



# SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



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Saugatuck, MI 49453  
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## FIRE DISTRICT BOARD MEETING

4:00pm – December 19<sup>th</sup>, 2022

### APPROVED MINUTES

1. Call to Order: **Meeting called to order by J. Verplank at 4:00pm**
2. Pledge of Allegiance (*Stand if you are able*):
3. Roll Call:  
**PRESENT: S. Aldrich, E. Beckman, D. Fox, J. Verplank, S. Phelps, T. Pullen, C. North**  
**ABSENT: None**  
**Also Present: Chief Greg Janik, D.C. Mantels**
4. Reminder: It is requested the board silences cell phones and put them away for the duration of the meeting.
5. Approval of Agenda (*additions / deletions*):  
**Motion by Phelps, 2<sup>nd</sup> by Fox to approve the agenda as presented. No discussion. Motion passes by unanimous by voice vote.**
6. **Welcome New Member & Swearing in Oath of Office – Cathy North**
7. Approval of Minutes:
  - A. **November 21<sup>st</sup>, 2022**  
**Motion by Pullen, 2<sup>nd</sup> by Beckman to approve the minutes of the 11/21/2022 meeting as presented. No discussion. Motion passes by unanimous by voice vote.**
8. Public Comment on Agenda Items Only (Limit 3 minutes):
  - A. None
9. Request for Payment:
  - A. **Account Payables (Roll Call Vote)**  
**Motion by Phelps, 2<sup>nd</sup> by Pullen to pay the invoices in the amount of \$144,224.01. No discussion.**  
**YAYS: Phelps, Pullen, Aldrich, Fox, Verplank, North, Beckman**  
**NAYS: None**  
**ABSENT: None**  
**Motion passes: 7:0.**
  - B. **Financial Report**
    1. **Financial Report was reviewed by P. Stanislawski.**
10. Fire Chief Comments:
  - A. **Incident Reports / EMS Report / Calls to Date / Overlapping Calls**
    1. **932 Calls year to date for 2022.**
    2. **Average response time – 5:50 for 2022.**
  - B. **Community Risk Reduction**
    1. **Department of Fire Prevention – Monthly Report**
    2. **Michigan Fire Inspectors Society - Fatal Fire Statistics**
  - C. **Save the Date – Appreciation/Awards Dinner January 21<sup>st</sup>, 2023**
  - D. **Toys for Tots Donation Site**
11. Unfinished Business:
  - A. **None**



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## 12. New Business:

### A. Schedule of Meetings for 2023 – (Roll Call Vote)

Motion by Pullen, 2<sup>nd</sup> by Beckman to approve the Saugatuck Township Fire District Fire District Administrative Board Schedule of Meetings for 2023 as presented.

YAYS: Pullen, Beckman, Aldrich, Fox, Verplank, Phelps, North

NAYS: None

ABSENT: None

Motion passes: 7:0.

### B. EMS Transport Study Presentation – Deputy Chief Mantels

1. EMS Transport Study was reviewed by Mantels.

2. Discussion ensued about where to go next.

3. Consider having community forums to bring to the voters up to speed.

4. It will come down to what level of service do citizens want, and what are they willing to pay for.

### C. Ad-Hoc EMS Transport Committee

1. A committee of physicians, nurses, and mental health professional has been assembled.

2. District staff will meet with the committee to review the next steps.

3. After the committee reviews and then figure out what the next community partners are.

4. Renamed to EMS Transport Planning Committee

5. Get the next meeting of community partners established.

### D. Fire Board Group Photo – Downstairs at Close of Meeting

## 13. Correspondence:

A. Thank you – Saugatuck-Douglas Garden Club

B. Thank you – Saugatuck-Douglas Historical Society

## 14. Public Comments: (Limit 3 minutes):

A. None

## 15. Fire Board Comments:

Aldrich – Happy to learn about the EMS transport issues.

Beckman – Nice job Chris.

Fox – Same, thanks Chris. This is a huge deal for the board and department.

Verplank – None

Phelps – EMS Transport is something that's been needed for quite a while.

Pullen – Nice Job on the report.

North – Kudos to Chris and a nice job on the report.

## 16. Adjournment:

**Motion by Fox, 2<sup>nd</sup> by Phelps to adjourn at 5:14pm.**

### NOTICE

Request for accommodations or interpretive services must be made 48 hours prior to this meeting.

Please contact Saugatuck Township Fire District at 269-857-3000 for further information.