



# SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



3342 Blue Star Highway  
Saugatuck, MI 49453  
269 857-3000 / Fax: 269 857-1228  
E-mail: [info@saugatuckfire.org](mailto:info@saugatuckfire.org)

## FIRE DISTRICT BOARD MEETING

4:00pm – May 15<sup>th</sup>, 2023

### APPROVED MINUTES

1. Call to Order: **Meeting called to order by J. Verplank at 4:04pm**
2. Pledge of Allegiance (*Stand if you are able*):
3. Roll Call:  
**PRESENT: S. Aldrich, E. Beckman, D. Fox, J. Verplank, T. Pullen, C. North**  
**ABSENT: S. Phelps**  
**Also Present: Chief Greg Janik, D.C. Mantels, P. Stanislawski**
4. Reminder: It is requested the board silences cell phones and put them away for the duration of the meeting.
5. Approval of Agenda (*additions / deletions*):  
**Motion by Fox 2<sup>nd</sup> by Beckman to approve the agenda as presented. No discussion. Motion passes by unanimous by voice vote.**
6. Approval of Minutes:
  - A. **April 17<sup>th</sup>, 2023**  
**Motion by Aldrich, 2<sup>nd</sup> by North to approve the minutes of the 4/17/2023 meeting as presented. No discussion. Motion passes by unanimous by voice vote.**
7. Public Comment on Agenda Items Only (Limit 3 minutes):
  - A. **None**
8. Request for Payment:
  - A. **Budget Amendment #1 (Roll Call Vote)**  
**Motion by Pullen, 2<sup>nd</sup> by Fox to approve Budget Amendment #1 dated 5/12/2023 for the Fire Fund and the Live Fire Training Facility as presented. No discussion.**  
**YAYS: Pullen, Fox, Aldrich, Beckman, Verplank, North**  
**NAYS: None**  
**ABSENT: Phelps**  
**Motion passes: 6:0**
  - B. **Account Payables (Roll Call Vote)**  
**Motion by Fox, 2<sup>nd</sup> by Beckman to pay the invoices in the amount of \$125,350.20. No discussion.**  
**YAYS: Fox, Beckman, Aldrich, Verplank, Pullen, North**  
**NAYS: None**  
**ABSENT: Phelps**  
**Motion passes: 6:0.**
  - C. **Financial Report**
    - i. **Financial Report was reviewed by P. Stanislawski**
9. Fire Chief Comments:
  - A. **Incident Reports / EMS Report / Calls to Date / Overlapping Calls**
    1. **284– runs year to date for 2023**
    2. **Average response time – 6:12 year to date for 2023**



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## B. Community Risk Reduction

1. Department of Fire Prevention – Monthly Report
2. Michigan Fire Inspectors Society - Fatal Fire Statistics
3. Additions to Website
  - i. <https://www.saugatuckfire.org/blood-pressure-checks.html>
  - ii. <https://www.saugatuckfire.org/fall-prevention.html>

## C. Grants

1. FEMA AFG Payment Received - \$11,443.38 exercise equipment.

## D. Certifications

1. EMT/B – Kyle Meyer
2. Instructor 1 – Phil Dalton

## E. Thank you – Lift Truck Donation – Ed Vandenberg

## F. Michigan Public Safety Drone Association – West Region Host

## 10. Unfinished Business:

### A. None

## 11. New Business:

### A. Set date for 2023-24 Fiscal Year Budget Approval Public Hearing (*Roll Call Vote*)

Motion by Aldrich, 2<sup>nd</sup> by Pullen to schedule the 2023-24 Fiscal Year Budget Hearing for June 19<sup>th</sup>, 2023, at 4:00pm at the Saugatuck Township Fire District Station and to authorize Fire District staff to publish the notices of the meeting on behalf of the Fire Board Secretary.

YAYS: Aldrich, Pullen, Beckman, Fox, Verplank, North

NAYS: None

ABSENT: Phelps

Motion passes: 6:0

## 12. Correspondence:

### A. None

## 13. Public Comments: (Limit 3 minutes):

### A. None

## 14. Fire Board Comments:

- A. Aldrich – Thinking of everyone after the accident last week and don't hesitate to reach out if she can do anything.
- B. Beckman – Same
- C. Fox – None
- D. Verplank – None
- E. Pullen – None
- F. North – None

## 15. Adjournment:

- A. Motion by Fox, 2<sup>nd</sup> by Beckman to adjourn the meeting at 4:41pm. No discussion, motion passes by unanimous vote.

### NOTICE

Request for accommodations or interpretive services must be made 48 hours prior to this meeting.  
Please contact Saugatuck Township Fire District at 269-857-3000 for further information.