



SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



3342 Blue Star Highway
Saugatuck, MI 49453
269 857-3000 / Fax: 269 857-1228
E-mail: info@saugatuckfire.org

FIRE DISTRICT BOARD MEETING

4:00pm – February 20th, 2023

APPROVED MINUTES

1. Call to Order: **Meeting called to order by J. Verplank at 4:00pm**
2. Pledge of Allegiance (*Stand if you are able*):
3. Roll Call:
PRESENT: S. Aldrich, D. Fox, J. Verplank, S. Phelps
ABSENT: E. Beckman, C. North, T. Pullen
Also Present: Chief Greg Janik, D.C. Mantels, P. Stanislawski
4. Reminder: It is requested the board silences cell phones and put them away for the duration of the meeting.
5. Approval of Agenda (*additions / deletions*):
Motion by Phelps, 2nd by Aldrich to approve the agenda as amended removing item #8B, Dorm Study. No discussion. Motion passes by unanimous by voice vote.
6. Approval of Minutes:
A. January 16th, 2023
Motion by Fox 2nd by Aldrich to approve the minutes of the 1/16/2023 meeting as presented. No discussion. Motion passes by unanimous by voice vote.
7. Public Comment on Agenda Items Only (Limit 3 minutes):
A. None
8. Special Guest Speakers
A. Audit Review – Dan Veldhuizen of Siegfried Crandall P.C.
 - a. **The District is always a pleasure to work the District as Chief Janik and Chris are always easy to communicate with.**
 - b. **As you know, Peter does an excellent job as the District’s accountant.**
 - c. **Auditors report was reviewed.**
 - d. **Currently have 51% set aside in the fund balance and is right where we want to be.**
 - e. **95% of clients have material weakness and the District doesn’t.**
 - f. **All debt is currently paid off which is a terrific position for a fire department.**
 - g. **MERS DC is 100% funded and MERS likes 80% funded so very rare but in a great position.**
- ~~**B. Dorm Study – Steve Jurzuk of C2AE.**~~
9. Request for Payment:
A. Account Payables (*Roll Call Vote*)
Motion by Phelps, 2nd by Fox to pay the invoices in the amount of \$170,090.22. No discussion.
YAYS: Phelps, Fox, Aldrich, Verplank
NAYS: None
ABSENT: Beckman, North, Pullen
Motion passes: 4:0.
- B. Financial Report**
 - i. **Financial Report was reviewed by P. Stanislawski**



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10. Fire Chief Comments:

A. Incident Reports / EMS Report / Calls to Date / Overlapping Calls

1. 75 - runs year to date for 2023
2. Average response time – 6:04 year to date for 2023.

B. Community Risk Reduction

1. Department of Fire Prevention – Monthly Report
2. Michigan Fire Inspectors Society - Fatal Fire Statistics
3. Community Fall Prevention Partnership with Girl Scout Troop #80586, Holland Hospital, and the Fire District.

C. Grants

1. FEMA AFG Grant submitted for replacement nozzles and hose appliances - \$49,557.00 with local match of \$2,478.00 if awarded.

D. Meeting Absences – Contact Chairperson

11. Unfinished Business:

A. Cost Recovery

1. Outstanding cost recoveries were discussed at the last meeting.
2. Have not received a response from the prosecutor yet.
3. Explored different fire department collection agencies.
4. Looking for Board direction In how to proceed and whether further time should be spent investigating collection agencies yet.
5. The consensus of the board is to attempt trying to work with a collection agency as long as it does not take a great deal of District resources to communicate with them.

12. New Business:

A. None

13. Correspondence:

A. Compliment Email – Brad Esquivel

14. Public Comments: (Limit 3 minutes):

A. None

15. Fire Board Comments:

- A. Aldrich – Special meeting at library and heard a presentation about the water system.
- B. Fox – Looking at a 2nd ad hoc group for the EMS committee to determine who legally can sign the agreement with the private agencies.
- C. Verplank – EMS committee next step will be to meet with AMR and Life EMS to see what their next steps are.
- D. Phelps – Asked about chances of getting Zoom meetings going again. They are not currently allowed by the Open Meetings Act.

16. Adjournment:

- A. Motion by Fox, 2nd by Phelps to adjourn. Meeting adjourned at 5:09pm

NOTICE

Request for accommodations or interpretive services must be made 48 hours prior to this meeting.
Please contact Saugatuck Township Fire District at 269-857-3000 for further information.