



SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



3342 Blue Star Highway
Saugatuck, MI 49453
Phone: 269 857-3000
E-mail: info@saugatuckfire.org

FIRE DISTRICT BOARD MEETING

4:00pm – February 17th, 2020

APPROVED MINUTES

1. Call to Order: **Meeting called to order by J. Verplank at 4:00pm**
2. Pledge of Allegiance (*Stand if you are able*):
3. Roll Call:
PRESENT: E. Beckman, D. Fox, J. Verplank, S. Phelps, T. Pullen, A. Miller
ABSENT with Notice: S. Aldrich
Also Present: Chief Greg Janik, P. Stanislawski
4. Reminder: It is requested that the board silences cell phones and put them away for the duration of the meeting.
5. Approval of Agenda (*additions / deletions*):
 - A. **Motion by Phelps, 2nd Fox by to approve the agenda as amended adding 12B, Lakeshore Drive. No discussion, motion carries unanimously.**
6. Approval of Minutes:
 - A. **January 20th, 2020**
 - a. **Motion by Beckman, 2nd by Pullen to approve the minutes of the 1/20/2020 meeting as presented. No discussion, motion carries unanimously.**
7. Public Comment on Agenda Items Only (Limit 3 minutes): **None**
8. Request for Payment:
 - A. **Account Payables (Roll Call Vote)**
Motion by Phelps, 2nd by Fox to pay the invoices in the amount of \$161,241.86. Discussion ensued.
YAYS: Phelps, Fox, Beckman, Verplank, Pullen, Miller
NAYS: None
ABSENT with Notice: Aldrich
Motion passes 6:0
 - B. **Financial Report**
 - i. **Financial report was reviewed by P. Stanislawski.**
9. Fire Chief Comments:
 - A. **Incident Reports / Calls to Date / Overlapping Calls**
 1. **Incident report statistics year to date were reviewed – 62 incidents year to date.**
 2. **5:11 – average response time year to date.**
 - B. **Community Risk Reduction**
 1. **State of Michigan experienced 26 fatal fires year to date for 2020, 18 since last meeting.**
 - C. **Grant Applications**
 1. **MFFTC – Live Fire Training Facility**
 - i. **Not enough funding, if more becomes available, we will be awarded \$10,000.**



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D. Certifications

1. Chris Bernhardy – Fire Instructor 1, Fire Inspector 1
2. John Mileskiewicz – Fire Instructor 1
3. Elliott Sturm – Fire Instructor 1
4. Scott Seymour – Fire Instructor 1
5. Bill McGowan – EMT/B

E. Michigan Public Safety Communication System Interoperability Board Conference

1. Chief was invited to present at the conference on the importance, and code requirement of in-building radio coverage.
2. Chief has been requested to reapply for the MPSCIB Board.

F. Appreciation Dinner – March 28th, 2020 – 6:00pm

1. Please save the date at St. Peter's Church.

10. Unfinished Business:

A. Healthcare Facility Responses Update

1. Fire District staff: Blatt, Meyer, and Mileskiewicz reviewed all of the incidents at healthcare facilities, and all seem to be in line with standard protocol and dispatch procedure. At this time, the review is closed. Board consensus is to just monitor if needed.

B. IFC BOA Update

1. Update from BOA Chair Miller: Appeal from Northshores Lot 15 meeting concluded two weeks ago with requesting the Fire District to review using NFPA 1142 and/or the International Wildland-Urban Interface Code.

11. New Business:

A. Plan Review & Inspection Fee Approvals (Roll Call Vote)

1. Previous Plan Review & Inspection Fee Schedule
2. Draft Plan Review & Inspection Fee Schedule for Fire Board approval
Motion by Pullen, 2nd by Fox to approve the revised Plan Review & Inspection Fee Schedule dated 2/12/2020. Discussion ensued.
YAYS: Pullen, Fox, Beckman, Verplank, Phelps, Miller
NAYS: None
ABSENT with Notice: Aldrich
Motion passes 6:0

B. Cost Recovery Fee Approvals (Roll Call Vote)

1. Previous Cost Recovery Fee Schedule
2. Draft Cost Recovery Fee Schedule for Fire Board approval
Motion by Fox, 2nd by Phelps to approve the revised Cost Recovery Fee Schedule dated 2/12/2020. No discussion.
YAYS: Fox, Phelps, Beckman, Verplank, Pullen, Miller
NAYS: None
ABSENT with Notice: Aldrich
Motion passes 6:0



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12. Correspondence:

A. Mary Whiteford

1. Would like to personally thank the Fire District for continued efforts to keep the district safe with ongoing flooding efforts including opening the road at East Shore Harbor Condos.

B. Lakeshore Drive

1. Motion by Phelps, 2nd by Pullen to no longer utilize Fire District staff, or resources to measure distances regarding ongoing Lakeshore drive shoreline conditions and to add a memo to the website with the proper resources to contact regarding roads and/or erosion. No further discussion, motion carries by unanimous voice vote.

13. Public Comments: (Limit 3 minutes): **None**

14. Fire Board Comments:

- A. Beckman requested that we look into wages for comparable. Discussion ensued about how this has been done in the past, and there are not similar positions and staffing model departments. Recommendation to look at the wages in next budget cycle so increases are included as needed.
- B. Fox asked about doing an online dashboard regarding call volume and budgets as a lower priority project.
- C. Beckman request that everyone keep Stacey and family in their prayers as Keith is not doing well.

15. Adjournment: **Meeting adjourned at 5:42pm**

NOTICE

This facility is wheelchair accessible with accessible parking spaces available. Request for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact Saugatuck Township Fire District at 269-857-3000 for further information.