



SAUGATUCK TOWNSHIP FIRE DISTRICT



3342 Blue Star Highway
Saugatuck, MI 49453
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FIRE DISTRICT BOARD MEETING

6:30pm – May 16th, 2016

MINUTES

1. Call to Order / Roll Call: Called to order by J. Verplank at 6:30pm
Present: R. McIlwaine, E. Beckman, J. Schmidt, J. Verplank, S. Phelps, G. Bekken
Also Present: Chief Greg Janik, P. Stanislawski
2. Approval of Agenda (*additions / deletions*): **Addition under Chief's comments - A. Bill McIlwaine selling advertising.**
Motion by Phelps, 2nd by McIlwaine to approve the amended agenda. Motion carries unanimously.
3. Approval of Minutes:
 - A. April 18th, 2016
 - a. Motion by Schmidt, 2nd by McIlwaine to approve the minutes of 4/18/2016. Motion carries unanimously.
4. Correspondence:
5. Fire Chief Comments:
 - A. Bill McIlwaine Presentation
 1. Bill presented a sales pitch for advertising regarding distracted driving for The Commercial Record.
 - B. Incident Reports / Calls to Date
 1. Incident Report Statistics to date were reviewed.
 2. 5:33 average response time to date.
 - C. Inspections/Plan Reviews
 1. Inspections since the 4/18/16 board meeting were reviewed.
 - D. Cost Recoveries
 1. Payment of \$763 received for 129 Griffith Street false alarms.
 - E. Grant Payment Received - \$1,950 for Fire Inspector 2 & Plans Examiner Classes.
 1. Check was received from MMRMA for payment of this grant.
 - F. Two MMRMA Grants Awarded - \$3,600 for Thermal Imager & Backup Cameras.
 1. Thermal Imager for Duty Officer vehicle was awarded. Purchase after July 1st.
 2. Backup Cameras for all trucks was awarded, purchase after July 1st.
 - G. Fire Boat – In-service.
 1. Fire Boat 2191 is in service and at Lucy Street dock.
 2. Fire Boat 2192 is in service and currently on trailer awaiting shore station installation.
6. Public Comment on Agenda Items: (Limit 3 minutes): **None**
7. Request for Payment:
 - A. Account Payables
 - a. Motion by Phelps, 2nd by Beckman to pay the bills in the amount of \$85,182.91. Motion carries unanimously.
 - B. Financial Report
 - a. P. Stanislawski reviewed the financial report and budget year to date.



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- C. **Public Hearing for Budget Approval for 2016/17 Fiscal Year on June 20th, 2016**
- a. **Motion by Phelps, 2nd by Beckman to schedule the Public Hearing for the Saugatuck Township Fire District Budget Approval for Monday June 20th, 2016 at 4:00pm. Motion carries unanimously.**
8. **Unfinished Business:**
- A. **SCBA – Personnel Currently training on new packs prior to being placed in service.**
 - B. **SCBA Filling Station – Installed and currently in service.**
 - C. **Generator Load Test – Passed**
 - D. **Radio System Meeting – May 23rd, 2016 at 6:00pm for Fire Boards & Local Governments.**
 - E. **FEMA Grant Presentation – May 20th, 2016 at 2:00pm – Congressmen Fred Upton and Senator Tonya Schuitmaker scheduled to attend.**
 - F. **New Trucks #2171 & 2172 do not have ship dates as of 5/12/2016. Utility box is completed and in Grand Rapids waiting for installation.**
 - a. **#2171 – Ram Truck has a scheduled delivery date of 6/4/2016.**
9. **New Business:**
- A. **Proposal to Change Fire Board Meeting time to 4:00pm on the 3rd Monday of each month.**
 - a. **Motion by Phelps, 2nd by McIlwaine to change the Saugatuck Township Fire District Fire Board Meetings to the 3rd Monday of each month at 4:00pm. Motion carries unanimously.**
 - B. **Tuition Plan**
 - a. **Discussion about tuition reimbursement.**
 - b. **Develop proposal for attorney and fire board review.**
 - C. **Fund Raising**
 - a. **Fund raising at Music in the Park and other community events for a new set of E-draulic (Battery Operated) Jaws of Life was discussed.**
10. **Fire Board Comments: None**
11. **Public Comments: (Limit 3 minutes) None**
12. **Adjournment: Motion to Adjourn by G. Bekken at 7:25pm.**

NOTICE

This facility is wheel chair accessible with accessible parking spaces available. Request for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact Saugatuck Township Fire District at 269-857-3000 for further information.