



SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



This public meeting will be held using Zoom video/audio conference technology due to the COVID-19 restrictions currently in place.

Zoom Meeting Info

Meeting ID: **869 8699 0760**

Password: **981642**

One-Touch Weblink:

<https://us02web.zoom.us/j/86986990760?pwd=WUlkKytKbjNaV3J3VHN2c1NnLzVOQT09>

Dial by Phone: **(646) 558-8656**

3342 Blue Star Highway
Saugatuck, MI 49453
269 857-3000 / Fax: 269 857-1228
E-mail: info@saugatuckfire.org

FIRE DISTRICT BOARD MEETING

4:00pm – May 17th, 2021

APPROVED MINUTES

1. Call to Order: **Meeting called to order by J. Verplank at 4:01pm**
2. Pledge of Allegiance (*Stand if you are able*):
3. Roll Call:
PRESENT: S. Aldrich, E. Beckman, D. Fox, J. Verplank, S. Phelps, T. Pullen.
ABSENT with Notice: A. Miller
Also Present: Chief Greg Janik, D.C. Chris Mantels, P. Stanislawski
4. Reminder: It is requested the board silences cell phones and put them away for the duration of the meeting.
5. Approval of Agenda (*additions / deletions*): **(Roll Call Vote)**
Motion by Pullen, 2nd by Aldrich to approve the agenda as presented. No discussion.
YAYS: Pullen, Aldrich, Phelps, Beckman, Fox, Verplank
NAYS: None
ABSENT: Miller
Motion passes 6:0.
6. Approval of Minutes:
 - A. **April 19th, 2021 (Roll Call Vote)**
Motion by Pullen, 2nd by Beckman to approve the minutes of the 4/19/2020 meeting as presented. No discussion.
YAYS: Pullen, Beckman, Phelps, Fox, Aldrich, Verplank
NAYS: None
ABSENT: Miller
Motion passes 6:0.
7. Public Comment on Agenda Items Only (Limit 3 minutes): *Use the "raise hand" button in the participants screen in Zoom or enter *9 if you are calling in by phone to raise hand. You will be recognized and unmuted to speak in the order received.:*
 - A. **None**



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8. Request for Payment:

A. Budget Amendment #2 (Roll Call Vote)

Motion by Beckman, 2nd by Pullen to approve budget amendment #2. No discussion.

YAYS: Beckman, Pullen, Phelps, Fox, Aldrich, Verplank

NAYS: None

ABSENT: Miller

Motion passes 6:0.

B. Account Payables (Roll Call Vote)

Motion by Phelps, 2nd by Pullen to pay the invoices in the amount of \$124,249.02. No discussion.

YAYS: Phelps, Pullen, Fox, Aldrich, Beckman, Verplank

NAYS: None

ABSENT: Miller

Motion passes 6:0.

C. Financial Report

- i. Financial Report reviewed by P. Stanislowski.

9. Fire Chief Comments:

A. Incident Reports / Calls to Date / Overlapping Calls

B. Community Risk Reduction

1. State of Michigan experienced 51 fire fatalities in 46 fires year to date for 2021.

C. Employee Injury – Workers Compensation Claim

10. Unfinished Business:

A. Household Hazardous Waste Recycling Day Update

1. Chief Janik provided an update from the HHW Day.
2. Over 26,000 pounds were collected for recycling.

B. Subpoena / Lawsuit Update

1. D.C. Mantels is scheduled to be deposed later this week. We are hopeful that will be rescheduled as the Township works to a settlement agreement.

C. Human Resources “Wage Study” Update

1. Fox reviewed the “HR Study” report provided in the agenda packet.

11. New Business:

A. Collective Bargaining Agreement (Roll Call Vote)

Motion by Fox, 2nd by Pullen to send the draft Collective Bargaining Agreement between the Saugatuck Township Fire District and Saugatuck Area Professional Fire Fighters Union, Local 5291 to Fire District Counsel Jeff Sluggett for review. No discussion.

YAYS: Fox, Pullen, Phelps, Aldrich, Beckman, Verplank

NAYS: None

ABSENT: Miller

Motion passes 6:0.



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- B. Set date for 2021-22 Fiscal Year Budget Approval Public Hearing (Roll Call Vote)**
 Motion by Aldrich, 2nd by Pullen to schedule the 2021-22 Fiscal Year Budget Hearing for June 21st, 2021 at 4:00pm via video conference and to authorize Fire District staff to publish the notices of the meeting on behalf of the Fire Board Secretary. No discussion.
 YAYS: Aldrich, Pullen, Phelps, Fox, Beckman, Verplank
 NAYS: None
 ABSENT: Miller
 Motion passes 6:0.

- C. Fiscal Year 2021-22 Budget (Roll Call Vote)**
 Motion by Aldrich, 2nd by Beckman to send the 2021-22 budget proposal to Saugatuck City, Douglas City, and Saugatuck Township for their respective approvals. No discussion.
 YAYS: Aldrich, Beckman, Phelps, Fox, Pullen, Verplank
 NAYS: None
 ABSENT: Miller
 Motion passes 6:0.

12. Correspondence:

A. None

13. Public Comments: (Limit 3 minutes): *Use the "raise hand" button in the participants screen in Zoom or enter *9 if you are calling in by phone to raise hand. You will be recognized and unmuted to speak in the order received.:*

A. None

14. Fire Board Comments:

Aldrich – None

Beckman – None

Fox – suggested that a building "bricks and mortar" capital replacement fund be established and discussed at a future meeting.

Verplank – None

Phelps – None

Pullen – None

Miller – None

15. Adjournment:

A. Motion by Fox, 2nd by Aldrich to adjourn the meeting at 4:59pm. No discussion.

YAYS: Fox, Aldrich, Phelps, Beckman, Verplank, Pullen

NAYS: None

ABSENT: Miller

Motion passes 6:0

NOTICE

Request for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact Saugatuck Township Fire District at 269-857-3000 for further information.