



SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



3342 Blue Star Highway
Saugatuck, MI 49453
269 857-3000 / Fax: 269 857-1228
E-mail: info@saugatuckfire.org

FIRE DISTRICT BOARD MEETING

4:00pm – September 19th, 2022

APPROVED MINUTES

1. Call to Order: **Meeting called to order by J. Verplank at 4:00pm**
2. Pledge of Allegiance (*Stand if you are able*):
3. Roll Call:
PRESENT: S. Aldrich, E. Beckman, D. Fox, J. Verplank, S. Phelps, T. Pullen
ABSENT: A. Miller
Also Present: Chief Greg Janik, D.C. Mantels, P. Stanislawski
4. Reminder: It is requested the board silences cell phones and put them away for the duration of the meeting.
5. Approval of Agenda (*additions / deletions*):
Motion by Phelps, 2nd by Fox to approve the agenda as presented. No discussion. Motion passes by unanimous by voice vote.
6. Approval of Minutes:
 - A. **August 15th, 2022**
Motion by Beckman, 2nd by Pullen to approve the minutes of the 8/15/2022 meeting as presented. No discussion. Motion passes by unanimous by voice vote.
7. Public Comment on Agenda Items Only (Limit 3 minutes):
 - A. **None**
8. Request for Payment:
 - A. **Account Payables (Roll Call Vote)**

Motion by Phelps, 2nd by Beckman to pay the invoices in the amount of \$628,976.55. No discussion.
YAYS: Phelps, Beckman, Aldrich, Fox, Verplank, Pullen.
NAYS: None
ABSENT: Miller
Motion passes 6:0.
 - B. **Financial Report**
 - i. **Financial Report was reviewed by P. Stanislawski**
9. Fire Chief Comments:
 - A. **Incident Reports / EMS Report / Calls to Date / Overlapping Calls**
 1. **651 calls year to date for 2022.**
 2. **Average response time 6:14 – delay due to I-196 construction and prolonged responses.**
 - B. **Community Risk Reduction**
 1. **Department of Fire Prevention – Monthly Report**
 2. **Michigan Fire Inspectors Society - Fatal Fire Statistics**



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C. Grants

1. MMRMA CAP Grant Award Received - \$2,437.50 – Staff & Command
2. MMRMA RAP Grant Award Received - \$1,274.40 – Siren Marine Vessel Monitoring

10. Unfinished Business:

A. None

11. New Business:

A. Gerald and Jeanette Bekken Foundation Donation via the Holland-Zeeland Community Foundation received in the amount of \$7,410.00.

1. Special Guest – Dave Bekken
 - i. This will be an annual contribution for the next five years of \$7,410.
 - ii. A media release will be drafted with a check presentation ceremony.
 - iii. This year's funds will be used to purchase tools for the new Engine #2110.

B. Cow Hill Yacht Club Donation received in the amount of \$500.00.

1. Jeff Slater, Commodore of the Cow Hill Yacht Club presented the department a check for all of their help and assistance with Venetian Festival.

C. Retirement Notice – Christine Gargano – October 2nd after 36 years of service.

1. Staff will work on putting together a celebration to honor Chris's 36 years of service.

D. Special Event Expenses – Discussion

1. Cost sheet for Special Events year to date was reviewed.
2. So far the Fire District has spent \$14,556.00 in payroll for special events.
3. Fair Labor Standards Act requires the Fire District to pay its employees when they are conducting duties similar to their normal roles.
4. Costs are continuing to rise with the continued increase in special events.
5. Some events can be expected to come from tax dollars, but some for-profit events need to be re-considered who is funding the staffing for them.
6. Need to determine a way to cover our expenses from the different events.

12. Correspondence:

A. Thank you's (59) – Labor Day Bridge Walk – Saugatuck Middle School

13. Public Comments: (Limit 3 minutes):

A. None

14. Fire Board Comments:

Aldrich – None

Beckman – Thanks to the Bekken family. Served many years with Gerry.

Fox – Need to have some actionable items for special events.

Verplank – Thanks to the Bekken family for the donation as well.

Phelps – None

Pullen – Thanks to Chief for all the info and Bekken family for the donation.

15. Adjournment:

- ### A. Motion by Pullen, 2nd by Aldrich to adjourn at 4:42pm. No discussion, motion passes by unanimous voice vote.

NOTICE

Request for accommodations or interpretive services must be made 48 hours prior to this meeting.
Please contact Saugatuck Township Fire District at 269-857-3000 for further information.