



# SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



This public meeting will be held using Zoom video/audio conference technology due to the COVID-19 restrictions currently in place.

## Zoom Meeting Info

Meeting ID: **869 8699 0760**

Password: **981642**

One-Touch Weblink:

<https://us02web.zoom.us/j/86986990760?pwd=WUlkKytKbjNaV3J3VHN2clNnLzVOQT09>

Dial by Phone: **(646) 558-8656**

3342 Blue Star Highway  
Saugatuck, MI 49453  
269 857-3000 / Fax: 269 857-1228  
E-mail: [info@saugatuckfire.org](mailto:info@saugatuckfire.org)

## FIRE DISTRICT BOARD MEETING

4:00pm – December 21<sup>st</sup>, 2020

### APPROVED MINUTES

1. Call to Order: **Meeting called to order by J. Verplank at 4:00pm**
2. Pledge of Allegiance (*Stand if you are able*):
3. Roll Call:  
**PRESENT: S. Aldrich, E. Beckman, D. Fox, J. Verplank, S. Phelps, T. Pullen, A. Miller (until 4:50pm)**  
**ABSENT with Notice: None**  
**Also Present: Chief Greg Janik, P. Stanislawski**
4. Reminder: It is requested the board silences cell phones and put them away for the duration of the meeting.
5. Approval of Agenda (*additions / deletions*): **(Roll Call Vote)**  
**Motion by Beckman, 2<sup>nd</sup> by Phelps to approve the agenda as amended moving Item 11F to 8C. No further discussion.**  
**YAYS: Beckman, Phelps, Aldrich, Fox, Verplank, Pullen, Miller**  
**NAYS: None**  
**ABSENT: None**  
**Motion passes 7:0**
6. Approval of Minutes:
  - A. **November 16<sup>th</sup>, 2020 (Roll Call Vote)**  
**Motion by Phelps, 2<sup>nd</sup> by Pullen to approve the minutes of the 11/16/2020 meeting as presented.**  
**No discussion.**  
**YAYS: Phelps, Pullen, Aldrich, Beckman, Fox, Verplank, Miller**  
**NAYS: None**  
**ABSENT: None**  
**Motion passes 7:0**
7. Public Comment on Agenda Items Only (Limit 3 minutes): *Use the "raise hand" button in the participants screen in Zoom or enter \*9 if you are calling in by phone to raise hand. You will be recognized and unmuted to speak in the order received.:*
  - A. **None**



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## 8. Request for Payment:

### A. Account Payables (*Roll Call Vote*)

Motion by Phelps, 2<sup>nd</sup> by Pullen to pay the invoices in the amount of \$190,741.70. No discussion.

YAYS: Phelps, Pullen, Aldrich, Beckman, Fox, Verplank, Miller

NAYS: None

ABSENT: None

Motion passes 7:0

### B. Financial Report

1. Financial report reviewed by P. Stanislawski

### C. IFC BOA Appeal – Discussion

1. Appeal has been filed for the VanHorn Development. Project was briefly discussed. BOA Chair Miller will work on scheduling the meeting.

## 9. Fire Chief Comments:

### A. Incident Reports / Calls to Date / Overlapping Calls

1. Incident report statistics year to date were reviewed – 786 incidents year to date.
2. 5:26 – average response time year to date

### B. Community Risk Reduction

1. State of Michigan experienced 115 fatal fires year to date for 2020, 18 since last meeting.

### C. Grant Updates

1. MMRMA – Awarded \$1,013.00 for Plans Examiner & Inspector 2 Classes.

### D. Tanker #2141 Project / Repair

1. Project was reviewed. Pictures of rusted cabinets and completed cabinets were viewed.
2. Plumbing relocation became a repair as all of the plumbing needed to be replaced.

## 10. Unfinished Business:

### A. Covid-19

1. Working on getting the immunization plan into action.
2. Several sites will be available to the public at schools, some are locked down for public safety only.

## 11. New Business:

### A. Insurances Services Office (ISO) PPC Rating Upgraded to 3/10.

1. Updated ISO Maps were reviewed with the 3/10 rating.
2. The 4/10 rating took effect approx. March 2020.
3. The 3/10 rating will take effect in March of 2021.
4. Discussion ensued about how an emergency access lane can help the area of the Township that is a 10 rating.
5. Discussion ensued about Aldrich and Beckman working with the Township to notify the residents that rating will be a 10.



