



# SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



3342 Blue Star Highway  
Saugatuck, MI 49453  
Phone: 269 857-3000  
E-mail: [info@saugatuckfire.org](mailto:info@saugatuckfire.org)

## FIRE DISTRICT BOARD MEETING

4:00pm – March 16<sup>th</sup>, 2020

### APPROVED MINUTES

1. Call to Order: **Meeting called to order by J. Verplank at 4:00pm**
2. Pledge of Allegiance (*Stand if you are able*):
3. Roll Call:  
**PRESENT: E. Beckman, D. Fox, J. Verplank, S. Phelps, T. Pullen,**  
**ABSENT with Notice: S. Aldrich, A. Miller**  
**Also Present: Chief Greg Janik**
4. Reminder: It is requested that the board silences cell phones and put them away for the duration of the meeting.
5. Approval of Agenda (*additions / deletions*):
  - A. **Motion by Phelps 2<sup>nd</sup> by Pullen to approve the agenda as amended removing everything but Items 6A, 6B, 8A, 8B, 9E, 9G, 11A, 11B, 11C, 11D, and 12A, 12B. No discussion, motion carries unanimously.**
6. Approval of Minutes:
  - A. **January 20<sup>th</sup>, 2020 – Closed Session**
    - a. **Motion by Beckman, 2<sup>nd</sup> by Phelps to approve the closed session minutes of the 1/20/2020 meeting as presented. No discussion, motion carries unanimously.**
  - B. **February 17th, 2020**
    - a. **Motion by Pullen, 2<sup>nd</sup> by Fox to approve the minutes of the 2/17/2020 meeting as presented. No discussion, motion carries unanimously.**
7. Public Comment on Agenda Items Only (Limit 3 minutes): **None**
8. Request for Payment:
  - A. **Account Payables (Roll Call Vote)**  
**Motion by Phelps, 2<sup>nd</sup> by Phelps to pay the invoices in the amount of \$166,478.42. Discussion ensued.**  
**YAYS: Phelps, Beckman, Fox, Verplank, Pullen,**  
**NAYS: None**  
**ABSENT with Notice: Aldrich, Miller**  
**Motion passes 5:0**
  - B. **Financial Report**
    - i. **Financial report was reviewed by Chief Janik.**
9. Fire Chief Comments:
  - A. **Grant Applications**
    1. **MMRMA – Awarded \$1,655 for Reflective Chevron for all remaining apparatus**
    2. **MMRMA – Awarded \$3,525 for Fire Inspector Classes**
    3. **MMRMA – Denied \$25,000 for Plating for Live Fire Training Facility**  
**Entergy – Awarded \$6,300 for Live Fire Training Facility**
  - B. **Appreciation Dinner – March 28<sup>th</sup>, 2020 – 6:00pm – Possibly Postpone?**
    1. **Fire Board to postpone until further notice based on the Covid-19 Virus as St. Peters church has already closed to all outside events as of this morning.**
10. Unfinished Business:
  - A. **None**



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## 11. New Business:

### A. FEMA AFG Grant – 2020/21 Fiscal Year – 5% Match Approval - \$1,873.00 - (Roll Call Vote)

Motion by Pullen, 2<sup>nd</sup> by Beckman to authorize Fire District staff to apply for the FEMA AFG grant in the amount of \$37,500 for turnout gear washers and dryers including the Fire District match of 5% in the amount not to exceed \$1,873.00.

YAYS: Pullen, Beckman, Phelps, Fox, Verplank,

NAYS: None

ABSENT with Notice: Aldrich, Miller

Motion passes 5:0

### B. Funding Approval Request – Public Safety Floating Dock (Roll Call Vote)

Motion by Phelps, 2<sup>nd</sup> by Pullen to authorize Fire District staff to purchase the Meeco Sullivan Floating Dock, including associated installation material and fees, with a not to exceed amount of \$75,000.00.

YAYS: Phelps, Pullen, Fox, Verplank, Beckman

NAYS: None

ABSENT with Notice: Aldrich, Miller

Motion passes 5:0

### C. Basic Life Support (BLS) – Transport

1. Chief Janik would like the fire board to begin looking at possibly transporting patients to the hospital at the BLS level, not ALS to better serve the Fire District citizens and visitors.
2. Need to create a business plan and see how much funding could be provided by transporting runs through health insurance companies.
3. The board feels that if this were to take place, that an addition would need to be put on the station first, to have appropriate room to operate as the District is already busting at the station seams.
4. Suggestion by Fox that after research is done, that a public hearing be held so that the public has the opportunity to comment on this idea before the fire board makes a decision.

### D. Covid-19 – Interim Guidelines for EMS Providers

1. Overwhelmed the District, as well as the community.
2. Staff have already implemented assessment and cleaning plans to protect its personnel and the public.
3. Working with the Governor to ensure part-time/paid-on-call employees are covered by workers compensation insurance if they end up being quarantined.

## 12. Correspondence:

A. **Scott Bosgraaf**

B. **Mary Whiteford**

## 13. Public Comments: (Limit 3 minutes): **None**

## 14. Fire Board Comments: **None**

## 15. Adjournment: **Meeting adjourned at 4:35pm**

### NOTICE

This facility is wheelchair accessible with accessible parking spaces available. Request for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact Saugatuck Township Fire District at 269-857-3000 for further information.