



# SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



This public meeting will be held using Zoom video/audio conference technology due to the COVID-19 restrictions currently in place.

## Zoom Meeting Info

Meeting ID: **931 6368 5873**

Password: **139520**

One-Touch Weblink:

<https://zoom.us/j/93163685873?pwd=MUJvMkx5MVMvNDYwYUJMV2hIZ1crdz09>

Dial by Phone: **(646) 558-8656**

3342 Blue Star Highway  
Saugatuck, MI 49453  
269 857-3000 / Fax: 269 857-1228  
E-mail: [info@saugatuckfire.org](mailto:info@saugatuckfire.org)

## FIRE DISTRICT BOARD MEETING

4:00pm – April 20<sup>th</sup>, 2020

### **APPROVED MINUTES**

1. Call to Order: **Meeting called to order by J. Verplank at 4:00pm.**
2. Pledge of Allegiance (*Stand if you are able*):
3. Roll Call:  
**PRESENT: S. Aldrich, E. Beckman, D. Fox, J. Verplank, S. Phelps, T. Pullen, A. Miller**  
**ABSENT with Notice: None**  
**Also Present: Chief Greg Janik, P. Stanislawski**
4. Reminder: It is requested that the board silences cell phones and put them away for the duration of the meeting.
5. Approval of Agenda (*additions / deletions*):  
**A. Motion by Phelps, 2<sup>nd</sup> by Pullen to approve the agenda as presented. No discussion. Motion carries.**
6. Approval of Minutes:  
**A. March 16th, 2020**
  - a. Motion by Pullen, 2<sup>nd</sup> by Fox to approve the minutes of the 3/16/2020 meeting as presented. No discussion**  
**YAYS: Aldrich, Beckman, Fox, Verplank, Phelps, Pullen, Miller**  
**NAYS: None**  
**ABSENT: None**  
**Motion passes 7:0**
  - B. April 7<sup>th</sup>, 2020 – Zoom Test Meeting**
    - a. Motion by Phelps, 2<sup>nd</sup> by Aldrich to approve the minutes of the 4/7/2020 Zoom test meeting as presented. No discussion**  
**YAYS: Aldrich, Beckman, Fox, Verplank, Phelps, Pullen, Miller**  
**NAYS: None**  
**ABSENT: None**  
**Motion passes 7:0**
7. Public Comment on Agenda Items Only (Limit 3 minutes): **None**



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8. Request for Payment:
  - A. Account Payables (Roll Call Vote)
    - i. Motion by Phelps, 2<sup>nd</sup> by Beckman to pay the invoices in the amount of \$119,467.14. No Discussion.  
YAYS: Phelps, Beckman, Aldrich, Fox, Verplank, Pullen, Miller  
NAYS: None  
ABSENT: None  
Motion passes 7:0
  - B. Financial Report
    - i. Financial report was reviewed by P. Stanislawski.
    - ii. Will have a budget amendment for May due to Covid expenses.
    - iii. Meeting this week with Chief and Deputy Chief to begin 2021 budget planning.
9. Fire Chief Comments:
  - A. Incident Reports / Calls to Date / Overlapping Calls
    1. Incident report statistics year to date were reviewed – 2020 incidents year to date.
    2. 5:37 – average response time year to date.
  - B. Historical Review of Incidents, Millage, Budget History
    1. New spreadsheet requested by Beckman was reviewed.
  - C. Community Risk Reduction
    1. State of Michigan experienced 40 fatal fires year to date for 2020, 8 since last meeting.
      - i. Quarter 1 statistics were reviewed for State of Michigan.
    2. Birthday Fire Truck Drive-By's/Driver's Training
      - i. Doing our best to participate in the community through these challenging times.
  - D. Certifications
    1. John Mileskiewicz – Fire Inspector 1
    2. Kyle Meyer – Fire Inspector 1
  - E. Grant Applications
    1. Home Fire Sprinkler Coalition – Awarded \$500 for Sprinkler Demonstration
10. Unfinished Business:
  - A. Public Safety Floating Dock – Permit Status Update
    1. All permits are in place with USACE, EGLE, and City of Saugatuck. Working through some of the requirements with the City Engineer.
11. New Business:
  - A. Funding Approval Request – Fireboat 2192 Replacement (Roll Call Vote)  
Motion by Phelps, 2<sup>nd</sup> by Pullen to authorize Fire District staff to execute agreements to purchase the 21-foot Anderson Boat Works Aluminum work boat, including Darley fire pump, associated equipment, and associated installation material and fees, with a not to exceed amount of \$75,000.00. Discussion ensued.  
YAYS: Phelps, Pullen, Aldrich, Beckman, Fox, Verplank, Miller  
NAYS: None  
ABSENT: None  
Motion passes 7:0



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## B. Equipment Disposal Request – 2000 Ambar Rescue Boat (Roll Call Vote)

Motion by Pullen, 2<sup>nd</sup> by Fox to authorize Fire District staff to sell the 2000 Ambar 17' Jet Boat and to accept no less than \$3,500 for its sale, while attempting to obtain the highest dollar possible. Discussion ensued.

YAYS: Pullen, Fox, Aldrich, Beckman, Verplank, Phelps, Miller

NAYS: None

ABSENT: None

Motion passes 7:0

## C. Equipment Disposal Request – Shore Station Boat Lift (Roll Call Vote)

Motion by Phelps, 2<sup>nd</sup> by Aldrich to authorize Fire District staff to sell the Shore Station Boat Lift and to accept no less than \$1,000 for its sale, while attempting to obtain the highest dollar possible. Discussion ensued.

YAYS: Phelps, Aldrich, Beckman, Fox, Verplank, Pullen, Miller

NAYS: None

ABSENT: None

Motion passes 7:0

## D. Covid-19

### 1. Annex / Emergency Support Function Lead

a. As part of the Allegan County EAP, Chief Janik serves as the Emergency Support Function Lead.

### 2. Covid Plan Adoption – (Roll Call Vote)

Motion by Aldrich, 2<sup>nd</sup> by Phelps to approve the Model Covid-19 Preparedness Response Plan and Instructions as presented. Discussion ensued.

YAYS: Aldrich, Phelps, Beckman, Fox, Verplank, Pullen, Miller

NAYS: None

ABSENT: None

Motion passes 7:0

## 12. Correspondence:

A. Carolyn Ascencio – Thank You

B. Mike Boros – Thank You

C. Saugatuck Township – Thank you

D. Received another correspondence today that is being reviewed by legal counsel.

## 13. Public Comments: (Limit 3 minutes): None

## 14. Fire Board Comments:

A. Beckman – suggested potential of hazard pay for personnel due to Covid. Discussion ensued.

B. Beckman – updated that Northshores has filed another BOA appeal. Discussion ensued.

## 15. Adjournment:

**Meeting adjourned at 5:09pm**

### NOTICE

Request for accommodations or interpretive services must be made 48 hours prior to this meeting.

Please contact Saugatuck Township Fire District at 269-857-3000 for further information.