



SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



3342 Blue Star Highway
Saugatuck, MI 49453
269 857-3000 / Fax: 269 857-1228
E-mail: info@saugatuckfire.org

FIRE DISTRICT BOARD MEETING

4:00pm – August 15th, 2022

APPROVED MINUTES

1. Call to Order: **Meeting called to order by J. Verplank at 4:02pm**
2. Pledge of Allegiance (*Stand if you are able*):
3. Roll Call:
PRESENT: S. Aldrich, E. Beckman, D. Fox, J. Verplank, S. Phelps, T. Pullen, A. Miller
ABSENT with Notice: None
Also Present: Chief Greg Janik, M. Green, P. Stanislawski, W. Bales
4. Reminder: It is requested the board silences cell phones and put them away for the duration of the meeting.
5. Approval of Agenda (*additions / deletions*):
Motion by Pullen, 2nd by Beckman to approve the agenda as presented.
G. Janik requested to make additions to agenda item #9, "Fire Chief Comments".
 - A. 9A. Introduction of new Fire District employee Riley Capel.
 - B. Items B – D to follow as presented in current agenda.**Janik requested to make an addition to item #15, "Correspondence".**
 - A. Read a thank you letter from American Legion Post #137 to the Fire District**Motion to approve agenda with additions passes by unanimous voice vote.**
9. Approval of Minutes:
 - A. July 18th, 2022
Motion by Phelps, 2nd by Pullen to approve the minutes of the 7/18/2022 meeting as presented.
No discussion. Motion passes by unanimous by voice vote.
 - B. July 18th, 2022 – Closed Session Minutes
Motion by Fox, 2nd by Phelps to approve the closed-session minutes of the 7/18/2022 meeting as presented. No discussion. Motion passes by unanimous by voice vote.
10. Public Comment on Agenda Items Only (Limit 3 minutes):
 - A. None
11. Request for Payment:
 - A. Account Payables (*Roll Call Vote*)
Motion by Phelps, 2nd by Beckman to pay the invoices in the amount of \$121,570.62. Discussion ensued with request for clarification on payout of John Mileskiewicz's accrued PTO and the process for payment of union dues.



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YAYS: Phelps, Pullen, Aldrich, Beckman, Fox, Verplank, Miller.

NAYS: None

ABSENT: None

Motion passes 7:0.

B. Financial Report

- i. Financial Report was reviewed by P. Stanislawski**

12. Fire Chief Comments:

- A. Introduction of FF/EMT R. Capel, hired to fill the full-time vacancy left by the resignation of J. Mileskiewicz.**
- B. Incident Reports / EMS Report / Calls to Date / Overlapping Calls**
 - 1. 552 calls year to date for 2022.**
 - 2. Average response time 5:58 year to date.**
- C. Community Risk Reduction**
 - 1. Department of Fire Prevention – Monthly Report**
 - 2. Michigan Fire Inspectors Society - Fatal Fire Statistics**
- D. Grant Updates**
 - 1. Michigan Gas Utilities (Wisconsin Public Safety Foundation) – Grant Award Received - \$2,000.00 towards a new Sensit Gas Detector.**
- E. Performance Reviews – Full-Time Personnel – conducted by Chief**

13. Unfinished Business:

- A. MMRMA Policy Renewal**
 - 1. MMRMA Annual Renewal Summary discussed.**
 - a. MMRMA renewal policy has no changes in deductible or liability coverage, except for cyber coverage reduced from \$5,000,000 to \$2,000,000.**
 - b. Fire District to receive excess distribution refund of \$7,101.**

14. New Business:

A. Election of Fire Board Officers (Roll Call Vote)

Motion by Pullen, 2nd by Phelps to re-appoint the following Fire Board Officers:

- 1. Jane Verplank – Chairperson**
- 2. Eric Beckman – Vice-Chairperson**
- 3. Dan Fox – Secretary**
- 4. Scott Phelps – Vice-Secretary**

YAYS: Pullen, Phelps, Aldrich, Beckman, Fox, Verplank, Miller

NAYS: None

ABSENT: None

Motion passes 7:0.

15. Correspondence:

- A. G. Janik read a letter from American Legion Post #137 thanking the Fire District for repairs to the Post's flagpole.**



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B. J. Verplank shared a thank you card received from the occupants of a recent STFD response for a boating emergency involving a broken windshield. Special thanks given to Chris Gargano for helping to transport the involved party around town after the incident.

16. Public Comments: (Limit 3 minutes):

A. None

17. Fire Board Comments:

Aldrich – Relayed a phone call she had received to thank to the fire department for the professional service provided during a medical call - special mention of thank you to Linus Starring.

Beckman – None

Fox – Requested more information about the type of barricades used in Grand Haven during Coast Guard Festival. G. Janik explained the barricades are called Archer 1200 Barriers. Dan requested that the functionality of the barricades for event safety be shared with Saugatuck City Council.

Verplank – None

Phelps – None

Pullen – Would like to see something can be put into the budget and/or applications for grants submitted in order to purchase vehicle stabilizers similar to those used by Graafschap FD in a recent assist to STFD for a PI accident call.

Miller - None

18. Adjournment: Motion by Phelps, 2nd by Pullen to adjourn at 4:30pm. No discussion. Motion passes by unanimous voice vote.

NOTICE

Request for accommodations or interpretive services must be made 48 hours prior to this meeting.
Please contact Saugatuck Township Fire District at 269-857-3000 for further information.