



SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



3342 Blue Star Highway
Saugatuck, MI 49453
Phone: 269 857-3000
E-mail: Office@saugatuckfire.org

FIRE DISTRICT BOARD MEETING

4:00pm – July 16th, 2018

APPROVED MINUTES

1. Call to Order / Roll Call:
Present: C. Roerig, E. Beckman, M. Starring, J. Verplank, S. Phelps, K. Mooradian, A. Miller
Absent with notice: None
Also Present: Chief Greg Janik, P. Stanislawski
2. Reminder: It is requested that the board silences cell phones and put them away for the duration of the meeting.
3. Approval of Agenda (*additions / deletions*):
4. **Motion by Phelps, 2nd by Starring, to approve the agenda as presented. No discussion, approve, motion carries unanimously.**
Approval of Minutes:
A. June 18th, 2018
 - a. **Motion by Starring, 2nd by Miller to approve the minutes of the 6/18/2018 meeting as presented. No discussion. All approve, motion carries unanimously.**
5. Public Comment on Agenda Items Only (Limit 3 minutes): **None**
6. **Cost Recovery Appeal – Motor Vehicle Incident #2018-216**
 - A. Incident was introduced by Chief Janik.
 - B. Discussion ensued about the cost recovery process.
 - C. Attorney Jason Jansma presented his client's case.
 - D. Chief Janik had offered a \$345.00 reduction in fees and it was rejected by Attorney Jansma and Emily Hiller prior to the meeting.
 - E. Emily Hiller presented her recollection of the case and incident on 5/16/2018.
 - F. Lt. Mike Blok presented his recollection of the incident.
 - G. D.C. Chris Mantels presented his recollection of the incident.
 - H. Fire Board discussion ensued.
 - I. **Motion by Roerig, 2nd by Mooradian to approve cost recovery assessment in the amount of \$1,450.00 that reflects a reduction of \$345.00 from the original invoice. No further discussion. Motion carries unanimously.**
7. Request for Payment:
 - a. **Account Payables – Roll Call Vote**
 - i. **Motion by Phelps, 2nd by Beckman to approve the invoices in the amount of \$114,254.67. Discussion ensued.**
YEAS: Phelps, Beckman, Miller, Mooradian, Verplank, Starring, Roerig
NEAS: None
ABSENT with Notice: None
Motion passes 7:0
 - b. **Financial Report**
 - i. **Financial report was reviewed by P. Stanislawski.**
8. Fire Chief Comments:
 - A. **Incident Reports / Calls to Date / Overlapping Calls**
 1. Incident report statistics were reviewed – 432 calls year to date.
 2. 5:74 – average response time year to date.
 - B. **Community Risk Reduction**
 1. **Smoke Alarm Install Blitz – Saugatuck RV Resort – 6/22/2018**



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- i. 12 Personnel volunteered 3.5 hours of their Saturday morning.
 - ii. Installed 69 smoke alarms and 33 Carbon Monoxide Alarms in 37 homes.
 1. Discussion ensued about the FEMA grant and alarm install program.
 2. State of Michigan has experienced 65 fatal fires year to date for 2018, 4 since last meeting.
 - C. Firefighter Injury
 1. One full time Firefighter on workers compensation until 8/6/2018 for reevaluation.
 - D. ACSO Community Awareness Program – 7/18/2018 – 7:00 - 8:00pm – Register at Saugatuck City Hall.
 - E. National Night Out – Tuesday August 7th, 2018 – Coghlin Park – 6:00 - 8:00pm
9. Unfinished Business:
 - A. Fire Code Board of Appeals – Status Update
 - i. Saugatuck City has approved language.
 - ii. Douglas City has on the agenda for 7/16/2018 to approve language.
 - iii. Saugatuck Township will place on the August agenda.
10. New Business:
 - A. MMRMA Net Asset Distribution - \$11,276 received
 - B. Funding Approval Request – Personal Protective Equipment – Roll Call Vote
 - i. Motion by Phelps, 2nd by Beckman to approve the purchase of personal protective equipment in the amount not to exceed \$21,000. Beckman thanks the crew for their due diligence & research.

YEAS: Phelps, Beckman, Roerig, Starring, Verplank, Mooradian, Miller
NEAS: None
ABSENT with Notice: None
Motion passes 7:0
 - C. Funding Approval Request – Back Barn Roof – Roll Call Vote
 - i. Motion by Beckman, 2nd by Mooradian to approve the replacement of the back-barn roof in the amount not to exceed \$15,000.

YEAS: Beckman, Mooradian, Roerig, Starring, Verplank, Phelps, Miller
NEAS: None
ABSENT with Notice: None
Motion passes 7:0
 - D. Performance Review (It is anticipated that the Fire Board may enter into closed session.)
 - i. Motion by Roerig, 2nd by Beckman to enter closed session at G. Janik’s request at 5:01pm.

YEAS: Roerig, Beckman, Starring, Verplank, Phelps, Mooradian, Miller
NEAS: None
ABSENT with Notice: None
Motion passes 7:0
Motion and exit of closed session at 5:49pm.
Motion by Verplank, 2nd by Starring to approve an overall salary increase of 4.7% for Chief Greg Janik. No further discussion. Motion carries unanimously.
 - E. Election of Fire Board Officers
 - i. Motion by Phelps, 2nd by Mooradian to do the same as last year and appoint:

Jane Verplank as the Fire Board Chair
Eric Beckman as the Fire Board Vice Chair
Marilyn Starring as Fire Board Secretary
Scott Phelps as Fire Board Vice Secretary
All approve, motion carries unanimously.
Motion passes 7:0



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11. Correspondence:
 - A. **Thank you – Father Corey Stoppel**
 - B. **Appointment - Governor Rick Snyder**
12. Public Comments: (Limit 3 minutes): **None**
13. Fire Board Comments:
 - A. **C. Roerig brought up IFC Spreadsheet and discussion ensued.**
14. Adjournment: **Meeting adjourned at 6:08pm**

NOTICE

This facility is wheel chair accessible with accessible parking spaces available. Request for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact Saugatuck Township Fire District at 269-857-3000 for further information.