



# SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



3342 Blue Star Highway  
Saugatuck, MI 49453  
Phone: 269 857-3000  
E-mail: [Office@saugatuckfire.org](mailto:Office@saugatuckfire.org)

## FIRE DISTRICT BOARD MEETING

4:00pm – November 18<sup>th</sup>, 2019

### APPROVED MINUTES

1. Call to Order: **Meeting called to order by J. Verplank at 4:01pm**
2. Pledge of Allegiance (*Stand if you are able*):
3. Roll Call:  
**PRESENT: S. Aldrich, E. Beckman, D. Fox, J. Verplank, S. Phelps, K. Mooradian, A. Miller.**  
**ABSENT with Notice: None**  
**ALSO PRESENT: Chief Greg Janik, P. Stanislawski**
4. Reminder: It is requested that the board silences cell phones and put them away for the duration of the meeting.
5. Approval of Agenda (*additions / deletions*):
  - A. **Motion by Phelps, 2<sup>nd</sup> by Beckman to approve the agenda as amended adding #13A correspondence. No discussion, motion carries unanimously.**
6. Approval of Minutes:
  - A. **October 21<sup>st</sup>, 2019**
    - a. **Motion by Mooradian, 2<sup>nd</sup> by Miller to approve the minutes of the 10/21/2019 meeting as presented. No discussion, motion carries unanimously.**
7. Public Comment on Agenda Items Only (Limit 3 minutes): **None**
8. **Special Tribute Presentation from State Representative Mary Whiteford**
  - A. **Special Tribute was presented to Erin Wilkinson by Kevin Whiteford on Representative Whiteford's behalf as she was unable to attend due to foot surgery.**
9. Request for Payment:
  - A. **Account Payables (Roll Call Vote)**  
**Motion by Phelps, 2<sup>nd</sup> to by Mooradian to pay the invoices in the amount of \$69,699.38. Discussion ensued.**  
**YAYS: Phelps, Mooradian, Aldrich, Beckman, Fox, Verplank, Miller**  
**NAYS: None**  
**ABSENT with Notice: None**  
**Motion passes 7:0**
  - B. **Financial Report**
    - i. **Financial report was reviewed by P. Stanislawski.**
10. Fire Chief Comments:
  - A. **Incident Reports / Calls to Date / Overlapping Calls**
    1. **Incident report statistics were reviewed – 823 calls year to date.**
    2. **5:38 – average response time year to date.**
  - B. **Community Risk Reduction**
    1. **State of Michigan experienced 75 fatal fires year to date for 2019, 7 since last meeting.**
    2. **MI Prevention Program Recognition**
      - i. **Chief Janik**
        1. **Chief Janik was recognized at the Michigan Firefighter Training Council for his work on the MI Prevention Task Force, the Live Fire Training Center, and the fire sprinkler demonstrations.**
    3. **Michigan Department of Health and Human Services - EMS 10 Best Recognition**
      - i. **Bret Groendyke**
      - ii. **Chris Mantels**



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## C. Grant Updates

1. Working through new RFP Process with FEMA to obtain Radios and Headsets.

## 11. Unfinished Business:

### A. ISO Update

1. Chief Janik wanted to update the Fire Board on where we are at with the ISO Survey. Steve Bishop of F&V Engineering is working on KLSWA's behalf trying to get the flow test results. The ISO Survey has been held up since there are currently no fire flow test results for fire hydrants.
2. Motion by Fox, 2<sup>nd</sup> by Mooradian to send the November 7<sup>th</sup>, 2019 ISO Memo to the KLSWA Board for information and appropriate action. Discussion ensued about not getting the fire flow test results may negatively affect the Property Protection Classification rating for the Fire District. All approve, motion carries unanimously.

## 12. New Business:

### A. Cost Recovery Spreadsheet

1. Cost recovery spreadsheet to date was reviewed.

### B. Auto Owners Insurance - Dividend Disbursement - \$2,392.40

1. Accident Fund Insurance Disbursement, not Auto Owners.

### C. Funding Approval Request – 2173 Replacement Utility Body

Motion by Phelps, 2<sup>nd</sup> by Beckman to table the discussion until the next meeting. No Discussion.  
Motion carries unanimously.

### D. Lakeshore Drive Washout – Letter to Homeowners about diminished fire and EMS protection.

1. A meeting has been held with Allegan County Emergency Management, Allegan County Road Commission, Saugatuck Township officials, and several Lakeshore area Fire Chief's.
2. It was recommended at the meeting, that the Fire District notifies all affected Lakeshore Property owners of the difficulties to provide adequate Fire Protection.
3. The Fire District is temporarily decommissioning a brush truck to load Large Diameter Hose and equipment into, so we have a contingency plan to deliver some water for fire protection to the affected homes.
4. Discussion ensued about several options while looking at the video on the screen.
5. Discussion ensued about this being an Allegan County Road Commission and Saugatuck Township concern to solve and not the Fire Districts.
6. Motion by Phelps, 2<sup>nd</sup> by Beckman to send the Lakeshore Drive letter to Homeowners asap, and add cc to Allegan County Road Commission, Saugatuck Township, and the Fire Board. No further discussion, motion carries unanimously.

### E. ECHO Protocol – Allegan County Medical Control

1. Now permitted to run mutual aid medical calls throughout the county.

### F. Engine 2112 – Special Dedication

1. Engine 2112 has now been dedicated in memory and honor of "Avery June Betts, Superhero" as she was just as much a part of the Fire District family as our personnel.

### G. Performance Review – (It is anticipated that the Fire Board may enter into closed session.)

1. Request to go into closed session by Chief Janik for his performance review.
2. Motion by Beckman, 2<sup>nd</sup> by Miller to enter into closed session. No discussion, motion carries unanimously.
3. Motion by Phelps, 2<sup>nd</sup> by Fox to exit closed session. No discussion, motion carries unanimously.

## 13. Correspondence:

- A. Letter received from Emmett McGarr with concerns about Lakeshore Drive.



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14. Public Comments: (Limit 3 minutes):

- A. Robert Klute – 2829 Lakeshore Drive – commented on the previous temporary access lane was installed while he was out of town, and without his knowledge. The access lane was never restored to original conditions as promised. Discussed his frustrations with the ACRC and the Township.
- B. Dan Keller – 2809 Lakeshore Drive – commented that the homeowners are open to real ideas for long term solutions to repair Lakeshore Drive. The path ¼ mile through the woods makes the most long-term sense. They are concerned the short-term solution will become the long-term solution.

15. Fire Board Comments:

- A. K. Mooradian stated this would be her last meeting since her term was up in June and the City of Douglas has found her replacement. She applauds the great work of the Fire District and the board over the past 4 years.
- B. Everyone thanked Kathy Mooradian for her service to the board.
- C. D. Fox – discussed the issue of the Fireboat street end lease in the City of Saugatuck and the potential for having a plan B after January.

16. Adjournment: Meeting adjourned at 6:14pm

NOTICE

This facility is wheelchair accessible with accessible parking spaces available. Request for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact Saugatuck Township Fire District at 269-857-3000 for further information.