



SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



3342 Blue Star Highway
Saugatuck, MI 49453
Phone: 269 857-3000
E-mail: Office@saugatuckfire.org

FIRE DISTRICT BOARD MEETING

4:00pm – April 16th, 2018

APPROVED MINUTES

1. Call to Order / Roll Call: **Meeting called to order by J. Verplank at 4:00pm**
Present: C. Roerig, E. Beckman, M. Starring, J. Verplank, S. Phelps, K. Mooradian, A. Miller
Absent with notice: None
Also Present: Chief Greg Janik, P. Stanislawski
2. Approval of Agenda (*additions / deletions*):
 - a. **Motion by Beckman, 2nd by Starring to approve the agenda as presented. No discussion. All approve, motion carries unanimously.**
3. Approval of Minutes:
 - A. **March 19th, 2018**
 - a. **Motion by Mooradian, 2nd by Starring to approve the minutes of the 3/19/2018 meeting as presented. No discussion. All approve, motion carries unanimously.**
4. Public Comment on Agenda Items Only (Limit 3 minutes): **None**
5. Request for Payment:
 - a. **Account Payables – Roll Call Vote**
 - i. **Motion by Phelps, 2nd by Roerig to approve payment of the invoices in the amount of \$70,376.76.**
YEAS: Roerig, Beckman, Starring, Verplank, Phelps, Mooradian, Miller
NEAS: None
ABSENT: None
Motion passes 7:0
 - b. **Financial Report**
 - i. **Financial report was reviewed by P. Stanislawski**
6. **Fiscal Year 2019 Budget review and approval to send to municipalities – Roll Call Vote**
 - i. **Motion by Phelps, 2nd by Beckman to approve sending the proposed Fiscal Year 2019 Fire District budget to the City of Saugatuck, the City of the Village of Douglas, and Saugatuck Township for approval.**
YEAS: Phelps, Beckman, Roerig, Starring, Verplank, Phelps, Mooradian, Miller
NEAS: None
ABSENT: None
Motion passes 7:0
7. Fire Chief Comments:
 - A. **Incident Reports / Calls to Date / Overlapping Calls**
 1. **Incident report statistics were reviewed. 222 incidents year to date for 2018.**
 2. **5:83 – average response time year to date.**
 - B. **Community Risk Reduction**
 1. **Douglas Elementary School – 360 PreK-5th Grade**
 2. **State of Michigan has experienced 44 fatal fires year to date for 2018, 12 since last meeting.**
 - i. **Map for State of Michigan was reviewed.**



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- C. Live Fire Training Facility Update
 - 1. Donation awarded from Allegan County Community Foundation for \$10,000.
- D. Captain Betts Family Update – Avery June Betts
 - 1. Avery is doing better, and staff will continue to update the board on what we hear.
- E. Certifications
 - 1. Kaleigh Dornbush – EMT/B
- F. Project Updates
 - 1. Floating Dock – Postponed to FY2019 – Contractors are unavailable & not following RFP.
 - 2. Dash Cam Project – Postponed indefinitely – Final Pricing far exceeded quotes for grant.
- 8. Unfinished Business:
 - A. Fire Code Board of Appeals – Update – Language accepted by Saugatuck City & Saugatuck Township
 - i. Douglas make up of Fire Board reps has changed, and we will need to revise the document to fit since both Douglas reps are elected officials.
 - ii. Possibly make exception for elected officials to participate.
 - B. Fire Board Administrative Rules and Bylaw Amendments – Approved by Douglas & Saugatuck Township
 - i. Saugatuck City has it on their April 23rd Council agenda.
 - C. Appreciation Dinner – Saturday, April 21st, 2018 – 6:00pm
- 9. New Business:
 - A. Funding Approval Request – Tanker #2142 Pump Addition – Roll Call Vote
 - i. Motion by Phelps, 2nd by Mooradian to install a pump on Tanker #2142 and replace the cabinets on the truck with the amount not to exceed \$35,000.
YEAS: Phelps, Mooradian, Roerig, Beckman, Starring, Verplank, Phelps, Mooradian, Miller
NEAS: None
ABSENT: None
Motion passes 7:0
 - B. Township Response Letter - IFC Amendments Impact on District Operations
 - i. Letter from Township Attorney was reviewed and discussed.
 - ii. The Fire District has not approved any plans related to the water supply at the Northshore Development.
 - iii. Chief Janik is happy to work with the developer to work out the details.
 - iv. The board would like Chief Janik to meet with Scott Bosgraff, and possibly Steve Kushion and to either have a minute taker or record the meeting. M. Starring offered to be a neutral party in the meeting if needed. Chief Janik will setup the meeting.
 - v. Chief Janik has concerns about static water supplies, drawing from the river, including regular maintenance and a cleaning plan for zebra mussels.
 - C. Fire Board Member Photos and Fire Board Group Photo for Website
 - i. To be completed after the meeting in truck bay.
- 10. Correspondence: **None**
- 11. Public Comments: (Limit 3 minutes): **None**
- 12. Fire Board Comments:
 - A. M. Starring suggested reaching out to “Women who Care” to assist in funding pizza for elementary school.
 - B. E. Beckman thanked the department and wants them to keep up the great work.
- 13. Adjournment: **Meeting adjourned at 5:20pm.**

NOTICE

This facility is wheel chair accessible with accessible parking spaces available. Request for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact Saugatuck Township Fire District at 269-857-3000 for further information.