



SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



This public meeting will be held using Zoom video/audio conference technology due to the COVID-19 restrictions currently in place.

Zoom Meeting Info

Meeting ID: **869 8699 0760**

Password: **981642**

One-Touch Weblink:

<https://us02web.zoom.us/j/86986990760?pwd=WUlkYytkbjNaV3J3VHN2clNnLzVOQT09>

Dial by Phone: **(646) 558-8656**

3342 Blue Star Highway
Saugatuck, MI 49453
269 857-3000 / Fax: 269 857-1228
E-mail: info@saugatuckfire.org

FIRE DISTRICT BOARD MEETING

4:00pm – November 16th, 2020

APPROVED MINUTES

1. Call to Order: **Meeting called to order by J. Verplank at 4:01pm**
2. Pledge of Allegiance (*Stand if you are able*):
3. Roll Call:
PRESENT: S. Aldrich, E. Beckman, D. Fox, J. Verplank, S. Phelps, T. Pullen, A. Miller (Until 4:20)
ABSENT with Notice: None
Also Present: Chief Greg Janik, P. Stanislawski
4. Reminder: It is requested the board silences cell phones and put them away for the duration of the meeting.
5. Approval of Agenda (*additions / deletions*): **(Roll Call Vote)**
Motion by Pullen, 2nd by Phelps to approve the agenda as presented. No discussion.
YAYS: Pullen, Phelps, Fox, Aldrich, Beckman, Verplank, Miller
NAYS: None
ABSENT: None
Motion passes 7:0
6. Approval of Minutes:
 - A. **October 19th, 2020 (Roll Call Vote)**
Motion by Pullen, 2nd by Fox to approve the minutes of the 10/19/2020 meeting as presented. No discussion.
YAYS: Pullen, Fox, Aldrich, Verplank, Phelps, Pullen, Miller
NAYS: None
ABSENT: Beckman (Internet Connectivity)
Motion passes 6:0
7. Public Comment on Agenda Items Only (Limit 3 minutes): *Use the "raise hand" button in the participants screen in Zoom or enter *9 if you are calling in by phone to raise hand. You will be recognized and unmuted to speak in the order received.:* **None**



SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



8. Request for Payment:

A. Account Payables (Roll Call Vote)

Motion by Phelps, 2nd by Aldrich to pay the invoices in the amount of \$129,341.67. No discussion.

YAYS: Phelps, Aldrich, Beckman, Fox, Verplank, Pullen, Miller

NAYS: None

ABSENT: None

Motion passes 7:0

B. Financial Report

- i. Financial report reviewed by P. Stanislawski

9. Fire Chief Comments:

A. Incident Reports / Calls to Date / Overlapping Calls

1. Incident report statistics year to date were reviewed – 717 incidents year to date.
2. 5:21 – average response time year to date

B. Community Risk Reduction

1. State of Michigan experienced 97 fatal fires year to date for 2020, 8 since last meeting.
2. CO Alarm Save – 10/19/2020 – Run #2020683
3. CO Alarm Save – 10/26/2020 – Run #2020705

C. Thank you's

1. Hollandia Gardens – Boat Dock Landscaping Donation.
2. Axeman – Tree Clearing Donation.

D. Michigan House Bill 5992 Summary

1. Fox suggested that the SHS/MS bond project include the radio coverage. Chief Janik will reach out to Dr. Travis to ensure it is.

10. Unfinished Business:

A. Customer Service Survey

1. Formation of Survey Workgroup (Roll Call Vote)

All agree to form a workgroup to work through wording and punctuation of survey and bring back to a future board meeting. Workgroup will be comprised of Chief Janik, Dan Fox, Eric Beckman, and Aaron Miller.

B. Covid-19

1. Chief Janik assigned to Allegan County Health Covid-19 Community Vaccination Task Force
2. Staffing / Scheduling Impact
 1. Discussion ensued about the current impact of Covid. Board agrees that all non-essential services and projects such as the survey should be postponed to maintain minimum staffing levels, and be available for emergency responses.



SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



3. Vacation Payout Request (Roll Call Vote)

Motion by Pullen, 2nd by Beckman to pay out up to 40 hours/56 hours as applicable for full time personnel vacation time by 12/31/2020 for the 2020 calendar year, and reevaluate 2021 in 2021. No discussion.

YAYS: Pullen, Beckman, Aldrich, Fox, Verplank, Phelps

NAYS: None

ABSENT: Miller

Motion passes 6:0

11. New Business:

A. Municipal Employment Retirement System (MERS) Defined Benefit Approval (Roll Call Vote)

Motion by Pullen 2nd by Aldrich to approve the Municipal Employee Retirement System Defined Benefit plan as presented. No discussion.

YAYS: Pullen, Aldrich, Fox, Beckman, Verplank, Phelps

NAYS: None

ABSENT: Miller

Motion passes 6:0

B. Municipal Employment Retirement System (MERS) Defined Contribution Approval (Roll Call Vote)

Motion by Beckman, 2nd by Fox to approve the Municipal Employee Retirement System Defined Contribution plan as presented. No discussion.

YAYS: Beckman, Fox, Aldrich, Verplank, Phelps, Pullen

NAYS: None

ABSENT: Miller

Motion passes 6:0

12. Correspondence:

A. Lake Michigan Shore Association Letter to ACRC.

13. Public Comments: (Limit 3 minutes): *Use the "raise hand" button in the participants screen in Zoom or enter *9 if you are calling in by phone to raise hand. You will be recognized and unmuted to speak in the order received.:*

None

14. Fire Board Comments:

A. None

15. Adjournment:

A. Motion by Pullen, 2nd by Aldrich to adjourn the meeting at 5:01pm. No discussion.

YAYS: Pullen, Aldrich, Fox, Beckman, Verplank, Phelps

NAYS: None

ABSENT: Miller

Motion passes 6:0

NOTICE

Request for accommodations or interpretive services must be made 48 hours prior to this meeting.

Please contact Saugatuck Township Fire District at 269-857-3000 for further information.