



SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



3342 Blue Star Highway
Saugatuck, MI 49453
Phone: 269 857-3000
E-mail: Office@saugatuckfire.org

FIRE DISTRICT BOARD MEETING

4:00pm – May 20th, 2019

APPROVED MINUTES

1. Call to Order: **Meeting called to order by J. Verplank at 4:01pm**
2. Pledge of Allegiance (*Stand if you are able*):
3. Roll Call:
PRESENT: S. Aldrich, E. Beckman, D. Fox, J. Verplank, S. Phelps, K. Mooradian, A. Miller
ABSENT with Notice: None
Also Present: Chief Greg Janik
4. Reminder: It is requested that the board silences cell phones and put them away for the duration of the meeting.
5. Approval of Agenda (*additions / deletions*):
 - A. **Motion by Beckman, 2nd by Mooradian to approve the agenda as presented moving Incident Reports to the end of the meeting. No discussion, motion carries unanimously.**
6. Approval of Minutes:
 - A. **April 15th, 2019**
 - a. **Motion by Mooradian, 2nd by Phelps to approve the minutes of the 4/15/2019 regular meeting as presented. No discussion, motion carries unanimously.**
 - B. **May 6th, 2019 – Special**
 - a. **Motion by Beckman, 2nd by Fox to approve the minutes of the 5/6/2019 special meeting as presented. No discussion, motion carries unanimously.**
7. Public Comment on Agenda Items Only (Limit 3 minutes): **None**
8. Request for Payment:
 - A. **Account Payables (Roll Call Vote)**
Motion by Phelps, 2nd by Mooradian to pay the invoices in the amount of \$130,166.95 as presented. No discussion.
YEAS: Phelps, Mooradian, Miller, Verplank, Fox, Beckman, Aldrich
NAYS: None
ABSENT: None
Motion Passes 7:0
 - B. **Financial Report**
 - i. **Financial Report was reviewed by G. Janik**
9. Fire Chief Comments:
 - A. **Community Risk Reduction**
 1. **State of Michigan experienced 38 fatal fires year to date for 2019, 6 since last meeting.**
 2. **Girl Scouts – 1st Aid and Fire Prevention**
 - i. **Great job by Kaleigh Dornbush and Laurel VanAuken**
 3. **Boy Scouts – 1st Aid**
 - i. **Great job by Chris Bernhardt, Elliott Sturm, and Kyle Meyer with different groups.**
 4. **Douglas Elementary Ice Cream Social went well on Friday with the State Fire Marshal to celebrate the #SPSPresToTest Program**
 5. **Certifications**
 - i. **C. Mantels has achieved his Fire Instructor 2 Certification**



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B. Allegan County Fire Academy

1. 36 students will be tested out on June 1st for their Practical final.

C. Dry Hydrant Inspection and Testing Costs

1. Over \$3,000 in costs to test the Dry Hydrants at NorthShores. There was not any approval, but simply testing the hydrants. We have not charged previously for the other dry hydrants testing.

D. Grant Awards

1. Home Fire Sprinkler Coalition - Sprinkler Grant
 - i. \$500.00 was received for using the sprinkler trailer.

E. Thank you's.

1. Ax-men Tree Service
 - i. Donated 10 yards of mulch.
2. Lake Vista Super Valu
 - i. Has donated 3-4 skids of cased bottled water to be used for rehab.

10. Unfinished Business:

A. Budget – Staffing & Millage History

1. Millage History was reviewed.
2. Paid on Call proposed stipend was reviewed.
3. Proposed budget packets were reviewed.
4. Discussion and changes were made for the packets that will go to the municipalities.

11. New Business:

A. Funding Approval – Painting of Building Exteriors (Roll Call Vote)

Motion by Phelps, 2nd by Fox, to authorize Fire District staff to have the exterior of the main barn and back barn, painted with two coats with a not to exceed amount of \$8,250.00.

YEAS: Phelps, Fox, Aldrich, Beckman, Verplank, Phelps, Mooradian, Miller

NAYS: None

ABSENT: None

Motion Passes 7:0

B. Cost Recovery – Douglas Frequent Caller

1. Discussion about a frequent caller took place.
2. Discussion took place that we could create a policy about how to handle this situation in consultation with Fire District legal counsel.
3. C. Mantels will discuss at the next county Medical Control meeting and bring back some ideas.
4. D. Fox suggested researching other policies online before seeking legal counsel input.

C. Set Date for 2019 Fiscal Year Budget Approval Public Hearing (Propose June 17th, 2019, at 4:00pm)

Motion by Mooradian, 2nd by Miller to set the 2019-2020 Fiscal Year Budget Public Hearing for June 17th, 2019 at 4:00pm. No discussion, motion carries unanimously.

D. Fiscal Year 2019 Budget – Approve request to send 2019 budget proposal to Saugatuck City, Douglas City, and Saugatuck Township for their respective approvals. (Roll Call Vote)

Motion by Beckman, 2nd by Fox to approve sending the proposed 2019/2020 budget to Saugatuck City, Douglas City, and Saugatuck Township for their respective approvals.

YEAS: Beckman, Fox, Aldrich, Verplank, Phelps, Mooradian, Miller.

NAYS: None

ABSENT: None

Motion Passes 7:0



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F. Incident Reports / Calls to Date / Overlapping Calls

1. Incident report statistics were reviewed – 267 calls year to date for 2019
2. 5:42 – Average response time year to date.

12. Correspondence:

- A. **J. Mileskiewicz was praised for his customer service skills.**

13. Public Comments: (Limit 3 minutes): **None**

14. Fire Board Comments: **None**

15. Adjournment: **Meeting adjourned at 5:11pm**

NOTICE

This facility is wheel chair accessible with accessible parking spaces available. Request for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact Saugatuck Township Fire District at 269-857-3000 for further information.