



SAUGATUCK TOWNSHIP FIRE DISTRICT



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FIRE DISTRICT BOARD MEETING

4:00pm – October 17th, 2016

MINUTES

1. Call to Order / Roll Call: **Meeting called to order by J. Verplank at 4:01pm**
Present: **T. Christensen, K. Mooradian, E. Beckman, J. Verplank, S. Phelps**
Absent with prior notice: **J. Schmidt, R. McIlwaine**
Also Present: **Chief Greg Janik, P. Stanislawski**
2. Approval of Agenda (*additions / deletions*): Addition of line "J. Police Coverage" under Fire Chief Comments. Motion by Beckman, 2nd by Christensen to approve the agenda with additions. Motion carries unanimously.
3. **Approval of Minutes:**
 - A. **September 19th, 2016**
 - a. **Motion by Mooradian, 2nd by Beckman to approve the minutes of the September 15th, 2016 fire board meeting. Motion carries unanimously.**
4. Public Comment on Agenda Items Only (Limit 3 minutes): None.
5. Fire Chief Comments:
 - A. **Incident Reports / Calls to Date / Overlapping Calls**
 1. **Incident report statistics were reviewed. 713 calls year to date.**
 2. **5:39 – Average response time year to date**
 3. **Motor vehicle incidents are up 35% as of 10/2/2016**
 - B. **Cost Recoveries - \$1,629.25 received since last meeting**
 1. **Cost recovery spreadsheet was reviewed.**
 2. **Cost recovery team has collected \$17,835.03 year to date.**
 - C. **Fund Raising Status - \$10,762 received to date**
 1. **Fund raising spreadsheet was reviewed.**
 - D. **Inspections/Plan Reviews**
 1. **Inspection Report since the 9/19/2016 board meeting was reviewed.**
 - E. **Grant Update**
 1. **FEMA – Fire Prevention & Safety Grant - Smoke & CO Alarm Grant - Awarded**
 2. **MMRMA – CCTV & Card Access Grant -Submitted**
 3. **FEMA – Assistance to Firefighter Grant – Large Diameter Hose – Deadline 11/17/2016**
 - F. **AMR Update**
 - G. **Cyanokit Initiative**
 1. **Request approved by Allegan County Medical Control Authority**
 2. **Waiting on ALS training to be completed before receiving Cyanokit**
 - H. **Allegan County Medical Control Authority– Captain Chris Mantels appointed to committee.**
 - I. **Open House – Review Numbers**
 1. **Open House Financial Review**
 2. **Open House Attendance Review**
 - J. **Police Coverage**
 1. **Chief Janik and the Officers are concerned for scene safety and protection of personnel. Hopes of having the township enter into a resolution agreement for the police study committee.**



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6. Request for Payment:
 - A. **Account Payables – Motion by Beckman, 2nd by Phelps to pay the bills in the amount of \$73,367.34. Motion carries unanimously.**
 - B. **Financial Report**
 - a. **Financial Report was reviewed by P. Stanislawski.**
7. Unfinished Business:
 - A. **Live Fire Training Facility Proposal Update**
 - a. **Land Survey was completed by Fleis & Vandenbrink Engineering**
 - b. **Tentative timeline would have construction beginning in July of 2017.**
 - B. **Truck 2172 Financial Review Update – Ford Expedition**
 - a. **Truck is completed, in service, and finished under budget.**
 - C. **Truck 2171 Update – Ram Truck**
 - a. **Truck is in Grand Rapids having utility body installed.**
8. New Business:
 - A. **Funding Approval Request – Smoke and CO Alarm Purchase from FEMA Grant**
 - a. **Motion by Beckman, 2nd by Mooradian to approve the purchase of \$21,143 in smoke and carbon monoxide alarms with the District's contribution of \$1,057 of the FEMA grant award.**
YEAS: Beckman, Mooradian, Christensen, Verplank, Phelps
NEAS: None
Absent: Schmidt, Mcilwaine
9. Correspondence:
 - a. **Allegan County Sheriff's – Recognition Letter**
 - i. **Chief Janik received a letter from the Allegan County Sherriff's office thanking Chief Janik, Saugatuck Township Fire District, and the Fire Board for their continued support of the County's Dive, Rescue, and Recovery Team and for the donation of the Breathing Air and Cascade system to refill dive tanks.**
 - b. **Mary Whiteford – Grant Congratulations Letter**
 - i. **Mary Whiteford sent a letter congratulating the District on receiving the FEMA grant for Smoke and Carbon Monoxide Alarms.**
10. Public Comments: (Limit 3 minutes) None.
11. Fire Board Comments: E. Beckman will be serving as a volunteer on the Saugatuck Public Schools Strategic Planning Committee.
12. Adjournment: Meeting adjourned at 5:30pm.

NOTICE

This facility is wheel chair accessible with accessible parking spaces available. Request for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact Saugatuck Township Fire District at 269-857-3000 for further information.