



# SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



3342 Blue Star Highway  
Saugatuck, MI 49453  
269 857-3000 / Fax: 269 857-1228  
E-mail: [info@saugatuckfire.org](mailto:info@saugatuckfire.org)

## FIRE DISTRICT BOARD MEETING

4:00pm – October 17<sup>th</sup>, 2022

### APPROVED MINUTES

1. Call to Order: **Meeting called to order by J. Verplank at 4:00pm**
2. Pledge of Allegiance (*Stand if you are able*):
3. Roll Call:  
**PRESENT: S. Aldrich, E. Beckman, J. Verplank, S. Phelps, A. Miller**  
**ABSENT: T. Pullen, D. Fox**  
**Also Present: Chief Greg Janik, D.C. Mantels, P. Stanislawski**
4. Reminder: It is requested the board silences cell phones and put them away for the duration of the meeting.
5. Approval of Agenda (*additions / deletions*):  
**Motion by Phelps, 2<sup>nd</sup> by Beckman to approve the agenda as presented. No discussion. Motion passes by unanimous by voice vote.**
6. Approval of Minutes:
  - A. **September 19<sup>th</sup>, 2022**  
**Motion by Beckman, 2<sup>nd</sup> by Phelps to approve the minutes of the 9/19/2022 meeting as corrected reflecting Miller as Absent under #8A instead of a Nay vote. No discussion. Motion passes by unanimous by voice vote.**
7. Public Comment on Agenda Items Only (Limit 3 minutes):
  - A. **None**
8. Request for Payment:
  - A. **Account Payables (Roll Call Vote)**  
**Motion by Phelps, 2<sup>nd</sup> by Aldrich to pay the invoices in the amount of \$123,372.59. No discussion.**  
**YAYS: Phelps, Aldrich, Beckman, Verplank, Miller**  
**NAYS: None**  
**ABSENT: Fox, Pullen**  
**Motion passes 5:0.**
  - B. **Financial Report**
    - i. **Financial Report was reviewed by P. Stanislawski**
9. Fire Chief Comments:
  - A. **Incident Reports / EMS Report / Calls to Date / Overlapping Calls**
    1. **745 calls year to date for 2022.**
    2. **Average response time 6:25 – delay due to I-196 construction and prolonged responses.**
    3. **Pre-Alert Pilot Program has reduced processing times by 52% at dispatch.**
  - B. **Community Risk Reduction**
    1. **Department of Fire Prevention – Monthly Report**
    2. **Michigan Fire Inspectors Society - Fatal Fire Statistics**
  - C. **Grants**
    1. **Grants 2014 to 2022**
    2. **RAP Grant – Drone Trailer Submitted**



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## D. Certifications

1. Mike Betts – Fire Instructor 2
2. Michelle Green – Fire Instructor 1
3. Sean Marr – Fire Instructor 1
4. Misty Sherer – Fire Instructor 1
5. Chris Mantels – Staff & Command Executive Leadership Program

## E. Save the Date – Appreciation/Awards Dinner January 21<sup>st</sup>, 2023

### 10. Unfinished Business:

**A. None**

### 11. New Business:

#### A. Cost Recovery Fee Schedule Updates/Approval (*Roll Call Vote*)

Motion by Phelps, 2<sup>nd</sup> by Miller to approve the updated cost recovery fee schedule dated proposed 10/4/2022 as presented. No discussion.

YAYS: Phelps, Miller, Aldrich, Beckman, Verplank

NAYS: None

ABSENT: Fox, Pullen

Motion passes 5:0.

#### B. Allegan County Safe School Network November Seminar

1. Chief Janik has been requested to attend the November seminar for the ACSSN.

### 12. Correspondence:

**A. None**

### 13. Public Comments: (Limit 3 minutes):

**A. None**

### 14. Fire Board Comments:

**Aldrich – Asked about coloring of fire hydrants.**

**Beckman – None**

**Miller – Term on City Council is up in November and Aaron will be leaving the Fire Board.**

**Phelps – None**

**Verplank - None**

### 15. Adjournment: **Motion by Beckman to adjourn at 4:30pm.**

#### NOTICE

Request for accommodations or interpretive services must be made 48 hours prior to this meeting.  
Please contact Saugatuck Township Fire District at 269-857-3000 for further information.