



SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



This public meeting will be held using Zoom video/audio conference technology due to the COVID-19 restrictions currently in place.

Zoom Meeting Info

Meeting ID: **869 8699 0760**

Password: **981642**

One-Touch Weblink:

<https://us02web.zoom.us/j/86986990760?pwd=WUlkKytKbjNaV3J3VHN2clNnLzVOQT09>

Dial by Phone: **(646) 558-8656**

3342 Blue Star Highway
Saugatuck, MI 49453
269 857-3000 / Fax: 269 857-1228
E-mail: info@saugatuckfire.org

FIRE DISTRICT BOARD MEETING

4:00pm – September 21st, 2020

APPROVED MINUTES

1. Call to Order: **Meeting called to order by J. Verplank at 4:00pm**
2. Pledge of Allegiance (*Stand if you are able*):
3. Roll Call:
PRESENT: S. Aldrich, E. Beckman, D. Fox, J. Verplank, S. Phelps, T. Pullen(4:48pm), A. Miller
ABSENT with Notice: None
Also Present: Chief Greg Janik, P. Stanislawski
4. Reminder: It is requested the board silences cell phones and put them away for the duration of the meeting.
5. Approval of Agenda (*additions / deletions*): **(Roll Call Vote)**
Motion by Fox, 2nd by Phelps to approve the agenda as amended, adding new Business C – Open House. No further discussion.
YAYS: Fox, Phelps, Aldrich, Beckman, Verplank, Miller
NAYS: None
ABSENT: Pullen
Motion passes 6:0
6. Approval of Minutes:
A. August 17th, 2020 - (Roll Call Vote)
Motion by Phelps, 2nd by Aldrich to approve the minutes of the 8/17/2020 meeting as presented.
No discussion.
YAYS: Phelps, Aldrich, Fox, Beckman, Verplank, Miller
NAYS: None
ABSENT: Pullen
Motion passes 6:0
7. Public Comment on Agenda Items Only (Limit 3 minutes): *Use the “raise hand” button in the participants screen in Zoom or enter *9 if you are calling in by phone to raise hand. You will be recognized and unmuted to speak in the order received.:* **None**



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8. Request for Payment:

A. Account Payables (*Roll Call Vote*)

Motion by Phelps, 2nd by Beckman to pay the invoices in the amount of \$200,386.68. No discussion.

YAYS: Phelps, Beckman, Aldrich, Fox, Verplank, Miller

NAYS: None

ABSENT: Pullen

Motion passes 7:0

B. Financial Report

- i. Financial report reviewed by P. Stanislawski

9. Fire Chief Comments:

A. Incident Reports / Calls to Date / Overlapping Calls

1. Incident report statistics year to date were reviewed –563 incidents year to date.
2. 5:16 – average response time year to date

B. Community Risk Reduction

1. State of Michigan experienced 87 fatal fires year to date for 2020, 4 since last meeting.

C. Grants

1. FEMA AFG Grant – Awarded \$26,190.48 to purchase PPE Extractor & Dryer.

D. Certifications/Advanced Education

1. Chris Bernhardt – NFPA Fire Plans Examiner
2. Wendy Bales – EMT/B

E. EMS Study

1. Discussion ensued about conducting a study before spending \$35,000 on it.
2. Request for AMR's costs billed to taxpayers annually.
3. Need to evaluate level of services vs. cost.
4. Need to layout objectives and get more statistics.
5. Potentially conduct a community EMS survey after obtaining further information.
6. Fire District staff will continue to research potential options further.

10. Unfinished Business:

A. Cost Recovery Standard Operating Guideline (SOG)

Discussion ensued. Suggestion to change working in #6 and #7 to better match.

11. New Business:

A. Capital Improvement Plan Review

1. Discussion ensued and plan was reviewed.
2. Beckman will look into Whirlpool commercial appliances as he has a contact there.



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B. Funding Approval Request – PPE Extractors & Dryer (Roll Call Vote)

Motion by Pullen, 2nd by Beckman to authorize Fire District staff to purchase the Milnor Washing Machines, Drying Cabinet, and coordinate associated plumbing and electrical contractors for the project installation with a not to exceed amount of \$38,000.00. No discussion.

YAYS: Pullen, Beckman, Aldrich, Fox, Verplank, Phelps, Miller

NAYS: None

ABSENT: None

Motion passes 7:0

C. Open House Discussion

- 1. Request to notify the public via Facebook and the sign that the Open House is postponed due to Covid this year.**

12. Correspondence: **None**

13. Public Comments: (Limit 3 minutes): *Use the "raise hand" button in the participants screen in Zoom or enter *9 if you are calling in by phone to raise hand. You will be recognized and unmuted to speak in the order received.:*

A. None

14. Fire Board Comments:

A. Miller – None

B. Fox – Request to put thin blue / red line discussion on next agenda.

C. Phelps - None

D. Aldrich - None

E. Beckman - None

F. Pullen – Sorry for being late.

G. Verplank - None

15. Adjournment:

A. Motion by Beckman, 2nd by Pullen to adjourn the meeting at 5:07pm. No discussion.

YAYS: Beckman, Pullen, Aldrich, Fox, Verplank, Phelps, Miller

NAYS: None

ABSENT: None

Motion passes 7:0

NOTICE

Request for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact Saugatuck Township Fire District at 269-857-3000 for further information.