



SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



This public meeting will be held using Zoom video/audio conference technology due to the COVID-19 restrictions currently in place.

Zoom Meeting Info

Meeting ID: **822 1535 8396**

Password: **658846**

One-Touch Weblink:

<https://us02web.zoom.us/j/82215358396?pwd=dXpETUtmWWs5T2VIeHhRSkFOY1pyQT09>

Dial by Phone: **(646) 558-8656**

3342 Blue Star Highway
Saugatuck, MI 49453
269 857-3000 / Fax: 269 857-1228
E-mail: info@saugatuckfire.org

FIRE DISTRICT BOARD MEETING

4:00pm – May 18th, 2020

APPROVED MINUTES

1. Call to Order: **Meeting called to order by J. Verplank at 4:01pm.**
2. Pledge of Allegiance (*Stand if you are able*):
3. Roll Call:
PRESENT: S. Aldrich, E. Beckman, D. Fox, J. Verplank, S. Phelps, T. Pullen, A. Miller
ABSENT with Notice: None
Also Present: Chief Greg Janik, P. Stanislawski
4. Reminder: It is requested the board silences cell phones and put them away for the duration of the meeting.
5. Approval of Agenda (*additions / deletions*): **(Roll Call Vote)**
 - A. **Motion by Pullen, 2nd by Phelps to approve the agenda as presented. No discussion**
YAYS: Pullen, Phelps, Aldrich, Beckman, Fox, Verplank, Miller
NAYS: None
ABSENT: None
Motion passes 7:0
6. Approval of Minutes:
 - A. **April 20th, 2020 - (Roll Call Vote)**
 - a. **Motion by Fox, 2nd by Aldrich to approve the minutes of the 4/20/2020 meeting as presented. No discussion.**
YAYS: Fox, Aldrich, Beckman, Verplank, Phelps, Pullen, Miller
NAYS: None
ABSENT: None
Motion passes 7:0



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- B. April 23rd, 2020 - Special (Roll Call Vote)**
 - a. Motion by Beckman, 2nd by Pullen to approve the minutes of the 4/23/2020 special meeting as presented. No discussion.**
 - YAYS: Beckman, Aldrich, Beckman, Fox, Verplank, Phelps, Miller**
 - NAYS: None**
 - ABSENT: None**
 - Motion passes 7:0**

- 7. Public Comment on Agenda Items Only (Limit 3 minutes): *Use the "raise hand" button in the participants screen in Zoom or enter *9 if you are calling in by phone to raise hand. You will be recognized and unmuted to speak in the order received.:*
 - A. Brooks Lampen – Thank you for making his birthday special with a Fire Truck drive by.**

- 8. Request for Payment:
 - A. Budget Amendment #1 (Roll Call Vote)**
 - i. Budget Amendment #1 was reviewed by P. Stanislawski.**
 - Motion by Phelps, 2nd by Beckman to approve the Budget Amendment #1 as presented.**
 - No discussion.**
 - YAYS: Aldrich, Beckman, Fox, Verplank, Phelps, Pullen, Miller**
 - NAYS: None**
 - ABSENT: None**
 - Motion passes 7:0**

 - B. Account Payables (Roll Call Vote)**
 - Motion by Phelps, 2nd by Pullen to pay the invoices in the amount of \$112,843.89. No discussion.**
 - YAYS: Phelps, Pullen, Aldrich, Beckman, Fox, Verplank, Miller**
 - NAYS: None**
 - ABSENT: None**
 - Motion passes 7:0**

 - C. Financial Report**
 - i. Financial report was reviewed by P. Stanislawski.**

- 9. Fire Chief Comments:
 - A. Incident Reports / Calls to Date / Overlapping Calls**
 - 1. Incident report statistics year to date were reviewed – 222 incidents year to date.**
 - 2. 5:19 – average response time year to date.**
 - B. Community Risk Reduction**
 - 1. State of Michigan experienced 57 fatal fires year to date for 2020, 17 since last meeting.**
 - 2. Had three structure fires in the past 10 days, and all of them were awakened by smoke alarms. The one at 1:30am this morning had smoke alarms that were installed by the Fire District as part of a smoke alarm blitz.**
 - C. Grant Applications**
 - 1. FEMA / MSP Emergency Management – Reimbursement for Covid-19 related expenses.**



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10. Unfinished Business:

A. Hazard Pay

1. Chief Janik reviewed the hazard pay memo. Board consensus is to take the wait and see approach to determine what will happen from the Federal/State level first.

B. Attorney Representation

1. Chief Janik reviewed the correspondence from Jeff Sluggett. Discussion ensued. Board consensus is there is no conflict currently with Jeff representing the BOA and the Fire District.

11. New Business:

A. Insurance Services Office (ISO) Survey Results

1. ISO survey results were reviewed by Chief Janik using maps created by D.C. Mantels. Our previous survey was in 2013, and ISO changed their rating format to split ratings in 2014. Beginning in 2014, any property that is located more than 5 miles from a responding fire station, receives a 10 rating automatically. The Fire District used to be a straight 5 PPC rating, and now received a 4/10 PPC rating. Our score lowered for much of the District, and one small area of Lakeshore Drive from the Washout to approx. 126th Ave will be a 10 PPC rating due to distance. Not all insurance companies use ISO services, so it is possible not all properties in the affected area will notice a change. Possibly make a future recommendation to Township board regarding water supply and access road for that area.

B. Set date for 2020-21 Fiscal Year Budget Approval Public Hearing (Propose June 15th, 2020, at 4:00pm??) (Based on Executive Order 2020-75, which is in effect until June 30th, 2020, the public hearing may need to be held via video conference technology.) (Roll Call Vote)

Motion by Pullen, 2nd by Phelps to schedule the 2020-21 Fiscal Year Budget Hearing for June 15th, 2020 at 4:00pm. No discussion.

YAYS: Pullen, Phelps, Aldrich, Beckman, Fox, Verplank, Miller

NAYS: None

ABSENT: None

Motion passes 7:0

C. Fiscal Year 2020-21 Budget – Approve request to send 2020-21 budget proposal to Saugatuck City, Douglas City, and Saugatuck Township for their respective approvals. (Roll Call Vote)

Motion by Phelps, 2nd by Beckman to approve the request to send the 2020-21 budget proposal to Saugatuck City, Douglas City, and Saugatuck Township for their respective approvals. No discussion.

YAYS: Phelps, Beckman, Aldrich, Fox, Verplank, Pullen, Miller

NAYS: None

ABSENT: None

Motion passes 7:0



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12. Correspondence:

A. Lampen Family – Thank You

1. Lampen family thank you was reviewed.

B. Otto Ruthsatz – Thank You

1. Thank you video from Otto was played, but did not work well due to connectivity.

13. Public Comments: (Limit 3 minutes): *Use the “raise hand” button in the participants screen in Zoom or enter *9 if you are calling in by phone to raise hand. You will be recognized and unmuted to speak in the order received.:*

- ### A. G. Janik reviewed information from the BOA hearing and the BOA upheld the Fire District’s determination at last Thursday’s hearing.

14. Fire Board Comments:

- ### A. E. Beckman – believes we need to review the BOA fees.

15. Adjournment:

- ### A. Motion by Fox, 2nd by Beckman to adjourn the meeting at 17:13

YAYS: Fox, Beckman, Aldrich, Verplank, Phelps, Miller

NAYS: None

ABSENT: Pullen (Video glitched out at last few minutes.)

Motion passes 6:0

NOTICE

Request for accommodations or interpretive services must be made 48 hours prior to this meeting.
Please contact Saugatuck Township Fire District at 269-857-3000 for further information.