



SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



3342 Blue Star Highway
Saugatuck, MI 49453
Phone: 269 857-3000
E-mail: Office@saugatuckfire.org

FIRE DISTRICT BOARD MEETING

4:00pm – April 17th, 2017

APPROVED MINUTES

1. Call to Order / Roll Call: **Meeting called to order by J. Verplank at 4:03pm**
Present: **R. McIlwaine, E. Beckman, M. Starring, J. Verplank, S. Phelps, K. Mooradian, T. Christensen**
Absent with prior notice: **None**
Also Present: **Chief Gregory Janik, P. Stanislawski**
2. Approval of Agenda (*additions / deletions*): **Add item 8B for two additional donations.**
Motion by Phelps, 2nd by Beckman to approve the agenda as amended. All approve, motion carries unanimously.
3. **Approval of Minutes:**
 - A. **March 20th, 2017**
 - a. **Motion by Mooradian, 2nd by Starring to approve the minutes of the 3/20/2017 fire board meeting as presented. All approve, motion carries unanimously.**
4. Public Comment on Agenda Items Only (Limit 3 minutes): **None**
5. Fire Chief Comments:
 - A. **Incident Reports / Calls to Date / Overlapping Calls**
 1. **Incident report statistics were reviewed. 178 calls to date for 2017**
 2. **5:75 – average response time year to date.**
 - B. **Inspections/Plan Reviews**
 1. **Inspection report since the 3/20/2017 meeting was reviewed.**
 - C. **Community Risk Reduction**
 1. **Community CPR Courses**
 - i. **4/10/2017 –Community CPR Course – 17 Students**
 - ii. **2017 CPR Course Dates are posted at www.saugatuckfire.org/cpr**
 2. **Douglas Elementary Prevention Education – 4/20/2017 – Egress Evacuation Drill**
 - D. **Grant Updates**
 1. **FEMA FP&S Grant – Fire Safety Bounce House - Total \$19,370 with District Share of \$986.50 will be submitted by 5/17/2017.**
 2. **RAP Grant Submitted – Thermal Imaging Camera – Total \$7,111 with District Share of \$4,611.**
6. Request for Payment:
 - a. **Account Payables – Motion by Phelps, 2nd by Christensen to pay the bills in the amount of \$69,511.72. All approve, motion carries unanimously.**
 - b. **Financial Report**
 - i. **Financial Reports year to date were reviewed by P. Stanislawski.**
7. Unfinished Business:
 - A. **AAA Grant Check Presentation – Thanks to J.Verplank, M. Starring, K. Mooradian, & P. Stanslawski for attending.**
 - B. **Township of Saugatuck – Fire Code Ordinance Revision and Cost Recovery – Discussion**
 - i. **Chief Janik thanks R. McIlwaine for his vote to table this at the last Township Meeting and making the right decision.**
 - ii. **R. McIlwaine is still working with Township Officials and Chief Janik to come to mutually agreeable terms that work for the Township and the Fire District.**
 - iii. **E. Beckman stated it is a hot topic in the Township and needs to be fixed.**



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8. New Business:

A. First Net Presentation

- a. First Net video was viewed as presented by E. Kirchert.
- b. Chief Janik was appointed by the governor to sit on the First Net state board.

B. Funding Approval Form - Parking Lot Entrance and Drainage

Motion by McIlwaine, 2nd by Beckman to approve the expense of the parking lot entrance and drainage project with Brenner Excavating in the amount of \$7,500.00 and request the Friends of the Blue Star Trail to contribute all or a portion of the \$2,500 for the drainage portion of the project.

YEAS: McIlwaine, Beckman, Starring, Phelps, Mooradian, Christensen

NEAS: Verplank

ABSENT: None

C. Letter requesting Saugatuck City, City of the Village of Douglas, and Saugatuck Township to adopt the International Fire Code 2015 edition to coincide with the 2015 International Building Code.

- a. Motion by Phelps, 2nd by Christensen to send this letter to the municipalities and request adoption by ordinance. All approve, motion carries unanimously.

9. Correspondence:

A. Saugatuck Public Schools – Mrs. Heyser Success Story

- i. Email from 1st Grade Teacher Michelle Heyser was read.

B. What Not Inn - Thank you received

- i. Thank you was read.

C. Lions Cub Scouts – Pack 3028 – Thank you received

- i. Thank you was read.

D. Allegan County Veterans Service – Jackie King – Alarm Install Thank you received

- i. Thank you was read.

10. Public Comments: (Limit 3 minutes):

-E. Kirchert reviewed revised statistics after adding calls submitted recently.

-L. Starring would like to thank R. Mcilwaine for working with the Township Officials to come to agreeable terms on the proposed fire code. He further stated that taxpayers should be up in arms about how much money the taxpayers have spent for attorney fees to come up with a draft ordinance. Any changes made today will have to be dealt with for years.

11. Fire Board Comments:

-R. McIlwaine asked the question if the Fire Department spends money with the Local Observer for advertising and the answer was no.

-K. Mooradian asked if the City of Douglas may acquire an AED through the fire department and discussion ensued about the refurbished AED's being offered for \$350.00

-M. Starring is concerned about the safety of the firefighters and emergency responders in regards to the bike path and the long term effects there could be if a firefighter runs over child or pedestrian, they will shoulder that burden for the rest of their lives.

-S. Phelps requested update on Fire Boat launch. Repairs to shafts and bearings are being completed. Boat will go in the water asap when repairs are completed.

12. Adjournment: Meeting adjourned at 5:32pm

NOTICE

This facility is wheel chair accessible with accessible parking spaces available. Request for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact Saugatuck Township Fire District at 269-857-3000 for further information.