



SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



This public meeting will be held using Zoom video/audio conference technology due to the COVID-19 restrictions currently in place.

Zoom Meeting Info

Meeting ID: **869 8699 0760**

Password: **981642**

One-Touch Weblink:

<https://us02web.zoom.us/j/86986990760?pwd=WUlkKytKbjNaV3J3VHN2c1NnLzVOQT09>

Dial by Phone: **(646) 558-8656**

3342 Blue Star Highway
Saugatuck, MI 49453
269 857-3000 / Fax: 269 857-1228
E-mail: info@saugatuckfire.org

FIRE DISTRICT BOARD MEETING

4:00pm – February 15th, 2021

APPROVED MINUTES

1. Call to Order: **Meeting called to order by J. Verplank at 4:00pm**
2. Pledge of Allegiance (*Stand if you are able*):
3. Roll Call:
PRESENT: S. Aldrich, E. Beckman, D. Fox, J. Verplank, S. Phelps(4:33pm), T. Pullen
ABSENT with Notice: A. Miller
Also Present: Chief Greg Janik, P. Stanislawski
4. Reminder: It is requested the board silences cell phones and put them away for the duration of the meeting.
5. Approval of Agenda (*additions / deletions*): **(Roll Call Vote)**
Motion by Pullen, 2nd by Aldrich to approve the agenda as amended, adding Covid-19 update under #9F. No discussion.
YAYS: Pullen, Aldrich, Beckman, Fox, Verplank
NAYS: None
ABSENT: Miller, Phelps
Motion passes 5:0.
6. Approval of Minutes:
 - A. **January 18th, 2021 (Roll Call Vote)**
Motion by Beckman, 2nd by Pullen to approve the minutes of the 1/21/2020 meeting as amended changing "and" to "a" under #11A3. No discussion.
YAYS: Beckman, Pullen, Fox, Aldrich, Verplank
NAYS: None
ABSENT: Miller, Phelps
Motion passes 5:0.
7. Public Comment on Agenda Items Only (Limit 3 minutes): *Use the "raise hand" button in the participants screen in Zoom or enter *9 if you are calling in by phone to raise hand. You will be recognized and unmuted to speak in the order received.:*
 - A. **Ryan Heise – New Saugatuck City Manager introduced himself.**
 - B. **Joe Frey – Interim Township Manager introduced himself.**



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8. Request for Payment:

A. Account Payables (*Roll Call Vote*)

Motion by Beckman, 2nd by Pullen to pay the invoices in the amount of \$141,871.06. No discussion.

YAYS: Beckman, Pullen, Aldrich, Fox, Verplank

NAYS: None

ABSENT: Miller, Phelps

Motion passes 5:0.

B. Financial Report

i. Financial report reviewed by P. Stanislawski.

1. Engine 2112 – 2011 KME Final Truck payment is made.

9. Fire Chief Comments:

A. Incident Reports / Calls to Date / Overlapping Calls

1. Incident report statistics year to date were reviewed – 101 incidents year to date.
2. 6:54 – average response time year to date

B. Community Risk Reduction

1. State of Michigan experienced 10 fire fatalities in 9 fires year to date for 2021.

C. Paid on Call Employees

1. Brad Esquivel – New Hire (In Academy currently)
2. Kyle Trinklein – New Hire (Certified FF/MFR from Fennville)
3. Misty Sherer – New Hire (Certified FF/MFR from Leighton)
4. Phil Dalton – Re-Hire (Certified FF)
5. Bryan Kempkers – New Hire (also serves as Deputy Chief/EMT on Hamilton Fire)
6. Tom Dykstra – New Hire (also serves as Captain/EMT on Graafschap Fire)

Chief discussed the hiring of new paid on call employees. The benefits both financially and operationally of hiring already trained personnel were discussed.

D. Thank You's

1. Lake Vista Supervalu – Pallet of Bottled Water donated.
 - i. Chief thanked Lake Vista for another pallet of water. Bottled water is provided to STFD, Douglas PD, and Allegan Sheriff's.

