



# SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



3342 Blue Star Highway  
Saugatuck, MI 49453  
Phone: 269 857-3000  
E-mail: [Office@saugatuckfire.org](mailto:Office@saugatuckfire.org)

## FIRE DISTRICT BOARD MEETING

4:00pm – October 16<sup>th</sup>, 2017

### APPROVED MINUTES

1. Call to Order / Roll Call: Meeting called to order at 4:03pm by J. Verplank  
**Present:** R. Mcilwaine, E. Beckman, M. Starring, J. Verplank, S. Phelps, K. Mooradian  
**Absent with notice:** T. Christensen  
**Also Present:** Chief Greg Janik, P. Stanislawski
2. Approval of Agenda (*additions / deletions*):
  - A. Motion by Mcilwaine, 2<sup>nd</sup> by Beckman to approve the agenda as presented. Motion carries unanimously.
3. Approval of Minutes:
  - A. September 18<sup>th</sup>, 2017
    - a. Motion by Phelps, 2<sup>nd</sup> by Mooradian to approve the minutes as presented. Motion carries unanimously.
4. Public Comment on Agenda Items Only (Limit 3 minutes):
5. Fire Chief Comments:
  - A. Incident Reports / Calls to Date / Overlapping Calls
    1. Incident Report Statistics were reviewed. 668 calls year to date for 2017
    2. 5:14 – average response time year to date.
    3. 84% of Structure Fires are Residential Dwellings.
  - B. Community Risk Reduction
    1. Douglas Elementary School – 362 Students educated and went through Fire Safety Trailer for Fire Prevention Week.
  - C. Grant Updates
    1. Grant Totals
      - i. Grant Spreadsheet was reviewed.
  - D. Personnel Certifications
    1. Greg Janik – Youth Firesetter Intervention Specialist – Program Manager Certification
    2. Greg Janik – Michigan Public Safety Communication System Trainer
    3. Chris Mantels - Michigan Public Safety Communication System Trainer
    4. Brent Van Oss - Michigan Public Safety Communication System Trainer
    5. Mike Betts - Michigan Public Safety Communication System Trainer
6. Request for Payment:
  - a. Account Payables
    - i. Motion by Beckman, 2<sup>nd</sup> by Phelps to pay the invoices in the amount in \$79,623.92. All approve, motion carries unanimously.
  - b. Financial Report
    - i. Financial Report reviewed by P. Stanislawski.
7. Unfinished Business:
  - A. Township IFC – Effects on the Fire District and associated costs to date.
    - i. Document provided by Township Manager Friday 10/13 at 4:19pm was commented on by the Fire Chief, and requested to be reviewed by the Fire Board to discuss at next meeting.
    - ii. Discussion ensued about the effects on the Fire District by the Township's actions.
    - iii. Discussion about potential equipment expenses and liabilities to the Fire District caused by the changes the Township made to the Fire Code Ordinance.



# SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



- B. **Blue Star Trail – Drainage Funding, Signage, and Gate Update & Discussion.**
  - i. Blue Star Trail signage will be installed in the near future per engineer Tim Stewart.
- C. **Township Cost Recovery – Effects on the Fire District**
  - i. Discussed during IFC effects.
- D. **Fire Prevention Open House – Review of Data**
  - i. Open House report was reviewed.
- 8. **New Business:**
  - A. **Fire District By-Law Discussion**
    - a. Fire District By-Laws were reviewed.
    - b. District by law changes will hopefully be on next month's agenda.
  - B. **Fire District Attorney Discussion**
    - a. Discussion ensued about the Fire District Attorney.
- 9. **Correspondence:**
  - A. **Martha Schoeneich – Thank you**
  - B. **Local Observer – Advertisement**
  - C. **Saugatuck Douglas History Center – Thank you**
- 10. **Public Comments: (Limit 3 minutes):**
  - A. **C. Mantels requested the Board to review the IFC comments in their board packet.**
- 11. **Fire Board Comments:**
  - A. **Request to have Video Taping Meetings on the next Fire Board Agenda.**
  - B. **J. Verplank read email from T. Christensen regarding by-laws and his resignation from the Fire District board due to relocating out of the area.**
- 12. **Adjournment:**
  - A. **Meeting adjourned at 5:18pm**

## NOTICE

This facility is wheel chair accessible with accessible parking spaces available. Request for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact Saugatuck Township Fire District at 269-857-3000 for further information.