



SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



This public meeting will be held using Zoom video/audio conference technology due to the COVID-19 restrictions currently in place.

Zoom Meeting Info

Meeting ID: **869 8699 0760**

Password: **981642**

One-Touch Weblink:

<https://us02web.zoom.us/j/86986990760?pwd=WUlkKytKbjNaV3J3VHN2c1NnLzVOQT09>

Dial by Phone: **(646) 558-8656**

3342 Blue Star Highway
Saugatuck, MI 49453
269 857-3000 / Fax: 269 857-1228
E-mail: info@saugatuckfire.org

FIRE DISTRICT BOARD MEETING

4:00pm – January 18th, 2021

APPROVED MINUTES

1. Call to Order: **Meeting called to order by J. Verplank at 4:00pm**
2. Pledge of Allegiance (*Stand if you are able*):
3. Roll Call:
PRESENT: S. Aldrich, E. Beckman, D. Fox, J. Verplank, S. Phelps, T. Pullen, A. Miller
ABSENT with Notice: None
Also Present: Chief Greg Janik, P. Stanislawski
4. Reminder: It is requested the board silences cell phones and put them away for the duration of the meeting.
5. Approval of Agenda (*additions / deletions*): **(Roll Call Vote)**
Motion by Phelps, 2nd by Pullen to approve the agenda as presented. No discussion.
YAYS: Phelps, Pullen, Beckman, Aldrich, Fox, Verplank, Miller
NAYS: None
ABSENT: None
Motion passes 7:0.
6. Approval of Minutes:
A. December 21st, 2020 (Roll Call Vote)
Motion by Beckman, 2nd by Fox to approve the minutes of the 12/21/2020 meeting as presented.
No discussion.
YAYS: Beckman, Fox, Phelps, Pullen, Aldrich, Verplank, Miller
NAYS: None
ABSENT: None
Motion passes 7:0.
7. Public Comment on Agenda Items Only (Limit 3 minutes): *Use the "raise hand" button in the participants screen in Zoom or enter *9 if you are calling in by phone to raise hand. You will be recognized and unmuted to speak in the order received.:*
A. None



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8. Special Guest Speaker – Audit Review

A. Dan Veldhuizen of Siegfried Crandall P.C.

1. Appreciates the relationship with STFD for past 20 years.
2. Chief Janik, his staff, and Peter do an excellent job.
3. Auditors opinions were reviewed and presented fairly.
4. Dan reviewed key points of the audit and subsequent letter.
5. The fund balance at 59% is healthy, and certainly not excessive.
6. Net Pension liability is 77% funded or a good position to be in.
7. Overall, the Fire District staff, and Fire Board do a great job in managing finances.
8. Discussion ensued.

9. Request for Payment:

A. Account Payables (*Roll Call Vote*)

Motion by Phelps, 2nd by Aldrich to pay the invoices in the amount of \$111,598.11. No discussion.

YAYS: Phelps, Aldrich, Pullen, Beckman, Fox, Verplank, Miller

NAYS: None

ABSENT: None

Motion passes 7:0.

B. Financial Report

- i. Financial report reviewed by P. Stanislawski.

10. Fire Chief Comments:

A. Incident Reports / Calls to Date / Overlapping Calls

1. Reviewed with 2020-year end statistics.

B. Community Risk Reduction

1. State of Michigan experienced 123 fatal fires year to date for 2020 in 102 fires.

C. Certifications

1. Chris Bernhardt – Fire Inspector 2

- i. Great job by Chris Bernhardt achieving Inspector 2

D. Professional Services Expense Review

1. Professional services expenses were reviewed.

E. Insurance Services Office – additional comments

1. Chief Janik recognized Mark Bekken, Jane Verplank, & Chris Mantels for their assistance in reaching the ISO 3/10 rating.

11. Unfinished Business:

A. Covid-19

1. Fire Service Mutual Aid – Public Act 390

- a. Public act 390 was reviewed.

2. Budget Impact Potential

3. Saugatuck Public Schools Potential

1. SPS has signed a MOU to become an immunization site, if approved by Allegan County health department.



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12. New Business:

A. 2020 Year End Statistics Review

1. Year-end statistics were reviewed.

- 1. Overall, down 12% with 862 total calls.**
- 2. Average of 5:46 response time for 2020.**

13. Correspondence:

A. None

14. Public Comments: (Limit 3 minutes): *Use the "raise hand" button in the participants screen in Zoom or enter *9 if you are calling in by phone to raise hand. You will be recognized and unmuted to speak in the order received.:*

A. None

15. Fire Board Comments:

Aldrich – Griffin Graham has resigned. The Township hired Joe Frye as interim manager.

Beckman – None

Fox – Requested that salary structure for Chief be added to the next meeting. Discussion ensued, and committee will be Phelps, Fox, and Verplank to assemble info and bring back to next meeting.

Verplank – None

Phelps – None

Pullen – Thanks to Chris Mantels for an excellent job putting together the packets.

Miller – Thanks to the staff for a great audit, and all the work being done on Covid. It does not go unnoticed.

16. Adjournment:

A. Motion by Pullen, 2nd by Beckman to adjourn the meeting at 4:49pm. No discussion.

YAYS: Pullen, Beckman, Phelps, Aldrich, Fox, Verplank, Miller

NAYS: None

ABSENT: None

Motion passes 7:0

NOTICE

Request for accommodations or interpretive services must be made 48 hours prior to this meeting.

Please contact Saugatuck Township Fire District at 269-857-3000 for further information.