



SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



3342 Blue Star Highway
Saugatuck, MI 49453
Phone: 269 857-3000
E-mail: Office@saugatuckfire.org

FIRE DISTRICT BOARD MEETING

4:00pm – August 20th, 2018

APPROVED MINUTES

1. Call to Order / Roll Call: **Meeting called to order by J. Verplank at 4:01pm**
Present: C. Roerig, E. Beckman, J. Verplank, S. Phelps, K. Mooradian, A. Miller
Absent with Notice: M. Starring
Also Present: Chief Greg Janik, P. Stanislawski
2. Reminder: It is requested that the board silences cell phones and put them away for the duration of the meeting.
3. Approval of Agenda (*additions / deletions*):
Motion by Phelps, 2nd by Mooradian to approve the agenda as presented. No discussion, motion carries unanimously.
4. Approval of Minutes:
 - A. **July 16th, 2018**
 - a. **Motion by Beckman, 2nd by Phelps to approve the minutes of the 7/16/2018 regular session meeting as presented. No discussion. All approve, motion carries unanimously.**
 - b. **Motion by Phelps, 2nd by Beckman to table the closed session minutes from 7/16/2018 until next meeting. No discussion. All approve, motion carries unanimously.**
5. Public Comment on Agenda Items Only (Limit 3 minutes): **None**
6. Guest Speakers
 - A. Stacey Aldrich
 - i. **Stacey introduced herself and her reasons for running for Township Trustee.**
 - B. Abby Bigford
 - i. **Abby introduced himself and her reasons for running for Township Trustee.**
 - C. Jon Helmrich
 - i. **Jon introduced himself and his reasons for running for Township Treasurer.**
7. Request for Payment:
 - a. **Account Payables – Roll Call Vote**
 - i. **Motion by Phelps, 2nd by Mooradian to approve the invoices in the amount of \$92,986.73. Discussion ensued.**
YEAS: Phelps, Mooradian, Miller, Verplank, Roerig, Beckman
NEAS: None
ABSENT with Notice: Starring
Motion passes 6:0
 - b. **Financial Report**
 - i. **Financial report was reviewed by P. Stanislawski.**
8. Fire Chief Comments:
 - A. **Incident Reports / Calls to Date / Overlapping Calls**
 1. **Incident report statistics were reviewed – 535 calls year to date.**
 2. **5:69 – average response time year to date.**
 - B. **Community Risk Reduction**
 1. **State of Michigan has experienced 81 fatal fires year to date for 2018, 16 since last meeting.**
 - C. **Grant Awards**
 1. **Home Fire Sprinkler Coalition - awarded \$1,000 for Side by Side Sprinkler Demonstrations.**
 2. **Home Fire Sprinkler Coalition – awarded \$1,000 for Sprinkler Riser Display.**



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9. Unfinished Business:

A. Fire Code Board of Appeals – Status Update

- i. Saugatuck City has not appointed their members but plans to next week.
- ii. Douglas City has not appointed their members but plans to at the meeting tonight.
- iii. All revised Board of Appeals ordinances have passed.
- iv. Board will have Chief Janik reach out to Fire District Attorney for direction to proceed with writing Rules of Procedure for the Board of Appeals.

B. Northshore's Residential Water Supply

- i. Documents were reviewed with the Attorney after the May 18th, 2018 Fire Board meeting, and the attorney drafted the letter. Discussion ensued.

C. IFC Spreadsheet

- i. A. Miller has been assisting Chief Janik on revising the detailed list to a version that is not overly technical and the public and municipalities will be able to interpret.

10. New Business:

A. Funding Approval Request – Thermal Imaging Camera – \$7,199.00 - Roll Call Vote

- i. Motion by Phelps, 2nd by Mooradian to purchase the Thermal Imaging Camera in the amount of \$7,199.

YEAS: Phelps, Mooradian, Miller, Verplank, Roerig, Beckman

NEAS: None

ABSENT with Notice: Starring

Motion passes 6:0

B. Firehouse Subs – Grant Application Approval – Roll Call Vote

- i. Application for Traffic Attenuator Trailer in the amount of \$28,380.40 to be fully funded by the grant if awarded.
- ii. Motion by Roerig, 2nd by Miller to approve the grant application in the amount of \$28,380.40 to be fully funded by the grant if awarded.

YEAS: Roerig, Miller, Beckman, Phelps, Verplank, Mooradian

NEAS: None

ABSENT with Notice: Starring

Motion passes 6:0

C. Law Enforcement Agencies – Use of facilities.

- i. Discussion ensued about liability of agencies using the facilities.
- ii. Chief Janik will follow up with MMRMA to ensure the District is covered.

11. Correspondence:

A. None.

12. Public Comments: (Limit 3 minutes):

A. Scott Bosgraaf

- i. Discussed Northshore Development.
- ii. Discussed BuildSB Commercial Development.

13. Fire Board Comments:

- A. E. Beckman – asked about rental properties.
- B. A. Miller – asked questions about BuildSB development.

14. Adjournment: Meeting adjourned at 5:20pm

NOTICE

This facility is wheel chair accessible with accessible parking spaces available. Request for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact Saugatuck Township Fire District at 269-857-3000 for further information.