



SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



3342 Blue Star Highway
Saugatuck, MI 49453
Phone: 269 857-3000
E-mail: Office@saugatuckfire.org

FIRE DISTRICT BOARD MEETING

4:00pm – December 18th, 2017

APPROVED MINUTES

1. Call to Order / Roll Call: **Meeting called to order at 4:03pm by J. Verplank**
Present: E. Beckman, M. Starring, J. Verplank, S. Phelps
Absent with notice: K. Mooradian
Also Present: Chief Greg Janik, P. Stanislawski
2. Approval of Agenda (*additions / deletions*):
 - A. **Motion by Beckman, 2nd by Starring to approve the agenda including the addition of 5a. Budget Adjustment. All approve, motion carries unanimously.**
3. Approval of Minutes:
 - A. November 20th, 2017
 - a. **Motion by Phelps, 2nd by Beckman to approve the minutes as presented. All approve, motion carries unanimously.**
4. Public Comment on Agenda Items Only (Limit 3 minutes): **None**
5. Request for Payment:
 - a. **Budget Adjustment**
 - i. **Motion by Phelps, 2nd by Beckman to approve the Budget Adjustment JE 74. All approve, motion carries unanimously.**
 - b. **Account Payables**
 - i. **Motion by Beckman, 2nd by Phelps to pay the invoices in the amount of \$75,435.84. All approve, motion carries unanimously.**
 - c. **Financial Report**
 - i. **Financial Report was reviewed by P. Stanislawski.**
6. Fire Chief Comments:
 - A. **Incident Reports / Calls to Date / Overlapping Calls**
 - i. **Incident Report Statistics were reviewed. 756 calls year to date for 2017.**
 - ii. **5:42 – average response time year to date.**
 - iii. **84% of Structure Fires are Residential Dwellings.**
 - B. **Community Risk Reduction**
 1. **Douglas Elementary School – 360 PreK-5th Grade – Close Your Door Campaign**
 - C. **Live Fire Training Facility Update**
 1. **Donation Awarded - Steel Material, Paint Supplies, and Painting Labor from L.P. Padnos Inc.**
 2. **Awaiting final quotes from vendors.**
 - D. **Grant Updates**
 1. **MMRMA Payment Received \$2,500 for Thermal Imaging Camera**
 - E. **Certifications / Recognitions**
 1. **Proclamations from Douglas and Saugatuck**
 2. **2016 Life Safety Achievement Award**
 3. **Brent VanOss – NFPA Fire Inspector 1**
 4. **Chris Mantels –Hood Suppression System Inspector**
 5. **Greg Janik – State House of Representative – Recognition Letter**
 6. **Chris Mantels - State House of Representative – Recognition Letter**



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7. Unfinished Business:
 - A. **Blue Star Trail – Flashing Beacons – Install Completed on 12/15/2017**
 - B. **Township IFC Discussion/Update**
 - i. **M. Starring updated the board on the 12/5/17 meeting with R. Mcllwaine, S. Kushion, J. Phillips, M. Starring, K. Mooradian, & Chief Janik.**
 - II. **Discussion ensued about what the next steps are.**
 - III. **Discussion to wait until both Saugatuck Township and City of Douglas fill their vacant Fire Board seats before making any further decisions.**
8. New Business:
 - A. **2018 Fire District Administrative Board Schedule of Meetings – Roll Call Vote**
Motion by Beckman, 2nd by Phelps to approve the 2018 Fire District Fire Board Schedule of Meetings.
YEAS: Beckman, Starring, Verplank, Phelps
NEAS: None
ABSENT: Mooradian
Motion passes 4:0
 - B. **International Fire Code – Board of Appeals – Roll Call Vote**
Motion by Phelps, 2nd by Starring to approve the Board of Appeals, and request each of the three government entities to approve the new language.
YEAS: Beckman, Starring, Verplank, Phelps
NEAS: None
ABSENT: Mooradian
Motion passes 4:0
9. Correspondence:
 - A. **Roy Mcllwaine Resignation**
 - i. **The Fire Board thanks Roy Mcllwaine for his years of service.**
 - ii. **Discussion ensued about finding replacements for the vacant Fire Board seats.**
10. Public Comments: (Limit 3 minutes): **None**
11. Fire Board Comments:
 - A. **Thank you to Kathy, Marilyn, and Roy for working with the Township to try and fix the IFC.**
12. Adjournment: **Meeting adjourned at 5:13pm**

NOTICE

This facility is wheel chair accessible with accessible parking spaces available. Request for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact Saugatuck Township Fire District at 269-857-3000 for further information.