



# SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



This public meeting will be held using Zoom video/audio conference technology due to the COVID-19 restrictions currently in place.

## Zoom Meeting Info

Meeting ID: **869 8699 0760**

Password: **981642**

One-Touch Weblink:

<https://us02web.zoom.us/j/86986990760?pwd=WUlkKytKbjNaV3J3VHN2clNnLzVOQT09>

Dial by Phone: **(646) 558-8656**

3342 Blue Star Highway  
Saugatuck, MI 49453  
269 857-3000 / Fax: 269 857-1228  
E-mail: [info@saugatuckfire.org](mailto:info@saugatuckfire.org)

## FIRE DISTRICT BOARD MEETING

4:00pm – October 19<sup>th</sup>, 2020

### APPROVED MINUTES

1. Call to Order: **Meeting called to order by J. Verplank at 4:00pm**
2. Pledge of Allegiance (*Stand if you are able*):
3. Roll Call:  
**PRESENT: S. Aldrich, E. Beckman, D. Fox, J. Verplank, S. Phelps, T. Pullen, A. Miller**  
**ABSENT with Notice: None**  
**Also Present: Chief Greg Janik, P. Stanislawski**
4. Reminder: It is requested the board silences cell phones and put them away for the duration of the meeting.
5. Approval of Agenda (*additions / deletions*): **(Roll Call Vote)**  
**Motion by Pullen, 2<sup>nd</sup> by Fox to approve the agenda as amended, adding Old business 10B – BOA Fee Revision, 10C – Thin Red/Blue Line Flag, & New Business 11A – Halloween. No further discussion.**  
**YAYS: Pullen, Fox, Phelps, Aldrich, Beckman, Verplank, Miller**  
**NAYS: None**  
**ABSENT: None**  
**Motion passes 7:0**
6. Approval of Minutes:
  - A. **September 21<sup>st</sup>, 2020 (Roll Call Vote)**  
**Motion by Phelps, 2<sup>nd</sup> by Aldrich to approve the minutes of the 9/21/2020 meeting as presented.**  
**No discussion.**  
**YAYS: Phelps, Aldrich, Fox, Beckman, Verplank, Pullen, Miller**  
**NAYS: None**  
**ABSENT: None**  
**Motion passes 7:0**
7. Public Comment on Agenda Items Only (Limit 3 minutes): *Use the "raise hand" button in the participants screen in Zoom or enter \*9 if you are calling in by phone to raise hand. You will be recognized and unmuted to speak in the order received.:* **None**



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## 8. Request for Payment:

### A. Budget Amendment #1 (Roll Call Vote)

Motion by Pullen, 2<sup>nd</sup> by Beckman to approve Budget Amendment #1 as presented. No discussion.

YAYS: Pullen, Beckman, Aldrich, Fox, Verplank, Phelps, Miller

NAYS: None

ABSENT: None

Motion passes 7:0

### B. Account Payables (Roll Call Vote)

Motion by Phelps, 2<sup>nd</sup> by Beckman to pay the invoices in the amount of \$153,156.89. No discussion.

YAYS: Phelps, Beckman, Aldrich, Fox, Verplank, Pullen, Miller

NAYS: None

ABSENT: None

Motion passes 7:0

### C. Financial Report

- i. Financial report reviewed by P. Stanislawski

## 9. Fire Chief Comments:

### A. Incident Reports / Calls to Date / Overlapping Calls

1. Incident report statistics year to date were reviewed – 640 incidents year to date.
2. 5:18 – average response time year to date

### B. Community Risk Reduction

1. State of Michigan experienced 89 fatal fires year to date for 2020, 2 since last meeting.

### C. Grant Applications

1. MMRMA RAP Application Submitted – Truck Mirrors - \$6,216.88
2. MMRMA CAP Application Submitted – Inspector 2 Course - \$1,350.00

### D. Grant Awards

1. Michigan Department of Treasury – First Responder Hazard Pay Premiums Program (FRHPPP) Awarded - \$27,000.00
2. Michigan Department of Treasury – Public Safety Public Health Payroll Reimbursement Program (PSPHPR) Awarded - \$58,948.05

## 10. Unfinished Business:

### A. Cost Recovery Standard Operating Guideline (SOG)

1. Final version of Cost Recovery SOG was presented and has been utilized a few times with success in the past month.

### B. BOA Fee Revision

1. All 3 municipalities have approved the BOA Fee Revision via unanimous votes at their respective meetings.



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## C. Thin Red Line Flag (Roll Call Vote)

**Motion by Pullen, 2<sup>nd</sup> by Phelps to approve the installation of a donated Thin Red/Blue Line flag below the American Flag. No discussion.**

**YAYS: Pullen, Phelps, Beckman, Aldrich, Fox, Verplank, Miller**

**NAYS: None**

**ABSENT: None**

**Motion passes 7:0**

## 11. New Business:

### A. Halloween

- 1. Fire District will be adding staff for Halloween night due to being on Saturday in both Douglas and Saugatuck to prepare for additional crowds/children trick or treating.**

## 12. Correspondence:

### A. Staff Letter to Fire Board

## 13. Public Comments: (Limit 3 minutes): *Use the "raise hand" button in the participants screen in Zoom or enter \*9 if you are calling in by phone to raise hand. You will be recognized and unmuted to speak in the order received.:*

**None**

## 14. Fire Board Comments:

- A. Aldrich – None**
- B. Fox – None**
- C. Beckman – discussed potential election changes, future community survey.**
- D. Phelps – None**
- E. Miller – Survey is a good idea, shows the Fire District is interested in listening.**
- F. Pullen – None**
- G. Verplank - None**

## 15. Adjournment:

### A. **Motion by Fox, 2<sup>nd</sup> by Beckman to adjourn the meeting at 4:39pm. No discussion.**

**YAYS: Fox, Beckman, Aldrich, Verplank, Phelps, Pullen, Miller**

**NAYS: None**

**ABSENT: None**

**Motion passes 7:0**

## NOTICE

Request for accommodations or interpretive services must be made 48 hours prior to this meeting.  
Please contact Saugatuck Township Fire District at 269-857-3000 for further information.