standardized method are long proven.



SAUGATUCK TOWNSHIP FIRE DISTRICT

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If you have questions about MABAS please visit their website at

https://link.edgepilot.com/s/o36eofdc/ZobG-oualkeAw_FHxhtUMQ?u=http://mabasmi.org/.

What is MABAS?

MABAS is a regional system used by fire and emergency services to quickly mobilize and deploy additional resources in response to large-scale emergencies or incidents. The system is based on standardized mutual aid agreement that allows neighboring fire departments and emergency service organizations to assist when needed, regardless of jurisdictional boundaries.

How Does MABAS Work?

The MABAS system is structured to swiftly bring resources to bear in response to a call for help. The system is divided into **boxes**, each representing a set of resources (e.g., fire engines, ambulances, specialized teams, etc.) that can be dispatched as needed. When an emergency exceeds the capabilities of the local department, they can request additional units through MABAS, ensuring that help is available quickly.



Here's a breakdown of the key components of MABAS:

1. **Box Alarm System:** When an emergency occurs, a "box alarm" is triggered, calling for specific resources such as additional firefighting units, emergency medical teams, or hazardous materials response teams. The system ensures that the right resources are dispatched promptly.
2. **Regional Coordination:** MABAS is organized regionally, with agreements between departments to mobilize help within minutes, even across county or state lines.
3. **Standardized Response:** MABAS provides a standardized resource allocation and communication system, allowing different agencies and departments to work seamlessly together during a disaster.

Why is MABAS Important?

The importance of MABAS lies in its ability to provide rapid response and resource support during emergencies that overwhelm the capabilities of a single department. Some key benefits include:

- **Improved Response Times:** By accessing pre-arranged mutual aid agreements, response times are significantly reduced.
- **Efficient Resource Management:** MABAS allows for sharing specialized resources that may not be readily available in every department.



SAUGATUCK TOWNSHIP FIRE DISTRICT

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- **Strengthened Collaboration:** The system fosters interdepartmental cooperation, creating a unified approach to emergency management.

Thank you for your attention to this important system and your continued commitment to public safety.

Sincerely,

Robert J. Sarro

County Administrator

Policyholder Loss Analysis:

Data valued as of:
Monday, February 16, 2026



Executive Summary

[Landing Page](#)

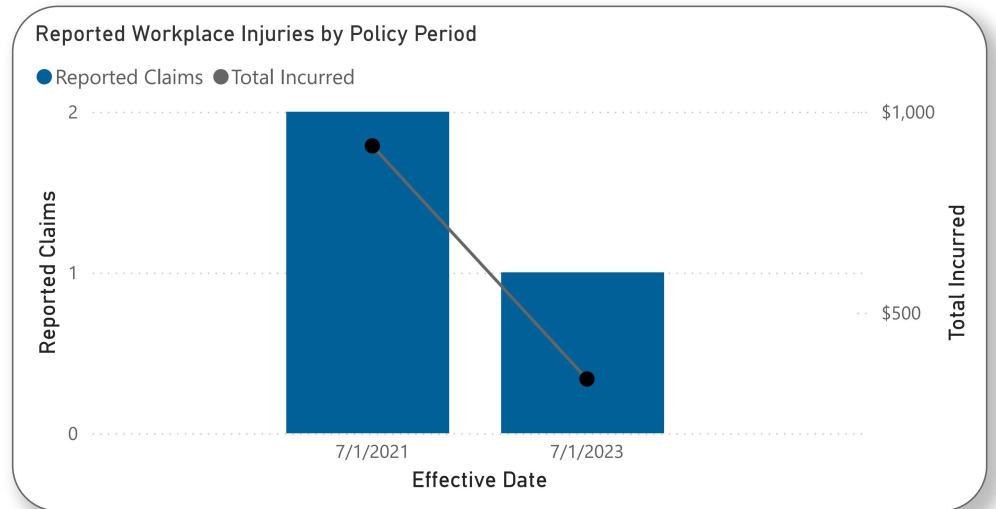
[Main Menu](#)