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**B. Funding Approval Request – Engine #2111 (*Roll Call Vote*)**

1. Chief Janik explained the funding request and the scheduled replacement of 2111.
2. Discussion ensued, primarily about the existing engine.

Motion by Pullen, 2<sup>nd</sup> by Fox to authorize Fire District staff to execute the contract and agreements with Spencer Manufacturing, Inc. for the purchase of the 2021/22 Spartan/Spencer Custom Pumper Tanker per the enclosed Proposal and Payment Terms, including the 3% contingency, with a not to exceed amount of \$685,000.00. for anticipated delivery in Spring/Summer of 2022. No further discussion.

YAYS: Pullen, Fox, Aldrich, Beckman, Verplank, Phelps

NAYS: None

ABSENT: Miller

Motion passes 6:0

**C. Schedule of Meetings 2021 Approval (*Roll Call Vote*)**

Motion by Phelps, 2<sup>nd</sup> by Fox to approve the Saugatuck Township Fire District Fire District Administrative Board Schedule of Meetings for 2021 as presented. No Discussion

YAYS: Phelps, Fox, Aldrich, Beckman, Verplank, Pullen

NAYS: None

ABSENT: Miller

Motion passes 6:0

**D. ACFCA Request to Use Station for Car Wash in 2021 (*Roll Call Vote*)**

1. Chief Janik explained what the ACFCA does.
2. Discussion ensued.

Motion by Pullen, 2<sup>nd</sup> by Phelps to permit the Allegan County Fire Chief's Association the use of the Saugatuck Township Fire District facility, to host multiple car wash fundraisers in 2021. No further discussion.

YAYS: Pullen, Phelps, Aldrich, Beckman, Fox, Verplank

NAYS: None

ABSENT: Miller

Motion passes 6:0

**E. Emergency Responder Radio Coverage in Saugatuck Public Schools (*Roll Call Vote*)**

1. Chief Janik explained the request and how the meeting went.
2. Discussion ensued regarding the Letter to Editor.

Motion by Pullen, 2<sup>nd</sup> by Aldrich to permit Fire Board Secretary Dan Fox, with the support of Chief Janik to send a Letter to the Editor, and Saugatuck Public School Board, on behalf of the Fire Board recognizing the major achievement in public safety by providing a reliable Emergency Responder Radio Coverage system in Saugatuck Public Schools.

YAYS: Pullen, Aldrich, Beckman, Fox, Verplank, Phelps

NAYS: None

ABSENT: Miller

Motion passes 6:0



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12. Correspondence:

**A. Thank you – 143 Van Dalson St.**

- 1. Thank you was reviewed from tenants from chimney fire. Discussion ensued about the job well done by Fire District personnel.**

13. Public Comments: (Limit 3 minutes): *Use the “raise hand” button in the participants screen in Zoom or enter \*9 if you are calling in by phone to raise hand. You will be recognized and unmuted to speak in the order received.:*

**A. None**

14. Fire Board Comments:

**Aldrich – Merry Christmas and Happy New Year**

**Beckman – Merry Christmas and Happy New Year**

**Fox – None**

**Verplank – Thank you to the Fire Board for all you do, and always giving up your Monday afternoons to support the Fire District. Enjoy a Merry Christmas and Happy New Year.**

**Phelps – Merry Christmas and Happy New Year.**

**Pullen – Merry Christmas and Happy New Year.**

**Miller – absent.**

15. Adjournment:

- A. Motion by Phelps, 2<sup>nd</sup> by Beckman to adjourn the meeting at 5:26pm. No discussion.**  
**YAYS: Phelps, Beckman, Aldrich, Fox, Verplank, Pullen**  
**NAYS: None**  
**ABSENT: Miller**  
**Motion passes 6:0**

**NOTICE**

Request for accommodations or interpretive services must be made 48 hours prior to this meeting.  
Please contact Saugatuck Township Fire District at 269-857-3000 for further information.