



# SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



3342 Blue Star Highway  
Saugatuck, MI 49453  
269 857-3000 / Fax: 269 857-1228  
E-mail: [info@saugatuckfire.org](mailto:info@saugatuckfire.org)

## FIRE DISTRICT BOARD MEETING

4:00pm – July 18<sup>th</sup>, 2022

### APPROVED MINUTES

1. Call to Order: **Meeting called to order by J. Verplank at 4:00pm**
2. Pledge of Allegiance (*Stand if you are able*):
3. Roll Call:  
**PRESENT: S. Aldrich, E. Beckman, D. Fox, J. Verplank, S. Phelps, T. Pullen, A. Miller**  
**ABSENT with Notice: None**  
**Also Present: Chief Greg Janik, D.C. Mantels, P. Stanislawski**
4. Reminder: It is requested the board silences cell phones and put them away for the duration of the meeting.
5. Approval of Agenda (*additions / deletions*):  
**Motion by Phelps, 2<sup>nd</sup> by Fox to approve the agenda as presented. No discussion. Motion passes by unanimous by voice vote.**
6. Approval of Minutes:
  - A. **June 20<sup>th</sup>, 2022**  
**Motion by Pullen 2<sup>nd</sup> by Phelps to approve the minutes of the 6/20/2022 meeting as presented. No discussion. Motion passes by unanimous by voice vote.**
7. Public Comment on Agenda Items Only (Limit 3 minutes):
  - A. **None**
8. Request for Payment:
  - A. **Account Payables (Roll Call Vote)**  
  
**Motion by Phelps, 2<sup>nd</sup> by Pullen to pay the invoices in the amount of \$117,421.90. No discussion. YAYS: Phelps, Pullen, Aldrich, Beckman, Fox, Verplank, Miller. NAYS: None ABSENT: None Motion passes 7:0.**
  - B. **Financial Report**
    - i. **Financial Report was reviewed by P. Stanislawski**
9. Fire Chief Comments:
  - A. **Incident Reports / EMS Report / Calls to Date / Overlapping Calls**
    1. **436 calls year to date for 2022.**
    2. **Average response time 5:31.**
  - B. **Community Risk Reduction**
    1. **Department of Fire Prevention – Monthly Report**
    2. **Michigan Fire Inspectors Society - Fatal Fire Statistics**



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- C. Grant Updates
    - 1. MMRMA RAP Grant submitted – Vessel Monitoring Systems
    - 2. MMRMA CAP Grant submitted – Staff and Command Classes
  - D. Performance Reviews – Full-Time Personnel – conducted by Chief
  - E. 4<sup>th</sup> of July Parade – Post event debriefing & Venetian weekend planning with ACSO and Emergency Management.
10. Unfinished Business:
- A. EMS Transport Survey.
    - 1. Little over 200 respondents so far.
    - 2. Will share back out on social media to remind the community of the deadline in two days.
  - B. Updated Budget Questions – Response from Saugatuck City Representative Dan Fox to Saugatuck City Council.
    - 1. Dan Fox did an excellent job in responding to the City Council’s questions.
    - 2. So far the council members that responded were appreciative of the information.
    - 3. Dan was appreciative of the staff’s assistance in providing information.
11. New Business:
- A. MMRMA Policy Renewal
    - 1. MMRMA renewal is delayed and hoped to have a memo from MMRMA by last week.
    - 2. Current increases are estimated at 13% due to repair costs and replacement costs of equipment.
    - 3. Policy has reverted to 15-year replacements per MMRMA policy changes.
  - B. Siegfried Crandall – Auditor Letter
    - 1. Letter received to notify us of the upcoming audit in the fall.
  - C. Performance Review - Chief – (It is anticipated that the Fire Board may enter into closed session.)  
Motion by Pullen, 2<sup>nd</sup> by Beckman to enter into closed session at 4:29pm to discuss a personnel matter/ Chief’s performance review. No discussion.  
YAYS: Pullen, Beckman, Aldrich, Fox, Verplank, Phelps, Miller.  
NAYS: None  
ABSENT: None  
Motion passes 7:0.  
  
Motion by Phelps, 2<sup>nd</sup> by Aldrich to exit the closed session at 5:09pm. No discussion.  
YAYS: Phelps, Aldrich, Fox, Beckman, Verplank, Pullen, Miller.  
NAYS: None  
ABSENT: None  
Motion passes 7:0.  
  
Motion by Phelps, 2<sup>nd</sup> by Fox to increase the Chief’s Salary to \$110,000.00 starting the next pay period. No discussion.  
YAYS: Phelps, Fox, Aldrich, Beckman, Verplank, Pullen, Miller.  
NAYS: None  
ABSENT: None  
Motion passes 7:0.



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12. Correspondence:

**A. Community Church of Douglas – Thank you**

13. Public Comments: (Limit 3 minutes):

**A. None**

14. Fire Board Comments:

**Aldrich – None**

**Beckman – Thank the municipalities for showing up to ask their questions about the budget. Thank the fire department for showing up to his brother's accident on the Blue Star in Douglas and all parties are doing well.**

**Fox – None**

**Verplank – Thanks to the other municipalities for standing by us getting through this thing with Saugatuck.**

**Phelps – Would like to see the fireboat hull washed.**

**Pullen – Thanks to Dan for work answering City Council's questions.**

**Miller - None**

15. Adjournment: **Motion by Pullen, 2<sup>nd</sup> by Beckman to adjourn at 5:11pm. No discussion. Motion passes by unanimous voice vote.**

**NOTICE**

Request for accommodations or interpretive services must be made 48 hours prior to this meeting.  
Please contact Saugatuck Township Fire District at 269-857-3000 for further information.