



# SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



3342 Blue Star Highway  
Saugatuck, MI 49453  
Phone: 269 857-3000  
E-mail: [Office@saugatuckfire.org](mailto:Office@saugatuckfire.org)

## FIRE DISTRICT BOARD MEETING

4:00pm – March 19<sup>th</sup>, 2018

### APPROVED MINUTES

1. Call to Order / Roll Call: **Meeting called to order by J. Verplank at 4:01pm**  
**Present: C. Roerig, E. Beckman, M. Starring, J. Verplank, S. Phelps, K. Mooradian, A. Miller**  
**Absent with notice: None**  
**Also Present: Chief Greg Janik, P. Stanislawski**
2. Approval of Agenda (*additions / deletions*):
  - A. **No Discussion. Agenda stands as presented.**
3. Approval of Minutes:
  - A. **February 19th, 2018**
    - a. **Motion by Phelps, 2<sup>nd</sup> by Starring to approve the minutes of the 2/19/2018 meeting as presented. No discussion. All approve, motion carries unanimously.**
4. Public Comment on Agenda Items Only (Limit 3 minutes): **None**
5. Request for Payment:
  - a. **Account Payables – Roll Call Vote**  
**Motion by Phelps, 2<sup>nd</sup> by Beckman to approve the payment of the invoices in the amount of \$105,815.39.**  
**YEAS: Roerig, Beckman, Starring, Verplank, Phelps, Mooradian, Miller**  
**NEAS: None**  
**ABSENT: None**  
**Motion passes 7:0**
  - b. **Financial Report**
    - i. **Financial Report was reviewed by P. Stanislawski.**
6. Fire Chief Comments:
  - A. **Incident Reports / Calls to Date / Overlapping Calls**
    1. **Incident report statistics were reviewed. 119 incidents year to date for 2018.**
    2. **6:05 – average response time year to date.**
  - B. **Community Risk Reduction**
    1. **Douglas Community Winterfest**
      - i. **Excellent event created by Douglas Elementary Students and will likely become annual event.**
    2. **Douglas Elementary School – 360 PreK-5<sup>th</sup> Grade**
      - i. **SDPD handled the lesson plans for March, and they added bicycle safety. Great relationship between the fire district, the police, and the schools to educate our youth.**
    3. **State of Michigan has experienced 32 fatal fires year to date for 2018, 10 since last meeting.**
  - C. **Live Fire Training Facility Update**
    1. **Awaiting Contract and Construction Timeline from Busscher Construction**
      - i. **Hoping to start construction very soon but waiting on fiscal years for partner agencies.**
    2. **Clyde Township Fire Department has joined the partnership as a sixth agency.**
    3. **Holland City Fire Department is likely to become partner agency as the seventh.**
  - D. **Captain Betts Family Update – Avery June Betts**
    1. **Avery's condition is worsening, and she has been enrolled in a treatment program in Augusta Georgia. The family is staying at the Ronald McDonald house.**
    2. **M. Starring will share the address to send cards & letters to Avery with the Board.**



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## E. Grant Updates

1. FEMA FP&S Grant – was submitted on 3/12/2018 for Fire Safety Obstacle Course
2. FEMA Regional FP&S Grant – was submitted on 3/15/2018 for Stove Top Fire Suppression

## 7. Unfinished Business:

- A. Fire Code Board of Appeals – Update – Language accepted by Saugatuck City & Saugatuck Township
  1. Taking to Douglas next for language approval.
- B. Fire Board Administrative Rules and Bylaw Amendments – Update from Board/Municipalities
  1. Roerig will attempt to have on next Township agenda.
  2. Douglas has the document on the agenda for their meeting tonight.

## 8. New Business:

- A. Township IFC Amendments Impact on District Operations – Draft Letter Review – Roll Call Vote
  1. Discussion ensued about the letter.
  2. Discussion ensued about the consent judgement between the Township & McClendon.
  3. Discussion ensued about fire flows, water supplies, fire apparatus access, and the IFC.

Motion by Beckman, 2<sup>nd</sup> by Roerig to amend the letter to be sent under Fire Board direction, removing the Fire Board signature lines, and to be signed by Chief Janik & the Fire District Attorney while copying the Fire Board and the Township board.

YEAS: Beckman, Roerig, Miller, Mooradian, Phelps, Verplank, Starring

NEAS: None

ABSENT: None

Motion passes 7:0

- B. Appreciation Dinner – Saturday, April 21<sup>st</sup>, 2018 – 6:00pm
  - i. Rescheduled to this date to avoid Easter and Spring Break.

## 9. Correspondence:

- A. Thank you from Mary Whiteford for Cub Scouts
- B. Thank you from Saugatuck Public Schools for reverse job shadow
- C. Donation Received for Live Fire Training Facility in memory of Fae Whitman

## 10. Public Comments: (Limit 3 minutes):

- A. L. Starring – If the ISO PPC rating goes up due to the changes, it is not fair for all District taxpayers to have to pay more for insurance due to the changes the Township has made to the fire code. He hopes the Fire Board will fight to ensure this doesn't affect all taxpayers.
- B. C. Mantels – many architects and builders are not aware of sprinkler systems, or their requirements.

## 11. Fire Board Comments:

- A. E. Beckman agrees with the statements L. Starring made & hopes his insurance doesn't go up either.
- B. M. Starring don't assume anything.
- C. A. Miller – good to get clarification and articulating the impact on the District's work.
- D. C. Roerig – supports documenting the incidents with conflicts in the code changes.

## 12. Adjournment: Meeting adjourned at 5:26pm

### NOTICE

This facility is wheel chair accessible with accessible parking spaces available. Request for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact Saugatuck Township Fire District at 269-857-3000 for further information.