



# SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



3342 Blue Star Highway  
Saugatuck, MI 49453  
269 857-3000 / Fax: 269 857-1228  
E-mail: [info@saugatuckfire.org](mailto:info@saugatuckfire.org)

## FIRE DISTRICT BOARD MEETING

4:00pm – January 16<sup>th</sup>, 2023

### APPROVED MINUTES

1. Call to Order: **Meeting called to order by J. Verplank at 4:00pm**
2. Pledge of Allegiance (*Stand if you are able*):
3. Roll Call:  
**PRESENT: S. Aldrich, E. Beckman, D. Fox, J. Verplank, T. Pullen**  
**ABSENT: S. Phelps, C. North**  
**Also Present: Chief Greg Janik, D.C. Mantels**
4. Reminder: It is requested the board silences cell phones and put them away for the duration of the meeting.
5. Approval of Agenda (*additions / deletions*):  
**Motion by Pullen, 2<sup>nd</sup> by Beckman to approve the agenda as presented. No discussion. Motion passes by unanimous by voice vote.**
6. Approval of Minutes:
  - A. **December 19<sup>th</sup>, 2022**  
**Motion by Fox, 2<sup>nd</sup> by Pullen to approve the minutes of the 12/19/2022 meeting as presented. No discussion. Motion passes by unanimous by voice vote.**
7. Public Comment on Agenda Items Only (Limit 3 minutes):
  - A. **None**
8. Request for Payment:
  - A. **Account Payables (Roll Call Vote)**  
**Motion by Beckman, 2<sup>nd</sup> by Pullen to pay the invoices in the amount of \$176,185.68. No discussion.**  
**YAYS: Beckman, Pullen, Aldrich, Fox, Verplank**  
**NAYS: None**  
**ABSENT: Phelps, North**  
**Motion passes: 5:0.**
  - B. **Financial Report**
    1. **Financial Report will be reviewed next month.**
9. Fire Chief Comments:
  - A. **Incident Reports / EMS Report / Calls to Date / Overlapping Calls**
    1. **1023 Calls year end for 2022.**
    2. **Average response time – 5:57 for 2022.**
  - B. **Community Risk Reduction**
    1. **Department of Fire Prevention – Monthly Report**
      - i. **Report was reviewed by Chief Janik.**
    2. **Michigan Fire Inspectors Society - Fatal Fire Statistics**
      - i. **Report was reviewed by Chief Janik.**
  - C. **Legal Bill Analysis**



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## D. IT Equipment / Software Updates

1. Chief Janik outlined the changes as the former vendor sold the business.
2. Going to switch to a more local IT vendor to fill the needs.

## E. Grants

1. Payment Received - \$26,928.05 from FEMA AFG for Health/Wellness Grant

## F. Very Successful Saugatuck City Council Member Orientation and Station Tour Completed

- i. Chief Janik met with Helen Baldwin, Gregory Muncy, Mayor Dean, and Ryan Cummins.  
Great overall discussion and meetings for the 1.5 hours.

## G. Reminder – Appreciation/Awards Dinner – Saturday, January 21<sup>st</sup>, 2023

### 10. Unfinished Business:

**A. None**

### 11. New Business:

#### A. 2022 Year End Statistics Review

1. Chief Janik reviewed the year end statistics.

**B. Anonymous Donation - \$10,000 for purchase of AED's, Stair Chair, and Medical Equipment**

**C. Automatic Aid Agreement with Graafschap Fire – Expanded Coverage Area**

### 12. Correspondence:

**A. None**

### 13. Public Comments: (Limit 3 minutes):

**A. None**

### 14. Fire Board Comments:

**Pullen – None**

**Beckman – Statistical Reports are fantastic and very useful!**

**Aldrich – Agrees that the reporting is phenomenal.**

**Fox – None**

**Verplank – None**

### 15. Adjournment:

- A. Motion by Beckman, 2<sup>nd</sup> by Aldrich to adjourn. Meeting adjourned at 4:43pm

#### NOTICE

Request for accommodations or interpretive services must be made 48 hours prior to this meeting.  
Please contact Saugatuck Township Fire District at 269-857-3000 for further information.