



SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



This public meeting will be held using Zoom video/audio conference technology due to the COVID-19 restrictions currently in place.

Zoom Meeting Info

Meeting ID: **824 0091 9226**

Password: **318649**

One-Touch Weblink:

<https://us02web.zoom.us/j/82400919226?pwd=eGdSS3QyWWdoK2RsUFZuQkpPenErQT09>

Dial by Phone: **(646) 558-8656**

3342 Blue Star Highway
Saugatuck, MI 49453
269 857-3000 / Fax: 269 857-1228
E-mail: info@saugatuckfire.org

FIRE DISTRICT BOARD MEETING

4:00pm – July 20th, 2020

APPROVED MINUTES

1. Call to Order:
2. Pledge of Allegiance (*Stand if you are able*):
3. Roll Call:
PRESENT: E. Beckman, D. Fox, J. Verplank, S. Phelps, T. Pullen
ABSENT with Notice: A. Miller, S. Aldrich
Also Present: Chief Greg Janik, P. Stanislawski
4. Reminder: It is requested the board silences cell phones and put them away for the duration of the meeting.
5. Approval of Agenda (*additions / deletions*): **(Roll Call Vote)**
Motion by Pullen, 2nd by Beckman to approve the agenda as presented. No discussion.
YAYS: Pullen, Beckman, Fox, Phelps, Verplank
NAYS: None
ABSENT: Miller, Aldrich
Motion passes 5:0
6. Approval of Minutes:
A. June 15th, 2020 - (Roll Call Vote)
Motion by Pullen, 2nd by Phelps to approve the minutes of the 6/15/2020 meeting as presented.
No discussion.
YAYS: Pullen, Phelps, Beckman, Fox, Verplank
NAYS: None
ABSENT: Miller, Aldrich
Motion passes 5:0
7. Public Comment on Agenda Items Only (Limit 3 minutes): *Use the "raise hand" button in the participants screen in Zoom or enter *9 if you are calling in by phone to raise hand. You will be recognized and unmuted to speak in the order received.:* **None**



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8. Request for Payment:

A. Account Payables (Roll Call Vote)

Motion by Phelps, 2nd by Fox to pay the invoices in the amount of \$215,586.66. No discussion.

YAYS: Phelps, Fox, Pullen, Beckman, Verplank

NAYS: None

ABSENT: Miller, Aldrich

Motion passes 5:0

B. Financial Report

i. Financial report was reviewed by P. Stanislawski.

9. Fire Chief Comments:

A. Incident Reports / Calls to Date / Overlapping Calls

1. Incident report statistics year to date were reviewed – 385 incidents year to date.
2. 5:20 – average response time year to date

B. Community Risk Reduction

1. State of Michigan experienced 73 fatal fires year to date for 2020, 8 since last meeting.

C. Grants

1. Michigan Department of Treasury - First Responder Hazard Pay Premiums Program (FRHPPP) Grant application submitted 7/10/2020.
2. Michigan Department of Treasury – Public Safety Public Health Payroll Reimbursement Program (PSPHPR) Grant application submitted 7/17/2020

10. Unfinished Business:

A. None

11. New Business:

A. Funding Approval Request – 2171 Replacement (Roll Call Vote)

Motion by Fox, 2nd by Pullen to authorize Fire District staff to purchase the 2020/21 RAM 3500 Pickup Truck, including the topper, slide out drawer, lighting, lettering, and associated equipment with a not to exceed amount of \$75,000.00. Discussion ensued.

YAYS: Fox, Pullen, Phelps, Beckman, Verplank

NAYS: None

ABSENT: Miller, Aldrich

Motion passes 5:0

B. Funding Approval Request – Genesis eForce Extrication Tools (Roll Call Vote)

Motion by Pullen, 2nd by Beckman to authorize Fire District staff to purchase the Genesis eForce Extrication Tool set for Engine #2111, including the Cutter, Spreaders, RAM, and associated batteries and chargers with a not to exceed amount of \$33,349.00. Discussion ensued.

YAYS: Pullen, Beckman, Phelps, Fox, Verplank

NAYS: None

ABSENT: Miller, Aldrich

Motion passes 5:0



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C. Cost Recovery Standard Operating Guideline (SOG)

1. Cost Recovery SOG from 2017 was reviewed. Suggestions were made by board members for improvement. Fire District staff will revise and return it at a future meeting.

D. Adoption of Fire District Personnel Manual – 1st Reading

1. Propose to vote on at August 17th, 2020 Fire Board Meeting

E. Adoption of Fire District Lexipol SOP/SOG Manual - 1st Reading

1. Propose to vote on at August 17th, 2020 Fire Board Meeting

12. Correspondence:

- A. None

13. Public Comments: (Limit 3 minutes): *Use the “raise hand” button in the participants screen in Zoom or enter *9 if you are calling in by phone to raise hand. You will be recognized and unmuted to speak in the order received.:*

None

14. Fire Board Comments:

- A. E. Beckman – informed board of the passing of Stacey Aldrich’s husband Keith today. Asked about flowers for the family.
- B. Pullen – will be having surgery, if next month is not Zoom, she will not be able to attend.
- C. Phelps – None
- D. Fox – None
- E. Verplank – Suggested board members drop donations for Aldrich family to station. Wait to see what family desires before making a donation.

15. Adjournment:

Meeting adjourned at 5:01pm

NOTICE

Request for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact Saugatuck Township Fire District at 269-857-3000 for further information.