



SAUGATUCK TOWNSHIP FIRE DISTRICT



3342 Blue Star Highway
Saugatuck, MI 49453
Phone: 269 857-3000
E-mail: stfd-clerk@outlook.com

FIRE DISTRICT BOARD MEETING

4:00pm – September 19th, 2016

APPROVED MINUTES

1. Call to Order / Roll Call: **Meeting called to order by J. Verplank at 4:01pm**
Present: **R. Mcilwaine, E. Beckman, J. Schmidt, J. Verplank, K. Mooradian**
Absent with prior notice: **T. Christensen, S. Phelps**
Also Present: **Chief Greg Janik, P. Stanislawski**
2. Approval of Agenda (*additions / deletions*): Motion by Beckman, 2nd by Mcilwaine to approve the agenda. Motion carries unanimously.
3. **Approval of Minutes:**
 - A. **August 15th, 2016**
 - a. **Motion by Schmidt, 2nd by Mooradian to approve the minutes of August 15th, 2016.**
Discussion about Ganges Mutual Aid agreement and minutes approved with one change.
4. Public Comment on Agenda Items Only (Limit 3 minutes):
5. Fire Chief Comments:
 - A. **Fire Prevention Open House – Sunday October 2nd, 2016 – 12:00pm – 3:00pm**
 1. **Open House and flyers were discussed.**
 - B. **Recognition Award Discussion - Gerald Bekken**
 1. **Discussed award and state tribute.**
 - C. **Incident Reports / Calls to Date / Overlapping Calls**
 1. **Incident report statistics were reviewed. 650 calls year to date.**
 2. **5:39 - Average response time year to date.**
 3. **Motor vehicle incidents are up 34% as of August 26th, 2016.**
 4. **It is happening more and more that overlapping calls occur and this justifies the current staffing levels.**
 - D. **Cost Recoveries - \$2416 received since last meeting**
 1. **Cost recovery spreadsheet was reviewed.**
 2. **Cost recovery team has collected \$16,420.78 year to date.**
 - E. **Inspections/Plan Reviews**
 1. **Inspection Report since the 8/15/16 board meeting was reviewed.**
 - F. **Special Events**
 1. **Special event spreadsheet and staffing demands were reviewed.**
 2. **Staffing of SPS sporting events was discussed. At SPS request, STFD will not be providing medical standby coverage for sporting events.**
 - G. **State Radio System MPSCIB Governor's Appointment – Chief Gregory Janik**
 1. **Discussed the Chief's appointment to the board.**
 - H. **Certifications**
 1. **Mike Blok – Fire Officer 1 & 2**
 2. **John Mileskiewicz – Fire Officer 1 & 2 (Conditional)**
 - I. **Life Safety Achievement Award**
 1. **Recognition of zero fire deaths for 2015 within the District.**
 - J. **Allegan County Medical Control Grant – Lifepak 1000 AED Awarded - \$1,500**
 1. **Awarded AED grant was reviewed.**



SAUGATUCK TOWNSHIP FIRE DISTRICT



- K. RAP Payment Received - \$2,500 – Thermal Imager for #2172
 1. Discussed the RAP Grant Payment
- L. FEMA Fire Prevention & Safety Grant Received - Smoke Alarm - \$21,143
 1. Discussed the FEMA grant award recipient.
- M. Chief Gregory Janik – Awarded the Fireman Larry Public Educator of the year award.
6. Request for Payment:
 - A. Account Payables – Motion by Beckman to pay the bills in the amount of \$101,194.36, 2nd by Schmidt. Motion carries unanimously.
 - B. Financial Report
 - a. Financial Report was reviewed by P. Stanislawski.
7. Unfinished Business:
 - A. Fund Raising Status - \$9,628 received to date
 - a. Fund Raising Status Spreadsheet was reviewed.
 - B. Live Fire Training Facility Proposal Update
 - a. Planning Commission Approval Received
 - b. Working on draft agreements with attorney & neighboring departments.
 - c. Discussed possible funding of MMRMA grant towards training facility.
 - C. Truck 2172 Update – Ford Expedition
 - a. Truck Placed in Service Thursday 9/8/2016.
 - b. G. Janik discussed the wonderful job done by B. Van Oss and C. Mantels in the fabrication of this truck.
 - D. Truck 2171 Update – Ram Truck
 - a. Delivery to Wayland Chrysler finally happened Tuesday 9/13/2016
 - b. Discussed Ram delivery and upcoming schedule.
8. New Business:
 - A. 2016/2017 Inspection/Plan Review Fee Structure Adoption – Roll Call Vote
 - a. Motion by Beckman to adopt the revised plan review & inspection fee schedule with amendment to Hood Plan Review at \$50.00/hour and Hood Inspection 2nd Visit at \$100.00/hour, 2nd by Mcilwaine.
 - b. Discussion about fees being in-line with nearby West Michigan departments and they are.
Yeas: Mcilwaine, Beckman, Schmidt, Verplank, Mooradian
Neas: None
Absent: Christensen, Phelps
 - B. Funding Approval Request – Replacement CCTV & Security Card Access System – Roll Call Vote
 - a. Discussion to obtain boat dock monitoring proposals for Spring 2017.
 - b. Motion by Schmidt, 2nd by Beckman to approve the new CCTV and Security Card Access system in the amount of \$11,146, 2nd by Mcilwaine.
Yeas: Mcilwaine, Beckman, Schmidt, Verplank, Mooradian.
Neas: None
Absent: Phelps, Christensen.
9. Correspondence: Thank you from Saugatuck Elementary School for participation in Open House.
10. Public Comments: (Limit 3 minutes): E. Kirchert - Discussion about Chief Janik and the Public Educator of the Year award.
11. Fire Board Comments: J. Schmidt. Discussed interest in the Open House and possible donations.
12. Adjournment: Meeting adjourned at 5:23pm.

NOTICE

This facility is wheel chair accessible with accessible parking spaces available. Request for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact Saugatuck Township Fire District at 269-857-3000 for further information.