



SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



3342 Blue Star Highway
Saugatuck, MI 49453
Phone: 269 857-3000
E-mail: Office@saugatuckfire.org

FIRE DISTRICT BOARD MEETING

4:00pm – May 21st, 2018

APPROVED MINUTES

1. Call to Order / Roll Call: **Meeting called to order by J. Verplank at 4:01pm**
Present: C. Roerig, E. Beckman, M. Starring, J. Verplank, S. Phelps, K. Mooradian, A. Miller (left @ 5:50pm)
Absent with notice: None
Also present: Chief Greg Janik, P. Stanislawski
2. Approval of Agenda (*additions / deletions*):
 - A. **Motion by Mooradian, 2nd by Starring to approve the agenda as amended, adding item G under new business "Northshores – Scott Bosgraff Update." No discussion. All approve, motion carries unanimously.**
3. Approval of Minutes:
 - A. **April 16th, 2018**
 - a. **Motion by Starring, 2nd by Beckman, to approve the minutes of the 4/16/2018 meeting as presented. NO discussion. All approve, motion carries unanimously.**
4. Public Comment on Agenda Items Only (Limit 3 minutes):
 - A. Mike Betts – Thanked the board and the staff for everything.
5. Request for Payment:
 - a. **Account Payables – Roll Call Vote**
 - i. **Motion by Phelps 2nd by Beckman to approve the payment of the invoices in the amount of \$98,640.80.**
YEAS: Phelps, Beckman, Roerig, Starring, Verplank, Mooradian, Miller
NEAS: None
ABSENT: None
Motion passes 7:0
 - b. **Financial Report**
 - i. **Financial Report was reviewed by P. Stanislawski**
6. Fire Chief Comments:
 - A. **Incident Reports / Calls to Date / Overlapping Calls**
 1. **Incident report statistics were reviewed. 253 calls year to date.**
 2. **5:66 – average response time year to date.**
 - B. **Community Risk Reduction**
 1. **National Fire Sprinkler Day – Side x Side Live Fire Demo – 5/19/18**
 - i. **Video was viewed of the Side x Side comparison.**
 2. **Douglas Elementary School – 360 PreK-5th Grade – Address Program Culmination 6/7/18**
 3. **State of Michigan has experienced 54 fatal fires year to date for 2018, 10 since last meeting.**
 - C. **Live Fire Training Facility Update**
 1. **Site Clearing scheduled to begin June 1st, 2018**
 - D. **Captain Betts Family Update – Avery June Betts**
 1. **Avery is doing well and is nothing short of a miracle. Avery is at about 95% of normal and improving every day.**
 - E. **Grant Updates**
 1. **MMRMA Grant Check Received - \$5,014.00 – Building Security Upgrades**
 - F. **Drone Class**
 1. **Technology is every improving in the fire services.**



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- G. Project Updates
 1. 2191 Nearing Completion – Thanks to Bruce Starring & Mike Starring for their assistance
7. Unfinished Business:
 - A. Fire Code Board of Appeals – Status Update
 - i. Chief Janik provided some suggestions to changes in the BOA document and requested fire board members take it back to their respective municipalities for consideration.
 - B. Fire Board Administrative Rules and Bylaw Amendments – Approved by all 3 municipalities
 - i. Motion by Phelps, 2nd by Mooradian to approve the Fire Board Administrative Rules and Bylaws as adopted by the 3 municipalities.
 - C. Fiscal Year 2019 Budget – Update – Approved by Saugatuck & Douglas, awaiting Saugatuck Township
 - i. The Township Board had a few questions and sent it back to the Fire Board. The Township sent a document requesting further information. Beckman and Roerig have collected documents that can be provided and will be discussing with the Township Board.
 - ii. Discussion ensued.
 - D. Northshore – Scott Bosgraff Presentation
 - i. Scott reviewed some documents regarding the Northshore Development.
 - ii. Discussion ensued.
8. New Business:
 - A. Rescue Truck #760
 - i. Collaborative Resourcing with Graafschap & Hamilton Fire Departments.
 - B. Set Date for 2019 Fiscal Year Budget Approval Public Hearing
 - i. Motion by Phelps, 2nd by Miller to set the 2019 Fiscal Year Budget Public Hearing June 18th, 2018. Discussion ensued. All approve, motion passes 7:0.
 - C. Michigan Municipal Risk Management Authority (MMRMA) Policy Renewal
 - i. MMRMA Summary was reviewed.
 - D. Performance Reviews
 - i. Full time staff performance reviews have been completed, except for Betts & Bernhardy.
 - ii. Review process was discussed and will be presented at next Fire Board meeting.
 - E. Photographer
 - i. Beckman cleared up a statement that was made by E. Wilkinson at the last Township meeting.
 - ii. Beckman requested that E. Wilkinson be careful using the phrase as “my fire department” when commenting as a public citizen.
 - F. IFC – Discussion of Code Conflicts
 - i. G. Janik will work on a process when he has time and present to the board.
 - ii. E. Kirchert explained the beginning of the process.
 - iii. Discussion ensued.
9. Correspondence: **None**
10. Public Comments: (Limit 3 minutes):
 - A. C. Mantels – stated his opinion on wearing uniforms to public meetings with honor.
11. Fire Board Comments:
 - A. E. Beckman asked G. Janik & C. Mantels on the record if they collected signatures in uniform. C. Mantels stated no, and G. Janik stated no. Beckman knew the answer but wanted to confirm on the record it never happened.
 - B. M. Starring thanked C. Mantels for attending the MLCC meeting and presenting fire and life safety.
 - C. K. Mooradian is grateful we have a plan moving forward.
 - D. K. Mooradian is happy we are ahead on revenue and below on expenses.
12. Adjournment: **Meeting adjourned at 18:01pm**

NOTICE

This facility is wheel chair accessible with accessible parking spaces available. Request for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact Saugatuck Township Fire District at 269-857-3000 for further information.