



SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



3342 Blue Star Highway
Saugatuck, MI 49453
Phone: 269 857-3000
E-mail: Office@saugatuckfire.org

FIRE DISTRICT BOARD MEETING

4:00pm – October 21st, 2019

APPROVED MINUTES

1. Call to Order: **Meeting called to order by J. Verplank at 4:01pm.**
2. Pledge of Allegiance (*Stand if you are able*):
3. Roll Call:
PRESENT: S. Aldrich, E. Beckman, D. Fox, J. Verplank, S. Phelps, K. Mooradian, A. Miller
ABSENT with Notice: None
Also Present: Chief Greg Janik, P. Stanislawski
4. Reminder: It is requested that the board silences cell phones and put them away for the duration of the meeting.
5. Approval of Agenda (*additions / deletions*):
 - A. **Motion by Phelps, 2nd by Mooradian to approve the agenda as amended adding correspondence 12D & 12E. No discussion, motion carries unanimously.**
6. Approval of Minutes:
 - A. **September 16th, 2019**
 - A. **Motion by Phelps, 2nd by Mooradian to approve the agenda as amended adding correspondence 12D & 12E. No discussion, motion carries unanimously.**
7. Public Comment on Agenda Items Only (Limit 3 minutes): **None**
8. Request for Payment:
 - A. **Account Payables (Roll Call Vote)**
Motion by Phelps, 2nd to by Beckman to pay the invoices in the amount of \$136,327.14. Discussion ensued.
YAYS: Phelps, Beckman, Aldrich, Fox, Verplank, Mooradian, Miller
NAYS: None
ABSENT with Notice: None
Motion passes 7:0
 - B. **Financial Report**
 - i. **Financial Report reviewed by P. Stanislawski.**
9. Fire Chief Comments:
 - A. **Incident Reports / Calls to Date / Overlapping Calls**
 1. **Incident report statistics were reviewed – 742 Calls year to date.**
 - i. **Special Event potential cost policy/procedure was discussed.**
 2. **5:36 – average response time year to date.**
 - B. **Community Risk Reduction**
 1. **State of Michigan experienced 68 fatal fires year to date for 2019, 6 since last meeting.**
 - C. **Grant Updates**
 1. **Working through new RFP Process with FEMA to obtain Radios and Headsets.**
 - D. **Certifications and promotions**
 1. **Mike England – Fire Officer 3**
 2. **Scott Seymour – Promoted to Probationary Sergeant Officer Position**
10. Unfinished Business:
 - A. **Health Care Policy**
 1. **Motion by Phelps, 2nd by Mooradian to approve Policy #8.1 Payment in lieu of health insurance dated 10/18/2019. Discussion ensued. All approve, motion carries unanimously.**



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11. New Business:

A. Grant Totals – 2014 – 2019

1. Grant spreadsheet was reviewed. The District has received almost \$400,000 in grants since 2014.

B. Memo – Station Improvements – Demand for Services

1. Chief Janik informed the board that the staff is exploring options for the future and discussion ensued.

12. Correspondence:

A. Representative Mary Whiteford – Appreciation Letters

B. East Saugatuck Church – Thank you

C. Lakeshore Drive Washout Emergency Access Lane – Letter of Support

D. Representative Mary Whiteford – Thank you for rescuing pets at a recent house fire and congratulations on collaboration for Live Fire Training Facility.

E. Dawn Schuham – 206 Lakeshore Dr – concerned about water and aquifer supply for Northshore Development.

13. Public Comments: (Limit 3 minutes): **None**

14. Fire Board Comments: **None**

15. Adjournment: **Meeting adjourned at 5:13pm**

NOTICE

This facility is wheelchair accessible with accessible parking spaces available. Request for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact Saugatuck Township Fire District at 269-857-3000 for further information.