



SAUGATUCK TOWNSHIP FIRE DISTRICT



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FIRE DISTRICT BOARD MEETING

4:00pm – July 18th, 2016

MINUTES

1. Call to Order / Roll Call: Called to order by J. Verplank at 4:02pm
Present: R. McIlwaine, E. Beckman, J. Schmidt, J. Verplank, S. Phelps, K. Mooradian, T. Christensen
Absent: None
Also Present: Chief Greg Janik, P. Stanislawski
2. Approval of Agenda (*additions / deletions*): **Add Item 7. D – Radio System update: Motion by Phelps, 2nd by Beckman. All approve, motion carries unanimously.**
3. **Approval of Minutes:**
 - A. **June 20th, 2016**
 - a. **Motion by Mooradian, 2nd by Phelps to approve the minutes. All approve. Motion carries unanimously.**
4. Fire Chief Comments:
 - A. **Welcome New Douglas Fire Board Members**
 1. **Kathy Mooradian**
 2. **Todd Christensen**
 - i. **Welcome by Chief Janik and Chairperson Verplank to the new board members.**
 - B. **Recognition Award Discussion**
 1. **Gerald Bekken**
 - i. **Suggestion to get a plaque made for Gerald Bekken to honor his length of service to the fire department and the fire board. He is already missed.**
 - ii. **Suggestion for a State of Michigan special tribute.**
 - C. **Incident Reports / Calls to Date**
 1. **Incident report statistics to date were reviewed. 385 calls year to date.**
 2. **5:25 - Average response time year to date.**
 - D. **Inspections/Plan Reviews**
 1. **Inspections since the 6/20/16 board meeting were reviewed. 67 inspections were completed.**
 - E. **Cost Recoveries - \$828 received since last meeting.**
 1. **Cost Recovery Spreadsheet was reviewed.**
 - F. **MMRMA Review**
 1. **Net Asset Distribution - \$16,115**
 2. **Premium Increase \$179.00 (< 1%)**
 - i. **Discussion about Net asset distribution.**
5. Public Comment on Agenda Items: (Limit 3 minutes): **None**
6. Request for Payment:
 - A. **Account Payables**
 - a. **Motion by Schmidt, 2nd by Phelps to pay the bills in the amount of \$114,371.40. Discussion about accounts payable. All Approve. Motion carries unanimously.**



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- B. Financial Report**
 - a. Financial Report was reviewed by P. Stanislawski.
- 7. Unfinished Business:
 - A. Tuition Plan**
 - a. Still in progress and discussion with the attorney. A plan will be presented to the fire board when completed.
 - B. Fund Raising Status**
 - a. Collected \$1,253 so far and continue efforts and demonstration to raise money and awareness.
 - C. Live Fire Training Facility Proposal**
 - a. Saugatuck Township Planning Commission Meeting - 7/25/2016 – 7:00pm
 - D. County Radio System Update**
 - a. Allegan County Board of Commissioners approved \$8.3 million for the new MPSCS radio system.
 - b. Huge savings for taxpayers with all the efforts of Rob Sarro and the County Board of Commissioners.
 - c. Chief Janik played a huge role in assisting the process and discussion at the Allegan County Fire Chief's association and the Allegan County 911 Policy Board. Chief Janik deserves a lot of credit for all of his extra time and efforts in getting this process completed.
- 8. New Business:
 - A. Uniform Discussion**
 - a. Suggestion for Chief Janik to design a uniform procedure and present it to the board.
 - B. Active 911 – Knox Key Boxes**
 - a. Demonstration by E. Kirchert with the Active911 - Knox Box System.
- 9. Correspondence:
 - a. 3 - Thank you cards.
 - b. 1 - Thank you letter.
- 10. Fire Board Comments:
 - a. J. Schmidt asked about Smoke Alarm Program and the progress is going with installation. Request to put out a flyer during fire prevention week.
 - b. R. McIlwaine suggested to add the 911 address signs to the same memo.
 - c. T. Christensen – Thank you to the board for being so welcoming. Question if there are workshop meetings for future planning. Most of that is left to the Fire Chief and his Officers to work on a future plan and budget.
- 11. Public Comments: (Limit 3 minutes): **None**
- 12. Adjournment: **Meeting adjourned at 5:29pm**

NOTICE

This facility is wheel chair accessible with accessible parking spaces available. Request for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact Saugatuck Township Fire District at 269-857-3000 for further information.