E. Grants

1. MMRMA RAP Grant – Submitted for Power Mirrors for Apparatus
2. FEMA AFG Grant – Submitted for Health and Wellness Program, Physical Examinations for all personnel, Immunizations in compliance with NFPA 1582, and Exercise Equipment to support the program. If awarded the \$40,290.00 the District 5% match will be \$2,014.50.
Grant team of Chris Mantels and Chris Bernhardt managed to complete the grant on time, even with the time constraints caused by the IFC BOA, and Subpoena.

F. Covid-19 Update

1. State of Michigan Immunization dashboard was reviewed for the State, and Allegan County.
2. Discussion ensued. If someone gets vaccinated in Ottawa County, it shows under Ottawa.



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10. Unfinished Business:

A. IFC BOA Decision / BOA Fees

1. The IFC BOA denied the appeal, and upheld that the fire code official interpreted the code correctly.
2. The BOA should review fee structure at next meeting, as it was determined to be a development, however they only paid single family fee.

11. New Business:

A. Equipment Disposal Request – Genesis Hosed Tools (*Roll Call Vote*)

Motion by Pullen, 2nd by Fox to authorize Fire District staff to execute an agreement with Overisel Township to sell the Genesis Hosed Extrication tool set including the power unit, cutters, spreaders, ram, and hoses, and to accept no less than \$19,000.00 for its sale. No discussion.

YAYS: Pullen, Fox, Beckman, Phelps, Aldrich, Verplank

NAYS: None

ABSENT: Miller

Motion passes 6:0

B. Allegan County Groundwater Study Memo

1. Memo was reviewed by Chief Janik.
2. Beckman asked why the Fire District is involved in wells in the Township.
3. Chief Janik clarified that the District is required to be part of the wellhead protection district for KLSWA to obtain grants.
4. Fox suggests we turn over to municipalities and let them worry about it.

C. Wage Study

1. The ad hoc committee of Fox, Verplank, Phelps, & Stanislawski met twice. Discussing with consultants, MML, firms, it is difficult to have apples to apples comparable for Fire Departments wages. Human resources costs make up 58% of the budget.
2. Requested to continue committee with replacing Verplank with Beckman, and adding an officer of command staff, preferably not Chief Janik.
3. Revised wage study to include titles, responsibilities, certifications, salary ranges, date of hire, and current wages.

4. Motion by Pullen, 2nd by Phelps to increase Chief Janik's wage effective immediately by 3%. No further discussion.

YAYS: Pullen, Fox, Beckman, Phelps, Aldrich, Verplank

NAYS: None

ABSENT: Miller

Motion passes 6:0

D. Subpoena

1. The District has received a subpoena for information regarding Township lawsuit in regard to same property from IFC BOA hearing. Staff will be spending considerable time to comply with document request.



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12. Correspondence:

- A. Thank you – Chimney Fire
 - B. Thank you and Donation – Chimney Fire
- Thank yous were reviewed by Chief Janik.

13. Public Comments: (Limit 3 minutes): *Use the “raise hand” button in the participants screen in Zoom or enter *9 if you are calling in by phone to raise hand. You will be recognized and unmuted to speak in the order received.:*

- A. None

14. Fire Board Comments:

Aldrich – None

Beckman – None

Fox – Thank you to Ryan and Joe for attending the meeting. It is a nice change.

Verplank – None

Phelps – None

Pullen – None

Miller – None

15. Adjournment:

- A. Motion by Phelps, 2nd by Fox to adjourn the meeting at 5:18pm. No discussion.
YAYS: Phelps, Fox, Beckman, Aldrich, Pullen, Verplank.
NAYS: None
ABSENT: Miller
Motion passes 6:0

NOTICE

Request for accommodations or interpretive services must be made 48 hours prior to this meeting.
Please contact Saugatuck Township Fire District at 269-857-3000 for further information.