



# SAUGATUCK TOWNSHIP FIRE DISTRICT



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## FIRE DISTRICT BOARD MEETING

4:00pm – June 20<sup>th</sup>, 2016

### MINUTES

1. Call to Order / Roll Call: **Called to order by J. Verplank at 4:02pm**  
**PRESENT: R. McIlwaine, J. Schmidt, J. Verplank, S. Phelps, K. Mooradian, G. Bekken**  
**ABSENT with Notice: E. Beckman**  
**ALSO PRESENT: Chief Greg Janik, P. Stanislawski**
2. Approval of Agenda (*additions / deletions*): **No Additions.**
3. **Approval of Minutes: Motion by McIlwaine, 2<sup>nd</sup> by Phelps to approve minutes of May 16<sup>th</sup>, 2016. All Approve.**
  - A. **May 16<sup>th</sup>, 2016**
4. Public Hearing – Budget for Fiscal Year 2016/17
  - a. Called to order at 4:04pm
  - b. No Comments made.
  - c. Public hearing closed at 4:06pm.
5. Fire Chief Comments:
  - A. **Incident Reports / Calls to Date**
    1. **Fennville Gas Station Fire was discussed.**
    2. **Incidents Reports Statistics to Date were reviewed.**
    3. **5:26 average response time year to date.**
  - B. **Inspections/Plan Reviews**
    1. **Inspections (77) since the 5/16/2016 board meeting were reviewed.**
  - C. **Cost Recoveries - \$921 received since last meeting.**
    1. **Cost recoveries year to date were reviewed.**
  - D. **CPR Class – Saugatuck City**
    1. **Wanted to thank Chris Mantels and Mike Blok for teaching the Oval Beach staff CPR this year.**
6. Public Comment on Agenda Items: (Limit 3 minutes): None
7. Request for Payment:
  - A. **Account Payables**
    - a. **Motion by Phelps, 2<sup>nd</sup> by Schmidt to pay the bills in the amount of \$213,317.23. All approve to pay the bills. Motion carries unanimously.**
  - B. **Financial Report**
    - a. **P. Stanislawski reviewed the financial report and budget year to date.**
    - b. **Waiting on delinquent tax payments from Allegan County.**
  - C. **Budget Amendment for 2015/16 Fiscal Year**
    - a. **P. Stanislawski reviewed the budget amendment.**
    - b. **Motion by Phelps, 2<sup>nd</sup> by Bekken. All approve.**
    - c. **Roll Call Vote**  
**YEAS: McIlwaine, Schmidt, Verplank, Phelps, Mooradian, Bekken**  
**NEAS: None**  
**ABSENT: Beckman**



# SAUGATUCK TOWNSHIP FIRE DISTRICT



- D. Budget Approval for 2016/17 Fiscal Year – Roll Call Vote**  
Motion by Phelps, 2<sup>nd</sup> by Schmidt to approve the budget for the 2016/2017 Fiscal Year.  
YEAS: Mcilwaine, Schmidt, Verplank, Phelps, Mooradian, Bekken  
NEAS: None  
ABSENT: Beckman
8. Unfinished Business:
- A. Commercial Record Ad –Distracted Driving - \$608**
    - a. The board consensus that it would be wise to spend the \$608 on other more needed items at this time.
    - b. Motion by Phelps, 2<sup>nd</sup> by Schmidt to put the Commercial Record on hold until a later date. All approve. Motion carries unanimously.
  - B. Tuition Plan**
    - a. Postponed until later date.
  - C. Fund Raising**
    - a. J. Schmidt discussed plan to have extrication demonstrations at the first two Music in the Park's. Rescue Resources will be allowing us to utilize the Genesis E-Draulic tools to demonstrate the extrication. Thank you in advance to the personnel that will be giving their time for this important cause.
9. New Business:
- A. Funding Approval Request – FLIR Thermal Imaging Camera - \$6997**
    - a. Motion by Phelps, 2<sup>nd</sup> by Mcilwaine to purchase Thermal Imaging Camera not to exceed \$6,997. All Approve, motion carries unanimously.
  - B. Funding Approval Request – Back-Up Cameras - \$2,185**
    - a. Motion by Schmidt, 2<sup>nd</sup> by Phelps to purchase nine backup cameras for \$2,185. All approve, motion carries unanimously.
  - C. Funding Approval Request – Genesis E-Draulic Extrication Tool - \$9,300.**
    - a. Motion by Phelps, 2<sup>nd</sup> by Mcilwaine to purchase a Genesis E-draulic tool tool in the amount not to exceed \$9,300. All Approve, motion carries unanimously.
  - D. Burn Building Proposal & Power Point Presentation**
    - a. Burn building proposal was reviewed.
    - b. Power Point for burn building proposal was reviewed.
    - c. Motion by Mcilwaine, 2<sup>nd</sup> by Phelps to approve the \$450 planning commission fee to further explore the project. All approved, motion carries unanimously.
10. Correspondence:
- A. Donation Received – Plastic Badges – Phil of Phil's Bar and Grill generously donated the plastic fire badges to give out at the Music in the Parks.**
  - B. Thank you letter – Demond's Community Day appreciated the STFD participation.**
11. Fire Board Comments:
- a. J. Schmidt is very excited that the 5 departments are willing to work together to train locally with this new burn building proposal.
  - b. G. Janik stated one of the proudest moments of his career on this past Thursday to support the Orlando Vigil and continues to receive emails and phone calls thanking us for our participation.



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12. Public Comments: (Limit 3 minutes)

- a. **Jon Helmrich – Saugatuck Township – Wanted to thank Chief Janik and the fire department for their presence at the Orlando vigil in Saugatuck last Thursday. Also wanted to introduce or reintroduce himself as a candidate for Saugatuck Township Supervisor come the November 2016 election.**
- b. **Linus Starring – Saugatuck Township – discussed training building he discovered in Anderson, Indiana at a small rural fire department that is smaller than ours. They are putting together this project in their own time.**
- c. **Mike Andre – Fennville Fire Department - Saugatuck Township – allows us to utilize the Mutual Aid responses to train together in a very excellent opportunity.**

13. Adjournment: Motion to Adjourn at 5:25pm by G. Bekken.

**NOTICE**

**This facility is wheel chair accessible with accessible parking spaces available. Request for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact Saugatuck Township Fire District at 269-857-3000 for further information.**