Claim Analysis by Policy Period

Effective Date	Open Claims	Closed Claims	Total Claims	% of Reported Claims	Reserves Medical	Reserves Indemnity	Paid Medical	Paid Indemnity	Total Incurred	% of Total Incurred	Avg. Reporting Lag
7/1/2021		2	2	67%	0.00	0.00	\$915	\$0	\$915	73%	3
7/1/2023		1	1	33%	0.00	0.00	\$335	\$0	\$335	27%	11
Total		3	3	100%	0.00	0.00	\$1,250	\$0	\$1,250	100%	5

<h1>2</h1> <p>Avg Claims Per Policy Period</p>	<h1>\$625</h1> <p>Avg. Total Incurred per Policy Period</p>
<h1>5</h1> <p>Avg Days to Report</p>	<h1>\$417</h1> <p>Avg. Total Incurred Per Claim</p>

Policy
SAUGATUCK TOWNSHIP FIRE DISTRICT



Policyholder Loss Analysis:

Data valued as of:
Monday, February 16, 2026



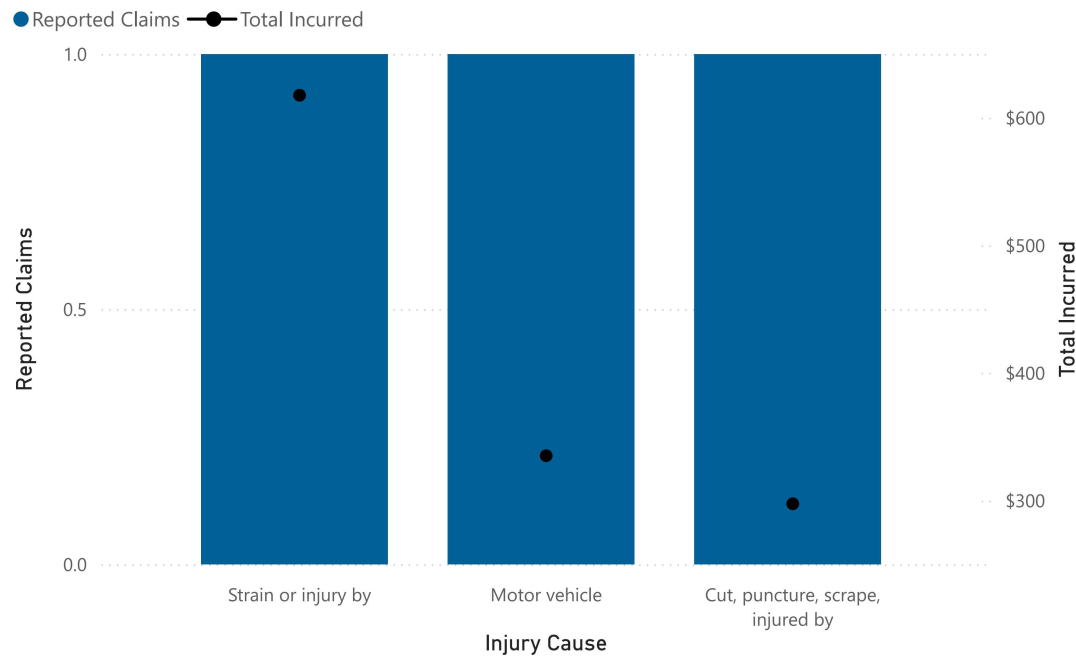
By Injury Cause

Landing Page

Main Menu

View Claims

Reported Workplace Injuries by Injury Cause



Injury Cause	Claims Reported	Total Incurred	% Reported	% Total Incurred
Cut, puncture, scrape, injured by	1	\$297	33%	24%
Motor vehicle	1	\$335	33%	27%
Strain or injury by	1	\$618	33%	49%
Total	3	\$1,250	100%	100%

Policy

SAUGATUCK TOWNSHIP FIRE DISTRICT