



SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



3342 Blue Star Highway
Saugatuck, MI 49453
269 857-3000 / Fax: 269 857-1228
E-mail: info@saugatuckfire.org

FIRE DISTRICT BOARD MEETING

4:00pm – June 19th, 2023

APPROVED MINUTES

1. Call to Order: **Meeting called to order by J. Verplank at 4:00pm**
2. Pledge of Allegiance (*Stand if you are able*):
3. Roll Call:
PRESENT: S. Aldrich, D. Fox, J. Verplank, S. Phelps, T. Pullen, C. North
ABSENT: E. Beckman
Also Present: Chief Greg Janik, D.C. Mantels, P. Stanislawski
4. Reminder: It is requested the board silences cell phones and put them away for the duration of the meeting.
5. Approval of Agenda (*additions / deletions*):
Motion by Phelps 2nd by Fox to approve the agenda as presented. No discussion. Motion passes by unanimous by voice vote.
6. Approval of Minutes:
 - A. **April 28th, 2023 – Special**
Motion by Pullen 2nd by North to approve the minutes of the 4/28/2023 special meeting as presented. No discussion. Motion passes by unanimous by voice vote.
 - B. **May 15th, 2023**
Motion by Aldrich 2nd by Fox to approve the minutes of the 5/15/2023 regular meeting as presented. No discussion. Motion passes by unanimous by voice vote.
 - C. **May 15th, 2023 – Special**
Motion by Pullen 2nd by Fox to approve the minutes of the 5/15/2023 special meeting as presented. No discussion. Motion passes by unanimous by voice vote.
7. Public Hearing – Fire District FY2023/24 Budget (Limit 5 minutes per person):
 - A. **Motion to Open Public Hearing (*Roll Call Vote*):**
Motion by Phelps 2nd by Pullen open the public hearing. No discussion.
YAYS: Phelps, Pullen, Aldrich, Fox, Verplank, North
NAYS: None
ABSENT: Beckman
Motion passes: 6:0

Comments in Support of the budget – None
Comments Opposed to the budget – None
General Comments about the budget – None
Board Comments – The joint meeting was very successful and should be held again in the future.
 - B. **Motion to Close Public Hearing (*Roll Call Vote*):**
Motion by Phelps 2nd by Fox close the public hearing. No discussion.
YAYS: Phelps, Fox, Aldrich, Verplank, Pullen, North
NAYS: None
ABSENT: Beckman
Motion passes: 6:0
8. Public Comment on Agenda Items Only (Limit 3 minutes):
 - A. **None**



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9. Request for Payment:

A. Budget Amendment #2 (Roll Call Vote)

Motion by Phelps, 2nd by Pullen to approve Budget Amendment #2 dated 6/16/2023 as presented. No discussion.

YAYS: Phelps, Pullen, Aldrich, Fox, Verplank, North

NAYS: None

ABSENT: Beckman

Motion passes: 6:0

B. Account Payables (Roll Call Vote)

Motion by Phelps 2nd by Fox to pay the invoices in the amount of \$138,764.76. No discussion.

YAYS: Phelps, Fox, Aldrich, Verplank, Pullen, North

NAYS: None

ABSENT: Beckman

Motion passes: 6:0.

C. Financial Report

- i. Financial Report was reviewed by P. Stanislawski

10. Fire Chief Comments:

A. Incident Reports / EMS Report / Calls to Date / Overlapping Calls

B. Community Risk Reduction

1. Department of Fire Prevention – Monthly Report
2. Michigan Fire Inspectors Society - Fatal Fire Statistics

C. Grants

1. MMRMA Grant Award Received – Dash Cams - \$5,583.84

D. Cost Recovery

1. Recent Illegal Burns

11. Unfinished Business:

A. EMS Ad-Hoc Committee Update

1. The committee met with Life EMS ambulance service and received a pitch from them for us to house their ambulance and crew for \$750,000 per year.
2. Will be meeting with AMR soon to discuss similar options with them.
3. Discussed LifeCare option that is currently being piloted to Prairieville Fire Department.

B. Michigan Public Safety Drone Association Update

1. The Fire District is hosting the MPSDA training on July 12th, 2023.

12. New Business:

A. Fire District Budget Approval – FY2023-24 (Roll Call Vote)

Motion by Pullen 2nd by Phelps to approve the Saugatuck Township Fire District FY 2023-24 Budget as presented. No discussion.

YAYS: Pullen, Phelps, Aldrich, Fox, Verplank, North

NAYS: None

ABSENT: Beckman

Motion passes: 6:0

B. MMRMA General Insurance Renewal Review

1. Annual premium is slated to remain the same, and full replacement value has been removed from apparatus exceeding 15 years old.

13. Correspondence:

A. Thank you – Fire at Old Lighthouse

1. A job well done by the crew extinguishing the fire at this difficult spot.

B. Auditors Letter to Fire Board



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14. Public Comments: (Limit 3 minutes):

A. None

B.

15. Fire Board Comments:

Aldrich – None

Fox – Work on barriers is finally working through City of Saugatuck and they budgeted \$80,000 set aside for Archer barricades.

Asked about full-time hires update – Chief was awaiting the budget approval and then needs to update the job descriptions. Challenging during this time of year with busy call volume.

Verplank – None

Phelps – None

Pullen – None

North – None

16. Adjournment: **Motion by Phelps, 2nd by Fox to adjourn at 5:01pm.**

NOTICE

Request for accommodations or interpretive services must be made 48 hours prior to this meeting.
Please contact Saugatuck Township Fire District at 269-857-3000 for further information.